

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held Virtual/Telephonic Public Hearings and a Regular Meeting on September 14, 2020, at 6:30 p.m., via Zoom, at <https://us04web.zoom.us/j/74246599301?pwd=Q1JxOXNtWW1RakhpOENvWTVYMVo4dz09> and 1-646-558-8656, Meeting ID 742 4659 9301, Password 499502, for both.

Present were:

Joe Morera	President
Daniel Prudhomme	Vice President

Also present were:

Cindy Cerbone	District Manager
Daniel Rom	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent
John McKune	Engineering Consultant

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:39 p.m. In consideration of the COVID-19 pandemic, this meeting was being held virtually, via Zoom, and telephonically, as permitted under the Florida Governor's current Executive Orders, which allow local governmental public meetings to occur by means of communications media technology, including virtually and telephonically.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Morera and Prudhomme were present. Supervisor Ortiz was not present.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

Public Comments [3-Minute Time Limit]

There were no public comments.

FIFTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2020/2021 Budget

A. Proof/Affidavit of Publication

The affidavit of publication was provided for informational purposes.

B. Consideration of Resolution 2020-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Cerbone presented the proposed Fiscal Year 2021 and highlighted the following:

- The proposed budget was the same as the version presented at the May meeting.
- Expenses exceeded revenue: Used Transfer in Funds from the DSF 2018 refinanced bonds, as no principal payments were due, along with a portion of Fund Balance to offset the capital expenditures.
- The assessment increase would remain at 3%.
- The proposed budget and potential awarding of the Request for Proposals (RFP) were discussed with Mr. Ortiz; he agreed with the budget and appreciated having the engineering and capital outlay expenditures broken down.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Morera and seconded by Mr. Prudhomme, with all in favor, the Public Hearing was closed.

Ms. Cerbone presented Resolution 2020-07. Due to changes in legislation, the Resolution in the agenda package would be revised to correct references to Florida Statutes.

On MOTION by Mr. Morera and seconded by Mr. Prudhomme, with all in favor, Resolution 2020-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021; Authorizing Budget Amendments; and Providing an Effective Date, in substantial form, subject to incorporating legislation updates to certain Florida Statutes, was adopted.

SIXTH ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on the Imposition of Maintenance and Operation Special Assessments to Fund the Budget for Fiscal Year 2020/2021; Pursuant to Florida Law

A. Proof/Affidavit of Publication

The affidavit of publication was provided for informational purposes.

B. Consideration of Resolution 2020-08, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2020/2021; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

On MOTION by Mr. Morera and seconded by Mr. Prudhomme, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Morera and seconded by Mr. Prudhomme, with all in favor, the Public Hearing was closed.

Ms. Cerbone presented Resolution 2020-08.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, Resolution 2020-08, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2020/2021; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of RFP for Disaster Debris Removal and Disposal

A. RFP Package

The RFP package was provided for informational purposes.

B. Affidavit of Publication

The affidavit of publication was provided for informational purposes.

C. Respondents (*Transmitted under Separate Cover*)

I. Custom Tree Care, Inc.

II. CrowderGulf

III. Phillips & Jordan, Inc.

Ms. Cerbone stated that six contractors requested the RFP and three submitted proposals; all were received on time and completed in full. She reviewed each response and the respondents' qualifications and references.

Ms. Cerbone and Mr. Selchan recommended awarding the contract to Phillips & Jordan, Inc. (P&J), factoring in that the District would share the same site that the Coral Springs Improvement District (CSID) uses for disposal. As CSID engaged P&J for the same services, it would be more efficient and effective to utilize the same vendor.

D. Evaluation/Ranking

Ms. Cerbone reviewed the ranking sheet and conveyed Mr. Ortiz's evaluations. Mr. Ortiz's decision was between P&J and CrowderGulf, as he believed Custom Tree Care, Inc. was more of a land-based than water-based firm. His recommendation was to award the contract to P&J. Mr. Morera and Mr. Prudhomme accepted Ms. Cerbone's rankings and ranking P&J the Number One ranked respondent.

