



**LANDOWNERS'  
MEETING AGENDA**

**March 14, 2012**



March 8, 2012

Landowners  
Sunshine Water Control District

Dear Landowners:

The Landowners' Meeting of the Sunshine Water Control District's Board of Supervisors will be held on **Wednesday, March 14, 2012 at 6:30 p.m.**, in the **Commission Chambers, Coral Springs City Hall, 9551 West Sample Road, Coral Springs, Florida 33065**. The agenda is as follows:

1. Call to Order
2. Affidavit of Publication for Landowners' Meeting
3. Election of Chair and Secretary for the Purpose of Conducting the Landowners' Meeting
4. Election of Supervisor
  - a. Determine Number of Voting Units Represented or Assigned by Proxy
  - b. Nominations for Supervisor(s)
  - c. Casting of Ballots
  - d. Ballot Tabulation and Results
5. Annual Report to Landowners from District Engineer [Florida Statutes 298.14]
6. Landowners' Questions/Comments
7. Adjournment

The landowners, when assembled, shall organize by the election of a Chair and Secretary of the meeting, who shall conduct the election.

At the election, each and every acre of assessable land in the district shall represent one (1) share, and each owner shall be entitled to one (1) vote in person or by proxy, in writing duly signed, for every acre of assessable land owned by him/her in the District. The person receiving the highest number of votes shall be declared elected as a Supervisor. Landowners owning less than one (1) assessable acre in the aggregate shall be entitled to one (1) vote. Landowners with more than one (1) assessable acre are entitled to one (1) additional vote for any fraction of an acre greater than one-half ( $\frac{1}{2}$ ) acre, when all of the landowners' acreage has been aggregated for the purposes of voting.

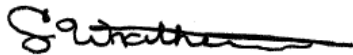
Owners whose assessments have not been paid for the previous year are not entitled to vote.

Nominations are made from the floor. After all nominations are made, a ballot is distributed and votes are cast.

A proxy is available upon request. To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy, the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

Should you have any questions, please contact me directly at (561) 719-8675.

Sincerely,



Craig Wrathell  
District Manager

CW:dg

***\*\*\* Regular Meeting to commence immediately following Landowners' Meeting\*\*\****

**SUN-SENTINEL**  
PUBLISHED DAILY  
FORT LAUDERDALE, BROWARD COUNTY, FLORIDA  
BOCA RATON, PALM BEACH COUNTY, FLORIDA  
MIAMI, MIAMI-DADE COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF BROWARD/PALM BEACH/MIAMI-DADE

BEFORE THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED BRITTNEE LYNCH, WHO, ON OATH, SAYS THAT SHE IS A DULY AUTHORIZED REPRESENTATIVE OF THE CLASSIFIED DEPARTMENT OF THE SUN-SENTINEL, DAILY NEWSPAPER PUBLISHED IN BROWARD/PALM BEACH/MIAMI-DADE COUNTY, FLORIDA, THAT THE ATTACHED COPY OF ADVERTISEMENT, BEING A

NOTICE OF MEETING

THE MATTER OF:

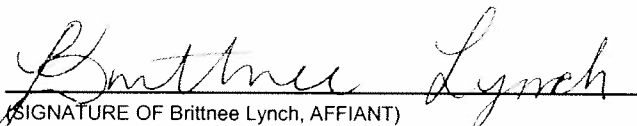
SUNSHINE WATER CONTROL DISTRICT  
WEDNESDAY, MARCH 14, 2012 AT 6:30 P.M.

IN THE CIRCUIT COURT, WAS PUBLISHED IN SAID NEWSPAPER IN THE ISSUES OF:

