



Sunshine
Water Control District

REGULAR MEETING AGENDA

April 13, 2022



April 6, 2022

Board of Supervisors
Sunshine Water Control District

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Sunshine Water Control District will hold a Regular Meeting on April 13, 2022, at 6:30 p.m., at the La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments **[3-Minute Time Limit]** *(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)*
5. Consideration of Resolution 2022-03, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date
6. Update/Discussion: Board Member Participation in the Employee Health Care Benefits
7. Consideration of Resolution 2022-04, Providing for Certain Insurance to Board Members and the Spouse of Board Members; Providing for Severability; Providing for an Effective Date
8. Update: Pension Plan Review
9. Acceptance of Unaudited Financial Statements as of February 28, 2022
10. Approval of Minutes
 - A. March 9, 2022 Landowners' Meeting
 - B. March 9, 2022 Regular Meeting
11. Supervisors' Communications

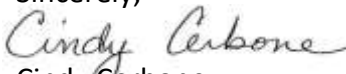
12. Staff Reports

- A. District Counsel: *Lewis, Longman & Walker, P.A.*
 - Discussion: Fence Encroachment Request from City of Margate Resident
- B. District Engineer: *Craig A. Smith & Associates*
 - Presentation: Monthly Engineer’s Report
- C. District Engineering Consultant: *John McKune*
- D. District Field Supervisor: *Cory Selchan*
 - Tree Removal from Canal
 - I. E-Z Growing Landscaping
 - II. Just Call James, Inc.
 - III. Rogue Response LLC DBA NTTI
- E. District Manager: *Wrathell, Hunt & Associates, LLC*
 - NEXT MEETING DATE: May 11, 2022 at 6:30 P.M.
 - QUORUM CHECK

Joe Morera	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Ivan Ortiz	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Daniel Prudhomme	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

13. Adjournment

Should you have any questions, please contact me directly at (561) 346-5294 or Jamie Sanchez at (561) 512-9027.

Sincerely,

 Cindy Carbone
 District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL-IN NUMBER: 1-888-354-0094
PARTICIPANT PASSCODE: 801 901 3513

**SUNSHINE
WATER CONTROL DISTRICT**

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RESOLUTION 2022-03

A RESOLUTION OF THE SUNSHINE WATER CONTROL DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2022/2023 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Sunshine Water Control District ("District") is a local unit of special-purpose government organized and existing in accordance with Chapter 298, Florida Statutes, and situated entirely within Broward County, Florida; and

WHEREAS, the Board of Supervisors of the District ("Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time and location of the District's meetings; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT

SECTION 1. ADOPTING REGULAR MEETING SCHEDULE. Regular meetings of the District's Board shall be held during Fiscal Year 2022/2023 as provided on the schedule attached hereto as **Exhibit A**.

SECTION 2. FILING. The District Manager is hereby directed to submit a copy of the Fiscal Year 2022/2023 annual public meeting schedule to Broward County and the Department of Economic Opportunity.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 13th day of April, 2022.

ATTEST:

SUNSHINE WATER CONTROL DISTRICT

Secretary /Assistant Secretary

President/Vice President, Board of Supervisors

Exhibit "A"

SUNSHINE WATER CONTROL DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2022/2023 MEETING SCHEDULE		
LOCATION		
<i>La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 12, 2022	Regular Meeting	6:30 PM
November 9, 2022	Regular Meeting	6:30 PM
December 14, 2022	Regular Meeting	6:30 PM
January 11, 2023	Regular Meeting	6:30 PM
February 8, 2023	Regular Meeting	6:30 PM
March 8, 2023	Landowners' Meeting & Regular Meeting	6:30 PM
April 12, 2023	Regular Meeting	6:30 PM
May 10, 2023	Regular Meeting	6:30 PM
June 14, 2023	Regular Meeting	6:30 PM
July 12, 2023	Regular Meeting	6:30 PM
August 9, 2023	Regular Meeting	6:30 PM
September 13, 2023	Public Hearing & Regular Meeting	6:30 PM

**SUNSHINE
WATER CONTROL DISTRICT**

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RESOLUTION 2022 – 04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT PROVIDING FOR CERTAIN INSURANCE TO BOARD MEMBERS AND THE SPOUSE OF BOARD MEMBERS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Sunshine Water Control District (“District”) is a special purpose, local government district created pursuant to Chapter 298, Florida Statutes, and a special act of the Florida Legislature; and

WHEREAS, the District is governed by a Board of Supervisors comprised of Board Members who are duly elected officers of the District; and

WHEREAS, Section 112.08, *Florida Statutes*, provides that special districts are authorized to provide and pay out of its available funds for all or part of the premium for health and other types of such insurance for the officers and employees of the special district, and the dependents of such officers and employees; and

WHEREAS, the District desires to provide certain health insurance, dental insurance, and vision insurance benefits to Board Members and their spouses; and

WHEREAS, the District finds this Resolution to be in the best interest of the public health, safety, and welfare.

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF SUPERVISORS OF THE SUNSHINE CONTROL WATER DISTRICT:

Section 1. The foregoing Whereas clauses are hereby ratified and incorporated as the intent of this Resolution.

Section 2. The District hereby elects to provide and pay for health insurance, dental insurance, and vision insurance benefits (hereinafter collectively known as “Health Insurance Benefits”) to current and future Board Members and the spouses of Board Members, at no cost to the Board Members. Alternatively, the District shall reimburse current and future Board members the full cost of health insurance, dental insurance, and vision insurance policies selected by the District (hereinafter collectively known as “Health Insurance Benefits”) if purchased by the Board Member.

Section 3. Such Health Insurance Benefits extended to a Board Member and/or the spouse of a Board member under this Resolution shall be available during the Board Member’s term of office and shall terminate within 30 days of the Board Member’s vacation from office.

Section 4. For claims for reimbursement, the District shall reimburse Board Members the full cost of only those health insurance, dental insurance, and/or vision insurance policies that are selected by the District. The District shall not reimburse Board Members for any costs related to any other health insurance, dental insurance, or vision insurance policy not selected and approved by the District.

Section 5. Notwithstanding any other provisions in this Resolution, Board Members are not required to accept Health Insurance Benefits offered under the terms of this Resolution.

Section 6. The provisions of this Resolution are declared to be severable and if any section, sentence, clause or phrase of this Resolution shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Resolution but they shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part.

Section 7. This Resolution shall be effective immediately upon its adoption.

Done and ordered this 13th day of April, 2022.

SUNSHINE WATER CONTROL DISTRICT

By: _____
Joe Morera, President, Board of Supervisors

**SUNSHINE
WATER CONTROL DISTRICT**

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**SUNSHINE
WATER CONTROL DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
FEBRUARY 28, 2022**

**SUNSHINE
WATER CONTROL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
FEBRUARY 28, 2022**

	General Fund	Debt Service Fund Series 2018	Debt Service Fund Series 2021	Total Governmental Funds
ASSETS				
Centennial Bank	\$ 4,241,289	\$ -	\$ -	\$ 4,241,289
Centennial Bank - escrow	80,837	-	-	80,837
COI - Series 2021	-	-	909	909
Investments				
State Board of Administration				
A Investment account	5,128	-	-	5,128
A Bank maintenance reserve account	2,687	-	-	2,687
A Renewal & replacement reserve account	1,999	-	-	1,999
A Equipment replacement reserve account	211	-	-	211
Centennial Bank - MMA	259,397	-	-	259,397
FineMark Bank - MMA	249,013	-	-	249,013
FineMark Bank - ICS	13,051,088	-	-	13,051,088
Iberia Bank - MMA	5,531	-	-	5,531
Undeposited funds	2,850	-	-	2,850
Due from general fund	-	-	789,735	789,735
Total assets	<u>\$17,900,030</u>	<u>\$ -</u>	<u>\$ 790,644</u>	<u>\$ 18,690,674</u>
LIABILITIES				
Liabilities:				
Retainage payable	34,425	-	-	34,425
Due to debt service	789,735	-	-	789,735
Deposits payable/trash bonds	177,000	-	-	177,000
Cost recovery deposits	48,855	-	-	48,855
Total liabilities	<u>1,050,015</u>	<u>-</u>	<u>-</u>	<u>1,050,015</u>
FUND BALANCES				
Assigned:				
3 months working capital	1,438,513	-	-	1,438,513
Disaster recovery	3,500,000	-	-	3,500,000
Truck replacement	142,000	-	-	142,000
Restricted for				
Debt service	-	-	790,644	790,644
Unassigned	11,769,502	-	-	11,769,502
Total fund balances	<u>16,850,015</u>	<u>-</u>	<u>790,644</u>	<u>17,640,659</u>
Total liabilities and fund balances	<u>\$17,900,030</u>	<u>\$ -</u>	<u>\$ 790,644</u>	<u>\$ 18,690,674</u>

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Adopted Budget	% of Budget
REVENUES				
Assessments	\$ 104,646	\$ 3,109,872	\$ 3,480,348	89%
Interest and miscellaneous	312	1,361	9,000	15%
Permit review fees	1,050	2,100	4,900	43%
Cost recovery	-	-	17,500	0%
Total revenues	<u>106,008</u>	<u>3,113,333</u>	<u>3,511,748</u>	89%
EXPENDITURES				
Administrative				
Supervisors	300	750	1,800	42%
Supervisors reimbursement	-	-	7,500	0%
Management/accounting/recording	5,318	26,591	63,819	42%
DSF & CPF accounting	1,242	6,211	14,908	42%
Dissemination fee	83	417	1,000	42%
Arbitrage rebate calculation	-	-	750	0%
Trustee	-	-	5,000	0%
Audit	-	-	11,200	0%
Legal	11,410	24,005	95,000	25%
Human resource services	612	3,058	7,337	42%
Communication	-	-	7,500	0%
Dues/subscriptions	-	4,175	4,500	93%
Rent - operations facility	3,937	19,690	47,249	42%
Insurance	-	23,365	32,543	72%
Legal advertising	-	298	2,500	12%
Office supplies and expenses	81	447	1,500	30%
Postage	70	290	1,200	24%
Postage-ROW clearing	-	-	500	0%
Printing and binding	117	584	1,400	42%
Website	-	1,109	3,000	37%
ADA website compliance	-	-	210	0%
Contingencies	810	2,133	5,000	43%
Total administrative expenses	<u>23,980</u>	<u>113,123</u>	<u>315,416</u>	36%
Field operations				
Salaries and wages	28,764	142,342	438,375	32%
FICA taxes	2,198	10,987	33,536	33%
Special pay	-	1,435	2,000	72%
Bonus program	-	-	1,500	0%
401a retirement plan	2,874	14,220	43,838	32%
Health insurance	26,612	96,879	278,434	35%
Workers' compensation insurance	-	12,282	15,000	82%
Engineering	-	6,316	100,000	6%
Engineering - capital outlay ps1 & ps2	-	2,123	200,000	1%
Engineering - wofo phase 2b	-	4,764	219,900	2%

