



**Sunshine**  
Water Control District

# **REGULAR MEETING AGENDA**

**February 9, 2022**



February 2, 2022

Board of Supervisors  
Sunshine Water Control District

**ATTENDEES:**  
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Sunshine Water Control District will hold a Regular Meeting on February 9, 2022 at 6:30 p.m., at the La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments **[3-Minute Time Limit]** *(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)*
5. Update: PS1, PS2 and WOFC Phase 2B Project
6. Consideration of The Briarwood Club Association, Inc., Canal Access and Maintenance License Agreement
7. Update/Discussion: Board Member Participation in the Employee Health Care Benefits
8. Continued Discussion: Employee Pension Plan Proposals
9. Acceptance of Unaudited Financial Statements as of December 31, 2021
10. Approval of January 12, 2022 Regular Meeting Minutes
11. Supervisors' Communications
12. Staff Reports
  - A. District Counsel: *Lewis, Longman & Walker, P.A.*
  - B. District Engineer: *Craig A. Smith & Associates*
    - Presentation: Monthly Engineer's Report

- C. District Engineering Consultant: *John McKune*
- D. District Field Supervisor: *Cory Selchan*
- E. District Manager: *Wrathell, Hunt & Associates, LLC*
  - NEXT MEETING DATE: March 9, 2022 at 6:30 P.M. (*Landowners' Meeting and Regular Meeting*)

- QUORUM CHECK

Joe Morera	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Daniel Prudhomme	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Ivan Ortiz	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

13. Adjournment

Should you have any questions, please contact me directly at (561) 346-5294 or Jamie Sanchez at (561) 512-9027.

Sincerely,

*Cindy Cerbone*  
Cindy Cerbone  
District Manager

**FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE**

**CALL-IN NUMBER: 1-888-354-0094**

**PARTICIPANT PASSCODE: 801 901 3513**

**SUNSHINE  
WATER CONTROL DISTRICT**

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## CANAL ACCESS AND MAINTENANCE LICENSE AGREEMENT

**THIS CANAL ACCESS AND MAINTENANCE LICENSE AGREEMENT**, made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by **The Briarwood Club Association, Inc. #4**, whose address is 9101 West Sample Road, Coral Springs, Florida 33065 (“Owner”), and the **Sunshine Water Control District**, (the “District”), an independent special district of the State of Florida, whose address is 2300 Glades Road, #410W, Boca Raton, Florida 33431 (“District”); collectively the “Parties”.

WHEREAS, the District exists pursuant to Chapter 298, Florida Statutes and Chapter 63-609, Laws of Florida, and is the successor to the Sunshine Drainage District; and

WHEREAS, the District is the local unit of special purpose government established to provide drainage and flood protection within its jurisdictional boundaries, including operation and maintenance of the drainage system within said boundaries; and

WHEREAS, the Owner is the fee simple owner of certain real property, more particularly described in the attached survey and legal description (“Exhibit A”), hereinafter referred to as the “Property”; and

WHEREAS, on the Property is a portion of a canal which Owner has requested the District to perform maintenance pursuant to that certain Easement Agreement from Florida National Properties, Inc., recorded at ORB 5570, P. 675, Public Records of Broward County, Florida; and

WHEREAS, District has agreed to provide such canal maintenance, but first must obtain Owner’s consent to cross the Property to access the canal pursuant to this Agreement;

NOW THEREFORE, based upon the foregoing recitals, which are incorporated into this agreement by this reference, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and District agree as follows:

1. Owner in consideration of the mutual promises made herein, does hereby grant and give to District, its successors and assigns, a non-exclusive Access and Maintenance License (the “License”) to cross the Property for access to maintain the noted canal, as District may deem necessary from time to time.
2. Owner further grants District access over and across other lands it owns immediately surrounding the canal as may be reasonably necessary for canal maintenance purposes.
3. Owner hereby warrants that it is the fee simple owner of the Property, that Owner has full power to agree to the License, and Owner does hereby fully warrant the title to the Property and will defend the same against the lawful claims of all persons whomsoever.
4. District shall be responsible for the maintenance of the subject canal within the Property upon execution of this Agreement by the Parties.

5. Either Party may request the relocation or termination of this License Agreement in whole or in part, upon thirty (30) days notice, and the Parties agree to cooperatively and in good faith, work together to achieve such request. Any relocation or termination shall be signed by both Parties and depict the revised location if applicable.
6. These covenants, terms and conditions shall attach to and run with the land, and are binding upon the Parties, their successors and assigns.

IN WITNESS WHEREOF, the said Owner has signed and sealed these presents the date first above written.

Signed, sealed and delivered  
In the presence of:

THE BRIARWOOD CLUB  
ASSOCIATION, INC. #4

\_\_\_\_\_

\_\_\_\_\_

Printed Name: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Its: \_\_\_\_\_

Printed Name: \_\_\_\_\_

IN WITNESS WHEREOF, the said District has signed and sealed these presents the date first above written.

Signed, sealed and delivered  
In the presence of:

SUNSHINE WATER CONTROL DISTRICT

\_\_\_\_\_

\_\_\_\_\_

Printed Name: \_\_\_\_\_

By: Joe Morera  
Its: President

\_\_\_\_\_

Printed Name: \_\_\_\_\_

**LEGEND**

- ☐ CABLE JUNCTION BOX
- ▣ CATCH BASIN
- CLEAN OUT
- ⊗ CONTROL VALVE
- ⊠ ELECTRIC SERVICE
- ⊕ FIRE HYDRANT
- ▭ FP&L PAD
- GUY ANCHOR
- ⊙ MANHOLE
- ⊠ POOL EQUIPMENT
- ⊕ POWER/LIGHT POLE
- ⊕ SPRINKLER SYSTEM
- ⊕ WATER METER
- ⊕ WATER VALVE
- ⊕ WELL

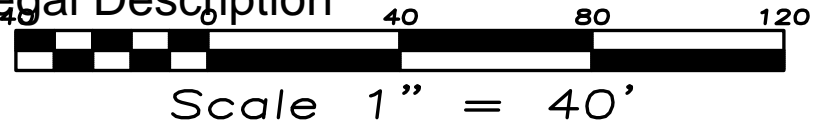
- ABBREVIATIONS**
- BC BUILDING CORNER
  - BW BACK OF WALK
  - CA CALCULATED
  - C MEASURED
  - M
  - N.T.S. NOT TO SCALE
  - OP OPEN PORCH
  - ORB OFFICIAL RECORDS BOOK
  - PC POINT OF CURVATURE
  - POB POINT OF BEGINNING
  - POC POINT OF COMMENCEMENT
  - PG PAGE
  - PRC POINT OF REVERSE CURVE
  - PRM PERMANENT REFERENCE MONUMENT
  - PT POINT OF TANGENCY
  - E/F END OF FENCE
  - EP EDGE OF PAVEMENT
  - EW EDGE OF WATER
  - F/C FENCE CORNER
  - F/L FENCE LINE
  - FIP FOUND IRON PIPE
  - FIR FOUND IRON ROD
  - FN FOUND NAIL
  - FN&D FOUND NAIL & DISC
  - FP&L FLORIDA POWER AND LIGHT RECORD
  - R RADIAL
  - SN&D SET NAIL & DISC # 5495
  - SP SCREENED PORCH
  - SP&C SET 1/2" PIN & CAP # 5495