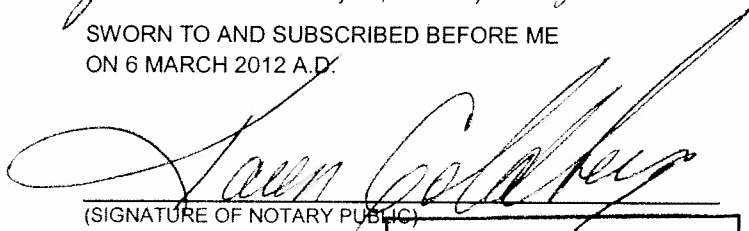
FEBRUARY 20 & 27, 2012

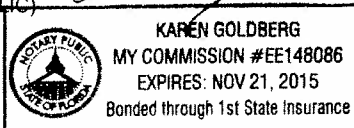
14061318

AFFIANT FURTHER SAYS THAT THE SAID SUN-SENTINEL IS A NEWSPAPER PUBLISHED IN SAID BROWARD/PALM BEACH/MIAMI-DADE COUNTY, FLORIDA, AND THAT THE SAID NEWSPAPER HAS HERETOFORE BEEN CONTINUOUSLY PUBLISHED IN SAID BROWARD/PALM BEACH/MIAMI-DADE COUNTY, FLORIDA, EACH DAY, AND HAS BEEN ENTERED AS SECOND CLASS MATTER AT THE POST OFFICE IN FORT LAUDERDALE, IN SAID BROWARD COUNTY, FLORIDA, FOR A PERIOD OF ONE YEAR NEXT PRECEDING THE FIRST PUBLICATION OF ATTACHED COPY OF ADVERTISEMENT: AND AFFIANT FURTHER SAYS THAT SHE HAS NEITHER PAID, NOR PROMISED, ANY PERSON, FIRM, OR CORPORATION, ANY DISCOUNT, REBATE, COMMISSION, OR REFUND, FOR THE PURPOSE OF SECURING THIS ADVERTISEMENT FOR PUBLICATION IN SAID NEWSPAPER.

  
\_\_\_\_\_  
(SIGNATURE OF Brittnee Lynch, AFFIANT)

SWORN TO AND SUBSCRIBED BEFORE ME  
ON 6 MARCH 2012 A.D.

  
\_\_\_\_\_  
(SIGNATURE OF NOTARY PUBLIC)



(NAME OF NOTARY, TYPED, PRINTED, OR STAMPED)

PERSONALLY KNOWN ( X ) OR PRODUCED IDENTIFICATION ( )

**SUNSHINE WATER CONTROL  
DISTRICT  
NOTICE OF LANDOWNERS'  
MEETING**

NOTICE IS HEREBY GIVEN that a Landowners' Meeting of the Sunshine Water Control District will be held at 6:30 p.m., on Wednesday, March 14, 2012, in the Commission Chambers, Coral Springs City Hall, 9551 West Sample Road, Coral Springs, Florida 33065. The primary purpose of the Landowners' Meeting is to elect one (1) Supervisor to the District's Board of Supervisors. Immediately thereafter, a Regular Meeting will take place to conduct any business to come before the established Board.

This meeting is open to the public and will be conducted in accordance with the provisions of Chapter 298, Florida Statutes. This meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the meeting. There may be occasions when Staff and/or Supervisors may participate by speaker telephone. A copy of the agenda for this meeting may be obtained by contacting the District Manager by telephone at (954) 426-2105 at least five (5) days prior to the date of the meeting.

If any person decides to appeal any decision made with respect to any matter considered at this meeting, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made at his/her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at this meeting should contact the District Manager by telephone at (954) 426-2105 at least seven (7) days prior to the date of the particular meeting.

District Manager  
Sunshine Water Control District  
February 20, 27, 2012

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF THE  
SUNSHINE WATER CONTROL DISTRICT  
FOR THE ELECTION OF SUPERVISORS**

**DATE OF LANDOWNERS' MEETING:** WEDNESDAY, MARCH 14, 2012

**TIME:** 6:30 P.M.

**LOCATION:** COMMISSION CHAMBERS, CORAL SPRINGS CITY HALL, 9551 WEST SAMPLE ROAD,  
CORAL SPRINGS, FL 33065

Pursuant to Chapter 298, Florida Statutes, after a Drainage and Water Control District ("District") has been established and the landowners have held their initial election, every year in the same month after the time of the initial election, there shall be a landowners meeting for the purpose of electing members to the Board of Supervisors. The owners of land within the District shall meet at the stated time and place and elect one Supervisor. The following instructions on how all landowners may participate in the election are intended to comply with Section 298.11 and Section 298.12, Florida Statutes.

At the Landowners' Meeting, the first step is to elect a Chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and/or second motions. Candidates must be nominated and then shall be elected by a vote of the landowners.