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Adopted Budget	% of Budget
Consulting engineer services	-	-	25,000	0%
Cost recovery	-	168	17,500	1%
Water quality testing	-	1,132	5,224	22%
Telephone	137	550	1,800	31%
Electric	5,605	18,658	85,000	22%
Insurance	-	54,411	46,949	116%
Repairs and maintenance				
Canal banks	4,500	6,630	50,000	13%
Canal dredging	-	-	50,000	0%
Culvert inspection & cleaning	-	-	100,000	0%
Dumpster service	298	1,922	13,000	15%
Truck & tractor	-	2,193	21,000	10%
Other	2,952	4,023	21,000	19%
Operating supplies				
Chemicals	-	7,596	90,000	8%
Fuel	796	3,512	20,000	18%
Fuel-pump station generator	-	-	35,000	0%
Triploid carp	-	-	19,755	0%
Uniforms	89	562	3,217	17%
Other	256	1,465	4,000	37%
Permit fees, licenses, schools	-	4,680	5,000	94%
Capital outlay - westchester	-	630	-	N/A
Capital outlay - pump station 1 & 2	-	-	1,500,000	0%
Capital outlay - wofc phase 2B	344,250	344,250	1,840,000	19%
Field equipment	-	-	35,000	0%
Pump station telemetry	312	1,237	40,000	3%
Contingencies	-	138	5,000	3%
Total field operations	<u>419,643</u>	<u>745,105</u>	<u>5,366,028</u>	14%
Other fees and charges				
Tax collector	1,046	31,098	36,254	86%
Property appraiser	1,046	31,098	36,254	86%
Property tax bills - fire & EMS assessment	-	38	100	38%
Total other fees & charges	<u>2,092</u>	<u>62,234</u>	<u>72,608</u>	86%
Total expenditures	<u>445,715</u>	<u>920,462</u>	<u>5,754,052</u>	16%

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Adopted Budget	% of Budget
Excess/(deficiency) of revenues over/(under) expenditures	(339,707)	2,192,871	(2,242,304)	
OTHER FINANCING SOURCES/(USES)				
Transfers in - from DSF Series 2018	-	48,941	-	N/A
Transfers in - from DSF Series 2021	-	-	300,000	0%
Transfer out - to DSF Series 2021	-	-	(107,946)	0%
Total other financing sources/(uses)	-	48,941	192,054	25%
Net increase/(decrease) of fund balance	(339,707)	2,241,812	(2,050,250)	
Fund balance - beginning	17,189,722	14,608,203	14,022,163	
Fund balance - ending				
Assigned:				
3 months working capital	1,438,513	1,438,513	1,438,513	
Disaster recovery	3,500,000	3,500,000	3,500,000	
Truck replacement	142,000	142,000	142,000	
Unassigned	11,769,502	11,769,502	6,891,400	
Total fund balance - ending	<u>\$ 16,850,015</u>	<u>\$ 16,850,015</u>	<u>\$ 11,971,913</u>	

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2018
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year To Date
	<u> </u>	<u> </u>
REVENUES		
Interest	\$ -	\$ 6
Total revenues	<u>-</u>	<u>6</u>
 EXPENDITURES		
Debt service	-	-
Total debt service	<u>-</u>	<u>-</u>
 Excess/(deficiency) of revenues over/(under) expenditures	-	6
 OTHER FINANCING SOURCES/(USES)		
Transfers (out)	-	(156,887)
Total other financing sources/(uses)	<u>-</u>	<u>(156,887)</u>
 Net increase/(decrease) in fund balance	-	(156,881)
Fund balances - beginning	-	156,881
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2021
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year To Date	Adopted Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ 25,511	\$ 758,127	\$ 848,359	89%
Interest	-	1	-	N/A
Total revenues	<u>25,511</u>	<u>758,128</u>	<u>848,359</u>	89%
EXPENDITURES				
Debt service				
Principal	-	-	135,000	0%
Interest	-	107,946	291,251	37%
Total debt service	<u>-</u>	<u>107,946</u>	<u>426,251</u>	25%
Other fees and charges				
Tax collector	510	15,162	8,837	172%
Property appraiser	-	-	8,837	0%
Cost of issuance	-	3,000	-	N/A
Total other fees and charges	<u>510</u>	<u>18,162</u>	<u>17,674</u>	103%
Total expenditures	<u>510</u>	<u>126,108</u>	<u>443,925</u>	28%
Excess/(deficiency) of revenues over/(under) expenditures	25,001	632,020	404,434	
OTHER FINANCING SOURCES/(USES)				
Transfers in	-	107,946	107,946	100%
Transfers (out)	-	-	(300,000)	0%
Total other financing sources/(uses)	<u>-</u>	<u>107,946</u>	<u>(192,054)</u>	-56%
Net increase/(decrease) in fund balance	25,001	739,966	212,380	
Fund balances - beginning	765,643	50,678	-	
Fund balances - ending	<u>\$ 790,644</u>	<u>\$ 790,644</u>	<u>\$ 212,380</u>	

SUNSHINE

Water Control District

Special Assessment Revenue Improvement Bonds, Series 2018

\$11,685,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
11/01/2021		-	222,015.00	222,015.00
05/01/2022		4.800%	222,015.00	222,015.00
11/01/2022		-	222,015.00	222,015.00
05/01/2023	430,000.00	4.800%	222,015.00	652,015.00
11/01/2023		-	213,845.00	213,845.00
05/01/2024	450,000.00	4.800%	213,845.00	663,845.00
11/01/2024		-	205,295.00	205,295.00
05/01/2025	465,000.00	4.800%	205,295.00	670,295.00
11/01/2025		-	196,460.00	196,460.00
05/01/2026	480,000.00	4.800%	196,460.00	676,460.00
11/01/2026		-	187,340.00	187,340.00
05/01/2027	500,000.00	4.800%	187,340.00	687,340.00
11/01/2027		-	177,840.00	177,840.00
05/01/2028	520,000.00	4.800%	177,840.00	697,840.00
11/01/2028		-	167,960.00	167,960.00
05/01/2029	540,000.00	4.800%	167,960.00	707,960.00
11/01/2029		-	157,700.00	157,700.00
05/01/2030	560,000.00	4.800%	157,700.00	717,700.00
11/01/2030		-	147,060.00	147,060.00
05/01/2031	580,000.00	4.800%	147,060.00	727,060.00
11/01/2031		-	136,040.00	136,040.00
05/01/2032	600,000.00	4.800%	136,040.00	736,040.00
11/01/2032		-	124,640.00	124,640.00
05/01/2033	625,000.00	4.800%	124,640.00	749,640.00
11/01/2033		-	112,765.00	112,765.00
05/01/2034	650,000.00	4.800%	112,765.00	762,765.00
11/01/2034		-	100,415.00	100,415.00
05/01/2035	675,000.00	4.800%	100,415.00	775,415.00
11/01/2035		-	87,590.00	87,590.00
05/01/2036	695,000.00	4.800%	87,590.00	782,590.00
11/01/2036		-	74,385.00	74,385.00
05/01/2037	730,000.00	4.800%	74,385.00	804,385.00
11/01/2037		-	60,515.00	60,515.00
05/01/2038	750,000.00	4.800%	60,515.00	810,515.00
11/01/2038		-	46,265.00	46,265.00
05/01/2039	780,000.00	4.800%	46,265.00	826,265.00
11/01/2039		-	31,445.00	31,445.00
05/01/2040	810,000.00	4.800%	31,445.00	841,445.00
11/01/2040		-	16,055.00	16,055.00
05/01/2041	845,000.00	4.800%	16,055.00	861,055.00
Total	\$11,685,000.00	-	\$5,375,290.00	\$17,060,290.00

**SUNSHINE
WATER CONTROL DISTRICT**

10A

DRAFT

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

A Meeting of the Landowners of the Sunshine Water Control District was held on March 9, 2022 at 6:30 p.m., at the La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065.

Present at the meeting were:

Jamie Sanchez	District Manager
Cindy Cerbone	Wrathell, Hunt and Associates, LLC (WHA)
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto	District Counsel
Orlando Rubio	District Engineer
Steve Smith	Craig A. Smith & Associates, Inc. (CAS)
Cory Selchan	Field Superintendent
Joe Morera	Landowner
Ivan Ortiz	Landowner
Daniel Prudhomme	Landowner
Other Members of the Public	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Sanchez called the meeting to order at 6:30 p.m.

SECOND ORDER OF BUSINESS

Affidavit of Publication

The affidavit of publication was included for informational purposes.

THIRD ORDER OF BUSINESS

Election of Chair and Secretary for the Purpose of Conducting the Landowners' Meeting

All in attendance agreed to Ms. Sanchez serving as Chair and Secretary to conduct the Landowners' meeting.

38 **FOURTH ORDER OF BUSINESS** **Determination of a Quorum Present**

39
40 Ms. Sanchez stated that three Sunshine Water Control District (SWCD) Landowners
41 were present; therefore, a quorum was established.

42
43 **FIFTH ORDER OF BUSINESS** **Election of Supervisor**

44
45 **A. Nominations**

- 46 • **Seat Currently Held by Mr. Prudhomme (*three-year term*)**
47 Mr. Morera nominated Mr. Prudhomme.
48 No other nominations were made.

