



**LANDOWNERS'
MEETING AGENDA**

March 31, 2014



March 24, 2014

Landowners
Sunshine Water Control District

Dear Landowners:

A meeting of the Sunshine Water Control District's Landowners will be held on **Monday, March 31, 2014 at 6:30 p.m., at Sartory Hall, located in Mullins Park, 10150 NW 29 St., Coral Springs 33065.** The agenda is as follows:

1. Call to Order
2. Affidavit of Publication
3. Election of Chair and Secretary for the Purpose of Conducting the Landowners' Meeting
4. Election of Supervisor
 - A. Nominations
 - B. Casting of Ballots (*in order of nominations*)
 - i. Determine Number of Voting Units Represented
 - ii. Determine Number of Voting Units Assigned by Proxy
 - C. Ballot Tabulation and Results
5. Annual Report to Landowners from District Engineer [Florida Statutes 298.14]
6. Landowners' Questions/Comments
7. Adjournment

The landowners, when assembled, shall organize by the election of a Chair and Secretary of the meeting, who shall conduct the election.

At the election, each and every acre of assessable land in the district shall represent one (1) share, and each owner shall be entitled to one (1) vote in person or by proxy, in writing duly signed, for every acre of assessable land owned by him/her in the District. The person receiving the highest number of votes shall be declared elected as a Supervisor. Landowners owning less than one (1) assessable acre in the aggregate shall be entitled to one (1) vote. Landowners with more than one (1) assessable acre are entitled to one (1) additional vote for any fraction of an acre greater than one-half ($\frac{1}{2}$) acre, when all of the landowners' acreage has been aggregated for the purposes of voting.

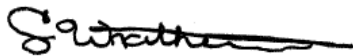
Owners whose assessments have not been paid for the previous year are not entitled to vote.

Nominations are made from the floor. After all nominations are made, a ballot is distributed and votes are cast.

A proxy is available upon request. To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy, the street address, legal description of the property or tax parcel identification number and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

Should you have any questions, please contact me directly at (561) 719-8675.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Wrathell", with a long horizontal flourish extending to the right.

Craig Wrathell
District Manager

Username (Your Email)

Password

GO



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South Florida Sun-Sentinel, Ft. Lauderdale

03/10/2014

Miscellaneous Notices

SUNSHINE WATER CONTROL DISTRICT NOTICE OF LANDOWNERS MEETING NOTICE IS HEREBY GIVEN that a Landowners Meeting of the Sunshine Water Control District will be held at 6:30 p.m., on Monday, March 31, 2014, at Sartory Hall, located in Mullins Park, 10150 NW 29 St., Coral Springs 33065. The primary purpose of the Landowners Meeting is to elect one (1) Supervisor of the Sunshine Water Control District. This meeting is open to the public and will be conducted in accordance with the provisions of Chapter 298, Florida Statutes. This meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the meeting. There may be occasions when Staff and/or Supervisors may participate by speaker telephone. A copy of the agenda for this meeting may be obtained by contacting the District Manager by telephone at (954) 426-2105 at least five (5) days prior to the date of the meeting. If any person decides to appeal any decision made with respect to any matter considered at this meeting, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made at his/her own expense and which record includes the testimony and evidence on which the appeal is based. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at this meeting should contact the District Manager by telephone at (954) 426-2105 at least seven (7) days prior to the date of the particular meeting. District Manager Sunshine Water Control District March 10 & 17, 2014

South Florida Sun-Sentinel, Ft. Lauderdale

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**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF THE
SUNSHINE WATER CONTROL DISTRICT
FOR THE ELECTION OF ONE (1) SUPERVISOR**

DATE OF LANDOWNERS' MEETING: March 31, 2014

TIME: 6:30 P.M.

LOCATION: Sartory Hall (*located in Mullins Park*)
10150 NW 29 St.
Coral Springs, Florida 33065

Pursuant to Chapter 298, Florida Statutes, after a Drainage and Water Control District ("District") has been established and the landowners have held their initial election, every year in the same month after the time of the initial election, there shall be a landowners' meeting for the purpose of electing members to the Board of Supervisors. The owners of land within the District shall meet at the stated time and place and elect one (1) Supervisor. The following instructions on how all landowners may participate in the election are intended to comply with Section 298.11 and Section 298.12, Florida Statutes.