A landowner may vote in person at the Landowners' Meeting, or if the landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District. At the election, each and every acre of assessable land in the District shall represent one share, and each owner shall be entitled to one vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her within the District. Landowners owning less than one (1) assessable acre in the aggregate shall be entitled to one (1) vote. Landowners with more than one (1) assessable acre are entitled to one (1) additional vote for any fraction of an acre greater than one-half (1/2) acre, when all of the landowners' acreage has been aggregated for purposes of voting. Landowners whose assessments have not been paid for the previous year are not entitled to vote. Nominees may be elected only to a position on the Board of Supervisors that is open for election for the upcoming term. The term of office for each successful candidate shall commence upon election.

**Please note that a particular real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one (1) acre or less, are together entitled to only one (1) vote for that real property.**

To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

Ballot and proxy forms are available on the Sunshine Water Control District website at <http://www.sunshinewcd.net/> or landowners may call the District Manager's office at 954-426-2105 to request a copy of the ballot and/or proxy. Landowners may access the Broward County Property Appraiser website at <http://www.bcpa.net/> to print-out the details relating to their property, including the street address, legal description of the property and tax parcel identification number. Landowners should have this information printed-out and attached to their ballot or proxy form prior to the commencement of the Landowners' Meeting. This information is necessary to validate the votes being cast.

**OFFICIAL BALLOT  
 SUNSHINE WATER CONTROL DISTRICT  
 BROWARD COUNTY, FLORIDA  
 LANDOWNERS' MEETING  
 MARCH 14, 2012**

A landowner may vote in person at the Landowners' Meeting, or if the landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. Whether in person or by proxy, each landowner shall be entitled to cast one (1) vote per acre of land owned by him or her and located within the District. At the election, each and every acre of assessable land in the district shall represent one (1) share, and each owner shall be entitled to one (1) vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her within the District. Landowners owning less than one (1) assessable acre in the aggregate shall be entitled to one (1) vote. Landowners with more than one (1) assessable acre are entitled to one (1) additional vote for any fraction of an acre greater than one-half (1/2) acre, when all of the landowners' acreage has been aggregated for purposes of voting. Landowners whose assessments have not been paid for the previous year are not entitled to vote.

The undersigned certifies that he/she is the owner of land in the Sunshine Water Control District (insert or attach legal description of property):

and casts his/her vote(s) for the following:

The candidate receiving the highest number of votes shall be elected for a three (3)-year term.

<b>Name of Candidate(s)</b>	<b>Number of Votes</b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**LANDOWNERS' PROXY  
SUNSHINE WATER CONTROL DISTRICT  
BROWARD COUNTY, FLORIDA  
LANDOWNERS' MEETING  
MARCH 14, 2012**

If a landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. Landowners voting via proxy may access the Broward County Property Appraiser website at <http://www.bcpa.net/> to print-out and attach the details relating to their property. This information is necessary to validate the vote being cast.

KNOW ALL MEN BY THESE PRESENTS, that the undersigned hereby constitutes and appoints:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

And each of them, attorneys and agents, with power of substitution in each of them for and in behalf of the undersigned, to vote as proxy at the meeting of the Landowners of the Sunshine Water Control District to be held in the Commission Chambers of the Coral Springs City Hall, 9551 West Sample Road, Coral Springs, Florida, on **Wednesday, March 14, 2012 at 6:30 p.m.**, with said meeting published in a newspaper in Broward County; and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may come before said meeting including, but not limited to, the election of members of the Board of Supervisors and may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally come before the meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked.

This proxy is to continue in force from the date hereof until the conclusion of the annual meeting and any adjournment or adjournments thereof, but may be revoked at any time by notice thereof, in writing, filed with the Secretary of the Sunshine Water Control District.

\_\_\_\_\_  
Print or type name of Landowner

\_\_\_\_\_  
Signature of Landowner

Votes Entitled To:

Number of unplatted acres owned and entitled to vote: \_\_\_\_\_

Number of platted lots owned and entitled to vote: \_\_\_\_\_



Rhon Ernest-Jones / IBI  
12500 West Atlantic Boulevard  
Coral Springs FL 33071 USA

tel 954 344 9855  
fax 954 341 5961

March 1, 2012

**Sunshine Water Control District**

6131 Lyons Road, Suite 100

Coconut Creek, FL 33073

**Attn: Board of Supervisors**

**Re: LANDOWNER'S MEETING**  
**DISTRICT ENGINEER'S ANNUAL REPORT**  
**SUNSHINE WATER CONTROL DISTRICT**  
IBI Project No. 22761

Dear Board of Supervisors and Landowners;

Rhon Ernest-Jones / IBI ("REJ/IBI") is pleased to provide the Board of Supervisors and the Landowners with this District Engineer's Annual Report summarizing our activity as District Engineer from March 1, 2011 through February 29, 2012, pursuant to Ch. 298.14 F.S.