49 **B. Casting of Ballots (*in order of nominations*)**

- 50 • **Determine Number of Voting Units Represented**

51 A total of three voting units were represented, as follows:

52 Mr. Morera	1 voting unit
53 Mr. Ortiz	1 voting unit
54 Mr. Prudhomme	1 voting unit

- 55 • **Determine Number of Voting Units Assigned by Proxy**

56 No voting units were assigned by proxy.
57 The following votes were cast for Mr. Daniel Prudhomme:

58 Mr. Morera:	1 individual vote
59 Mr. Ortiz:	1 individual vote
60 Mr. Prudhomme:	1 individual vote

61 **C. Ballot Tabulation and Results**

62 Ms. Sanchez reported the following ballot tabulation, results and term length:

63 Daniel Prudhomme	3 votes	3-Year Term
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64
65 **SIXTH ORDER OF BUSINESS** **District Engineer's Annual Report to**
66 **Landowners [Florida Statutes 298.14] (*to***
67 ***be provided at meeting*)**
68

69 Mr. Rubio presented the District Engineer's Annual Report to Landowners dated March
70 9, 2022, for Fiscal Year 2021, and gave a brief overview of the capital projects, activities,
71 construction costs and right-of-way (ROW) permit approvals that occurred.

72

73 **SEVENTH ORDER OF BUSINESS** **Landowners' Questions/Comments**

74

75 There were no Landowners' questions or comments.

76

77 **EIGHTH ORDER OF BUSINESS** **Adjournment**

78

79 There being no further business to discuss, the meeting adjourned at 6:39 p.m.

80

81

82

83

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

President/Vice President

**SUNSHINE
WATER CONTROL DISTRICT**

10B

DRAFT

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

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The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on March 9, 2022, *immediately following the Landowners' Meeting, scheduled to commence at 6:30 p.m.*, at the La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Daniel Prudhomme	Secretary

Also present were:

Cindy Cerbone	District Manager
Jamie Sanchez	Wrathell, Hunt and Associates, LLC (WHA)
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto	District Counsel
Janice Rustin (via telephone)	Lewis, Longman and Walker, P.A.
Orlando Rubio	District Engineer
Steve Smith	Craig A. Smith & Associates (CAS)
Cory Selchan	Field Superintendent
John McKune (via telephone)	Consultant Engineer
Mark Sirchio	Rio-Bak Corporation (Rio-Bak)
Ron Formeyer	Current Connections
Other Members of the Public	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:40 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present, in person.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

41 All present recited the Pledge of Allegiance.

42

43 **FOURTH ORDER OF BUSINESS**

Public Comments [3-Minute Time Limit]

44

45 No members of the public spoke.

46

47 **FIFTH ORDER OF BUSINESS**

Administration of Oath of Office to Newly Elected Supervisor (*the following to be provided in a separate cover*)

48

49

50

51 Ms. Sanchez, a Notary of the State of Florida and duly authorized, administered the
52 Oath of Office to Mr. Daniel Prudhomme. Mr. Prudhomme was already familiar with the
53 following items:

54 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**

55 **B. Membership, Obligations and Responsibilities**

56 **C. Financial Disclosure Forms**

57 **I. Form 1: Statement of Financial Interests**

58 **II. Form 1X: Amendment to Form 1, Statement of Financial Interests**

59 **III. Form 1F: Final Statement of Financial Interests**

60 **D. Form 8B – Memorandum of Voting Conflict**

61

62 **SIXTH ORDER OF BUSINESS**

Consideration of Resolution 2022-01, Canvassing and Certifying the Results of the Landowners’ Election of a Supervisor for the Sunshine Water Control District

63

64

65

66

67 Ms. Sanchez presented Resolution 2022-01 and read the title. She recapped the
68 Landowners’ Election results as follows:

69 Daniel Prudhomme

3 Votes

3-Year Term

70

71 **On MOTION by Mr. Morera and seconded by Mr. Ortiz, with all in favor,**
72 **Resolution 2022-01, Canvassing and Certifying the Results of the Landowners’**
73 **Election of a Supervisor for the Sunshine Water Control District, was adopted.**

74

75

76 **SEVENTH ORDER OF BUSINESS** **Consideration of Resolution 2022-02,**
 77 **Designating Certain Officers of the District;**
 78 **and Providing for an Effective Date**
 79

80 Ms. Sanchez presented Resolution 2022-02 and read the title. Mr. Ortiz nominated the
 81 following slate of officers:

- | | | |
|----|------------------|---------------------|
| 82 | Joe Morera | President |
| 83 | Ivan Ortiz | Vice President |
| 84 | Daniel Prudhomme | Secretary |
| 85 | Craig Wrathell | Assistant Secretary |
| 86 | Cindy Cerbone | Assistant Secretary |
| 87 | Jamie Sanchez | Assistant Secretary |

88 No other nominations were made.

89 Prior appointments by the Board for Treasurer and Assistant Treasurer remain
 90 unaffected by this Resolution.

91

92 **On MOTION by Mr. Ortiz and seconded by Mr. Morera, with all in favor,**
 93 **Resolution 2022-02, Designating Certain Officers of the District; and Providing**
 94 **for an Effective Date, was adopted.**

95

96

97 **EIGHTH ORDER OF BUSINESS** **Update: PS1, PS2 and WOFC Phase 2B**
 98 **Project**
 99

100 Mr. Rubio, along with Mr. Mark Sirchio, of Rio-Bak, reported the following:

- 101 ➤ Excavation on the Canal Project phases that are being worked on is progressing nicely.
- 102 ➤ Demolition at the pump stations commenced last week.
- 103 ➤ Recently received shop drawings for all the materials that will be used at the concrete
 104 work area were forwarded to the structural engineers at Radise for approval. Once approved,
 105 the drawings would then be sent to the manufacturer.

106 In response to Mr. Morera’s question regarding redesign of the intake, Mr. Rubio
 107 explained that the minus 4 intake reading will create more volume for the pumps to draw
 108 down. The cones circumnavigate the hydraulics and, because the intake bay is not deep

109 enough, the hydraulics of the canal must be corrected, including the intake. The redesign
110 addresses the electrical repairs and the hydraulic and horsepower issues.

111 Mr. Smith stated, in laymen's terms, the goal is to slow the water as it approaches the
112 pump station to prevent it from flowing in too quickly and bloating the pumps unevenly. He
113 voiced his belief that upgrading the horsepower and the motors will make a tremendous
114 difference and rectify the issues; the project is moving along as planned. Mr. Smith and Mr.
115 Sirchio responded to questions regarding the hauling company, whether there were any
116 unforeseen issues, excavation and finalization of the Phase 2B project. Mr. Morera voiced his
117 appreciation for the efficient management of the project.

118 Mr. Rubio, along with Mr. Ron Formeyer, of Current Connections Inc., reported the
119 following:

120 ➤ The materials were scheduled to be delivered this month, except for one item, which is
121 being delayed an additional month. An updated schedule would be emailed.

122 ➤ A Change Order for the generator closure and fuel tank for closing the concrete pad
123 would be considered tonight.

124 ➤ Option 1, for \$179,075, does not include the wall enclosure around the fuel tank and
125 Option 2, for \$228,700, includes the wall enclosure that would prevent trespassers from
126 entering and taking fuel.

127 ➤ Staff's recommendation was to proceed with Option 2.

128 Asked if Current Connections is the provider of the fuel tank, Mr. Rubio replied no and
129 stated that Current Connections is the installer. Discussion ensued regarding the rationale for
130 the change order, mitigating the installation costs, the fuel tank and generator, maximum burn
131 rate, initial bid negotiations and the importance of proceeding with the project.

132 Mr. Morera voiced his opinion that the Engineering team did not do its due diligence in
133 anticipating the additional work, which he believed should have been included in the original
134 bid. Ms. Cerbone stated it would be rare for a construction project of this size not to have at
135 least one change order and it would be in the District's best interest to proceed with
136 remediating the pump stations to minimize potential issues if there is a storm event.

137

138 **On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with Mr. Ortiz and**
139 **Mr. Prudhomme in favor and Mr. Morera dissenting, Current Connections Inc.,**
140 **Change Order #1 for the Option 2 installation of a wall enclosure around an**
141 **external tank, in a not-to-exceed amount of \$228,700, was approved. (Motion**
142 **passed 2-1).**

143
144
145 **▪ District Engineer: *Craig A. Smith & Associates***

146 **This item, previously Item 15B, was presented out of order.**

147 **I. Presentation: Monthly Engineer's Report**

148 Mr. Rubio presented the Monthly Engineer's Report.

149 **II. Permit Application**

- 150 **• Dry Art Construction, LLC 2590 NW 112 Avenue – 286 SF Addition to**
151 **Existing Residence**

152 Mr. Rubio presented the recommendation letter related to the right-of-way (ROW)
153 permit application for construction of a 296 SF addition to an existing residence adjacent to
154 Canal BB.

155
156 **On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor,**
157 **the CAS Project No. 19-2064 ROW permit application submitted by Dry Art**
158 **Construction for 286 SF addition to the existing residence at 2590 NW 112**
159 **Avenue Coral Springs, Florida 33065, adjacent to Canal BB, subject to the**
160 **Special Conditions set forth in the March 1, 2022 recommendation letter, was**
161 **approved.**

162
163
164 **NINTH ORDER OF BUSINESS**

Discussion: Employee Hourly Wages

165
166 Ms. Cerbone reviewed the Employee Hourly Wage spreadsheet, reflecting the three
167 hourly wage increase options. Mr. Morera stated the Field Supervisor is recommending the
168 additional \$3 per hour increase based on current industry needs.

169 Mr. Smith referenced a recent job advertisement where the City of North Lauderdale
170 was offering higher wages than the District. He commented that the majority of the City of
171 North Lauderdale's field employees are better compensated than the District's employees who
172 have many more years of experience. He appealed to the Board to approve a \$3 per hour wage

173 increase for District employees to reward the field operations crew for their hard work and
174 dedication.

175 Discussion ensued regarding wage increase options, Florida minimum wage, effective
176 date of the increase and future increases. Mr. Selchan voiced appreciation to the Board for
177 considering the increase. He felt it would improve morale, which is very important. The Board’s
178 consensus was to approve the \$3 hourly increase, retroactive to the beginning of March.

179

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the \$3 per hour wage increase for District field employees, retroactive to March 1, 20200, was approved.

180

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185 **TENTH ORDER OF BUSINESS**

Continued Discussion: Employee Pension Plan Fiduciary Consultant Proposals

186

187

188 **Ms. Janice Rustin joined the meeting via telephone.**

- 189 • **Burgess Chambers**

- 190 • **NFP**

191 Mr. Morera recalled prior presentations by representatives from NFP and BCA and
192 stated that he subsequently submitted questions to Ms. Cerbone, Ms. Sanchez and Mr.
193 Malefatto regarding the presentations. Ms. Cerbone stated that the answers to Mr. Morera’s
194 questions were blind copy emailed to the Board Members.

