

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on October 13, 2021 at 6:30 p.m., at the La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Daniel Prudhomme	Secretary

Also present were:

Cindy Cerbone	District Manager
Jamie Sanchez	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto (via telephone)	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent
Marc Sironio	Rio-Bak Corporation (RBC)
Tommy King	RBC
Cid Hobbs	Construction Technology, Inc. (CTI)

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:33 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present, in person.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

Public Comments [3-Minute Time Limit]

There were no public comments.

- **Presentation: Monthly Engineer's Report**

This item, previously Item 8BI, was presented out of order.

Mr. Rubio provided the following update:

- Electrical Engineering Services for Pump Stations 1 and 2: The generator was approved for purchase and a Purchase Order was submitted. The contract was executed and the preconstruction meeting was held at which Smith Engineering Consultants and Mr. Selchan were also in attendance. They were informed about the West Outfall Canal Phase 2B Improvements.

- **Bid Recommendation – West Outfall Canal Improvements Project – Phase 2B**

This item, previously Item 8BIII, was presented out of order.

Mr. Rubio recommended awarding the bid to Rio-Bak Corporation (RBC), as the lowest and most responsive-responsible bidder, with a bid price of \$2,651,431.00. RBC has performed canal work for the District in the last two phases and is familiar with the area. The subcontractor for the concrete work at the intake bay, Construction Technology, Inc. (CTI), completed work for the Northern Palm Beach County Improvement District at their pump stations and received high praise. The structural engineering plans were shared with contractors and no problems were anticipated.

Mr. Rubio reiterated his recommendation to award the contract to RBC.

A Board Member asked if there were only two bidders. Mr. Rubio replied affirmatively. The other bid was higher, at \$3 million, and RBC has experience working with the District.

The project would not begin until after November 30 and work was estimated to take six months. A preconstruction meeting would be held before work begins.

Discussion ensued about the project, tentative schedule, the need to complete the work during the dry season and remain on schedule, weather considerations, oversight of contractors, coordination of access and reduction of the original scope, which moved the portion north of the bridge to a subsequent phase of the project in order to meet timelines.

Ms. Cerbone stated that a Change Order may be submitted if necessary.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the CAS recommendation and awarding the for the West Outfall Canal Improvements Project – Phase 2B contract to Rio-Bak, authorizing District Staff to draft a form of Agreement and authorizing the Chair to execute, was approved.

- **Permit Application(s)**
 - a. **Westchester Elementary by Crown Castle Fiber – Installation of 2-1.5” HDPE Conduit – Canal “SS”**

This item, previously Item 8IIa, was presented out of order.

Mr. Rubio presented the Crown Castle Fiber LLC (CCF) Right-of-Way (ROW) permit application and noted that CCF submitted “as-builts” that were not in compliance with what was approved and damaged District culverts. No culvert repairs have been completed and CCF was advised that other permits would not be released until culvert repairs are completed.

Discussion ensued regarding ongoing issues with CCF and attempts to contact CCF.

The consensus was to approve the permit but it would be held and not released until more information about the culvert repair is received. Ms. Cerbone asked Staff to review other items that are on hold to ensure that work is not being done without a permit and, in the event that unauthorized work is being done, the Board be contacted immediately to approve issuance of a legal letter.

The conditional permit approval and the need for inspection of items that are currently on hold were discussed.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, conditional approval of the CAS Project No. 15-1826 ROW Permit Application submitted by Crown Castle Fiber for installation of 2-1.5” HDPE conduit at Canal “SS” at Westchester Elementary, 12405 Royal Palm Blvd. Coral Springs, FL 33065, subject to the Special Conditions set forth in the October 6, 2021 recommendation letter and pending receipt of additional information about culvert repairs and inspection of items currently on hold, was approved.

b. City of Coral Springs by Eckler Engineering – Sanitary Sewer Installation – Canal “H”

Mr. Rubio presented the Eckler Engineering (Eckler) ROW permit application for Sanitary Sewer Installation along the northern bank of Canal H east of NW 85th Avenue and south of Coral Lake Manor.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the CAS Project No. 15-1826 ROW Permit Application submitted by Eckler Engineering, on behalf of the City of Coral Springs, for installation of a sanitary sewer force main east of NW 85th Avenue and South of Lake Manor, along the northern bank of Canal H, subject to the Special Conditions set forth in the October 4, 2021 recommendation letter, was approved.