**Executive Summary** – REJ/IBI has worked closely with the SWCD Board of Supervisors, SWCD Staff, District Manager, District Legal Counsel, and Consultants to advance a number of major operational and capital improvement issues in the past year.

- **Permit Application Reviews** were completed for 11 projects within SWCD. Numerous inquiries by property owners or their representatives were addressed.
- Assignments completed in the past year included updating the **5-Year Capital Improvements Program (CIP) and FY2012 Budget**; implementation of the **CIP Bond Program**; **Updating GIS** as needed; and completion of the **SWCD East-West Basin Interconnect Report**.
- Major projects that are in progress include **Pump Station 1 & 2 Replacements**; **Canal/Culvert Program** including **Canal Restoration Phase 2** and **Culvert Replacement/Repair**; **Right-of-Way Clearing**, **Canal Bank Repair** and monitoring of proposed **EPA Numeric Water Quality Criteria for Nutrients**

All of these issues are addressed in detail below.

**Permit Application Review** – We have performed reviews of permit applications and prepared letters of recommendation or addressed inquiries to the Board on the following projects:

- Chase Bank – 8264 Wiles Road, Riverside Square Shopping Center
- Wings Plus Parking Lot - NW 33rd Street, Curtis Craig, Lot 37 Block B of Coral Springs City Center Commercial, Section 2
- City of Coral Springs Police Educational Facility, 4200 NW 121 Avenue
- Bennett Auto Supply, 11525 Sample Road
- Commerce Park of Coral Springs – Industrial Warehouse - West of NW 124th Ave, South of NW 44th Street, North of NW 39th Street
- Daniela Springs/LaPlacida, Coral Springs Drive



- Discovery Preschool, 4441 Coral Springs Drive
- 3775 NW 124th Avenue, Hi Line Investments, LLC – Irrigation Line
- Coral Springs Fire Station #71 – 11800 NW 41st Street
- Cumber Professional Plaza, Southwest Corner of Coral Ridge Drive and Sample Road (On-going)
- Mullins Park, Coral Springs Parks and Recreation Department
- Inquiry – Fence - 4131 NW 99<sup>th</sup> Avenue
- Inquiry – Fence - 8791 NW 21<sup>st</sup> Court
- Inquiry – Fence - 4260 NW 95<sup>th</sup> Avenue
- Inquiry – Fence - 8809 NW 21<sup>st</sup> Court
- Inquiry – Fence – 9999 NW 20<sup>th</sup> Street
- Inquiry – Fence – 2655 NW 83<sup>rd</sup> Way
- Plat Exemptions – A Portion For Parcel “E”, Greater Coral Springs Research and Development Park, Plat 65, Page 10, Broward County Records, Coral Springs, FL Re-Plat of a Portion Tract 16

**East-West Basin Interconnect** - The Interlocal Agreement for the Integrated Water Resource Plan (IWRP) Grant for Water Resource Feasibility and Design Projects for the SWCD East-West Basin Interconnect to provide additional water supply to the City of Coral Springs well field was executed by SWCD on April 23, 2010, and Broward County on June 15, 2010. The separate Interlocal Agreement with the City of Coral Springs for cost sharing between the City and SWCD was fully executed by both parties on July 23, 2010 and the City has issued a purchase order for the funding.

REJ/IBI completed its analysis, cost estimating, and report preparation on the Preliminary Feasibility Analysis and Design Report for the East-West Basin Interconnect. It was reviewed and discussed with SWCD staff, the City Director of Public Works and City staff and consultants. The final report was submitted to the County for review and approved by the Broward County.

Final grant reimbursement documents have been submitted to Broward County for reimbursement of the grant amount and close-out of the grant. A conceptual standard operating procedure will be developed for SWCD and the City to further consider the project benefits and to determine who will bear the cost of the final design and construction of the interconnect.