195 Mr. Morera stated the Board must review the current employee pension plan and
196 determine if the District should retain the current administrator or switch to another plan. Mr.
197 Prudhomme voiced his opinion that Ms. Jamie Hayes, of NFP, is a better fit for the District.

198 Mr. Ortiz asked for clarification of a \$5,000 project fee and an annual recurring fee. Ms.
199 Cerbone explained that the Board is being asked to only consider an initial review and a few
200 other options to consider to have a pension plan; both companies charge an initial \$5,000 fee.
201 Ms. Rustin stated the fiduciary matters of the consultant are that of oversight; they will
202 examine and evaluate the plan and determine the best option for the District. Mr. Morera
203 asked what the fiduciary role of the Board is in relation to the pension plan. Mr. Malefatto
204 stated that Ms. Rustin was advising that the District retain a fiduciary advisory company to
205 assist the Board in making the correct choices for its employees.

206 Ms. Cerbone explained the current pension plan and noted that nothing is withheld
 207 from employee pay. She stated Staff and the Board have oversight to examine documents on a
 208 periodic basis to determine if investments are being devalued and the District has insurance
 209 coverage. She speculated that the Board would like to engage a fiduciary company for \$7,500
 210 annually, instead of at \$20,000, and stated that the goal is to ensure that pension funds are
 211 available for the employees upon retirement from the District.

212 Discussion ensued regarding fiduciary matters, Fiduciary Consultants, Mission Square,
 213 employee responsibility, plan negotiations, employee contribution plan, employee rights to
 214 switch plans and which of the two vendors to engage.

215

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, engaging NFP as the District’s Fiduciary Advisor, in the amount of \$5,000, was approved.

216
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221 Ms. Cerbone would email Ms. Hayes to inform her that the Board approved her
 222 proposal and that Mr. Malefatto would be following up with her.

223

ELEVENTH ORDER OF BUSINESS

Update/Discussion: Board Member Participation in the Employee Health Care Benefits

224
 225
 226
 227

228 This item was deferred to the next meeting.

229

TWELFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of January 31, 2022

230
 231
 232

233 Mr. Morera presented the Unaudited Financial Statements as of January 31, 2022.

234

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the Unaudited Financial Statements as of January 31, 2022, were accepted.

235
 236
 237

238

THIRTEENTH ORDER OF BUSINESS

Approval of February 9, 2022 Regular Meeting Minutes

239
 240
 241

242 Mr. Morera presented the February 9, 2022 Regular Meeting Minutes. Mr. Malefatto
243 stated his edits were forwarded to Management for incorporation in the minutes.

244

245 **On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor,**
246 **the February 9, 2022 Regular Meeting Minutes, as amended to incorporate**
247 **edits submitted to Management, were approved.**

248

249

250 **FOURTEENTH ORDER OF BUSINESS**

Supervisors' Communications

251

252 Mr. Ortiz wished the Engineers a happy Engineers Week and acknowledged the
253 upcoming St. Patrick's Day holiday and Spring Break.

254 Mr. Morera welcomed Mr. Prudhomme back to the Board, stated that the "Our Town"
255 event was scheduled for the upcoming weekend and discussed Senate Bill 620, which would
256 adversely-impact local businesses and is likely to pass.

257

258 **FIFTEENTH ORDER OF BUSINESS**

Staff Reports

259

260 **A. District Counsel: *Lewis, Longman & Walker, P.A.***

261 Mr. Malefatto stated Staff previously distributed copies of a draft request for an
262 Attorney General opinion that would be filed on March 10, 2022, on behalf of the Coral Springs
263 Improvement District (CSID), related to tree removal permits and mitigation. He discussed the
264 canal maintenance program, tree removal, the ROW, a permit requirement and a recent
265 modification of a Statute involving Arborist Reports. He stated it will be interesting to see how
266 the Attorney General rules on this.

267 Mr. Malefatto responded to questions regarding tree removal, Chapter 298, permitting,
268 mitigation and keeping the ROWs open.

269 Mr. Malefatto invited the Board and Staff to a function at his office on April 19, 2022.

270 **B. District Engineer: *Craig A. Smith & Associates***

271 **I. Presentation: Monthly Engineer's Report**

272 **II. Permit Application**

- 273 • **Dry Art Construction, LLC 2490 NW 112 Avenue – 286 SF Addition to**
274 **Existing Residence**

275 These items were presented following the Eighth Order of Business.

276 **C. District Engineering Consultant: *John McKune***

277 There was no report.

278 **D. District Field Supervisor: *Cory Selchan***

279 Mr. Selchan reported the following:

- 280 ➤ The District had 4½” of rain since the last Board meeting.
- 281 ➤ The West Basin reached about 8’, which generated resident calls.
- 282 ➤ The project is going extremely well.
- 283 ➤ There are no ongoing issues; the District is running smoothly.

284 **E. District Manager: *Wrathell, Hunt & Associates, LLC***

285 **I. Obstructions Removal Agreement–Option 2 [Winsome Palmer, 8501 NW 38**
286 **Street]**

287 Ms. Sanchez presented the Option 2 Obstructions Removal Agreement that was
288 requested by the property owner to remove obstructions in the ROW. Mr. Selchan provided a
289 \$3,600 estimate from Castle Tree Art and a \$3,200 estimate from NTTI. Discussion ensued
290 regarding the property owner, information on the property appraiser’s website and the
291 estimates.

292

293 **On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor,**
294 **NTTI Rogue Response LLC Estimate #2522, for tree removal, in the amount of**
295 **\$3,200, was approved.**

296

297

298 Mr. Selchan stated, going forward, he would provide three bids for the Board to review.

299 **II. NEXT MEETING DATE: April 13, 2022 at 6:30 P.M.**

- 300 • **QUORUM CHECK**

301 The next meeting would be held on April 13, 2022.

302

303 **SIXTEENTH ORDER OF BUSINESS** **Adjournment**

304

305 There being no further business to discuss, the meeting adjourned at 8:56 p.m.

306

307

308

309

310

311 _____
Secretary/Assistant Secretary

President/Vice President

**SUNSHINE
WATER CONTROL DISTRICT**

12A

Gianna Denofrio

From: Alfred Malefatto <amalefatto@llw-law.com>
Sent: Friday, March 18, 2022 4:04 PM
To: katymcabrera@gmail.com
Cc: Cindy Cerbone; Cory Selchan (corys@csidfl.org)
Subject: Sunshine WCD Request for Fence Encroachment Determination - 25 NW 80th Terrace, Margate, FL 33063

Dear Ms. Cabrera:

I am District Counsel for the Sunshine Water Control District ("District"). I have consulted with District Manager Cindy Cerbone and District Field Supervisor Cory Selchan about your request for a fence encroachment approval from the District at your property in the City of Margate. I have also reviewed the emails below, including the response you received from Margate Associate Planner Robert Meehan, noting Margate's code states fences may not extend beyond the plot (property) line, but that in your case your existing fence extends into the City of Coral Springs, and also already encroaches into the District's canal right of way (ROW), without any prior approval from the District. We understand this encroachment existed at the time you purchased your property, but that does not resolve the fact that there is already an existing non-permitted encroachment into the District ROW. For that reason, and because approval of your fence beyond your property boundary would be a violation of the City of Margate's code, I am recommending that your request for approval of the new fence encroachment be denied.

Alfred J. Malefatto | District Counsel
360 South Rosemary Ave., Suite 1100 | West Palm Beach, Florida 33401
amalefatto@llw-law.com | (o) 561.640.0820 | (m) 561.346.6779
[vCard](#) | [Website](#) | [Bio](#) | [join us online](#)



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From: Cindy Cerbone
Sent: Friday, March 18, 2022 11:03 AM
To: Katy Cabrera <katymcabrera@gmail.com>

Cc: Jamie Sanchez <sanchezj@whhassociates.com>; Andrew Kantarzhi (kantarzhia@whhassociates.com)
<kantarzhia@whhassociates.com>

Subject: RE: FW: Sunshine WCD Request for Fence Encroachment Determination - 25 NW 80th Terrace, Margate, FL 33063

Katy,

Thanks for letting me know and I have a call with the Sunshine Water Control District counsel later today and will be back in touch!

Cindy

Cindy Cerbone

District Manager

E-Mail: cerbonec@whhassociates.com

Wrathell, Hunt and Associates, LLC

2300 Glades Road #410W

Boca Raton, FL 33431

Toll-free: (877)276-0889

Phone: (561)571-0010

Cell: (561)346-5294

Fax: (561)571-0013

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www.whhassociates.com

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Wrathell, Hunt and Associates, LLC

From: Katy Cabrera <katymcabrera@gmail.com>

Sent: Friday, March 18, 2022 8:57 AM

To: Cindy Cerbone <cerbonec@whhassociates.com>

Subject: Re: FW: Sunshine WCD Request for Fence Encroachment Determination - 25 NW 80th Terrace, Margate, FL 33063

Good Morning! Thanks again for your assistance! I heard back from Margate -- it turns out our fence is in Coral Springs! See email below.

----- Forwarded message -----

From: Robert Meehan <rmeehan@margatefl.com>

Date: Thu, Mar 17, 2022 at 4:21 PM

Subject: Fence Encroachment Question - 825 NW 80th Terrace, Margate, FL 33063 Folio ID: 484135070330

To: katymcabrera@gmail.com <katymcabrera@gmail.com>

Cc: Elizabeth Taschereau <ETaschereau@margatefl.com>, Andrew Pinney <apinney@margatefl.com>, DTolces@wsh-

[law.com <DTolces@wsh-law.com>](mailto:DTolces@wsh-law.com), [amalefatto@llw-law.com <amalefatto@llw-law.com>](mailto:amalefatto@llw-law.com), Richard Nixon [<rnixon@margatefl.com>](mailto:rnixon@margatefl.com), Curt Keyser [<ckeyser@margatefl.com>](mailto:ckeyser@margatefl.com), [NNoto@wsh-law.com <NNoto@wsh-law.com>](mailto:NNoto@wsh-law.com), Nancy Popick [<npopick@margatefl.com>](mailto:npopick@margatefl.com)

Good Afternoon Ms. Cabrera:

This is in response to your recent inquiry regarding permitting for existing and proposed fencing on your property.

Please, note that your rear fence is within the City of Coral Springs City Limit.