At the Landowners' Meeting, the first step is to elect a Chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting, who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and/or second motions. Candidates must be nominated and then shall be elected by a vote of the landowners.

A landowner may vote in person at the Landowners' Meeting, or if the landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. Whether in person or by proxy, each landowner shall be entitled to cast one (1) vote per acre of land owned by him or her and located within the District. At the election, each and every acre of assessable land in the District shall represent one (1) share, and each owner shall be entitled to one (1) vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her within the District. Landowners owning less than one (1) assessable acre in the aggregate shall be entitled to one (1) vote. Landowners with more than one (1) assessable acre are entitled to one (1) additional vote for any fraction of an acre greater than one-half (1/2) acre, when all of the landowners' acreage has been aggregated for purposes of voting. Landowners whose assessments have not been paid for the previous year are not entitled to vote. Nominees may be elected only to a position on the Board of Supervisors that is open for election for the upcoming term. The term of office for each successful candidate shall commence upon election.

Please note that a particular real property is entitled to only one (1) vote for each eligible acre of land or fraction thereof; therefore, two (2) or more people who own real property in common, that is one (1) acre or less, are together entitled to only one (1) vote for that real property.

To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

Ballot and proxy forms are available on the Sunshine Water Control District website at <http://www.sunshinewcd.net/> or landowners may call the District Manager's office at 954-426-2105 to request a copy of the ballot and/or proxy. Landowners may access the Broward County Property Appraiser website at <http://www.bcpa.net/> to print out the details relating to their property, including the street address, legal description of the property and tax parcel identification number. Landowners should have this information printed out and attached to their ballot or proxy form prior to the commencement of the Landowners' Meeting. This information is necessary to validate the votes being cast.

**OFFICIAL BALLOT
 SUNSHINE WATER CONTROL DISTRICT
 BROWARD COUNTY, FLORIDA
 LANDOWNERS' MEETING
 MARCH 31, 2014**

A landowner may vote in person at the Landowners' Meeting, or if the landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. Whether in person or by proxy, each landowner shall be entitled to cast one (1) vote per acre of land owned by him or her and located within the District. At the election, each and every acre of assessable land in the district shall represent one (1) share, and each owner shall be entitled to one (1) vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her within the District. Landowners owning less than one (1) assessable acre in the aggregate shall be entitled to one (1) vote. Landowners with more than one (1) assessable acre are entitled to one (1) additional vote for any fraction of an acre greater than one-half (1/2) acre, when all of the landowners' acreage has been aggregated for purposes of voting. Landowners whose assessments have not been paid for the previous year are not entitled to vote.

The undersigned certifies that he/she is the owner of land in the Sunshine Water Control District (insert or attach legal description of property): _____

and casts his/her vote(s) for the following:

The candidate receiving the highest number of votes shall be elected for a three (3)-year term.

Name of Candidate(s)	Number of Votes
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Name: _____

Address: _____

**LANDOWNERS' PROXY
SUNSHINE WATER CONTROL DISTRICT
BROWARD COUNTY, FLORIDA
LANDOWNERS' MEETING
MARCH 31, 2014**

If a landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. Landowners voting via proxy may access the Broward County Property Appraiser website at <http://www.bcpa.net/> to print out and attach the details relating to their property. **This information is necessary to validate the vote being cast.**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned hereby constitutes and appoints:

And each of them, attorneys and agents, with power of substitution in each of them for and in behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Sunshine Water Control District to be held at **Sartory Hall, located in Mullins Park, 10150 NW 29 St., Coral Springs 33065** on **Monday, March 31, 2014 at 6:30 p.m.**, with said meeting published in a newspaper in Broward County; and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may come before said meeting including, but not limited to, the election of members of the Board of Supervisors and may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally come before the meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked.

This proxy is to continue in force from the date hereof until the conclusion of the annual meeting and any adjournment or adjournments thereof, but may be revoked at any time by notice thereof, in writing, filed with the Secretary of the Sunshine Water Control District.