- SURVEYOR'S NOTES**
1. BASIS OF BEARINGS AS INDICATED ON SKETCH.
  2. LEGAL DESCRIPTION PROVIDED BY CLIENT.
  3. THE LANDS SHOWN HEREON WERE NOT ABSTRACTED BY THIS OFFICE FOR EASEMENTS, RIGHT-OF-WAYS, OWNERSHIP OR OTHER INSTRUMENTS OF RECORD.
  4. UNDERGROUND OR INTERIOR PORTIONS OF FOOTINGS, FOUNDATIONS, WALLS OR OTHER NON-VISIBLE IMPROVEMENTS WERE NOT LOCATED.
  5. ELEVATIONS ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988 UNLESS OTHERWISE SHOWN.
  6. FENCE TIES ARE TO THE CENTER-LINE OF FENCE. WALL TIES ARE TO THE FACE OF WALL.
  7. IN SOME INSTANCES GRAPHIC REPRESENTATIONS HAVE BEEN EXAGGERATED TO MORE CLEARLY ILLUSTRATE THE CONTROL THE LOCATION OF THE IMPROVEMENTS OVER SCALED POSITIONS.
  8. THE DIMENSIONS AND DIRECTIONS SHOWN HEREON ARE IN SUBSTANTIAL AGREEMENT WITH RECORD VALUES UNLESS OTHERWISE NOTED.
  9. PARTY WALLS ARE CENTERED ON PROPERTY LINE AND ARE 0.7' WIDE UNLESS OTHERWISE NOTED.
  10. EXISTING CORNERS FOUND OFF WITNESS PROPERTY CORNERS
  11. OBSTRUCTED CORNERS ARE WITNESSED BY IMPROVEMENTS.
  12. NO ATTEMPT WAS MADE TO LOCATE WRITTEN OR UNWRITTEN EASEMENTS OR RIGHTS-OF-WAY, OTHER THEN THOSE SHOWN HEREON.

**CURVE TABLE**

NUMBER	DELTA	CHORD BEARING	RADIUS '	ARC '	LC '
C1	90°00'00"	N.44°38'29"W.	25.00	39.27	35.36
C2	16°53'03"	S.08°05'00"E.	775.00	228.38	227.55

**EXHIBIT A - Sketch and Legal Description**



**LEGAL DESCRIPTION**  
 A PORTION OF PARCEL "A", CORAL SPRINGS VILLAGE GREEN, ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK 60, PAGE 31, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA, BOUNDED AND DESCRIBED AS FOLLOWS:

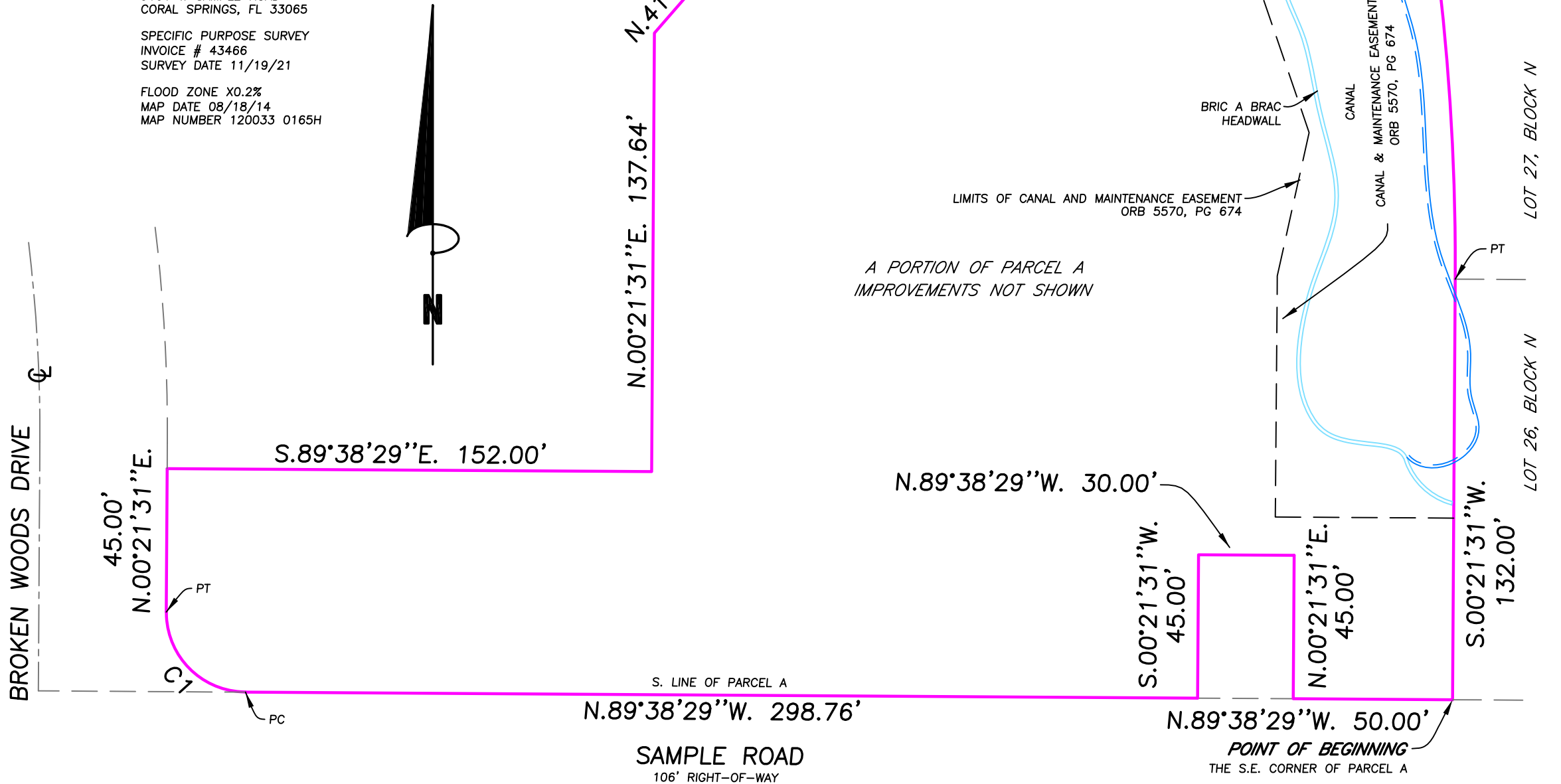
BEGINNING AT A POINT AT THE SOUTHEAST CORNER OF SAID PARCEL "A"; THENCE NORTH 89°38'29" WEST ALONG THE SOUTH LINE OF SAID PARCEL "A", A DISTANCE OF 50.00 FEET; THENCE NORTH 0°21'31" EAST, A DISTANCE OF 45.00 FEET; THENCE NORTH 89°38'29" WEST, A DISTANCE OF 30.00 FEET; THENCE SOUTH 0°21'31" WEST A DISTANCE OF 45.00 FEET; THENCE NORTH 89°38'29" WEST, A DISTANCE OF 298.76 FEET TO A POINT-OF-CURVE; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 25.00 FEET WITH A CENTRAL ANGLE OF 90°00'00", AND ARC DISTANCE OF 39.27 FEET TO A POINT-OF-TANGENCY; THENCE NORTH 0°21'31" EAST, TANGENT TO SAID CURVE, A DISTANCE OF 45.00 FEET; THENCE SOUTH 89°38'29" EAST, A DISTANCE OF 152.00 FEET; THENCE NORTH 0°21'31" EAST, A DISTANCE OF 137.64 FEET; THENCE NORTH 41°00'00" EAST, A DISTANCE OF 68.00 FEET; THENCE NORTH 61°00'53" EAST, A DISTANCE OF 199.68 FEET TO A POINT ON A CURVE; THENCE SOUTHERLY ALONG A CURVE TO THE RIGHT (WHOSE TANGENT MAKE AN INCLUDED ANGLE OF 77°32'25" WITH THE LAST DESCRIBED COURSE) HAVING A RADIUS OF 775.00 FEET, WITH A CENTRAL ANGLE OF 16°53'03", AN ARC DISTANCE OF 228.38 FEET TO A POINT-OF-TANGENCY; THENCE SOUTH 0°21'31" WEST, A TANGENT TO SAID CURVE, A DISTANCE OF 132.00 FEET TO THE POINT-OF-BEGINNING.