With respect to constructing new fencing, along the north property line, the Margate Zoning Code is clear in that it “shall be erected up to the plot line of a property”. The relevant text follows:

❖ **Section 3.14(17) - Construction of fences, walls and/or hedges.**

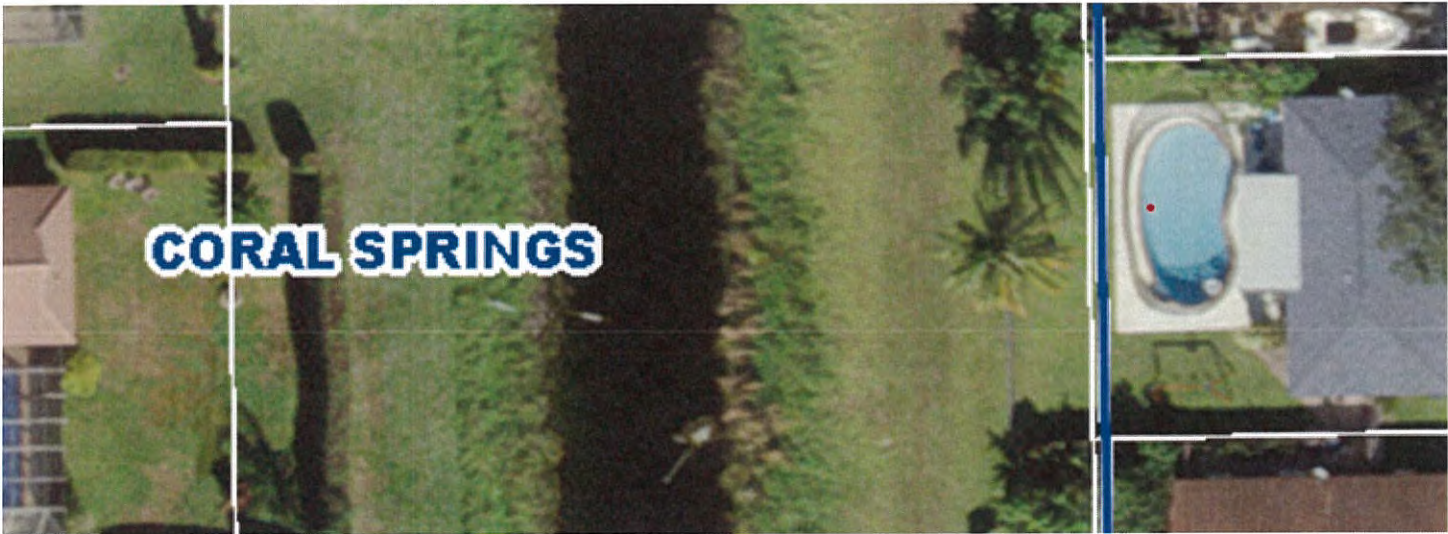
- Fences and walls shall be erected up to the plot line

In regards to the **existing fencing** that may encroach beyond your rear property line into the Sunshine Water Control District (SWCD) East Outfall Canal Right-of-Way; that circumstance is outside of our jurisdiction. You as the property owner should coordinate with both the City of Coral Springs Building Department and the SWCD.

Please don't hesitate to contact me if you have additional questions.

NOTE: Blue line = Coral Springs

White line = parcel line



NOTE: FENCE IS ADJACENT TO PALM TREE / PROPERTY LINE IS CLOSE TO POOL DECK



Regards,

Robert V. Meehan
Associate Planner
City of Margate
Development Services Department
901 W NW 66th Avenue
Margate, FL 33063
rmeehan@margatefl.com
954.884.3683



Development Services Department

901 W NW 66th Avenue

Margate, FL 33063

rmeehan@margatefl.com

954.884.3683



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On Tue, Mar 15, 2022 at 3:45 PM Cindy Cerbone <cerbonec@whhassociates.com> wrote:

Katy,

Thanks for talking to me today – I would suggest that you contact the City of Margate and see what their requirements are. Once you do that if you would not mind, let me know what they say via email or a call back to me?

Have a great day,

Cindy

Cindy Cerbone

District Manager

E-Mail: cerbonec@whhassociates.com

Wrathell, Hunt and Associates, LLC

2300 Glades Road #410W

Boca Raton, FL 33431

Toll-free: (877)276-0889

Phone: (561)571-0010

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Wrathell, Hunt and Associates, LLC

From: Daphne Gillyard <gillyardd@whassociates.com>

Sent: Thursday, March 10, 2022 11:05 AM

To: Cindy Cerbone <cerbonec@whassociates.com>; Jamie Sanchez <sanchezj@whassociates.com>; Andrew Kantarzhi <kantarzhia@whassociates.com>

Subject: Sunshine WCD Request for Fence Encroachment Determination - 25 NW 80th Terrace, Margate, FL 33063

Please see below/attached from Kathryn Cabrera, 25 NW 80th Terrace, Margate, FL 33063.

Thanks.

Daphne Gillyard

DAPHNE GILLYARD

Director of Administrative Services

Wrathell, Hunt and Associates, LLC

2300 Glades Road, Suite 410W

Boca Raton, Florida 33431

Toll Free; (877) 276-0889

Phone: 561-571-0010, ext. 400

Fax: 561-571-0013

www.whhassociates.com

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 Please consider the environment before printing this e-mail.

FRAUD ALERT ---- DUE TO INCREASED INCIDENTS OF WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS FROM OUR OFFICE DO NOT SEND A WIRE.

From: Katy Cabrera <katymcabrera@gmail.com>

Sent: Thursday, March 10, 2022 10:39 AM

To: info@sunshinewcd.net

Subject: Fence Encroachment - 825 NW 80th Terrace, Margate, FL 33063

Good Morning!

We are in the process of replacing one side of our wooden fence through Power Fence. Power Fence is in the process of securing a permit, but advised that, per our survey (attached) the chain link that runs along the canal encroaches SWD. We are unsure of when the chain link fence was installed, as we moved in 2 years ago. Further, we are not replacing or making any upgrades to the chain link. I believe we need permission from SWD (via the attached Request for Fence Row?) in order to have the permit approved by the City of Margate, but I can't be certain. Can you kindly clarify or point me in the right direction? I have also attached the fence plan/drawing and estimate from Power Fence.

I can be reached at (954) 410-9760 should you wish to discuss.

Thank you for your help and I look forward to hearing from you!

Sincerely,

Kathryn Cabrera



JOHN IBARRA & ASSOCIATES, INC.

Professional Land Surveyors & Mappers

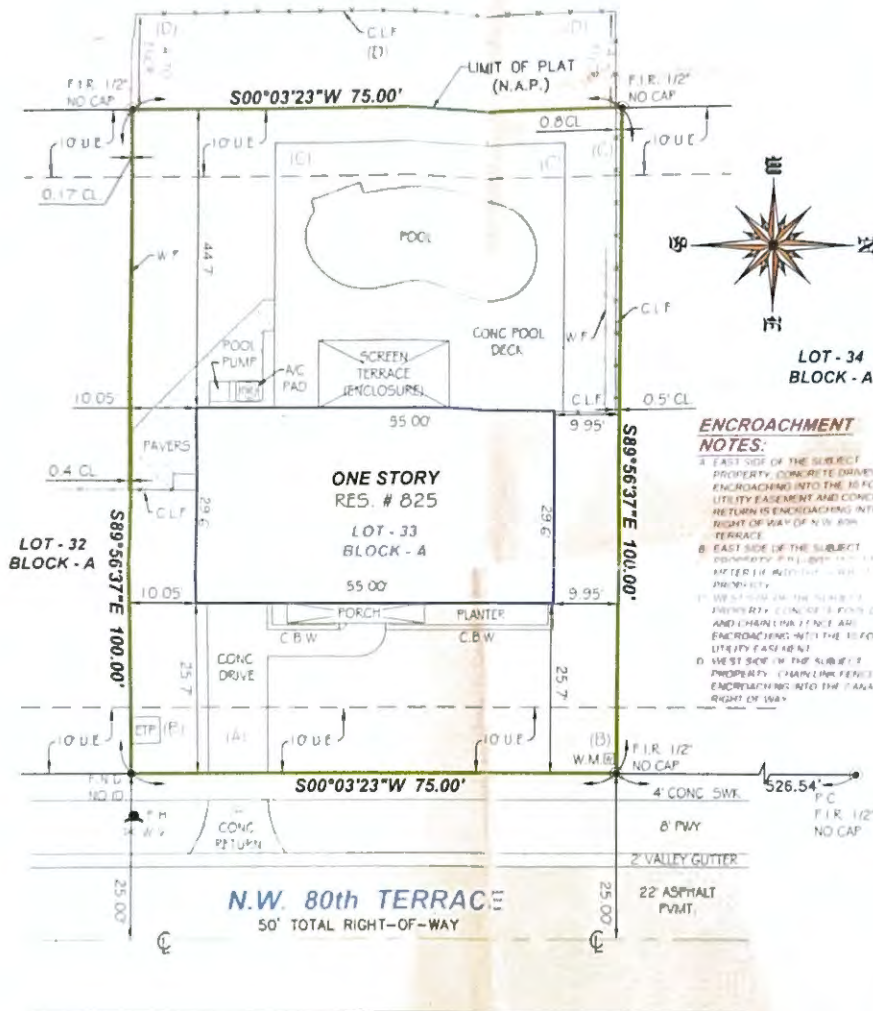
WWW.IBARRALANDSURVEYORS.COM
777 N.W. 72nd AVENUE SUITE 1025 MIAMI, FL 33143
PH: (305) 292-0400 FAX: (305) 263-0881
3725 DEL PRADO BLVD. S. SUITE B CORAL GABLES, FL 33004
PH: (305) 540-7800 FAX: (305) 540-2988



MAP OF BOUNDARY SURVEY

825 NW 80TH TERRACE, MARGATE, FLORIDA 33063
(REVO 4/3/2020)

SUNSHINE WATER CONTROL DISTRICT CANAL



ENCROACHMENT NOTES:

- A EAST SIDE OF THE SUBJECT PROPERTY, CONCRETE DRIVEWAY IS ENCROACHING INTO THE 10 FOOT UTILITY EASEMENT AND CONCRETE RETURN IS ENCROACHING INTO THE RIGHT OF WAY OF N.W. 80th TERRACE.
- B EAST SIDE OF THE SUBJECT PROPERTY, 8' WIDE DRIVEWAY AFTER THE INTERSECTION WITH PROPERTY.
- C WEST SIDE OF THE SUBJECT PROPERTY, 2' CONC. SWK. AND CHARLINA FENCE ARE ENCROACHING INTO THE 10 FOOT UTILITY EASEMENT.
- D WEST SIDE OF THE SUBJECT PROPERTY, 1' CONC. DRIVEWAY IS ENCROACHING INTO THE CANAL RIGHT OF WAY.