This project was funded by the following cost sharing:

BC IWRP Grant	\$20,000.00
SWCD	\$13,333.33
City of Coral Springs	\$26,666.67
TOTAL PROJECT	\$60,000.00

**Pump Stations 1 & 2** – We continue to work closely with SWCD's Construction Manager At Risk, The Weitz Company, on the construction of the replacements of Pump Station 1 and 2.

Project milestones include:

- The final contract between The Weitz Company and SWCD based on the Guaranteed Maximum Price(GMP) was fully executed on May 5, 2011.
- Broward County Biological Resources permit issued on May 23, 2011
- City Tree Permit issued May 16, 2011

- City Site Plan (DRC) approval issued May 26, 2011
- The City Building Department issued permission for construction of the temporary canal bypass on July 5, 2011.
- A groundbreaking ceremony was held for the pump stations on June 30, 2011.
- The building permit for Pump Station 1 was issued on September 7, 2011.
- The building permit for Pump Station 2 was issued on October 4, 2011.
- At Pump Station 1, the foundation slab concrete pours were completed in September, 2011. The first vertical wall concrete pour was completed on October 4, 2011. The structural components are complete including the foundation, vertical walls, cast-in-place roof slab and hollow core roof slabs, and generator enclosure. Roof hatches have been installed. The four pumps were installed on January 25, 2012. Electric motors were installed on the pumps at the end of February, 2012. The emergency generator was delivered on site.
- At Pump Station 2, the foundation is complete and vertical wall construction is in progress.
- New FPL transformers have been installed at both Pump Stations.
- SWCD, Weitz and IBI witnessed the testing of the new pumps at the MWI facility in Deerfield Beach, FL in December, 2011.
- Radio survey for controls communication system was completed on December 13, 2011.
- Asbestos survey of the two existing pump stations was completed on December 14, 2011.
- Weitz's recommendations for various subcontractors and shop drawing submittals are reviewed for approval as needed by SWCD through the District Engineer.
- Construction coordination meetings are held every two weeks or as needed with Weitz, SWCD, and IBI.
- Bond requisitions are prepared in cooperation with the District Manager's office as needed for project invoices and expenses.
- Resident issues have been addressed as they arise.
- Pump Station 1 is expected to be operational in May, 2012 and Pump Station 2 in June, 2012.

**C-14 Canal Culvert** – The SWCD Board of Supervisors met on Monday, June 27, 2011 in emergency session to approve a Change Order to the Pump Station project to allow Weitz and Murray Logan to replace the SWCD 72-inch pipe immediately south of Pump Station 2 at the SFWMD C-14 Canal at a Guaranteed Maximum Price of \$54,137.00.

The SFWMD was, at that time, replacing two of three culverts that connect the SWCD West Outfall to the C-14 Canal, immediately south of Pump Station 2. Through a cooperative effort with SFWMD, they allowed SWCD to replace the adjacent SWCD 72-inch culvert in a cost effective manner while the temporary dikes and dewatering system are in place. The estimated cost saved by installing this culvert within the ongoing SFWMD maintenance, as opposed to it being a stand alone project at later date, was estimated at approximately \$14,000. There was clear visual evidence of the poor condition of the culvert which could lead to the ultimate failure of the culvert. Replacing the third culvert at that time provided SWCD with a complete new West Outfall discharge system from the new pump station to the C-14 Canal. Construction was completed in mid-July, 2011.

**Canal/Culvert Program** – We are proceeding with a Culvert Replacement/Repair and Canal Restoration Phase 2 program to improve the SWCD canals and culverts. Projects have been prioritized to identify the projects that most effectively contribute to improving the District systems within present available funding.

A plan has been developed to install additional culverts to improve flow at SWCD Culverts W-55, Coral Ridge Drive south of Royal Palm Boulevard, and SWCD Culvert W-56, Royal Palm Boulevard east of Coral Ridge Drive. Canal restoration along Canals AA, BB and Z will follow. Additional Canal Restoration and Culvert Replacements have been prioritized as budgets allow.

Numerous meetings have been held with the SWCD Field Superintendent and its consultant to discuss the Canal Restoration and Culvert Replacement priority list. Based on information gained from recent construction projects and site investigations, a comprehensive plan to provide the most benefit to SWCD has been developed.

We have met with multiple contractors and geotechnical firms to identify the most effective course of action for canal maintenance and culvert replacement, construction methods, and a plan to reduce to a minimum the amount of fill expected to be exported off-site from the canal cleaning.