CERTIFIED TO:  
 THE BRIARWOOD CLUB CONDO #4

PROPERTY ADDRESS  
 9101 W SAMPLE ROAD  
 CORAL SPRINGS, FL 33065

SPECIFIC PURPOSE SURVEY  
 INVOICE # 43466  
 SURVEY DATE 11/19/21

FLOOD ZONE X0.2%  
 MAP DATE 08/18/14  
 MAP NUMBER 120033 0165H



**ATLANTIC COAST**  
 SURVEYING INC.

*Paul J. Stowell*

PAUL J. STOWELL  
 PROFESSIONAL LAND SURVEYOR  
 FLORIDA CERTIFICATION NO. 5241  
 ATLANTIC COAST SURVEYING, INC.  
 6129 STIRLING RD SUITE 2 DAVIE, FLORIDA 33314  
 OFFICE: 954.587.2100 FAX: 954.587.5418

**SUNSHINE  
WATER CONTROL DISTRICT**

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**SUNSHINE  
WATER CONTROL DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
DECEMBER 31, 2021**

**SUNSHINE  
WATER CONTROL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2021**

	General Fund	Debt Service Fund Series 2018	Debt Service Fund Series 2021	Total Governmental Funds
<b>ASSETS</b>				
Centennial Bank	\$ 4,484,753	\$ -	\$ -	\$ 4,484,753
Centennial Bank - escrow	80,830	-	-	80,830
COI - Series 2021	-	-	908	908
Investments				
State Board of Administration				
A Investment account	5,127	-	-	5,127
A Bank maintenance reserve account	2,686	-	-	2,686
A Renewal & replacement reserve account	1,998	-	-	1,998
A Equipment replacement reserve account	211	-	-	211
Centennial Bank - MMA	259,355	-	-	259,355
FineMark Bank - MMA	249,015	-	-	249,015
FineMark Bank - ICS	13,050,849	-	-	13,050,849
Iberia Bank - MMA	5,530	-	-	5,530
Undeposited funds	2,030	-	-	2,030
Due from general fund	-	-	743,652	743,652
Total assets	<u>\$18,142,384</u>	<u>\$ -</u>	<u>\$ 744,560</u>	<u>\$ 18,886,944</u>
<b>LIABILITIES</b>				
<b>Liabilities:</b>				
Due to debt service	\$ 743,652	\$ -	\$ -	\$ 743,652
Deposits payable/trash bonds	169,500	-	-	169,500
Cost recovery deposits	48,855	-	-	48,855
Total liabilities	<u>962,007</u>	<u>-</u>	<u>-</u>	<u>962,007</u>
<b>FUND BALANCES</b>				
Assigned:				
3 months working capital	1,438,513	-	-	1,438,513
Disaster recovery	3,500,000	-	-	3,500,000
Truck replacement	142,000	-	-	142,000
Restricted for				
Debt service	-	-	744,560	744,560
Unassigned	12,099,864	-	-	12,099,864
Total fund balances	<u>17,180,377</u>	<u>-</u>	<u>744,560</u>	<u>17,924,937</u>
Total liabilities and fund balances	<u>\$18,142,384</u>	<u>\$ -</u>	<u>\$ 744,560</u>	<u>\$ 18,886,944</u>

**SUNSHINE  
WATER CONTROL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED DECEMBER 31, 2021**

	Current Month	Year to Date	Adopted Budget	% of Budget
<b>REVENUES</b>				
Assessments	\$ 2,411,253	\$ 2,916,978	\$ 3,480,348	84%
Interest and miscellaneous	308	704	9,000	8%
Permit review fees	350	1,050	4,900	21%
Cost recovery	-	-	17,500	0%
Total revenues	<u>2,411,911</u>	<u>2,918,732</u>	<u>3,511,748</u>	83%
<b>EXPENDITURES</b>				
<b>Administrative</b>				
Supervisors	300	450	1,800	25%
Supervisors reimbursement	-	-	7,500	0%
Management/accounting/recording	5,319	15,955	63,819	25%
DSF & CPF accounting	1,242	3,727	14,908	25%
Dissemination fee	83	250	1,000	25%
Arbitrage rebate calculation	-	-	750	0%
Trustee	-	-	5,000	0%
Audit	-	-	11,200	0%
Legal	2,286	7,334	95,000	8%
Human resource services	611	1,834	7,337	25%
Communication	-	-	7,500	0%
Dues/subscriptions	-	4,175	4,500	93%
Rent - operations facility	7,874	11,816	47,249	25%
Insurance	-	23,365	32,543	72%
Legal advertising	-	298	2,500	12%
Office supplies and expenses	146	366	1,500	24%
Postage	135	220	1,200	18%
Postage-ROW clearing	-	-	500	0%
Printing and binding	117	350	1,400	25%
Website	404	404	3,000	13%
ADA website compliance	-	-	210	0%
Contingencies	901	1,323	5,000	26%
Total administrative expenses	<u>19,418</u>	<u>71,867</u>	<u>315,416</u>	23%
<b>Field operations</b>				
Salaries and wages	28,528	85,120	438,375	19%
FICA taxes	2,275	6,614	33,536	20%
Special pay	1,245	1,435	2,000	72%
Bonus program	-	-	1,500	0%
401a retirement plan	2,849	8,502	43,838	19%
Health insurance	17,412	52,236	278,434	19%
Workers' compensation insurance	-	12,282	15,000	82%
Engineering	2,688	4,620	100,000	5%
Engineering - capital outlay ps1 & ps2	336	1,955	200,000	1%
Engineering - wofo phase 2b	2,071	3,011	219,900	1%

