

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on March 8, 2023, immediately following the adjournment of the Landowners' Meeting, scheduled to commence at 6:30 p.m., at Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President

Also present were:

Cindy Cerbone	District Manager
Jamie Sanchez	Wrathell, Hunt and Associates, LLC (WHA)
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto	District Counsel
Orlando Rubio	District Engineer
Steve Smith	Craig A. Smith & Associates (CAS)
Cory Selchan	Field Superintendent
Mark Sirchio	Rio-Bak Corporation (RBC)

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:40 p.m.

▪ **Administration of Oath of Office to Newly Elected Supervisors**

This item, previously the Fifth Order of Business, was presented out of order.

Ms. Sanchez, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Ivan Ortiz.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Morera and Ortiz were present. Supervisor-elect Smith was not present.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

Public Comments [3-Minute Time Limit]
(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)

There were no public comments.

FIFTH ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors *(the following to be provided under a separate cover)*

Mr. Ortiz was already familiar with the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors for the Sunshine Water Control District

Ms. Sanchez presented Resolution 2023-01 and read the title. She recapped the Landowners’ Election results as follows:

Mr. Ivan Ortiz	2 votes	3-Year Term
Ms. Carol Smith	2 votes	2-Year Term

On MOTION by Mr. Morera and seconded by Mr. Ortiz, with all in favor, Resolution 2023-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors for the Sunshine Water Control District, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-02, Designating Certain Officers of the District; and Providing for an Effective Date

Ms. Sanchez presented Resolution 2023-02. Mr. Ortiz nominated the following slate of officers:

- | | |
|----------------|---------------------|
| Joe Morera | President |
| Ivan Ortiz | Vice President |
| Carol Smith | Secretary |
| Craig Wrathell | Assistant Secretary |
| Cindy Cerbone | Assistant Secretary |
| Jamie Sanchez | Assistant Secretary |

No other nominations were made.

Prior appointments by the Board for Treasurer and Assistant Treasurer remain unaffected by this Resolution.

On MOTION by Mr. Ortiz and seconded by Mr. Morera, with all in favor, Resolution 2023-02, Designating Certain Officers of the District; and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of January 31, 2023

Ms. Sanchez presented the Unaudited Financial Statements as of January 31, 2023.

On MOTION by Mr. Ortiz and seconded by Mr. Morera, with all in favor, the Unaudited Financial Statements as of January 31, 2023, were accepted.

NINTH ORDER OF BUSINESS

Approval of February 8, 2023 Regular Meeting Minutes

Ms. Sanchez presented the February 8, 2023 Regular Meeting Minutes. The minutes will be amended to reflect edits submitted by the District Engineer.

On MOTION by Mr. Ortiz and seconded by Mr. Morera, with all in favor, the February 8, 2023 Regular Meeting Minutes, as amended to incorporate changes submitted to Management by the District Engineer, were approved.

- **District Engineer: *Craig A. Smith & Associates* – Monthly Engineer’s Report (MER)**
This item, previously Item 11BI, was presented out of order.

Mr. Rubio presented the Monthly Engineer’s Report and discussed the electrical repairs at Pump Stations 1 and 2 and the West Outfall Canal Phase 2B improvements and other work at Pump Station 1.

Mr. Morera asked when the work at Pump Station 1 commenced. Mr. Rubio stated February 21, 2023. Asked if the work is progressing as planned, Mr. Rubio replied affirmatively.

Mr. Selchan stated there were a few minor issues with the sub-contractors but the project is on schedule.

Mr. Sirchio left the meeting.

TENTH ORDER OF BUSINESS

Supervisors’ Communications

Mr. Ortiz stated he is glad to be back on the Board and thanked Mr. Morera for his vote of confidence at the Landowners’ meeting.

Mr. Morera distributed parking passes for the upcoming 17th Annual Coral Springs Festival of the Arts event at The Walk; additional information can be found on the Coral Springs Festival of the Arts website.