c. Broward County by Blue Stream Communications – Installation of 2” HDPE Conduit and fiber optic cable at Canal “MM”

Mr. Rubio presented the Blue Stream Communications (Blue Stream) Right-of-Way ROW permit application for installation of 80 linear feet of 2” HDPE (High Density Polyethylene Pipe) conduit and cable under Canal MM.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the CAS Project No. 15-1826 ROW Permit Application submitted by Blue Stream Communications, on behalf of Broward County, for installation of 80 linear feet of 2” HDPE conduit and fiber optic cable under Canal MM, at 12409 NW 35th Street, Coral Springs, Florida 33065, subject to the Special Conditions set forth in the October 5, 2021 recommendation letter, was approved.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of August 31, 2021

Ms. Cerbone presented the Unaudited Financial Statements as of August 31, 2021.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the Unaudited Financial Statements as of August 31, 2021, were accepted.

SIXTH ORDER OF BUSINESS

Approval of September 15, 2021 Public Hearings and Regular Meeting Minutes

Mr. Morera presented the September 15, 2021 Public Hearings and Regular Meeting Minutes. Ms. Cerbone stated Mr. Rubio submitted revisions to Management. No other changes were made.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the September 15, 2021 Public Hearings and Regular Meeting Minutes, as amended to include revisions submitted to Management, were approved.

SEVENTH ORDER OF BUSINESS

Supervisors' Communications

Mr. Ortiz stated he would be unable to attend the November meeting.

Mr. Morera reported that the City approved another medical marijuana dispensary.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Lewis, Longman & Walker, P.A.*

There was no report.

B. District Engineer: *Craig A. Smith & Associates*

I. Presentation: Monthly Engineer's Report

This item was presented following the Fourth Order of Business.

II. Permit Application(s)

- a. Westchester Elementary by Crown Castle Fiber – Installation of 2-1.5" HDPE Conduit – Canal "SS"
- b. City of Coral Springs by Eckler Engineering – Sanitary Sewer Installation – Canal "H"
- c. Broward County by Blue Stream Communications – Installation of 2" HDPE Conduit and fiber optic cable at Canal "MM"

III. Bid Recommendation – West Outfall Canal Improvements Project – Phase 2B

C. District Engineering Consultant: *John McKune*

There was no report.

D. District Field Supervisor: *Cory Selchan*

Mr. Selchan reported the following:

- Two rain events delivered over 5" of rain.
- The District has had difficulty acquiring the chemicals needed. The District has the ability to piggyback on any publicly awarded contract.

Discussion ensued regarding purchasing and procurement processes and procedures. The consensus was that this is acceptable. Mr. Selchan stated the current inventory was better than reported in the past.

E. District Manager: *Wrathell, Hunt & Associates, LLC*

I. Obstructions Removal Agreement – Option 2 Option 2 [Douglas P. Steinberg and Angela M. Todd, 10361 NW 41 Court]

Ms. Sanchez stated a resident fence request was received but, due to obstructions in the ROW, a Letter of No Objection (LONO) could not be issued. An Option 2 Agreement was drafted, the property owner executed it and Mr. Selchan obtained three estimates for removal of the obstruction. Ms. Cerbone requested approval and selection of a vendor. Discussion ensued regarding the bids. The lowest bidder was Castle Tree Art, with a bid of \$1,180.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the Option 2 Agreement with Douglas P. Steinberg and Angela M. Todd and the Castle Tree Art bid, in a not-to-exceed amount of \$1,180, were approved.

II. NEXT MEETING DATE: November 10, 2021 at 6:30 P.M.

- **QUORUM CHECK**

The next meeting would be held on November 10, 2021, unless canceled.

Discussion ensued regarding when Mr. Sironio should begin attending meetings; the consensus was that his attendance would not be required until earthwork begins, possibly in January. The need to keep residents near the pump station informed during the construction process was discussed.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor,
the meeting adjourned at 7:29 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President