**SUNSHINE  
WATER CONTROL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED DECEMBER 31, 2021**

	Current Month	Year to Date	Adopted Budget	% of Budget
Consulting engineer services	-	-	25,000	0%
Cost recovery	-	168	17,500	1%
Water quality testing	1,132	1,132	5,224	22%
Telephone	275	275	1,800	15%
Electric	5,474	12,570	85,000	15%
Insurance	-	53,529	46,949	114%
Repairs and maintenance				
Canal banks	2,130	2,130	50,000	4%
Canal dredging	-	-	50,000	0%
Culvert inspection & cleaning	-	-	100,000	0%
Dumpster service	1,250	1,250	13,000	10%
Truck & tractor	-	111	21,000	1%
Other	1,071	1,071	21,000	5%
Operating supplies				
Chemicals	-	7,596	90,000	8%
Fuel	1,838	1,838	20,000	9%
Fuel-pump station generator	-	-	35,000	0%
Triploid carp	-	-	19,755	0%
Uniforms	178	355	3,217	11%
Other	-	1,203	4,000	30%
Permit fees, licenses, schools	180	4,680	5,000	94%
Capital outlay - pump station 1 & 2	-	-	1,500,000	0%
Capital outlay - WOFC phase 2B	630	630	1,840,000	0%
Field equipment	-	-	35,000	0%
Pump station telemetry	502	803	40,000	2%
Contingencies	-	138	5,000	3%
Total field operations	<u>72,064</u>	<u>265,254</u>	<u>5,366,028</u>	5%
<b>Other fees and charges</b>				
Tax collector	24,113	29,170	36,254	80%
Property appraiser	24,113	29,170	36,254	80%
Property tax bills - fire & EMS assessment	-	38	100	38%
Total other fees & charges	<u>48,226</u>	<u>58,378</u>	<u>72,608</u>	80%
Total expenditures	<u>139,708</u>	<u>395,499</u>	<u>5,754,052</u>	7%

**SUNSHINE  
WATER CONTROL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED DECEMBER 31, 2021**

	Current Month	Year to Date	Adopted Budget	% of Budget
Excess/(deficiency) of revenues over/(under) expenditures	2,272,203	2,523,233	(2,242,304)	
<b>OTHER FINANCING SOURCES/(USES)</b>				
Transfers in - from DSF Series 2018	-	48,941	-	N/A
Transfers in - from DSF Series 2021	-	-	300,000	0%
Transfer out - to DSF Series 2021	-	-	(107,946)	0%
Total other financing sources/(uses)	-	48,941	192,054	25%
Net increase/(decrease) of fund balance	2,272,203	2,572,174	(2,050,250)	
Fund balance - beginning	14,908,174	14,608,203	14,022,163	
Fund balance - ending				
Assigned:				
3 months working capital	1,438,513	1,438,513	1,438,513	
Disaster recovery	3,500,000	3,500,000	3,500,000	
Truck replacement	142,000	142,000	142,000	
Unassigned	12,099,864	12,099,864	6,891,400	
Total fund balance - ending	<u>\$ 17,180,377</u>	<u>\$ 17,180,377</u>	<u>\$ 11,971,913</u>	

**SUNSHINE  
WATER CONTROL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND SERIES 2018  
FOR THE PERIOD ENDED DECEMBER 31, 2021**

	Current Month	Year To Date
<b>REVENUES</b>		
Interest	\$ -	\$ 6
Total revenues	-	6
<b>EXPENDITURES</b>		
<b>Debt service</b>	-	-
Total debt service	-	-
Excess/(deficiency) of revenues over/(under) expenditures	-	6
<b>OTHER FINANCING SOURCES/(USES)</b>		
Transfers (out)	-	(156,887)
Total other financing sources/(uses)	-	(156,887)
Net increase/(decrease) in fund balance	-	(156,881)
Fund balances - beginning	-	156,881
Fund balances - ending	\$ -	\$ -

**SUNSHINE  
WATER CONTROL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND SERIES 2021  
FOR THE PERIOD ENDED DECEMBER 31, 2021**

	Current Month	Year To Date	Adopted Budget	% of Budget
<b>REVENUES</b>				
Assessment levy: on-roll	\$ 587,817	\$ 711,103	\$ 848,359	84%
Interest	-	1	-	N/A
Total revenues	<u>587,817</u>	<u>711,104</u>	<u>848,359</u>	84%
<b>EXPENDITURES</b>				
<b>Debt service</b>				
Principal	-	-	135,000	0%
Interest	-	107,946	291,251	37%
Total debt service	<u>-</u>	<u>107,946</u>	<u>426,251</u>	25%
<b>Other fees and charges</b>				
Tax collector	11,756	14,222	8,837	161%
Property appraiser	-	-	8,837	0%
Cost of issuance	-	3,000	-	N/A
Total other fees and charges	<u>11,756</u>	<u>17,222</u>	<u>17,674</u>	97%
Total expenditures	<u>11,756</u>	<u>125,168</u>	<u>443,925</u>	28%
Excess/(deficiency) of revenues over/(under) expenditures	576,061	585,936	404,434	145%
<b>OTHER FINANCING SOURCES/(USES)</b>				
Transfers in	-	107,946	107,946	100%
Transfers (out)	-	-	(300,000)	0%
Total other financing sources/(uses)	<u>-</u>	<u>107,946</u>	<u>(192,054)</u>	-56%
Net increase/(decrease) in fund balance	576,061	693,882	212,380	
Fund balances - beginning	168,499	50,678	-	
Fund balances - ending	<u>\$ 744,560</u>	<u>\$ 744,560</u>	<u>\$ 212,380</u>	

