



**Sunshine**  
Water Control District

# **LANDOWNERS' MEETING AGENDA**

**March 10, 2021**



March 3, 2021

Landowners  
Sunshine Water Control District

**ATTENDEES:**  
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

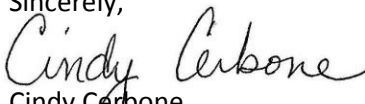
Dear Landowners:

A Meeting of the Landowners of the Sunshine Water Control District will be held on March 10, 2021, at 6:30 p.m., at the La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
2. Affidavit of Publication
3. Election of Chair and Secretary for the Purpose of Conducting the Landowners' Meeting
4. Determination of a Quorum Present
5. Election of Supervisor
  - A. Nominations
    - Seat Currently Held by Mr. Morera (*three-year term*)
  - B. Casting of Ballots (*in order of nominations*)
    - Determine Number of Voting Units Represented
    - Determine Number of Voting Units Assigned by Proxy
  - C. Ballot Tabulation and Results
6. District Engineer's Annual Report to Landowners [Florida Statutes 298.14]
7. Landowners' Questions/Comments
8. Adjournment

Should you have any questions, please contact me directly at (561) 346-5294.

Sincerely,

  
Cindy Cerbone  
District Manager

**FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE**  
**CALL-IN NUMBER: 1-888-354-0094**  
**CONFERENCE ID: 8518503**

SUNSHINE WATER CONTROL DISTRICT NOTICE OF LANDOWNERS MEETING AND REGULAR MEETING Notice is hereby given to the public and all landowners within the Sunshine Water Control District (District) in Broward County, Florida advising that a meeting of the landowners will be held for the purpose of electing one (1) person to the District Board of Supervisors (Board) on Wednesday, March 10, 2021, at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065. Immediately following the landowners meeting, there will be convened a meeting of the Board for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board. The landowners, when assembled, shall organize by the election of a chair and secretary of the meeting, who shall conduct the election. At the election, each and every acre of assessable land in the district shall represent one share, and each owner shall be entitled to one vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her in the district. Landowners owning less than one assessable acre in the aggregate shall be entitled to one vote. Landowners with more than one assessable acre are entitled to one additional vote for any fraction of an acre greater than one-half acre, when all of the landowners acreage has been aggregated for purposes of voting. Owners whose assessments have not been paid for the previous year are not entitled to vote. The landowners meeting and the Board meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for the meetings may be obtained by contacting the District Manager, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (877) 276-0889 during normal business hours or via the Districts website, <http://www.sunshinewcd.net/>. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone. Any person requiring special accommodations at the meetings because of a disability or physical impairment should contact the District Office at (877) 276-0889 at least forty-eight (48) hours prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. District Manager Sunshine Water Control District 02/15, 02/22/21 6880419

Publication Date  
2021-02-22

Subcategory  
Miscellaneous Notices

SUNSHINE WATER CONTROL DISTRICT NOTICE OF LANDOWNERS' MEETING AND REGULAR MEETING Notice is hereby given to the public and all landowners within the Sunshine Water Control District ("District") in Broward County, Florida advising that a meeting of the landowners will be held for the purpose of electing one (1) person to the District Board of Supervisors ("Board") on Wednesday, March 10, 2021, at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065. Immediately following the landowners' meeting, there will be convened a meeting of the Board for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board. The landowners, when assembled, shall organize by the election of a chair and secretary of the meeting, who shall conduct the election. At the election, each and every acre of assessable land in the district shall represent one share, and each owner shall be entitled to one vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her in the district. Landowners owning less than one assessable acre in the aggregate shall be entitled to one vote. Landowners with more than one assessable acre are entitled to one additional vote for any fraction of an acre greater than one-half acre, when all of the landowners' acreage has been aggregated for purposes of voting. Owners whose assessments have not been paid for the previous year are not entitled to vote. The landowners' meeting and the Board meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for the meetings may be obtained by contacting the District Manager, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (877) 276-0889 during normal business hours or via the District's website, <http://www.sunshinewcd.net/>. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone. Any person requiring special accommodations at the meetings because of a disability or physical impairment should contact the District Office at (877) 276-0889 at least forty-eight (48) hours prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. District Manager Sunshine Water Control District 02/15, 02/22/21 6880419