Print or type name of Landowner

Signature of Landowner

Votes Entitled To:

Number of unplatted acres owned and entitled to vote: _____

Number of platted lots owned and entitled to vote: _____



IBI Group (Florida) Inc.
2200 Park Central Boulevard North—Suite 100
Pompano Beach FL 33064 USA
tel 954 974 2200
fax 954 973 2686

March 3, 2014

Sunshine Water Control District

6131 Lyons Road, Suite 100
Coconut Creek, FL 33073

Attn: Board of Supervisors

**Re: LANDOWNER'S MEETING
DISTRICT ENGINEER'S ANNUAL REPORT
SUNSHINE WATER CONTROL DISTRICT
IBI Project No. 22761**

Dear Board of Supervisors and Landowners;

IBI Group (Florida) Inc. (IBI) is pleased to provide the Board of Supervisors and the Landowners with this District Engineer's Annual Report summarizing our activity as District Engineer from March 1, 2013 through February 28, 2014, pursuant to Ch. 298.14 F.S.

Executive Summary – REJ/IBI has worked closely with the SWCD Board of Supervisors, SWCD Staff, District Manager, District Legal Counsel, Consultants and Contractors to advance a number of major operational and capital improvement issues in the past year.

- Permit Application Reviews were completed for 6 projects within SWCD and 13 inquiries were addressed with letters of no objection or other action. Numerous other inquiries by property owners or their representatives were addressed.
- Assignments completed in the past year included updating the 5-Year Capital Improvements Program (CIP) and FY2014 Budget; continued implementation of the CIP Bond Program; and continuing updating of the GIS as needed.
- Major projects that are in progress or recently completed include Pump Station 1 & 2 Replacements; Canal Right-of-Way Vegetation Removal Program including Canal Z and two other miscellaneous properties; Canal/Culvert Program including Canal Z Restoration and W-67 Headwall, Canal LL at Saveology IcePlex, Canal D Dry Excavation, studying the West Outfall Canal, and promoting Broward County's efforts at the Coral Springs Drive Bridge over West Outfall Canal; development of the SWCD Certified Wildlife Habitat Policy, and monitoring of proposed EPA Numeric Water Quality Criteria for Nutrients.

All of these issues are addressed in detail below.

Permit Application Review – We have performed reviews of permit applications and prepared letters of review or addressed inquiries to the Board on the following projects:

- Comcast CATV Installation in East Outfall ROW at Pump Station 1 - SWCD Permit 2013-05
- 10188 NW 31st St – South Florida Dentistry for Children, P.A., Salty Mermaid Properties, LLC - SWCD Permit 2013-06

- Royal Palm Boulevard Entryway – City of Coral Springs - Landscape Improvements in SWCD ROW at Pump Station #1 - SWCD Permit 2013-07
- Cumber Professional Park, 11784 W. Sample Road, Southwest Corner of Coral Ridge Drive and Sample Road - Modification to SWCD Permit 2003-05
- NE Corner of Sample Road & Coral Ridge Drive – CPAC Coral Springs, LLC- Pharmacy - SWCD Permit 2014-01
- 11530 W. Sample Road, Family Dollar Store – SWCD Permit 2014-02
- Broken Woods – LUPA and Rezoning review, and pre-application coordination
- Coral Springs Downtown – pre-application coordination
- 2304 NW 102 Terrace, Loken – Fence Inquiry
- 2587 NW 121st Drive, Gorman – Fence Inquiry
- 2588 Riverside Drive, Eisenberg – Fence Inquiry
- 12253 NW 32nd Court, Krause – Paver Inquiry
- 3124 N. University Drive Cornerstone Plaza, Existing Denny's site - abandonment of an existing FPL easement
- 2587 NW 121 Drive – Fence Inquiry
- 4320 NW 106th Ave – Fence Inquiry
- Sawgrass Place in the Corporate Park - Permit Inquiry
- 9999 NW 20th Street – Fence Inquiry
- End of NW 87th Avenue over Canal J behind the Forest Hills Elementary School - City of Coral Springs concerning plans to replace a pedestrian bridge
- 9380 NW 39th Court - City of Coral Springs Code Enforcement concerning vegetation adjacent to property

Pump Stations 1 & 2 – The District Engineer worked closely with The Weitz Company to complete the Pump Stations construction phase. The following are the major activities conducted during the reporting period.