# SUNSHINE

Water Control District

Special Assessment Revenue Improvement Bonds, Series 2018

\$11,685,000

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
11/01/2021		-	222,015.00	222,015.00
05/01/2022		4.800%	222,015.00	222,015.00
11/01/2022		-	222,015.00	222,015.00
05/01/2023	430,000.00	4.800%	222,015.00	652,015.00
11/01/2023		-	213,845.00	213,845.00
05/01/2024	450,000.00	4.800%	213,845.00	663,845.00
11/01/2024		-	205,295.00	205,295.00
05/01/2025	465,000.00	4.800%	205,295.00	670,295.00
11/01/2025		-	196,460.00	196,460.00
05/01/2026	480,000.00	4.800%	196,460.00	676,460.00
11/01/2026		-	187,340.00	187,340.00
05/01/2027	500,000.00	4.800%	187,340.00	687,340.00
11/01/2027		-	177,840.00	177,840.00
05/01/2028	520,000.00	4.800%	177,840.00	697,840.00
11/01/2028		-	167,960.00	167,960.00
05/01/2029	540,000.00	4.800%	167,960.00	707,960.00
11/01/2029		-	157,700.00	157,700.00
05/01/2030	560,000.00	4.800%	157,700.00	717,700.00
11/01/2030		-	147,060.00	147,060.00
05/01/2031	580,000.00	4.800%	147,060.00	727,060.00
11/01/2031		-	136,040.00	136,040.00
05/01/2032	600,000.00	4.800%	136,040.00	736,040.00
11/01/2032		-	124,640.00	124,640.00
05/01/2033	625,000.00	4.800%	124,640.00	749,640.00
11/01/2033		-	112,765.00	112,765.00
05/01/2034	650,000.00	4.800%	112,765.00	762,765.00
11/01/2034		-	100,415.00	100,415.00
05/01/2035	675,000.00	4.800%	100,415.00	775,415.00
11/01/2035		-	87,590.00	87,590.00
05/01/2036	695,000.00	4.800%	87,590.00	782,590.00
11/01/2036		-	74,385.00	74,385.00
05/01/2037	730,000.00	4.800%	74,385.00	804,385.00
11/01/2037		-	60,515.00	60,515.00
05/01/2038	750,000.00	4.800%	60,515.00	810,515.00
11/01/2038		-	46,265.00	46,265.00
05/01/2039	780,000.00	4.800%	46,265.00	826,265.00
11/01/2039		-	31,445.00	31,445.00
05/01/2040	810,000.00	4.800%	31,445.00	841,445.00
11/01/2040		-	16,055.00	16,055.00
05/01/2041	845,000.00	4.800%	16,055.00	861,055.00
<b>Total</b>	<b>\$11,685,000.00</b>	<b>-</b>	<b>\$5,375,290.00</b>	<b>\$17,060,290.00</b>



**SUNSHINE  
WATER CONTROL DISTRICT**

**10**

**DRAFT**

**MINUTES OF MEETING  
SUNSHINE WATER CONTROL DISTRICT**

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The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on January 12, 2022 at 6:30 p.m., at the La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065.

**Present were:**

Joe Morera	President
Ivan Ortiz	Vice President
Daniel Prudhomme	Secretary

**Also present were:**

Cindy Cerbone (via telephone)	District Manager
Jamie Sanchez	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto	District Counsel
Janice Rustin (via telephone)	Lewis, Longman & Walker, P.A.
Orlando Rubio	District Engineer
Steve Smith	Craig A. Smith & Associates
Cory Selchan	Field Superintendent

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Morera called the meeting to order at 6:30 p.m.

**SECOND ORDER OF BUSINESS**

**Roll Call**

All Supervisors were present, in person.

**THIRD ORDER OF BUSINESS**

**Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**FOURTH ORDER OF BUSINESS**

**Public Comments [3-Minute Time Limit]**

No members of the public spoke.

41 **FIFTH ORDER OF BUSINESS**

**Consideration of First Amendment to Interlocal Agreement Between City of Coral Springs and The Sunshine Water Control District for Stormwater Improvements Within the Westchester Community**

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47  
48 Mr. Malefatto presented the Interlocal Agreement between the City and the District for  
49 stormwater improvements within the Westchester community. The total cost of improvements  
50 would be \$576,250, to be split equally between the parties. The cost to the District would be  
51 \$288,125. Mr. Malefatto stated the City accepted and incorporated his comments into the final  
52 document, including the District being equal partners with the City for the review and approval  
53 of change orders and final approval of the Amendment. The version in the agenda contained  
54 the updated language.

55 Mr. Morera noted this has been a longstanding problem. He believed the partnership  
56 with the City to alleviate benefits both parties and, in his opinion, this is a good outcome.

57

**On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the First Amendment to the Interlocal Agreement Between the City of Coral Springs and The Sunshine Water Control District for Stormwater Improvements Within the Westchester Community, was approved.**

62

63

64 **SIXTH ORDER OF BUSINESS**

**Consideration of PowerSecure, Inc., Proposal AV.21.P419.1 Maintenance Agreement**

66

67  
68 Mr. Selchan presented the Maintenance Agreement with PowerSecure for annual  
69 maintenance and routine repairs of the District’s generators and pump stations. The team  
70 reviewed the contract renewal and approval was recommended, subject to revisions suggested  
71 by Mr. Malefatto.

72 Mr. Malefatto stated the revisions were not substantive; rather, they were in the  
73 boilerplate fine print of the contract. He suggested the following changes:

74 Page 3: Strike the last paragraph, which states the customer agrees to indemnify  
75 PowerSecure, since the District’s ability to indemnify is limited.

76 Page 3: Change next-to-last paragraph to reflect that the Agreement shall be governed  
77 by the laws of the State of Florida.

78 Mr. Malefatto recommended approval, subject to the suggested revisions.

79 Mr. Morera noted this Agreement applies to the current generators and asked if there  
80 would be an overlap of service agreements if new generators are acquired. Mr. Selchan stated  
81 this Agreement applies only to the generators specified and the District can terminate the  
82 contract. It was noted that new generators would have their own warranty. Mr. Selchan stated,  
83 if a covered generator is replaced, written notice terminating the contract would be provided.

84

**On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, PowerSecure, Inc., Proposal AV.21.P419.1 Maintenance Agreement, in substantial form and subject to the suggested revisions, was approved.**

88

89

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of November 30, 2021**

91

92

93 Ms. Sanchez presented the Unaudited Financial Statements as of November 30, 2021.

94 Mr. Morera asked why the “Insurance” line item was at 114% of budget. Ms. Cerbone  
95 stated the insurance company performed a review and provided information regarding some  
96 necessary adjustments. Mr. Selchan stated the insurance company reviewed the District’s new  
97 infrastructure and made safety recommendations; all were addressed and the additional costs  
98 were necessary to ensure the facilities are fully covered for any situations that may arise.

99

**On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the Unaudited Financial Statements as of November 30, 2021, were accepted.**

100

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**EIGHTH ORDER OF BUSINESS**

**Approval of December 8, 2021 Regular Meeting Minutes**

105

106

107 Ms. Sanchez presented the December 8, 2021 Regular Meeting Minutes. She distributed  
108 Mr. Malefatto’s requested revisions. No additional revisions were requested.

109

**On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the December 8, 2021 Regular Meeting Minutes, as amended to include the edits submitted to Management, were approved.**

110

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116 NINTH ORDER OF BUSINESS

Supervisors' Communications

117  
118 Mr. Prudhomme welcomed all in attendance and wished everyone a Happy New Year.

119 Mr. Ortiz echoed the sentiment and wished everyone good health and continued safety.

120 Mr. Morera welcomed everyone and wished all good health and a good new year.

121 Mr. Morera stated he attended the Coral Springs Improvement District (CSID) luncheon  
122 and, following a conversation with the CSID Board President and a review of the CSID budget,  
123 he asked Mr. Malefatto to research a certain matter.

124 Mr. Malefatto stated he researched a 2015 Resolution adopted by the CSID authorizing  
125 providing health and dental benefits to the CSID Board of Supervisors. He found that Section  
126 112.08 of the Florida Statutes states that every local government unit, including Special  
127 Districts, is authorized to provide and pay out of its available funds for all or part of the  
128 insurance premiums for life, health, accident, hospitalization, annuity and other types of  
129 insurance, including dependents. The CSID Board voted to pay the Board Members' health  
130 insurance, equivalent to the insurance provided for CSID employees.