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF THE  
SUNSHINE WATER CONTROL DISTRICT  
FOR THE ELECTION OF ONE (1) SUPERVISOR**

**DATE OF LANDOWNERS' MEETING:** March 10, 2021

**TIME:** 6:30 P.M.

**LOCATION:** La Quinta Inn Coral Springs  
3701 N. University Drive  
Coral Springs, Florida 33065

Pursuant to Chapter 298, Florida Statutes, after a Drainage and Water Control District ("District") has been established and the landowners have held their initial election, every year in the same month after the time of the initial election, there shall be a landowners' meeting for the purpose of electing members to the Board of Supervisors. The owners of land within the District shall meet at the stated time and place and elect one (1) Supervisor. The following instructions on how all landowners may participate in the election are intended to comply with Section 298.11 and Section 298.12, Florida Statutes.

At the Landowners' Meeting, the first step is to elect a Chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and/or second motions. Candidates must be nominated and then shall be elected by a vote of the landowners.

A landowner may vote in person at the Landowners' Meeting, or if the landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. Whether in person or by proxy, each landowner shall be entitled to cast one (1) vote per acre of land owned by him or her and located within the District. At the election, each and every acre of assessable land in the District shall represent one (1) share, and each owner shall be entitled to one (1) vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her within the District. Landowners owning less than one (1) assessable acre in the aggregate shall be entitled to one (1) vote. Landowners with more than one (1) assessable acre are entitled to one (1) additional vote for any fraction of an acre greater than one-half (1/2) acre, when all of the landowners' acreage has been aggregated for purposes of voting. Landowners whose assessments have not been paid for the previous year are not entitled to vote. Nominees may be elected only to a position on the Board of Supervisors that is open for election for the upcoming term. The term of office for each successful candidate shall commence upon election.

**Please note that a particular real property is entitled to only one (1) vote for each eligible acre of land or fraction thereof; therefore, two (2) or more people who own real property in common, that is one (1) acre or less, are together entitled to only one (1) vote for that real property.**

To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

Proxy forms are available on the Sunshine Water Control District website at <http://www.sunshinewcd.net/> or landowners may call the District Manager's office at 561-571-0010 to request a copy of the proxy. Landowners may access the Broward County Property Appraiser website at <http://www.bcpa.net/> to print out the details relating to their property, including the street address, legal description of the property and tax parcel identification number. Landowners should have this information printed out and attached to proxy form prior to the commencement of the Landowners' Meeting. This information is necessary to validate the votes being cast. **Ballots will be provided at the meeting.**

**LANDOWNERS' PROXY**  
**SUNSHINE WATER CONTROL DISTRICT**  
**BROWARD COUNTY, FLORIDA**  
**LANDOWNERS' MEETING**  
**MARCH 10, 2021**

If a landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. Landowners voting via proxy may access the Broward County Property Appraiser website at <http://www.bcpa.net/> to print out and attach the details relating to their property. **This information is necessary to validate the vote being cast.**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned hereby constitutes and appoints:

\_\_\_\_\_

And each of them, attorneys and agents, with power of substitution in each of them for and in behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Sunshine Water Control District to be held at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065 on **Wednesday, March 10, 2021 at 6:30 p.m.**, with said meeting published in a newspaper in Broward County; and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may come before said meeting including, but not limited to, the election of members of the Board of Supervisors and may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally come before the meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked.

This proxy is to continue in force from the date hereof until the conclusion of the annual meeting and any adjournment or adjournments thereof, but may be revoked at any time by notice thereof, in writing, filed with the Secretary of the Sunshine Water Control District.