- Both Pump Stations are operational and being monitored. Operational adjustments are being addressed as needed. Both stations will undergo further testing in wet season conditions when appropriate.
- The work platforms for both emergency generators, concrete walk at Pump Station 2, and collars for the interior of the roof ventilation were completed on March 5, 2013.
- The Substantial Completion Agreements for Culvert W-55, and Culvert W-56 were approved and executed by the Board at the March 8, 2013 Board meeting.
- The Substantial Completion Agreements for Pump Station 1 and Pump Station 2 were approved and executed by the Board at the June 12, 2013 Board meeting subject to special conditions addressing outstanding issues.
- FPL installed the 1000 KVA replacement transformer at Pump Station 2 on May 22, 2013 and a complete round of testing of the Pump Station 2 pumps, motors, generator, and controls, including vibration analysis, were completed satisfactorily on June 4, 2013 and June 10, 2013. IBI's Electrical Engineer coordinated with FPL.
- FPL completed the installation of the 1000 KVA replacement transformer at Pump Station 1 on September 16, 2013. IBI's Electrical Engineer coordinated with FPL.

- Motor modifications by MWI to resolve vibration and operational issues were addressed in March through June, 2013.
- A complete round of follow-up testing of the pumps, motors, generators, and controls including vibration analysis were completed on June 4, 2013 for Pump Station 2 and June 10, 2013 for Pump Station 1. All field testing appeared satisfactory with a final report confirming the results. SWCD's Vibration Consultant monitored the testing.
- MWI agreed to provide a 5-year warranty on the motors.
- At Pump Station 1, minor settling of the emergency generator pad was identified. Murray Logan Construction performed the retrofitting of the emergency generator pad with pin piers for stabilization between August 20, 2013 and August 30, 2013. The generator was operationally tested on September 3, 2013 and results were satisfactory.
- At Pump Station 1, a proposal was accepted by the Board at its August 14, 2013 meeting to raise the existing headwall at the south end of the discharge basin along Royal Palm Boulevard due to the observation of operational characteristics of the discharge during pumping operations. Murray Logan Construction commenced work on August 26, 2013 and was substantially complete on September 16, 2013.
- Telemetry issues have been addressed and resolved.
- This office assisted the District Manager's office in providing information required for the fuel storage tank insurance application.
- A walk-through and warranty review of both Pump Stations was conducted on October 30, 2013 with the Weitz Company, SWCD Field Superintendent, and the District Engineer. A punchlist of minor items was developed and were addressed by The Weitz Company.
- Project close-out documentation was processed.
- Bond requisitions were prepared in cooperation with the District Manager's office as needed for project invoices and expenses.

Canal/Culvert Program – SWCD continues with an ongoing Culvert Replacement/Repair and Canal Restoration program to improve the SWCD canals and culverts. Projects have been prioritized to identify the projects that most effectively contribute to improving the District systems within present available funding.

Canal Right-of-Way Clearing – SWCD continues to work on the advancement of the Canal Right-of-Way Clearing program.

Canal Z Right-of-Way Vegetation Removal – This office completed identification of vegetation removal and impacted property owners along Canal Z from the Sawgrass Expressway to Coral Springs Drive and prepared inventories and photo documentation of the property specific encroachments identified for removal. Survey stake-out of the Canal Z ROW was completed. SWCD, based on property owner input, developed a plan to allow a landscape buffer on the south side of the Canal Z right-of-way.

Original notices to the individual property owners along Canal Z identifying the property specific encroachments were mailed out on January 22, 2013. As property owners have contacted the District Manager's office, we have met with the individual owners at their property. Additional notices to the individual property owners along Canal Z were

mailed out on March 18, 2013 and April 15, 2013. Option Agreements were mailed to the individual property owners along Canal Z on May 31, 2013. Signed Option Agreements from the individual property owners along Canal Z are being administered by the District Manager's office.

The Right-of-Way Vegetation Removal Program for Canal Z was advertised for bid on June 10, 2013 by legal notice in the Sun Sentinel with additional efforts to distribute the legal notice to numerous firms throughout Broward County. A pre-bid meeting and site visit with Contractors was held on Wednesday, June 19, 2013. Sealed bids were received and opened at the office of the District Engineer at 11:00 AM on Tuesday, July 2, 2013. All bids were reviewed for correctness, bid bonds, insurance and qualifications before making a formal recommendation to the Board at its July 17, 2013 meeting.