Surveys and Geotechnical testing of the culvert and canal locations were completed in December, 2011.

With the low water conditions in Spring 2011, this office completed a photo documentation of most of the culverts and canals in the SWCD. This information should prove invaluable for analysis of present conditions and identifying and prioritizing the canals and culverts for future improvements.

Due to the extremely low water conditions that existed in Spring 2011, an Emergency Canal Maintenance project was advanced to take advantage of the dry conditions. The SWCD Field Superintendent and IBI met with Contractors about excavating some of the canals while they are dry as an emergency activity. Two Contractors, Shenandoah Construction, Inc. and American Earth Movers, Inc. both submitted proposals and through negotiations agreed to perform the maintenance for the same per cubic yard cost including removal of material and disposal off-site. The SWCD Board of Supervisors approved the contracts on Monday, June 27, 2011 in emergency session.

Unfortunately, the weather did not cooperate as far as proceeding with the Emergency Canal Maintenance. By the time the Contractors began to mobilize, the District had received several inches of rain which has left approximately one foot of water in many of the canals that were completely dry only two days earlier. This significantly changed both the method and cost of the Emergency Canal Maintenance from what was proposed to the Board. Both Contractors indicated that this wet excavation would be charged at a higher rate than the approved rate per cubic yard for the dry excavation and disposal.

In preparation for similar conditions in Spring, 2012, both Contractors have agreed to maintain the contract unit prices agreed to in Spring 2011. The SWCD Field Superintendent and this office are monitoring the canal conditions and will provide notice-to-proceed to the contractors when the dry conditions allow the Emergency Canal Maintenance to commence.

**Canal Right-of-Way Clearing** - The District Manager's office and this office continue to work on the advancement of the Canal Right-of-Way program. Canal AA and BB, immediately west of the Coral Springs Country Club between Sample Road and Royal Palm Boulevard have been identified as the initial proto-type canal for implementation of a Canal Right-of-Way clearing policy.

The SWCD right-of-way along Canal AA and BB were surveyed and staked out including each of the property corners along the right-of-way. This stake-out allowed property owners and SWCD staff to accurately determine any encroachments in the right-of-way. Individual aerial and ground photos of each property along Canals AA and BB were developed to be attached to the property owner notices.

A notice was mailed to property owners along Canal AA and BB on April 29, 2011. The District Manager's office and this office fielded phone calls and emails from property owners.

A meeting with the City was held on July 11, 2011 and a site visit was held with the City Forrester on July 22, 2011 to review the program.

The SWCD Board conducted a site visit and workshop on August 1, 2011. This office prepared and sent out Notices of Correction on August 31, 2011 to 47 property owners along Canal AA and BB identifying encroachments that need to be removed. The District Manager's office and this office coordinated and responded to property owner's questions and comments.

As directed by the Board at its September meeting, a letter was sent to the property owners on September 15, 2011 stating that the ROW policy was under further consideration based on property owner input. A draft ROW policy was developed for further discussion by the Board and letters were sent out to the property owners on October 4, 2011 advising that the revised policy would be discussed at the October 12, 2011 Board meeting.

Applications were submitted to the City Forrester for a master tree removal permit and a master nuisance tree removal permit for Canal AA-BB and a meeting was held on September 30, 2011 with the City Forester to review that information.

Based on the Boards action at the October 12, 2011 meeting, the Right-of-Way / Easement Clearing Policy dated October, 2011 was finalized. The policy and a cover letter were mailed out to 47 property owners along Canal AA and BB on November 8, 2011. The District Manager's office has coordinated meetings with individual property owners to proceed with the development of agreements with the property owners.

This office coordinated with the District Manager's office to prepare the January 18, 2012 mailing to property owners along Canals AA & BB to confirm their specific choice of removal agreement options. Site visits were held with numerous property owners on during January and February, 2012.

This office met with the City Forester on January 10, 2012 to discuss his comments on the master tree removal permit for Canal AA-BB. The master nuisance tree removal permit for Canal AA-BB was issued on January 11, 2011. A meeting was held with the City Manager and City staff on February 3, 2012 to further discuss tree permit issues.