\_\_\_\_\_  
Print or type name of Landowner

\_\_\_\_\_  
Signature of Landowner

\_\_\_\_\_  
Address of Landowner

**Votes Entitled To:**

Number of acres owned and entitled to vote: \_\_\_\_\_

Number of platted lots owned and entitled to vote: \_\_\_\_\_



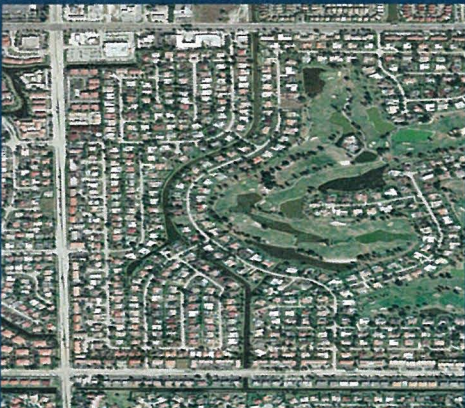


# DISTRICT ENGINEER ANNUAL REPORT

FISCAL YEAR

September 30, 2019 - October 1, 2020

March 10, 2020 (Board Meeting)



## BOARD OF SUPERVISORS

Joe Morera – President

Ivan Ortiz– Vice President

Daniel C. Prudhomme – Secretary

### District Manager

Wrathell, Hunt & Associates, LLC

Cindy Cerbone

### District Engineer:

Orlando A. Rubio, P.E., Senior Supervising Engineer

Craig A. Smith & Associates, Inc.

21045 Commercial Trail

Boca Raton, Florida 33486

(561) 314-4445 Phone

(561) 314-4457 Fax



Digitally signed

by Orlando A. Rubio, PE

Orlando A. Rubio, P.E.  
District Engineer

Shine Water Control District,  
Florida Registration No. 48265

Date: 2021.03.04  
09:34:21 -05'00'

Date



# **Sunshine Water Control District Annual District Engineer Report September 30, 2019 - October 1, 2020**

As District Engineer, Craig A. Smith & Associates (CAS) is pleased to provide the SWCD Board with the Annual Report regarding the status of the “Works of the District”. This report is intended to update the Board regarding the major projects and activities affecting the District, and not intended for updating the everyday activities of the District. More challenging than past years was dealing with the impacts of the COVID19 pandemic which affected the operation of private businesses and governmental agencies and their respective employees.

CAS officially began functioning as District Engineer on March 11, 2015. We continue to strive to meet the challenges involved in determining the status of various projects throughout the District. As District Engineer, we attended District staff meetings, board meetings, site meetings, and agency meetings as requested by the District. We maintain close communication with the District Manager – Wrathell Hunt & Associates (WHA), District Staff, District Consultant – (John McKune, PE), and District Attorney – (Lewis, Longman & Walker) as needed. We have addressed various permitting issues, easement vacations, capital projects, and Board requests. We are in communication with and have assisted all private entities and agencies involved in pursuing projects throughout the District, including the City of Coral Springs, Broward County and FDOT. The electrical repairs and hydraulic improvements at both pump stations and the West Outfall Canal Improvements remain a priority to the District and will be implemented as funding allows.

A summary of the highlights of projects and activities are listed below.

## **Summary of Projects**

- **Pump Stations 1 & 2**

From the December 4, 2019 Board of Supervisors (Board) Executive Session, the board approved the litigation settlement amount of \$3,750,000.00. From this point, SWCD Team members have worked together on a project approach and tentative schedule to initiate the needed activities to perform the design of the electrical retrofitting of each station for construction in the coming fiscal year. This settlement amount is primarily targeted for the electrical repairs at each station and the hydraulic improvements at the station including the retrofitting of each pump to accommodate the new pump motor configuration and a new generator at the Pump Station 2.

As such, the Board approved the Electrical Engineering Services for Smith Engineering Consultants as a subconsultant to CAS on June 17, 2020. Several field visits and meetings ensued following the Board’s direction including the acquisition of the electronic CADD files from the District’s past engineer. The latter took some time to acquire. To date, we are pleased to state that the electrical engineering plans on are on their way to the 90% phase submittal.

As part of the targeted improvements to each station, this past year the May 5, 2020 Board approved the design<sup>1</sup> of Vortex Suppression Cones and completed plans were presented to the Board of August 12, 2020. The cones are part the targeted hydraulic improvements to the stations.