At its July 17, 2013 meeting, the SWCD Board awarded the project to Superior Landscaping & Lawn Service, Inc. and contracts were reviewed and executed.

A pre-construction meeting and site visit to mark all vegetation for removal, relocation, or remaining in place took place on August 15, 2013 for the section between Coral Ridge Drive and Coral Springs Drive. Removal of nuisance trees and vegetation began on August 19, 2013. The City Tree Removal permit was issued to the Contractor on August 30, 2013. The Fence Removal Permits were issued to the Contractor on September 6, 2013. A pre-construction meeting and site visit for the section from Coral Ridge Drive to the Sawgrass Expressway was held on September 4, 2013 to address the north side of Canal Z and a similar meeting for the south side of Canal Z was held on September 9, 2013. Notices of commencement of the project were mailed to the property owners along Canal Z, along with door hanger notices. The City was also notified of commencement of the work. Coordination with the City took place for relocation of trees in the park east of Coral Ridge Drive. "Before" aerial photos of Canal Z were flown on August 26, 2013.

Wet conditions slowed the progress of the project in much of September. All clearing work and vegetation relocation was completed by late November, 2013. The Contractor completed punchlist items in February, 2014 and project close-out is being processed. This office provided field observation services and contractor coordination.

Canal Z Restoration and W-67 Headwall - Due to issues related to the Canal Z ROW vegetation removal, it was decided that the Canal Z Restoration project would be delayed until the ROW has been cleared for the Canal Restoration to proceed unimpeded.

On May 24, 2013, SFWMD issued a Dewatering General Water Use Permit for the Canal Z project. On May 29, 2013, SFWMD issued an Environmental Resource Standard Permit for the Canal Z project. On May 29, 2013, the US Army Corps of Engineers (USACOE) issued a Preliminary Jurisdictional Determination that it had no jurisdictional issues with the Canal Z project. The Broward County Environmental Protection and Growth Management Department, Planning and Environmental Regulation Division, issued a Broward County Environmental Resource Permit for the project on July 18, 2013.

The Canal Restoration project was advertised for bids on September 6, 2013 with legal notice in the Sun-Sentinel and bid notices emailed to approximately 25 contractors. There were 15 planholders that received bid documents. A Mandatory Pre-Bid meeting and site visit for Contractors was held on September 19, 2013 with 15 contractors present. Addendum No.1 was issued on September 27, 2013 to clarify Contractor questions from the Pre-Bid Meeting and subsequent written inquiries. Two bids were received at the Bid Opening on October 4, 2013 at the IBI Group offices. The bids were summarized and reviewed with a recommendation of bid award made at the Board meeting on October 9, 2013.

At its October 9, 2013 meeting, the SWCD Board approved award of the contract for the Canal Z Restoration project to Lanzo Construction, Inc. An initial coordination meeting with Lanzo was held on October 16, 2013. The contracts were reviewed by the Contractor and SWCD Legal Counsel and circulated for signatures.

A coordination meeting was also held on October 22, 2013 with City staff including City Forester, Compliance, Planning, SWCD Field Superintendent, District Manager, and District Engineer. City staff were provided with an update on the progress of the ongoing Canal Z ROW Vegetation Removal Project and briefed on the anticipated schedule and approach for the upcoming Canal Z Restoration project. This office also provided a similar update to the City Engineer in a separate meeting on November 4, 2013.

A coordination meeting with Lanzo was held on November 21, 2013. A Pre-Construction Kick-off Meeting was held on December 5, 2013 with the Contractor, SWCD, District Engineer, District Manager and City DPW, Police, Fire and Engineering. Contracts, bonds and insurance are in place. Lanzo has submitted its Maintenance of Traffic (MOT) plans to Broward County for approval and a site meeting was held with the County Traffic Division on December 12, 2013. They have also received the City of Coral Springs Engineering/MS4 Permit and temporary Fence Permit. All SFWMD, Broward County and US Army Corps Permits had been issued. Preliminary staging of the project including placement of the temporary fence commenced the week of December 16, 2013. Full construction commenced on January 6, 2014.

This office worked with the District Manager's office in developing a draft letter that was mailed on December 19, 2013 to the property owner's along Canal Z advising them of the upcoming Canal Z Restoration project. The District Manager's office distributed the letter to City staff.