131 Mr. Morera stated, while he was surprised to find this information, Mr. Malefatto's  
132 research concluded that Board Members are eligible to join the District's employee benefit  
133 program. Mr. Malefatto distributed a draft Resolution for consideration. Mr. Morera stated  
134 adoption of this Resolution would not obligate any SWCD Board Members to participate. He  
135 reiterated the CSID implemented such a policy in 2015.

136 Mr. Ortiz asked if any other Special Districts have a similar policy. Ms. Cerbone stated  
137 she was not aware of any other Districts with this type of policy. Mr. Selchan recalled public  
138 outcry when the Board of another Special District voted themselves a lifetime benefit, which  
139 was ultimately rejected by the Governor. Mr. Malefatto stated he would verify and report his  
140 findings at the next meeting.

141 Mr. Ortiz asked how such a benefit would be treated from a tax perspective. Mr.  
142 Malefatto stated he did not have specific information regarding the tax implications of  
143 providing these types of insurance benefits to Board Members; he would need to research it  
144 and report his findings.

145 Mr. Morera reiterated that, if adopted, each individual Board Member, would be able to  
146 determine whether to take advantage of the optional benefit.

147 Mr. Prudhomme expressed his belief that SWCD employees pay a portion of their health  
148 insurance premiums. Mr. Selchan stated that Mr. Prudhomme was not correct. Mr.  
149 Prudhomme asked if the SWCD Board Members would receive the same benefits. Mr. Selchan  
150 believed it would be the same. Mr. Morera stated that this has been permitted by Statute for  
151 some time. Mr. Prudhomme asked if the SWCD Board Members would be in violation of the  
152 compensation limit of \$50 per meeting. Mr. Malefatto believed the insurance benefit would be  
153 separate from that limit.

154 Discussion ensued. The consensus was to table this discussion to later in the meeting.

155 Mr. Morera discussed potential plans between the CSID and the City Commission for a  
156 mitigation program that would provide up to \$1 million to clean all the banks and right-of-ways  
157 (ROWS) for a flat fee. He discussed the benefits of this type of program and previous obstacles  
158 with the expenses. Mr. Prudhomme expressed doubt in this type of program and recalled issues  
159 in 2013. Mr. Morera felt that this potential program could make Mr. Selchan's job easier and  
160 save the District time and money associated with storm-related cleanup, tree removal and legal  
161 expenses for facilitating reimbursement requests.

162 Mr. Selchan stated his understanding was that the CSID made suggestions to which the  
163 City did not react favorably; he liked the fact that discussions are underway and stated he  
164 would like to share his ideas for a program that he believed may achieve the same result for  
165 less than \$1 million. In his opinion, it is important to note that, in addition to mitigation at a  
166 cost of \$1 million, the costs for removal would be additional and could be in the millions. He  
167 agreed that the issue could become a "firestorm" should the need to increase assessments  
168 arise.

169 Mr. Morera suggested that Mr. Selchan discuss his ideas with Staff and stakeholders to  
170 see if there is an interest in proceeding or waiting for the time being.

171 Mr. Selchan stated the \$1 million estimated for mitigation costs would be much higher  
172 at the current rates, which was why the CSID wanted to negotiate a flat fee.

173 Discussion ensued regarding tree mitigation, budgeting and planning for tree removal  
174 and other expenditures, the per-tree mitigation fee imposed by the City and the benefits of  
175 proactive tree mitigation and removal versus reacting following a storm at higher costs.

176 Mr. Morera stated no action would be taken now but he was hopeful that, if this  
177 proposal is successful in a neighboring District it may benefit the SWCD.

178 Mr. Selchan discussed the need to be proactive in removing potential obstructions in  
179 flowways and canal banks and expressed frustration that necessary work could not be done due  
180 to difficulty working with state and local governments. He recalled that, following Hurricane  
181 Wilma, there were complaints that work should have been done proactively. He expressed  
182 frustration that, although the District now has a fund for proactive work, the work cannot begin  
183 until approved. Mr. Selchan stated he would like to see progress and felt that the other District  
184 may have similar difficulties.

185 Discussion ensued regarding funds paid to the City, the City's tree fund and designation  
186 as Tree City USA and the City's ability to waive mitigation fees.

187 Mr. Selchan noted that, in the event of a hurricane, fallen trees would be considered an  
188 act of God; therefore, no mitigation fees would be imposed by the City and replacement would  
189 not be required; however, routine removals require payment of the mitigation fee, removal  
190 costs and replanting.

191 Mr. Malefatto recalled that the SWCD issued a legal Memorandum in 2011 stating that,  
192 per the Code, the SWCD should be exempt from having to pay permit and mitigation fees and  
193 the City rejected the argument. Mr. Selchan recalled that the Attorney General refused to  
194 intervene. Mr. Malefatto felt that it may be worth revisiting, as the argument is still valid. Mr.  
195 Selchan expressed doubt that the City would relent and stated he was advised that all tree  
196 removals require a permit.

197 Mr. Morera felt that the discussion was productive and he hoped that changes could be  
198 implemented.

199

## 200 TENTH ORDER OF BUSINESS

## Staff Reports

201

### 202 A. District Counsel: *Lewis, Longman & Walker, P.A.*

203 Mr. Malefatto stated he would need to research the tax implications of the SWCD  
204 providing healthcare benefits to its Board Members, as previously discussed.

205 Further discussion of the item was tabled to the next meeting.

### 206 I. Discussion: Maintenance of Canal Adjacent to Briarwood Club

207 Mr. Malefatto stated he was drafting an Access Agreement to grant access to cross the  
208 easement area. Mr. Selchan stated he met with the Briarwood Club's Property Manager and  
209 they agreed upon where access would be, for maintenance purposes, so the Agreement can be

210 drafted accordingly. Mr. Malefatto stated the Agreement would be presented at the next  
211 meeting.

212 **II. Discussion: Employee Pension Plan**

213 Ms. Rustin presented a Memorandum regarding the three District-sponsored retirement  
214 plans outlined in documents she reviewed, as follows:

215 ➤ 401(a) Defined Contribution Plan: The District contributes 10% of the employee's salary  
216 to the employee's individual retirement account. Contributions are invested in funds selected  
217 by the employee. The employee becomes fully vested after five years.

218 ➤ 457(b) Plan: This is a deferred compensation plan for government employees only.  
219 Employees voluntarily contribute a certain amount through payroll deductions to an individual  
220 retirement account and selects the funds in which to invest.

221 ➤ Payroll Deduction IRA Program: Employees voluntarily contribute a specified amount of  
222 after-tax dollars through payroll deductions and selects the funds in which to invest.