Mr. Morera stated the Governor has yet to sign the legislation and asked if any responses were received from residents who were sent right-of-way obstruction letters. Mr. Selchan stated only four of the residents who responded to the letter removed their

obstructions; the rest have not and there is a rumor that they are not going to do it. Asked for the next steps, Mr. Malefatto stated Code Enforcement can be notified.

Discussion ensued regarding enforcement, doorhangers, sending another letter, wording of the letter, an April 1, 2023 deadline, obtaining estimates to remove the obstructions, recouping costs from impacted individuals, Canal Z project, litigation and attorneys' fees.

The consensus was for Staff to draft and send a last-chance letter to residents.

Ms. Cerbone will include an update on ROW communications on the next agenda and list the addresses of those that have not complied.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Lewis, Longman & Walker, P.A.*

Mr. Malefatto reported the following:

- The legislation that was previously proposed to re-establish the District passed both houses of the Legislature and the bill was sent to the Governor's office for execution.
- If the Governor does not sign the bill within 10 business days, it becomes law automatically.
- The Amera Downtown Development Co., is redeveloping the former City Hall site and wishes to purchase a drainage easement from the District. Staff recently received a Title Report and a letter from an Amera Engineer stating that the property will be utilized for the collection system for stormwater runoff at the site and discharging into the canal via the drainage easement. The next step is to have the property appraised. The appraisal company will provide an asking price and, based on that amount, Amera will make an offer to the District.

Mr. Malefatto will keep the Board apprised as the progress of the transaction.

B. District Engineer: *Craig A. Smith & Associates*

I. Presentation: Monthly Engineer's Report

This item was presented following the Ninth Order of Business.

II. Permit Applications(s)

Mr. Rubio recommended approval of the following permit request:

- **FP&L Permit 2022-11 Extension Request**

On MOTION by Mr. Ortiz and seconded by Mr. Morera, with all in favor, extension of Florida Power & Light ROW Permit No. 2022-11 for 180 days, for the directional bore of 2-6" HDPE Conduit under Canal "MM", was approved.

Mr. Rubio discussed other permit requests currently under review. He recently attended a pre-application meeting with Mr. Selchan and representatives from Kimley-Horn regarding a Habitat for Humanity construction project on Riverside Drive and NW 82nd Drive.

Discussion ensued regarding the construction project, City Engineer, a canal survey, de-mucking, a waiver and a storage unit building that is under construction on Coral Ridge Drive and 30th Street.

C. District Engineering Consultant: *John McKune*

There was no report.

D. District Field Supervisor: *Cory Selchan*

Mr. Selchan reported the following:

- The District had 0.01" of rainfall in the past month. Typical rainfall is 2.8".
- The capital improvement at Pump Station 1 is progressing nicely.
- Complaint calls from residents have been minimal.

Mr. Selchan welcomed Mr. Ortiz back to the Board.

Discussion ensued about a memorial ceremony and tree planting for Mr. Prudhomme.

Mr. Morera stated the Board previously addressed staffing compensation and pensions and stated it is time to recognize Mr. Selchan for his direction, leadership and effective management of the District on a daily basis. He proposed giving Mr. Selchan a bonus in the next payment cycle. Mr. Ortiz voiced his agreement.

On MOTION by Mr. Ortiz and seconded by Mr. Morera, with all in favor, authorizing a \$5,000 bonus for Mr. Selchan in the next payment cycle, was approved.

E. District Manager: *Wrathell, Hunt & Associates, LLC*

Ms. Sanchez stated Staff will ask about holding meetings at Sartory Hall.

Ms. Cerbone stated the proposed Fiscal Year 2024 budget will be presented at the next meeting. She urged Mr. Selchan and Mr. Rubio to contact Management's office with projections and funding needs.

- **NEXT MEETING DATE: April 12, 2023 at 6:30 P.M.**
 - **QUORUM CHECK**

TWELFTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

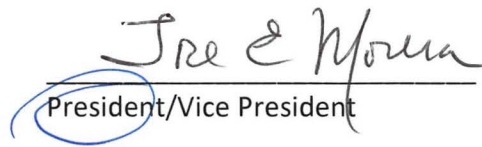
THIRTEENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned at 7:34 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President