E. Authorization to Engage Number One Ranked Firm

Mr. Malefatto stated the Certificate of Insurance, in the bid package, should be revised to include the District as an additional insured.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, accepting Ms. Cerbone’s rankings as the Board’s rankings and designating Phillips & Jordan, Inc., as the Number One ranked respondent, was approved.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, authorizing District Staff to prepare an Agreement with Phillips & Jordan, Inc., the Number One ranked respondent, and authorizing the Board President to execute the Agreement, was approved.

EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of July 31, 2020

Ms. Cerbone presented the Unaudited Financial Statements as of July 31, 2020. Approximately \$400,000 in FEMA reimbursement funds remained pending. Regarding generator rental costs, Mr. Selchan stated that the added delay was due to the company waiting on a tool to repair the District’s generator. Ms. Cerbone was copied on several letters he sent to the company regarding the situation.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, the Unaudited Financial Statements as of July 31, 2020, were accepted.

NINTH ORDER OF BUSINESS

Approval of August 12, 2020 Virtual/Telephonic Public Meeting Minutes

Ms. Cerbone presented the August 12, 2020 Virtual/Telephonic Public Meeting Minutes.

On MOTION by Mr. Morera and seconded by Mr. Prudhomme, with all in favor, the August 12, 2020 Virtual/Telephonic Public Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Communications

Mr. Prudhomme hoped everyone had a nice Labor Day and wished peace to those who lost someone on 9/11.

Mr. Morera also hoped everyone had a nice Labor Day and noted that the City of Coral Springs was holding their budget hearing today. He hoped that 9/11 would never be forgotten, as it united the nation, and hoped people would lean on that moment, as it made for a more cohesive country. He thanked Staff for continuing to do great work and noted that he observed the lakes being restocked with fish.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Lewis, Longman & Walker, P.A.*

• NSID Communication and Correspondence

Mr. Malefatto presented letters from the North Springs Improvement District (NSID) to the City of Coral Springs. NSID is challenging the requirement to obtain building permits from the City. NSID also requested an Attorney General's opinion supporting its position that NSID is not required to obtain building permits from the City of Coral Springs. Mr. Malefatto did not recommend the District follow suit. Mr. Selchan suggested discussing with the new City Manager, after the election, how they can move forward with waiving small fees and discuss mitigation costs for larger items, such as tree removal, and the upcoming capital improvement project at the outfall canal. Mr. Malefatto recalled his firm's opinion that the District should be exempt from paying for permits for tree removal in the District's rights-of-way (ROW). The District should wait for a response, if any, from the Attorney General. Discussion ensued regarding past experiences with the City issuing permits. Mr. Prudhomme questioned NSID's purpose.

B. District Engineer: *Craig A. Smith & Associates*

I. Presentation: Monthly Engineer's Report

Mr. Rubio discussed the following:

- Revised pricing from MWI and Flow Optimizer to manufacture the Vortex Suppression Cones (VSC) for each pump.

Mr. Rubio stated that, after MWI reviewed Flow Optimizer's drawings and design, MWI's cost increased significantly; therefore, due to pricing, he recommended awarding the project to Flow Optimizer, whose revised cost was \$99,066, which included material changes to use 3/8 stainless steel but did not include shipping costs. Discussion ensued regarding prior estimates being valid for 30-days, COVID-19 causing costs to increase, material changes, shipping costs, etc. Mr. Selchan recommended awarding the project to the lowest bidder, Flow Optimizer, as they were the original recommended vendor, and allowing Staff to work with the vendor to negotiate a reduction in shipping costs and proceed since manufacturing would take two months. Staff was asked to review and complete due diligence before presenting proposals to the Board for approval.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, the Flow Optimizer proposal to manufacture eight anti-vortex cones, in a not-to-exceed amount of \$99,056, plus an additional \$10,000 for shipping, if applicable, was approved.