223 Ms. Rustin discussed the features and tax considerations for each of the plans and  
224 stated the plans are administered by ICMA, a firm that manages many government plans  
225 throughout the country and serves as recordkeeper and Plan Administrator. As sponsor of the  
226 plan, the District is the plan Fiduciary and is responsible for ensuring efficient operation of the  
227 plan for the benefit of the employees, making sure the plans offer a diverse selection of funds,  
228 monitoring performance of funds, reviewing fees, educating and communicating with plan  
229 members and keeping plan documents up to date. She stated that a number of local clients  
230 have hired a Fiduciary Management Consultant to review their plans, investment options and  
231 fees. This is an option for the District.

232 Mr. Ortiz asked if the District's Fiduciary function is being performed currently. Mr.  
233 Malefatto stated, while District Management, Wrathell, Hunt and Associates, LLC (WHA), is  
234 effectively the administrative Staff, he suggested engaging a professional Fiduciary to assume  
235 this responsibility and review how funds may be changed or modified.

236 Ms. Cerbone stated that WHA's Fiduciary responsibility includes ensuring that  
237 contributions are made timely and accurately. If employees have questions or concerns that  
238 Staff can answer they would do so but WHA does not specialize in benefit options and  
239 administration; therefore, WHA was in agreement regarding obtaining proposals from  
240 consultants to review the plans and make recommendations.



241 Mr. Ortiz asked if employees have participated in any recent investment webinars or  
242 seminars. Mr. Selchan stated they have not and he was unable to reach a representative of  
243 ICMA; furthermore, employees have not heard from anyone from ICMA since the day the plan  
244 was opened. He supported having a consultant review the plans and fees and develop an  
245 employee communication and education component.

246 Mr. Ortiz felt that it would be beneficial to obtain proposals as suggested.

247 Ms. Rustin responded to questions about the plan features available to employees and  
248 noted that, because the plan was executed in 2009 and current documents are not available,  
249 she would need to contact ICMA for updated plan documents.

250 Discussion ensued regarding balancing the need to provide competitive investment  
251 options, education and quarterly follow-up.

252 Ms. Rustin stated she was surprised that ICMA had not followed up in this regard  
253 because quarterly meetings are generally performed. She noted that, while ICMA expressly  
254 stated they serve as Administrator but not Fiduciary, as Administrator, ICMA typically conducts  
255 educational meetings but there was some disconnect in this instance. She noted that ICMA is  
256 now known as Mission Square, which is another reason that updated documents are necessary.

257 Discussion ensued regarding the level of service provided and whether non-  
258 responsiveness may be due to the small size of the District's plan. Ms. Rustin voiced her opinion  
259 that it is worth calling the local representative for an update. She responded to questions  
260 regarding the current plans and other plans that may be available to employees, including State  
261 plans, and stated she would need to research the options further, given tax considerations.

262 Ms. Cerbone stated the proposed Fiscal Year 2023 budget would be presented in May  
263 and stated that she committed to coming to the Board in April to discuss salary increases and  
264 benefits. She recommended requesting proposals to analyze the current offerings and propose  
265 other applicable options.

266 The consensus was for Staff to work together accordingly in this regard.

267 Mr. Prudhomme felt that it would not be productive to contact ICMA, given the  
268 previous lack of responsiveness. Mr. Selchan agreed, which was the consensus.

269 Mr. Malefatto stated the new office opening reception scheduled for January 27, 2022  
270 was postponed until further notice.

271 **B. District Engineer: *Craig A. Smith & Associates***

272 **I. Presentation: Monthly Engineer's Report**

273 Mr. Rubio presented the Report and reported the following:

274 ➤ Electrical Repairs at Pump Stations 1 and 2: CCI's updated delivery schedule reflects  
275 delays due to the ongoing pandemic and manufacturing delays; however, the generator for  
276 Pump Station 2 might be delivered two months earlier than anticipated. It was hoped that the  
277 vendor would build the enclosure quickly. An updated schedule was requested. The existing  
278 concrete slab needs to be widened by 12" on each side to accommodate the new generator so  
279 a proposal was requested. The Convault fuel tank also requires a slab and piping to be  
280 connected to the new generator; the location of the slab is to be determined.

281 ➤ West Outfall Canal Phase 2B Improvements: Rio-Bak has been mobilizing and many  
282 inquiries were addressed. The high school Vice Principal and maintenance staff were informed  
283 that the two irrigation lines would be capped. While the project was scheduled to take six  
284 months, Rio-Bak stated they may be able to complete it within two months. The County ROW  
285 permit was issued for staging and all affected residents were notified.

286 ➤ Westchester Culvert Replacement Project: This item was discussed during the Fifth  
287 Order of Business.

288 **II. Permit Application**

289 • **Synergy Thermal Foils, Inc. Adjacent to SWCD Lake Property Abutting Canal**  
290 **"MM" 12175 NW 39th Street – Site Modifications**

291 Mr. Rubio presented a site modification permit for 12175 NW 39<sup>th</sup> Street adjacent to  
292 Canal "MM" for approval. As a condition of the permit, a segment of the canal bank is to be  
293 backfilled and stabilized for SWCD access. A picture was submitted. This permit was requested  
294 in conjunction with parking lot modifications and a building addition.

295

296 **On MOTION by Mr. Morera and seconded by Mr. Ortiz, with all in favor, the**  
297 **CAS Project No. 15-1826-P30 ROW Permit Application submitted by Engenuity**  
298 **Group, Inc., on behalf of Synergy Thermal Foils, Inc., for site modifications**  
299 **adjacent to SWCD Lake Property Abutting Canal "MM", including an addition**  
300 **to an existing building and minor modifications to the existing parking lot, at**  
301 **122175 NW 39<sup>th</sup> Street , subject to the Special Conditions set forth in the**  
302 **January 4, 2022 recommendation letter, was approved.**

303

304

305 **III. Consideration of Proposal for Stormwater Needs Analysis**

306 Mr. Rubio presented the proposal for preparation of the Stormwater Needs Analysis,  
307 which is due by June 30, 2022.

308

309 **On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor,**  
310 **CAS Proposal # 4231 for preparation of the Stormwater Needs Analysis, in a**  
311 **not-to-exceed amount of \$6,640, was approved.**

312

313

314 **C. District Engineering Consultant: *John McKune***

315 There was no report.

316 **D. District Field Supervisor: *Cory Selchan***

317 Mr. Selchan reported the following:

318 ➤ The District received very little rainfall thus far this month; water levels were falling each  
319 day and water is typically lost each day. The recharge pipe would be opened soon to maintain a  
320 reasonable water level.

321 ➤ The new West Outfall project was underway. The Superintendent from the last job is  
322 working on this job and is in touch daily. The Bluestream cable in the ROW is live and needs to  
323 be moved right away. It was discovered that the two homeowners that were asked to move  
324 plantings damaged some cable television wiring and part of the City's control electronics; the  
325 electronic valves that open different valves to be irrigated were damaged. A very irate  
326 homeowner called complaining about the irrigation work being done. As it might be a new  
327 homeowner who had not received any communications yet, Mr. Selchan would follow up with  
328 the resident. The Superintendent expected to begin installing the mud dike within the next  
329 week; watering and canal excavation would follow.