A Construction Coordination Meeting was held on January 7, 2014 and February 6, 2014 with the Contractor, SWCD, District Engineer, and District Manager's office. Lanzo received Broward County approval of its Maintenance of Traffic (MOT) plans and installed the required measures to access the site. Lanzo responded to a request from the City's Engineering Department MS-4 (Pollution Control) Permit Inspection requesting additional turbidity barriers on the canals north of Royal Palm Boulevard.

The Contractor generally completed demucking the canal in mid February. The Contractor began to haul excess material off-site the week of February 10, 2014. At the end of February, 2014 the Contractor was in the process of rock excavation in the area

immediately east of Coral Ridge Drive. This office continues to provide construction site visits, documentation and administration.

Coral Springs Drive Bridge over West Outfall Canal – In low water conditions it was observed that slopes under the Coral Springs Drive bridge have eroded and caused a major restriction of flow in the West Outfall Canal. This office researched the bridge and contacted the Broward County Highway & Bridge Maintenance Division (BCH&BMD) who are developing plans to correct the canal cross section under the bridge. We have submitted letters from the District Engineer and the Board of Supervisors to Andre Slintak of Broward County Highway & Bridge Maintenance Division (BCH&BMD) supporting the need for the restoration of the West Outfall Canal at the Coral Springs Drive Bridge. We have also updated Mr. Slintak on the scheduling of the dewatering of the Canal Z Restoration project that will create better conditions for BCH&BMD to complete the work at the Coral Springs Bridge more efficiently. The scheduling of the project is subject to ongoing funding review and he will update us when further information is available. We will continue to coordinate with Mr. Slintak on the progress of this project.

Canal LL at Saveology IcePlex - At its March 13, 2013 meeting, the Board awarded the contract to USA Equipment Service Inc. for the excavation of a portion of Canal LL behind the Saveology Iceplex for a total of \$30,000. This work was a condition of the SWCD permit for the expansion of the Saveology Iceplex in 2009, for which the City placed \$30,000 in escrow. A kick-off meeting was held on March 28, 2013 with USA Equipment Service Inc., SWCD, City Iceplex representative, City Engineer Inspector and this office. USA Equipment Service Inc. completed excavation on March 30, 2013 and hauling of material on April 5, 2013 with cleanup and restoration completed in mid-April, 2013. Approximately 685 CY of material were removed within the project budget. At its July 17, 2013 meeting the Board of Supervisors approved a change order to sod the disturbed area due to previous difficulty in seeding providing an acceptable result. USA Equipment Service Inc. completed final resodding of the site in December, 2013 and the project has been closed-out.

Canal D Dry Excavation - At its March 13, 2013 meeting, the Board awarded the contract to USA Equipment Service Inc. and Shenandoah Construction for emergency canal excavation in dry conditions due to drought conditions with a total budget of \$100,000. Shenandoah Construction completed the excavation of Canal D running westerly along the south side of NW 44 Street from Riverside Drive to Woodside Drive. USA Equipment Service Inc. completed the excavation of Canal D running southerly along the west side of Riverside Drive to NW 40th Street/Cardinal Drive and an additional 150-feet of Canal D immediately south of NW 40th Street/Cardinal Drive. Both Contractors commenced work on March 18, 2013 and were substantially completed by March 29, 2013 with restoration work completed in April. The project was closed out. The District Engineer monitored all work and quantities.

Canal J Dry Excavation – At the April 10, 2013 meeting, the Board authorized \$40,000 for the dry excavation of Canal J by the Post Office on NW 31st Court. Unfortunately with the heavy rains that commenced before the Contractor could mobilize, that work could not proceed as dry excavation.

Miscellaneous Vegetation Removal – At its March 13, 2013 meeting, the Board awarded the contract to remove trees in SWCD right-of-way adjacent to 12186 NW 32nd Street, and 3500 Riverside Drive to All Florida Tree & Landscape, Inc. That work was completed satisfactorily on April 18, 2013. Site restoration issues have been addressed and the project has been closed out.

West Outfall Canal - As approved by the SWCD Board at its meeting on October 9, 2013, David & Gerchar recently completed a survey of the West Outfall Canal including cross sections, canal bottom profiles, and rock probe profiles. That survey was received in January, 2014 and is presently being reviewed for assessment and recommendations.