**Bank Repair, 7541 NW 44 Court** – In early 2011, an area of bank failure was identified behind 7541 NW 44<sup>th</sup> Court. Fish Tec, Inc. was retained to provide an underwater inspection of the canal bank damage along with photos, videos, canal cross sections and technical input. Based on that inspection, this office developed a plan for repairs, reviewed those recommendations with the SWCD Field Superintendent, and reported the recommendations to the Board. Plans were supplied to contractors for bidding and construction. Two contractors submitted bids.

At its July 13, 2011 meeting, the Board of Supervisors awarded a contract to Shenandoah Construction, Inc. for the repair of an approximately 40-foot long bank failure using geo-tubes as the method of construction. Geo-tubes are flexible containers that are pumped full with silt from the canal, stacked, stabilized, and covered with sod to form a new embankment. Shenandoah commenced construction on August 15, 2011 and completed placement of approximately 260 feet of geotubes to repair and secure the bank on August 18, 2011. Sod was placed over the geotubes on August 29, 2011 to complete the repair satisfactorily.

**Bank Repair, Canal F, Broken Woods - 8965-8985 N.W. 38th Drive** – On April 1, 2011 a site visit was held in response to concerns expressed by a local property manager that Canal F between the subject property and Broken Woods was in need of dredging because of its shallow flow even in wet conditions. Discussion took place about the construction and maintenance of the canals. An area of bank at a 90-degree bend in the canal was identified as having slid off into the canal. At the November 16, 2011 Board meeting, a contract was approved for Allstate Resource Management, Inc. to repair a section of bank along Canal F adjacent to Broken Woods. That work was completed satisfactorily in mid-December, 2011.

**FY2012 Budget / Bond / 5-Year CIP** – We have coordinated with the District Manger to update the 5-Year Capital Improvements Plan and narrative of the individual projects; develop the budget for FY2012 in order to prioritize and determine which construction projects can proceed within the available budget; worked with the District Manager and District Legal Counsel in reviewing the mailings and legal notices to the landowners for the bond process; and prepared and provided the legal description of SWCD needed for the various budget/bond resolutions and notices, and prepared mid-year cash flow spreadsheet of anticipated Bond Fund expenditures through the end of FY 12.

**EPA Numeric Water Quality Criteria for Nutrients** – We continue to monitor the continuing policy development related to the promulgation of numeric nutrient criteria for South Florida waters, including canals, by FL DEP and the EPA. The Florida Association of Special Districts and other government, business and environmental groups are working to contribute to EPA in its developing new criteria to be implemented for the presence of nutrients such as nitrogen and phosphorous in water bodies including canals. Numerous environmental, agriculture, industrial, economic and stormwater management groups have provided detailed input. The date for promulgation of numeric nutrient criteria for South Florida waters, including canals, has been extended to August 15, 2012. The basis for the extension is to allow time for peer-review by EPA's Science Advisory Board of the underlying methodologies, analyses and data to confirm the best available science is appropriately used to support development of the rules.

**FASD** – Thomas Donahue of this office attended the Florida Association of Special Districts (FASD) Annual Conference in Key Largo, FL along with SWCD Supervisor Joe Morera. He attended numerous educational sessions and represented SWCD projects as part of the IBI Group exhibit booth. He also attended the October quarterly meeting of FASD with Supervisor Joe Morera.

**SWCD Permits** – This office has initiated ongoing discussions with SFWMD and Broward County to determine the feasibility of SFWMD and Broward County granting drainage permit review and issuance jurisdiction to SWCD in addition to its present right to issue right-of-way permits.

**Broward County Water Advisory Board** – Thomas Donahue of this office regularly attends meetings of the Broward County Water Advisory Board and its Technical Advisory Committee, and the Broward County Surface Water Coordination Committee to monitor water management issues as they relate to SWCD.

**City Workshop with Water Districts Within The City** – On January 31, 2012, this office, along with the District Manager's office and the SWCD Field Superintendent, attended a workshop organized by the Coral Springs City Commission to familiarize everyone with the common issues the Districts within the City are dealing with. Attendees included Coral Springs Improvement District, Coral Springs Utilities, North Springs Improvement District, Royal Utility, Turtle Run Community Development District and Pinetree Water Control District.

We sincerely appreciate the opportunity of working with SWCD and the Landowners and assure you of our best attention at all times. If you have any questions or require additional information, please do not hesitate to call.

Very truly yours,



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S. Rhon Ernest-Jones, P.E., AICP  
SWCD District Engineer  
Associate, Managing Principal