LEGAL DESCRIPTION:
LOT 33, BLOCK A, ORIOLE-MARGATE SECTION 6, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 86, PAGE 31, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA.

CERTIFICATION:
MICHAEL CABRERA & KATHRYN CABRERA, JM TITLE SERVICES, INC., FIRST AMERICAN TITLE INSURANCE COMPANY, EVERETT FINANCIAL INC. DBA SUPREME LENDING, ITS SUCCESSORS AND/OR ASSIGNS, AS THEIR INTERESTS MAY APPEAR.

DRAWN BY:	G.P.
FIELD DATE:	4/3/2020
SURVEY NO.:	20-001476
SHEET:	2 OF 2

**SUNSHINE
WATER CONTROL DISTRICT**

12B



April 5, 2022

Board of Supervisors
Sunshine Water Control District
2300 Glades Road, Suite 410W
Boca Raton, Florida 33073

**RE: SUNSHINE WATER CONTROL DISTRICT - MONTHLY ENGINEER'S REPORT (MER)
(April 13, 2022 Board Meeting)
March 2, 2022 – April 5, 2022
CAS PROJECT NO. 15-1826**

Dear Board of Supervisors:

Craig A. Smith & Associates, Inc. (CAS) is pleased to provide you with the MER summarizing activity performed by this office on behalf of SWCD during the referenced period including future work. Anything of significance or modifications occurring after this writing will be brought up at the April 13, 2022 BOS meeting.

West Outfall Canal Phase 2B Improvements

The canal construction by Rio-Bak Corporation (RBC) is moving along well. To date, two pay request applications have been submitted and one was recommended payment and the other is under review at the time of this writing.

- Material continues to be hauled off-site at the reduced unit price with an expected savings hauling costs in the low \$400k.
- Pouring of the concrete intake area was to take place on 4.1.22 but the contractor's subcontractor had to reschedule. Pouring of concrete is now planned for 4.7.22.
- The existing water service to the pump station needs to be replaced as it currently exists at a substandard depth which will not allow for proper cover with the proposed canal bank grades. This information was unknown as utility locating and exploratory excavation was not included in the engineering/survey services. This would have been a known bid item had the exploratory work been included in the design services. The attached price proposal from RBC in the amount of \$8,060.00 is recommended to replace 1,040 LF of 2" water service.

Electrical Repairs at Pump Station Nos. 1 and 2

Current Connections Inc (CCI) Electric Repairs for PS1/PS2:

The attached updated schedule from CCI which is primarily based on product delivery continues to be a moving target. Electrical work at PS1 is expected to be completed by 6.1.22. Electrical work at PS2 was planned to be completed by CCI on 9.21.22. The work at PS2 takes us into the heart of hurricane season



561.314.4445



21045 Commercial Trail
Boca Raton, FL 33486



and having pumps off-line would not be advisable. Discussions ensued about performing as much work as can be reasonably done at PS2 without taking the pumps off-line. Further discussions entailed the coordination efforts between the delivery dates of the generator and fuel tank and CCI's crane usage so as to not require additional crane rental. As such, revisiting the delivery date (6/2022) of the generator/fuel tank with the coordination of CCI's crane rental was discussed in a meeting amongst CCI, Ring Power, CAS, & SWCD on 3.29.22. Ring Power was amenable to coordinating the delivery of these items with CCI at a later period; post 11.30.22 (meeting minutes attached).

Westchester - NW 24th Street Culvert Replacements

On 4.1.22, the City had pre-construction meeting with team members associated with the project (meeting minutes attached).

ROW Permitting

Ladybird Academy- 8950 Royal Palm Blvd

The permit application has been reviewed and comments were sent on 4.4.22. Should a satisfactory response be submitted prior to the board meeting, a permit recommendation will be made for board action or be submitted to the next board meeting.

We continue to look forward to working with the SWCD staff on current and future important projects. Should there be any questions, I can be reached at the letterhead numbers shown or by electronic mail at orubio@craigasmith.com.

Sincerely,

CRAIG A. SMITH & ASSOCIATES



Orlando A. Rubio, PE
Sr. Supervising Engineer

Enclosures: RBC – WOFC Change Order 1
CCI's Current work schedule (to be updated)
Meeting minutes re:PS2 electrical work
NW 24th Street Meeting Minutes

cc: **SWCD** - Cory Selchan, John McKune, PE (via e-mail)
WHA - Jamie Sanchez, Cindy Cerbone, Debbie Tudor, Daphne Gillyard, Gianna Denofrio, Caryn Kupiec (via e-mail)
CAS - Steve C. Smith, PE, (via e-mail)

PUMP STATION WATER SERVICE



RIO-BAK CORPORATION

12773 Forest Hill Blvd. - Suite 210

Wellington, FL 33414

Contact: MARK SIRCHIO

Phone: 856-375--4844

Email: MARK@RIO-BAK.COM

Quote To: SUNSHINE WATER

Job Name: WEST CANAL PHASE 2B

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Plan unspecified Water Service Replacement	1,040.00	LF	7.75	8,060.00
	This water service was in the excavation zone and not indicated on plans during bidding process. Could not be salvaged. CTS DR9 HDPE Blue Pipe will be utilized.				
GRAND TOTAL					8,060.00

NOTES:

Connection to future relocated RPZ by others,

SECTION 00931
CHANGE ORDER

DATE OF ISSUANCE: 4.13.2022

No. 01

PROJECT: **SWCD WEST OUTFALL CANAL PHASE 2B IMPROVEMENTS
CAS PROJECT No. 21-2182**

OWNER: **Sunshine Water Control District**

CONTRACTOR: Rio-Bak Corporation

ENGINEER: CRAIG A. SMITH & ASSOCIATES

Rio-Bak Corporation is directed to make the following changes in the contract documents.

DESCRIPTION: Install 1,040 LF of 2" water service.

ATTACHMENTS: Rio-Bak Corporation's Price Proposal

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price	Original Contract Time
\$2,651,431.00	180 Days
Previous Change Orders	Net change from previous Change Orders
\$0.00	0 days
Contract Price prior to this Change Order	Contract Time prior to this Change Order
\$2,651,431.00	0 Days
Net increase/decrease of this Change Order	Net Increase/decrease of this Change Order
\$8,060.00	0 Days
Contract Price with all approved Change Orders	Contract Time with all approved Change Orders
\$2,659,491.00	0 Days

SECTION 00931
CHANGE ORDER

RECOMMENDED:



By _____
CRAIG A. SMITH & ASSOCIATES

ACCEPTED:



By _____
CONTRACTOR

APPROVED:

By _____
OWNER

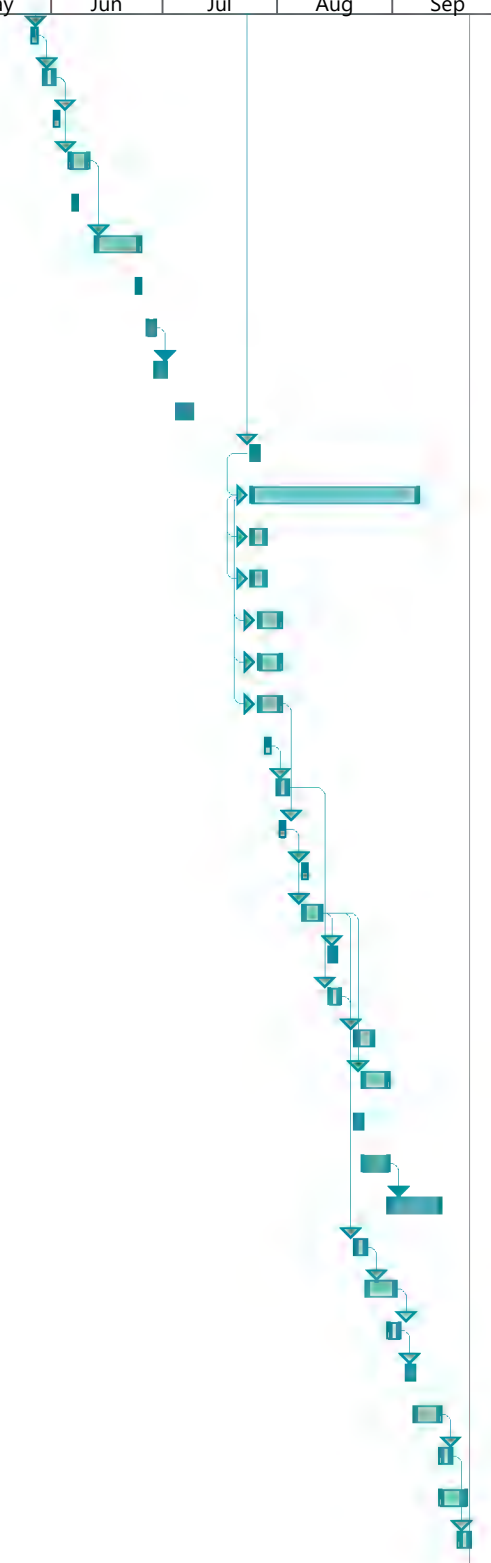
END OF SECTION

ID	Task Name	Duration	Start	Finish	Qtr 3, 2021			Qtr 4, 2021			Qtr 1, 2022			Qtr 2, 2022			Qtr 3, 2022			Qtr 4, 2022
					Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
1	Project Set-Up and Procurement	218 days	Wed 9/15/21	Fri 7/15/22																
2	Project award	1 day	Wed 9/15/21	Wed 9/15/21																
3	Create Job Cost Budgets, Project Set-Up, Purchase Orders	10 days	Mon 9/20/21	Fri 10/1/21																
4	Create Electrical Submittals	41 days	Mon 9/20/21	Mon 11/15/21																
5	Electrical Submittal Review	12 days	Tue 11/16/21	Wed 12/1/21																
6	Electrical Permit Procurement	23 days	Fri 10/29/21	Tue 11/30/21																
7	Procure MCC #1 & #2 (12 Week Lead Time)	108 days	Wed 12/1/21	Fri 4/29/22																
8	Procure MCB/ATS (20 Week Lead Time)	175 days	Mon 11/15/21	Fri 7/15/22																
9	Procure Generator Tap Box #1 & #2 (24 Week Lead Time)	111 days	Fri 11/12/21	Fri 4/15/22																
10	Procure Generator	155 days	Wed 10/13/21	Tue 5/17/22																
11	Procure Transformer Mtg. Brackets (4 Week Lead Time)	20 days	Mon 12/6/21	Fri 12/31/21																
12																				
13	Pump Station #1	23 days	Mon 5/2/22	Wed 6/1/22																
14	Set up Scaffolding in Wetwell	3 days	Mon 5/2/22	Wed 5/4/22																
15	Set Up Temporary Generator & Pump Connections	2 days	Mon 5/2/22	Tue 5/3/22																
16	Pump Station Shut-Down Begins	16 days	Wed 5/4/22	Wed 5/25/22																
17	Remove Existing Pump Feeders & MCC	3 days	Wed 5/4/22	Fri 5/6/22																
18	Relocate 30 KVA Transformer & Reconnect	1 day	Wed 5/4/22	Wed 5/4/22																
19	Modify Wireway	2 days	Wed 5/4/22	Thu 5/5/22																
20	Install New Conduits to Pumps	10 days	Wed 5/4/22	Tue 5/17/22																
21	Set New MCC	5 days	Wed 5/4/22	Tue 5/10/22																
22	Reconnect Associated Conduit Systems	2 days	Wed 5/11/22	Thu 5/12/22																
23	Reconnect ATS to New MCC	2 days	Mon 5/16/22	Tue 5/17/22																
24	Install New Pump Wiring	2 days	Wed 5/18/22	Thu 5/19/22																
25	Set Generator Tap Box & Conduit Installation	2 days	Mon 5/23/22	Tue 5/24/22																
26	Generator Tap Box Wire Pulling and Term	4 days	Wed 5/25/22	Mon 5/30/22																
27	Inspections, Re-Energize Station & Testing	3 days	Fri 5/20/22	Tue 5/24/22																
28	Final Inspection	1 day	Wed 6/1/22	Wed 6/1/22																
29	Pump Station #2	141 days	Wed 3/9/22	Wed 9/21/22																
30	Board Approval for Fuel Tank Enclosure	1 day	Wed 3/9/22	Wed 3/9/22																
31	Subcontracts & Purchase Orders for FTE	7 days	Thu 3/10/22	Fri 3/18/22																
32	Final Design & Drawing Preperation	15 days	Mon 3/21/22	Fri 4/8/22																
33	Coral Springs Building Dept Approval	15 days	Mon 4/11/22	Fri 4/29/22																
34	New Tank Slab Layout and Excavation	2 days	Mon 5/9/22	Tue 5/10/22																
35	Generator Slab Modifications	3 days	Wed 5/11/22	Fri 5/13/22																
36	Tank Slab Form & Steel	5 days	Mon 5/16/22	Fri 5/20/22																
37	Form Board Survey	1 day	Mon 5/23/22	Mon 5/23/22																
38	Bldg Dept Inspection	1 day	Tue 5/24/22	Tue 5/24/22																

Project: Bid - SWCD PS #1 & 2
Date: Wed 3/9/22

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

ID	Task Name	Duration	Start	Finish	Qtr 3, 2021			Qtr 4, 2021			Qtr 1, 2022			Qtr 2, 2022		Qtr 3, 2022			Qtr 4, 2022
					Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
39	Place & Finish Concrete	1 day	Fri 5/27/22	Fri 5/27/22															
40	Strip Forms / Clean-Up Site	3 days	Mon 5/30/22	Wed 6/1/22															
41	Final Tie-In Survey	1 day	Thu 6/2/22	Thu 6/2/22															
42	Concrete Block to 10' AFG	5 days	Mon 6/6/22	Fri 6/10/22															
43	Set HM Door Frame	1 day	Tue 6/7/22	Tue 6/7/22															
44	Form Tie Beam / Columns / Re-Bar	10 days	Mon 6/13/22	Fri 6/24/22															
45	Bldg Dept Inspection	1 day	Fri 6/24/22	Fri 6/24/22															
46	Place & Finish Concrete	2 days	Mon 6/27/22	Tue 6/28/22															
47	Strip Forms / Clean-Up Site	3 days	Wed 6/29/22	Fri 7/1/22															
48	Stucco Interior & Exterior	4 days	Tue 7/5/22	Fri 7/8/22															
49	Set Up Temporary Generator & Pump Connections	2 days	Mon 7/25/22	Tue 7/26/22															
50	Pump Station Shut-Down Begins	33 days	Mon 7/25/22	Wed 9/7/22															
51	Remove Existing Service Feeders to FPL	4 days	Mon 7/25/22	Thu 7/28/22															
52	Remove Existing Service Feeders to Generator	4 days	Mon 7/25/22	Thu 7/28/22															
53	Remove Existing MCB	4 days	Wed 7/27/22	Mon 8/1/22															
54	Remove Existing ATS	4 days	Wed 7/27/22	Mon 8/1/22															
55	Remove Existing Pump Feeders & MCC	4 days	Wed 7/27/22	Mon 8/1/22															
56	Remove Existing Generator Fuel	1 day	Fri 7/29/22	Fri 7/29/22															
57	Remove Existing Generator & Platforms	3 days	Mon 8/1/22	Wed 8/3/22															
58	Relocate 30 KVA Transformer & Reconnect	1 day	Tue 8/2/22	Tue 8/2/22															
59	Set New MCB/ATS	1 day	Mon 8/8/22	Mon 8/8/22															
60	Set New MCB/ATS	5 days	Mon 8/8/22	Fri 8/12/22															
61	Reconnect Associated Conduit Systems to MCC	2 days	Mon 8/15/22	Tue 8/16/22															
62	Generator Housekeeping Pad Modifications	3 days	Mon 8/15/22	Wed 8/17/22															
63	Conduit Installation - MCB/ATS to Generator	5 days	Mon 8/22/22	Fri 8/26/22															
64	Conduit Installation - MCB/ATS to New MCC	5 days	Wed 8/24/22	Tue 8/30/22															
65	Set New Generator	2 days	Mon 8/22/22	Tue 8/23/22															
66	Set New Fuel Tank and Stairs	5 days	Wed 8/24/22	Tue 8/30/22															
67	Generator / Fuel Tank Piping	10 days	Wed 8/31/22	Tue 9/13/22															
68	Wire Pulling & Terminations - FPL to MCB/ATS	3 days	Mon 8/22/22	Wed 8/24/22															
69	Wire Pulling & Terminations - MCB/ATS to Generator	6 days	Thu 8/25/22	Thu 9/1/22															
70	Wire Pulling & Terminations - MCB/ATS to MCC	3 days	Wed 8/31/22	Fri 9/2/22															
71	Repull New Pump Wiring	2 days	Mon 9/5/22	Tue 9/6/22															
72	Set Generator Tap Box & Conduit Installation	5 days	Wed 9/7/22	Tue 9/13/22															
73	Generator Tap Box Wire Pulling and Term	3 days	Wed 9/14/22	Fri 9/16/22															
74	Paint Fuel Tank Enclosure Interior & Exterior	5 days	Wed 9/14/22	Tue 9/20/22															
75	Final Inspections, Re-Energize Station & Testing	3 days	Mon 9/19/22	Wed 9/21/22															
76																			



Project: Bid - SWCD PS #1 & 2
Date: Wed 3/9/22

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

Orlando Rubio

From: Orlando Rubio
Sent: Wednesday, March 30, 2022 11:34 AM
To: Ron Foertmeyer; 'Cory Selchan'; justin.melton@ringpower.com; Steve Hockman (steve@smithengineeringconsultants.com)
Cc: Stephen Smith; Don Sharkey; Larry M. Smith
Subject: Sunshine Water Control District PS2 Generator/Convault Delivery dates

Dear attendees; thank you for taking the time to meet to discuss the scheduling of these items. Please feel free to clarify/correct anything in the summary below by this Friday 4.01.22.

In summary;

- CCI's current work schedule reflects taking PS2 off-line within the hurricane season and we're looking to find a way to avoid this scenario. This work is to be done post-hurricane (11/30) season.
- Concerns with generator/tank delivery dates were addressed with Ring Power (RP). Generator/tank were tentatively scheduled for June and the enclosure was scheduled to be finished by mid-June by Fidelity. RP would store the enclosure at their facility to avoid storage fees from Fidelity.
- RP will work (and we greatly appreciate) with SWCD/CCI on coordinating a delivery of the materials after hurricane season. This would prevent from taking PS2 offline and avoid additional rental costs for crane services.
- CCI can reasonably perform all work at PS2 that would not take it offline.
- COVID19 continues to impact supply/demand issues within our industry.

Sincerely,

Orlando A. Rubio, PE
Senior Supervising Engineer
CRAIG A. SMITH & ASSOCIATES
21045 Commercial Trail
Boca Raton, FL 33486
561.314.4445, x203
www.craigasmith.com
orubio@craigasmith.com



MEETING MINUTES

City of Coral Springs Westchester Stormwater Improvements NW 24th Street Culvert Pre-Construction Meeting

Friday April 1, 2022 – 11:00 AM
9500 West Sample Road, Coral Springs

I. Attendees

- Chad Rawlinson – Johnson Davis, Contractor
- Clark C Cryer – Johnson Davis, Contractor
- Richard Heller – Johnson Davis, Contractor
- Jennifer Smith – Chen Moore and Associates (CMA); Engineer of Record
- Najla Zerrouki – City of Coral Springs; Assistant Director of Public Works
- Glen Gordon - City of Coral Springs; Public Works / Streets Superintendent
- Frank Gordon - City of Coral Springs; Public Works
- Miguel Machuca - City of Coral Springs; Purchasing
- Chad Maraj - City of Coral Springs; Engineering
- Dorian Johnson - City of Coral Springs; Engineering
- Cory Selchan – Sunshine Water Control District (SWCD)
- Orlando Rubio – Craig A Smith, SWCD Engineer (attended via phone)

See attached sign in sheet for contact information.