Westchester Neighborhood Drainage Analysis –The City, through the Department of Public Works, commissioned the City Engineer, Chen Moore & Associates, to study efforts to reduce the flooding encountered by the Westchester neighborhood during Tropical Storm Isaac in late August, 2012. They modeled the internal stormwater conveyance and conveyance to the canal system. We met with the City Engineer's staff to discuss SWCD's previous modeling and assumptions, provided an update on SWCD's ongoing Capital Improvement Projects, provided background on historical street flooding in that area and an update on the recently completed culvert projects as well as future Canal restoration projects. Additional meetings and exchange of information took place to coordinate the SWCD model and the City Engineer's model. The City Engineer finalized its report to the City, and presented his evaluation at a City Commission Workshop on June 26, 2013 which we attended. The Evaluation addressed Data Collection, SWCD Model Review, Model Development, Model Results, System Improvement Alternatives, and Recommendations. The City Engineer's Recommendations were:

- Obtain and monitor daily canal level measurements from SWCD to verify whether the SWCD system improvements were effective in reducing the canal levels.
- Support SWCD preference of dredging of Canal Z.
- Request that SWCD proceed with the implementation of the next culvert improvement projects within CIP. (Note: The City Engineer identified the next two sets of culverts north of Canal Z that drain the Westchester neighborhood).
- Proceed with the stormwater study of the Corporate Park area to verify whether any system improvements may reduce flooding impacts on the Westchester neighborhood.

Broken Woods - On July 11, 2013, this office and the SWCD Field Superintendent met with representatives of the proposed Broken Woods residential project including their legal counsel, project engineer, and planners. The project team is beginning to develop the plat for the proposed project. Discussion included proposed improvements to the SWCD system, ownership and maintenance. The plat will be submitted to SWCD for review at a later date. The project is also subject to submittal of a permit application, review and approval by SWCD. On January 22, 2014, Cory Selchan, John McKune, and this office met with the Engineer and Developer who may potentially develop the north half of the Broken Woods project. The discussion included the permitting process, relocation of SWCD rights-of-way, maintenance, access, and canal/lake design.

Broward County Certified Wildlife Habitat – Related to the Canal ROW Vegetation Removal Program and based on recent discussions with a resident and the SWCD Board, we reviewed the Broward County Certified Wildlife Habitat program as it applies to SWCD canals. There are 90 certified properties within or abutting SWCD and 50 of those properties are located adjacent to SWCD canals or lakes. This office worked with the District Manager's office in developing a SWCD Wildlife Habitat Policy as requested by the Board and discussed at the January 8, 2014 Board meeting.

City Entryway, Royal Palm Boulevard at Pump Station 1 – The City has commenced the construction of their entryway project along Royal Palm Boulevard from Pump Station 1 to Riverside Drive under SWCD Permit 2013-07. This office and Cory Selchan met with City DPW staff on-site on January 10, 2014 to coordinate the City's construction of the protective wall and landscaping in front of Pump Station 1 as permitted by SWCD.

EPA Numeric Water Quality Criteria for Nutrients – We continue to monitor the continuing policy development related to the implementation of numeric nutrient criteria for the presence of nutrients such as nitrogen and phosphorous in South Florida waters, including canals, by FL DEP and the EPA.

Broward County Water Advisory Board – This office regularly attends meetings of the Broward County Water Advisory Board and its Technical Advisory Committee, and the Broward County Surface Water Coordination Committee to monitor water management issues as the relate to SWCD.

FY2014 Budget / Bond / 5-Year CIP – We have coordinated with the District Manger to update the 5-Year Capital Improvements Plan and narrative of the individual projects; develop the budget for FY2014 in order to prioritize and determine which construction projects can proceed within the available budget; and prepared mid-year cash flow spreadsheet of anticipated Bond Fund expenditures through the end of FY2013.

SWCD Operational Audit – The District Engineer's office has provided documents as requested by the District Manager's office.

We sincerely appreciate the opportunity of working with SWCD and the Landowners and assure you of our best attention at all times. If you have any questions or require additional information, please do not hesitate to call.

Very truly yours,



Thomas F. Donahue, P.E.
SWCD District Engineer
IBI Group (Florida) Inc.