- **West Outfall Canal Improvements Project (WOFC) Bridges/Crossings**

This past year, Geotechnical Engineering services scope was approved by the Board on October 9, 2019 to develop/conceptualize the steepest armored slope possible to maximize conveyance capacity for each structure using a variety of different techniques such as gabions, gravity walls, soil nailing, etc. The scope was broken out into two phases where Phase 1 entailed the data gathering and geotechnical testing and Phase 2 entailed the analysis of the potential sections with their costs in the final report for each of the following crossings. The Phase 2 final report was presented in the FY20/21 to the Board.

1. Coral Springs Drive Bridge
2. Cypress Park Bridge
3. Cypress Park Pedestrian Bridge
4. Coral Springs Improvement District Utility Crossing
5. Atlantic Blvd Bridge
6. Riverside Drive Bridge

- **Westchester – NW 24 St Culvert Replacement**

The May 13, 2020 Board entered into an Interlocal Agreement with the City of Coral Springs on a cost share project for the design services related to the NW 24<sup>th</sup> St. To date, design services are well underway by others and the project is in the permitting phase.

- **Canal 20-1A Improvements (NW 112<sup>th</sup> Avenue)**

The October 9, 2010 Board approved the canal improvements for Canal 20-1A and the construction is complete with certified as-built plans submitted to the February 12, 2020 Board.

- **SFWMD Water Use Permit Renewal**

The March 17, 2020 Board authorized CAS to apply for the renewal of the SFWMD permit. Water Use Permit No. 06-01174-W was reissued on March 22, 2010 and has an expiration date of March 22, 2030 which authorized the existing use of surface water from the C-14 Canal for diversion and impoundment use

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<sup>1</sup> Designed by Clemson Hydraulic Engineering, Dr. David E. Werth, PhD, PE (retained as an advising consultant)

with an annual allocation of 262.25 million gallons. Per the permit, a 10-year compliance report is required to demonstrate that reasonable assurances are being maintained to ensure that the conditions of the permit issuance are being met. The renewal was submitted.

**DISTRICT ENGINEER APPROVALS FOR FY19-20**

Past permit functions are shown in the following table.

Table 1

AUTHORIZATION TYPE	PERMIT NO. (IF APPLICABLE)	PERMITTEE or Project	GENERAL DESCRIPTION OF WORK AUTHORIZED
Right-of-way	2020-01	Broward County	The proposed widening and drainage improvements of Wiles Road from Riverside Drive to N University Dr. The south side of Wiles Rd currently drains to SWCD system at four existing outfall locations. The north side drains to the North Springs Improvement District.
Right-of-way	2020-02	Comcast Communication	R/W permit application submitted by Comcast Cable Communications for the installation of 70 LF of 1-2" HDPE Conduit under Canal B.
Right-of-way	2020-03	MCI Metro Access	R/W permit application submitted by DraftPros, Inc on behalf of MCI Metro Access Transmission Services Corp for the installation of 753 LF of 2-2" HDPE Conduit via directional bore under SWCD Canal M, 185 LF of 2-2" HDPE Conduit via directional bore under SWCD Canal P, 379 LF of 2-2" HDPE Conduit via directional bore under SWCD Canal U.
Right-of-way	2020-04	MCI Metro Access	R/W permit application submitted by DraftPros, Inc on behalf of MCI Metro Access Transmission Services Corp for the installation of 414 LF of 2 - 2" HDPE Conduit via directional bore under SWCD Canal 18-1.
Right-of-way	2020-05	MCI Metro Access	a R/W permit application submitted by DraftPros, Inc on behalf of MCI Metro Access Transmission Services Corp for the installation of 500 LF of 1-2" HDPE Conduit via directional bore under SWCD Canal RR-A.
Right-of-way	2020-06	MCI Metro Access	R/W permit application submitted by DraftPros, Inc on behalf of MCI Metro Access Transmission Services Corp for the installation of 329 LF of 1 - 2" HDPE Conduit via directional bore under SWCD Canal MM.
Right-of-way	2020-07	MCI Metro Access	R/W permit application submitted by DraftPros, Inc on behalf of MCI Metro Access Transmission Services Corp for the installation of 390 LF of 1-2" HDPE Conduit via directional bore under SWCD Canal NN.