330 Mr. Morera asked if the irrigation and pump issues with homeowners were resolved.  
331 Mr. Selchan stated a professional sprinkler contractor was hired and due diligence was done to  
332 ensure everything was operational before the work was done. Mr. Morera hoped all who draw  
333 water from the canal understand it is a privilege and not a right. Mr. Selchan stated that the  
334 issue would be addressed right away.

335 Discussion ensued regarding informing residents about the ROWs, an irate  
336 homeowner's response to sprinkler contractors working behind their home, increased  
337 homeowner turnover and the need to ensure that new residents are informed accordingly.

338 Mr. Morera asked that field representatives assist Mr. Selchan with the notifications.

339 Discussion ensued about work in progress related to homeowners encroaching on the  
340 easement and informing City representatives about ongoing projects in case they receive  
341 complaints. Mr. Selchan stated the appropriate City officials are kept informed.

342 Mr. Selchan stated that, following the last meeting, he let the employees know that,  
343 while a difficult conversation was held regarding health insurance, the Board understood the  
344 importance of maintaining the current level of health insurance, given the salary differential  
345 between the SWCD and other Districts and ongoing retention issues. He discussed the need to  
346 remain competitive with salary and benefits and stated the employees asked him to convey  
347 their appreciation that the Board valued them enough to maintain their current benefits level.

348 Mr. Morera recalled the previous discussion about extending insurance benefits to the  
349 Board Members and suggested Mr. Malefatto gather the information and draft a Resolution for  
350 the Board's consideration. Ms. Cerbone was directed to speak with each Board Member  
351 individually to gather necessary information. Mr. Malefatto was directed to draft a Resolution.

352 **E. District Manager: *Wrathell, Hunt & Associates, LLC***

- 353 • **NEXT MEETING DATE: February 9, 2022 at 6:30 P.M.**

- 354 ○ **QUORUM CHECK**

355 The next meeting would be held on February 9, 2022. Ms. Sanchez noted that a  
356 Landowners' Meeting would be held on March 9, 2022, prior to the Regular Meeting. Mr.  
357 Prudhomme's seat is up for election. Forms and proxies would be provided upon request.

358

359 **ELEVENTH ORDER OF BUSINESS**

**Adjournment**

360

361 There being no further business to discuss, the meeting adjourned.

362

363 **On MOTION by Mr. Morera and seconded by Mr. Prudhomme, with all in favor,**  
364 **the meeting adjourned at 8:56 p.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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372  
373  
374  
375  
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Secretary/Assistant Secretary

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President/Vice President

**SUNSHINE  
WATER CONTROL DISTRICT**

**12B**



February 2, 2022

Board of Supervisors  
Sunshine Water Control District  
2300 Glades Road, Suite 410W  
Boca Raton, Florida 33073

**RE: SUNSHINE WATER CONTROL DISTRICT - MONTHLY ENGINEER'S REPORT (MER)  
(February 9, 2022)  
January 5, 2022 - February 2, 2022  
CAS PROJECT NO. 15-1826**

Dear Board of Supervisors:

Craig A. Smith & Associates, Inc. (CAS) is pleased to provide you with the MER summarizing activity performed by this office on behalf of SWCD during the referenced period including future work. Anything of significance or modifications occurring after this writing will be brought up at the February 9, 2022 BOS meeting.

**Electrical Repairs at Pump Station Nos. 1 and 2**

CCI Electric Repairs for PS1/PS2: No changes to the previous project schedule has been made.

Pricing for the following change order items discussed at the January 2022 board meeting is still under development by the contractor. These items are change order related pertaining to the new generator of Pump Station No. 2. These change orders intended for the February meeting will be brought to the March BOS meeting once the SWCD team has properly vetted the price proposals and work associated with these items.

- Existing Generator Pad Expansion
- New Slab for Fuel Tank & Pipe connection to generator;
- Considering adding wall enclosure to fuel tank slab as well for security reasons.




**West Outfall Canal Phase 2B Improvements**


Rio-Bak Corporation has mobilized and has begun construction. Coordination with the City and Blue Stream cable ensued regarding their respective utility and issues have been resolved.

**SUNSHINE WATER CONTROL DISTRICT**  
**WEST OUTFALL CANAL IMPROVEMENTS PROJECT - PHASE II**  
**B**  
Funding Provided By Sunshine Water Control District

Joe Morera - President, Ivan Ortiz - Vice President,  
Daniel C. Prudhomme - Secretary

**Sunshine**  
Water Control District

District Engineer: Orlando A. Rubio, PE  
**CAS**  
Craig A. Smith & Associates  
21045 Commercial Trail  
Boca Raton, Florida 33486  
561-314-4445  
[www.craigasmith.com](http://www.craigasmith.com)

District Manager: Cindy Cerbone  
**Wrathell, Hunt and Associates, LLC**  
2300 Glades Road,  
Suite 410W  
Boca Raton, Florida 33431  
561-571-0010  
[www.whassociates.com](http://www.whassociates.com)





Board of Supervisors

**RE: SUNSHINE WATER CONTROL DISTRICT - MONTHLY ENGINEER'S REPORT (MER)**

**February 9, 2022 Meeting)**

Page | 3

### **MWI Pump Retrofit Status**

MWI has finished the retrofitting of two pumps at Pump Station No. 1 and is coordinating the delivery of the two pumps. To date, we have 3 pumps retrofitted at PS1 and 1 at PS2.

---

We continue to look forward to working with the SWCD staff on current and future important projects. Should there be any questions, I can be reached at the letterhead numbers shown or by electronic mail at [orubio@craigasmith.com](mailto:orubio@craigasmith.com).

Sincerely,

**CRAIG A. SMITH & ASSOCIATES**



Orlando A. Rubio, PE  
Sr. Supervising Engineer

cc: **SWCD** - Cory Selchan, John McKune, PE (via e-mail)  
**WHA** - Jamie Sanchez, Cindy Cerbone, Debbie Tudor, Daphne Gillyard (via e-mail)  
**CAS** - Steve C. Smith, PE, (via e-mail)

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**SUNSHINE  
WATER CONTROL DISTRICT**

**12E**

## SUNSHINE WATER CONTROL DISTRICT

### BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE

#### LOCATION

*La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065*

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 13, 2021	Regular Meeting	6:30 PM
November 10, 2021 <i>rescheduled to November 17, 2021</i>	Regular Meeting	6:30 PM
November 17, 2021	Regular Meeting	6:30 PM
December 8, 2021	Regular Meeting	6:30 PM
January 12, 2022	Regular Meeting	6:30 PM
February 9, 2022	Regular Meeting	6:30 PM
March 9, 2022	Landowners' Meeting & Regular Meeting	6:30 PM
April 13, 2022	Regular Meeting	6:30 PM
May 11, 2022	Regular Meeting	6:30 PM
June 8, 2022	Regular Meeting	6:30 PM
July 13, 2022	Regular Meeting	6:30 PM
August 10, 2022	Regular Meeting	6:30 PM
September 14, 2022	Public Hearing & Regular Meeting	6:30 PM