The above motion replaces the motion for MWI to manufacture the cones, that the Board approved several meetings ago.

- MWI's revised proposals for electrical repairs to Pump Stations #1 and #2 were under review.
- The AutoCAD files to update the electrical plans for Pump Stations #1 and #2 to fit the electrical components needed for the new motors were received from IBI Group Inc. (IBI) and currently under review.

Mr. Rubio presented the following permit applications for approval:

II. Permit Applications

a. Flora Fine Foods – Canal "MM"

Mr. Rubio responded to questions related to the slope and sod and confirmed that the final condition of the lake bank would be as noted in the specifications provided.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, the CAS Project No. 15-1826-P25, Right-of-Way (ROW) permit application, to de-muck along a portion of Canal “MM”, submitted by Diversified Construction and Engineering Services on behalf of Flora Fine Foods - Canal “MM”, for site development at 12400 NW 35th Street, subject to the Special Conditions set forth in the September 3, 2020 recommendation letter, was approved.

- b. City of Coral Springs Lift Station (LS) Rehabilitation (3) LS 14A, LS 17B & LS 19C**

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, the CAS Project No. 15-1826, Right-of-Way (ROW) permit application, adjacent along Canal “C”, Canal “GG” and Canal “19-6” to rehabilitate Lift Stations 14A, 17B and 19C, respectively, submitted by BLMD USA, LLC on behalf of the City of Coral Springs, subject to the Special Conditions set forth in the September 8, 2020 recommendation letter, was approved.

- The cost recovery review and canal survey information for de-mucking purposes at Canal “LL” was discussed with the Consultant for Ladybird Academy, after he and Mr. Selchan toured the area.

- Several Letters of No Objection were issued.

Regarding the status of CAS presenting the Pump Station Remediation Report, Mr. Rubio stated delays in obtaining information about the motor issues at Pump Station #2 caused further delays; he would speak with Mr. Larry Smith about the remaining outstanding electrical item and present a report at the next meeting.

C. District Engineering Consultant: *John McKune*

There being nothing to report, the next item followed.

D. District Field Supervisor: *Cory Selchan*

Mr. Selchan reported the following:

- Over 11” of rain was received since the last meeting.

- The third fish stocking of carp was completed; the fourth and final delivery was expected soon. A total of 4,000 fish were ordered.

➤ The repairs to the District’s generator would be completed by the end of September; the temporary generator for Pump Station #2 would be returned.

E. District Manager: *Wrathell, Hunt & Associates, LLC*

- **NEXT MEETING DATE: October 14, 2020 at 6:30 P.M.**
 - **QUORUM CHECK**

The next meeting will be held on October 14, 2020, in-person at the LaQuinta Inn, unless the Florida Governor’s Executive Order is extended. Ms. Cerbone asked to move the December meeting to December 9th, due to insurance renewal presentations and certain time constraints and because the holiday parade would likely be cancelled. Discussion ensued.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, rescheduling the December 2, 2020 meeting to December 9, 2020, was approved.

The Board agreed with renewing the District’s Florida Association of Special Districts (FASD) membership.

Ms. Cerbone conveyed that Mr. Hutchins, at 3770 NW 99 Avenue, submitted a letter expressing his appreciation and commending the efforts of Mr. Selchan and his team in doing a great job of cleaning up the area.

As the General Election is in November and he is running for a City Commission Seat, Mr. Morera stated that October would be his last meeting and his resignation letter was submitted to Management.

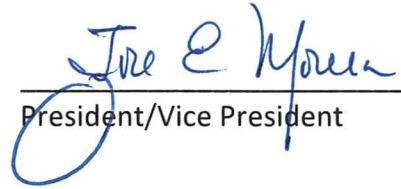
THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, the meeting adjourned at 8:30 p.m.


Secretary/Assistant Secretary


President/Vice President