II. Project Summary

- Project Location – NW 24th Street, north of Royal Palm Blvd; canal crossing east of NW 120th Lane
- Project scope
 - Install dual drainage culvert (72-inch RCP)
 - Install concrete headwalls
 - Install new drainage structure and pipe (18-inch RCP)
 - Restoration of:
 - Roadway
 - Sidewalk
 - Valley gutter
 - Swales
 - Dredge Existing Canal
 - Tree protection/relocation/replacement
 - Temporary Canal Bypass
 - Watermain relocation/replacement

- CMA noted no health dept permit obtained for watermain replacement as length is under 50 feet. Pipe shall be flushed, chlorinated and pressure tested.
- City noted existing valves may not be operable, CMA noted two line stops that were included in the bid in the event the existing valves are not operable.
- Johnson Davis inquired if the City wanted an additional gate valve for future use, City to coordinate with utilities to confirm.
- Project duration:
 - 120 days until substantial completion + 30 days until final completion.
 - City currently working on purchase order.
 - Johnson Davis noted start time is unknown, they will advise once material schedule and method of installation is confirmed.

III. General Operations

- Work hours
 - CMA advised of the normal operating work hours 8AM-6PM.
 - CMA advised residential neighborhood, to not start prior to 8AM.
 - City advised advance notice will be required for work at nights or on weekends.
- Storage of Materials - Johnson Davis noted they will use right of way to store material.
- Public Awareness - City to assist with notifying residents of construction activity. CMA and City have also been in correspondence with the local school and will continue to coordinate once construction schedule is obtained.
- Maintenance of Traffic - Plan has been submitted and is currently under review with Broward County.

IV. Contract Procedures

- Submittals:
 - List of Subcontractors – Johnson Davis to provide.
 - Projected Construction Schedule – Johnson Davis to provide once method of installation and material delivery confirmed.
 - Pre-construction video – Johnson Davis to provide, currently working on.
 - Shop Drawings – Johnson Davis has previously submitted and are under review.
 - Emergency Contact List – received.
 - Hurricane Preparedness Plan – received.
- Application for Payment to include:
 - Schedule of Values
 - Release of Liens – Johnson Davis inquired is this was required for first payment application; City responded no, can be provided in future applications, need all by the end of the project.
 - Red-line asbuilts
 - Testing Results
 - List of Subcontractors and payments

- Progress Photos
- Updated Schedule
- Progress meetings
 - Meeting shall be scheduled biweekly.
 - Date to be determined at a later date.
- Inspections
 - City, CMA and SWCD will have staff to perform inspections.
- Contractor will be required for the following testing:
 - Proctor
 - Density
 - Concrete - Compressive Strength and Slump

V. Initial Construction Requirements

- Utility Coordination Requirements
 - Sunshine One Call required prior to excavation.
- Permits
 - Engineers permits obtained as follows:
 - SWCD ROW Permit
 - SFWMD General Permit
 - SFWMD Water Use Permit (Dewatering)
 - Broward County Environmental Resource License (ERL)
 - BC Dewatering Permit
 - Army Core
 - Contractors Permits
 - NPDES NOI
 - City Engineering Permit - City to assist with application process.
 - City Tree Removal Permit –
 - City to assist with application process.
 - Johnson Davis noted additional trees may have to be removed.
 - Cory (SWCD) noted no trees shall be installed in canal right of way. CMA to coordinate with Johnson Davis prior to tree installation to confirm location.

VI. Special Conditions

- MOT – City and CMA has been coordinating with local school, will meet again once construction schedule is received.

VII. Open Discussion

- Schedule –
 - SWCD noted hurricane season starting in June, working during rainy season, need to ensure sufficient bypass to avoid flooding neighborhood.
 - Johnson Davis is aware and will have bypass operations in place.
 - City noted school ending around June 10th.

- Material – Johnson Davis noted pipe has been ordered, lead time was 5-7 weeks, approximately 3-4 weeks ago. They will confirm timing of pipe material delivery. Johnson Davis noted headwall material will be the constraint of the schedule.
- Johnson Davis noted if auguring sheet piles, will perform vibration monitoring to ensure properties are not impacted from construction.
- Johnson Davis requested list of inspectors and contact information for scheduling. CMA to gather and provide. Johnson Davis shall send all correspondence through CMA, coping Najla with the City. CMA shall forward correspondence as needed.

SIGN-IN SHEET

City of Coral Springs
Westchester Stormwater Improvements
NW 24th Street Culvert
Pre-Construction Meeting

Friday, April 1, 2022 - 11:30 AM
9500 West Sample Rd. Coral Springs

NAME	COMPANY	EMAIL	PHONE
Jennifer Smith	Chen Moore	jsmith@chenmoore.com	954-818-5804
Najla Zerrouki	City of Coral Springs	nzerrouki@ chenmoore coralsprings.org	954-345-2188
Chad Rawlinson	Johnson-Davis	crawlinson@johnsondavis.com	561-356-2649
Wm. Clark C. Cryer	JD	ccryer@johnsondavis.com	(561) 718-4531
Richard Allen	JD	RAllen@johnsondavis.com	561-815-4911
Frank Gross	City of Coral Springs	fgross@coralsprings.org	954-345-2218
GLEN GORDON	CSPW	GGORDON@CS.ORG	954 345 2219
CORY SECHAY	Sunshine Water Control	CoryS@CSID.ORG	954-796-6619

NAME	COMPANY	EMAIL	PHONE
Miguel Macbruca	Coral Springs Purchasing	mmacbruca@coralsprings.org	954-344-1101
CHAD MARAJ	COCS-PW	cmaraj@coralsprings.org	9. 344-3463
Doriana Johnson	COCS	dtjohnson@coralsprings.org	9. 345-2196

**SUNSHINE
WATER CONTROL DISTRICT**

12DI

ESTIMATE

Sunshine Water District

2511 Nw 98th Terrace
Coral Springs , Fl 33063

E-Z Growing Landscaping

4551 Franwood Drive
Delray Beach, Fl 33445
Phone: (954) 802-5064
Email: shawn@ezgrowinglandscaping.com
Fax: (954) 725-1004
Web: www.EZGrowingLandscaping.com

Estimate # 001322
Date 03/31/2022
Business / Tax # 010788262

Description	Total
Ficus tree and stump removal	\$21,000.00

Subtotal \$21,000.00
Total **\$21,000.00**

Sunshine Water District

**SUNSHINE
WATER CONTROL DISTRICT**

12DII

Just Call James inc

600 SW 51st Ave
Margate, FL 33068 US
(754) 245-2069
justcalljamesclm@gmail.com



INVOICE

BILL TO
Sunshine Water Way District

INVOICE 1355
DATE 03/23/2022
DUE DATE 03/23/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Services	Remove one large Ficus obstructing waterway behind 2511 nw 98 terr. Coral Springs. Removal of debris, tree stump and roots. Replace damaged area with new sod. Remove coconut palm and Florida Holly and stump grind. We are not responsible for any of the following. Under ground utilities. Irrigation. Damaged fence.	1	8,500.00	8,500.00

BALANCE DUE **\$8,500.00**

**SUNSHINE
WATER CONTROL DISTRICT**

12DIII

Rogue Response LLC DBA NTTI

1159 Wills Rd Ste A
Boaz, AL 35957 US
ntti@rogueresponse.com
www.rogueresponse.com



Estimate

ADDRESS
Sunshine Water Control District
2300 Glades Road, Suite 410W
Boca Raton, FL 33063

ESTIMATE 2561
DATE 03/14/2022
EXPIRATION DATE 04/17/2022

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Property Address: 2511 NW 98th Terrace Coral Springs, FL 33065			
	Shade Tree Removal		0.00	
	Large Ficus Tree Removal and Stump Grind			
	Located in backyard along canal bank.			
	Most removals require a permit. By signing this form, you are agreeing to be responsible for any permitting requirements set forth by City, County or Homeowners Associations, including but not limited to documentation and fees. If you would like to have NTTI complete the permit on your behalf, a revision of the Estimate will be sent to include the \$175 processing fees, in addition to any fees charged by city.			
	Palm tree removal		0.00	
	Coconut Palm Tree Removal and Stump Grind.			
	Located in backyard along canal bank.			
	Most removals require a permit. By signing this form, you are agreeing to be responsible for any permitting requirements set forth by City, County or Homeowners Associations, including but not limited to documentation and fees. If you would like to have NTTI complete the permit on your behalf, a revision of the Estimate will be sent to include the \$175 processing fees, in addition to any fees charged by city.			
	Shade Tree Removal			
	Shade Tree Removal and Flush Cut			
	Located in corner of chain link fence in			

backyard.

*The tree has grown into the chain link fence; we will remove as much of the tree as we can.

Most removals require a permit. By signing this form, you are agreeing to be responsible for any permitting requirements set forth by City, County or Homeowners Associations, including but not limited to documentation and fees. If you would like to have NTTI complete the permit on your behalf, a revision of the Estimate will be sent to include the \$175 processing fees, in addition to any fees charged by city.

Total Cost	Total Cost	1	8,000.00	8,000.00
Sod	Purchase of Sod and Labor - 1.25 pallets of sod and prepping the area. Paradise Complete Property Maintenance	1	675.00	675.00
Top Soil	Top Soil- added before sod is laid Paradise Complete Property Maintenance	1	450.00	450.00

*If there are any broken irrigation pipes due to fallen tree; a separate estimate will be provided to repair it. We will not know if there are issues until the tree is removed from the location/area.

If you would like us to do the work, please sign the attached contract and email back to us.

TOTAL

\$9,125.00

Please DO NOT REPLY to the quickbooks@notification.intuit.com email address, it is not monitored. If you'd like to contact us, please send a reply to our company email address at ntti@roguerresponse

Accepted By

Accepted Date

**SUNSHINE
WATER CONTROL DISTRICT**

12E

SUNSHINE WATER CONTROL DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE

LOCATION

La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 13, 2021	Regular Meeting	6:30 PM
November 10, 2021 <i>rescheduled to November 17, 2021</i>	Regular Meeting	6:30 PM
November 17, 2021	Regular Meeting	6:30 PM
December 8, 2021	Regular Meeting	6:30 PM
January 12, 2022	Regular Meeting	6:30 PM
February 9, 2022	Regular Meeting	6:30 PM
March 9, 2022	Landowners' Meeting & Regular Meeting	6:30 PM
April 13, 2022	Regular Meeting	6:30 PM
May 11, 2022	Regular Meeting	6:30 PM
June 8, 2022	Regular Meeting	6:30 PM
July 13, 2022	Regular Meeting	6:30 PM
August 10, 2022	Regular Meeting	6:30 PM
September 14, 2022	Public Hearing & Regular Meeting	6:30 PM