AUTHORIZATION TYPE	PERMIT NO. (IF APPLICABLE)	PERMITTEE or Project	GENERAL DESCRIPTION OF WORK AUTHORIZED
Right-of-way	2020-08	MCI Metro Access	Installation of 545 LF of 2-2" HDPE and 610 LF of 1-2" HDPE Conduits via directional bore under Canals PA, GG, U, O and M
Right-of-way	2020-09	FPL	R/W permit application submitted by FPL for the replacement of an existing pole with a new concrete pole within the SWCD Canal "D" ROW
Right-of-way	2020-10	City of Coral Springs	Roadway drainage improvements consisting of a new stormwater collection system with exfiltration trench system and overflow control structures with swale regrading.
Right-of-way	2020-11	Blue Stream Communications, Inc	Install Fiber Optic Cable (1) 4" SCH-40 PVC Conduit crossing East Outfall Canal Installation of 75 LF of FOC 1-4" SCH-40 PVC & 95 LF of 1-4" SCH-40 PVC Conduits attached to the Atlantic Boulevard bridge and two handholes on EOFC Right-of-Way
Right-of-way	2020-12	Sawgrass Development Partners; Canal RR	Installation of a paved driveway canal crossing with F-curb, sidewalk on the west side, guardrails on both sides, and 72 LF of 84" RCP with FDOT standard concrete headwalls. Culverting a segment of Canal RR to allow an access driveway to the permittee's property on the south side of the canal
Right-of-way	2020-13	City of Coral Springs	Discharge of dewatering effluent from the project rehabilitation of lift stations Rehabilitation of three lift stations adjacent to SWCD Canals
Right-of-way	Board approved; permit not executed by Permittee	Maranatha Christian Church of America	Proposed work entails parking lot and driveway modifications with the addition of exfiltration trench for drainage. The project is adjacent to the SWCD Canal U and the permittee will perform restoration work
Right-of-way	2020-14	Flora Fine Foods	Right-of-Way permit application submitted by Diversified Construction & Engineering Services (DCES) on behalf of Flora Fine Foods for the site development at 12400 NW 35 <sup>th</sup> St. The site is partially developed and serves as a parking for automotive sales. The proposed work entails the redevelopment of the property with a new building, future gas station, and new parking lot with perimeter stormwater retention areas. The adjacent Canal "MM" will undergo bottom demucking below the culvert inverts under Sample Road.
Right-of-way	n/a	Ladybird Academy	Project withdrawn

AUTHORIZATION TYPE	PERMIT NO. (IF APPLICABLE)	PERMITTEE or Project	GENERAL DESCRIPTION OF WORK AUTHORIZED
Letters of No Objection (LONO)	n/a	Irie Jerk	
LONO	n/a	7-Eleven-#38663	
LONO	n/a	Meadows and Dells Coral Springs	
LONO	n/a	Safe and Secure Self Storage	
LONO	n/a	MultiTech Games	
LONO	n/a	Coral Springs Storage	
LONO	n/a	19253 PM Pediatrics	
LONO	n/a	Riverside Square – Publix	
LONO	n/a	9800 Sample Road	

**Other Reviews**

1. Replat-Lots 12-13 Block A
2. Residential Plat on Riverside Dr
3. In response to a City capital project, an existing 600’ - 54” diameter CMP was dive-inspected (3701 N University Dr) to determine the if pipe was in disrepair under the road and no evidence of disrepair was found that warranted replacement or lining under the road.

• **District Personnel**

CAS has been working with the SWCD staff and consultants along with the District Manager and maintain that the SWCD staff is very responsive and competent in their field of expertise. Based upon our experience, we feel that the District is well staffed, financed, and equipped to perform all necessary functions to operate the “Works of the District”. CAS continues to acquire and assimilate the information regarding the details of the operation of the District, as well as learning and implementing the programs and processes. Staff continues to assist the CAS team, when requested, in completing work tasks which ultimately can result in money savings in comparison to requiring outside services and fees. CAS is proud to be a member of the SWCD team and is looking forward to continuing to provide services to the District and Landowners.

Sincerely,

Orlando A. Rubio, P.E. - District Engineer  
Sunshine Water Control District

\\cas-file\Projects\Districts\Sunshine\_Water\_Control\Documents\Annual Engineer's Report\SWCD-FY2019-2020-DistrictEngineerAnnualRpt-2021-03-03.docx