



Sunshine
Water Control District

REGULAR MEETING AGENDA

May 10, 2023

**SUNSHINE
WATER CONTROL DISTRICT**

**AGENDA
LETTER**



May 3 2023

Board of Supervisors
Sunshine Water Control District

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Sunshine Water Control District will hold a Regular Meeting on May 10, 2023 at 6:30 p.m., at the Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments **[3-Minute Time Limit]** (*Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.*)
5. Update: ROW Communications
6. Consideration of Resolution 2023-03, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date
7. Consideration of Quotes for District Access at 9725 NW 36 Manor
8. Acceptance of Unaudited Financial Statements as of March 31, 2023
9. Approval of April 12, 2023 Regular Meeting Minutes
10. Supervisors' Communications
11. Staff Reports
 - A. District Counsel: *Lewis, Longman & Walker, P.A.*
 - B. District Engineer: *Craig A. Smith & Associates*
 - Presentation: Monthly Engineer's Report
 - C. District Engineering Consultant: *John McKune*

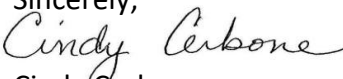
- D. District Field Supervisor: *Cory Selchan*
- E. District Manager: *Wrathell, Hunt & Associates, LLC*
 - NEXT MEETING DATE: June 14, 2023 at 6:00 PM [401(a) Committee Meeting followed by 6:30 PM Regular Meeting]
 - QUORUM CHECK

JOE MORERA	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
IVAN ORTIZ	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
CAROL SMITH	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

12. Public Comments

13. Adjournment

Should you have any questions, please contact me directly at (561) 346-5294 or Jamie Sanchez at (561) 512-9027.

Sincerely,

Cindy Carbone
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 131 733 0895

**SUNSHINE
WATER CONTROL DISTRICT**

6

RESOLUTION 2023-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2023/2024 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Sunshine Water Control District ("**District**") prior to June 15, 2023, proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("**Fiscal Year 2023/2024**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2023/2024 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set as follows:

DATE: _____

HOUR: _____

LOCATION: Sartory Hall
10150 NW 29 St.
Coral Springs, Florida 33065

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Broward County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2 and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 10TH DAY OF MAY, 2023.

ATTEST:

SUNSHINE WATER CONTROL DISTRICT

Secretary/Assistant Secretary

President/Vice President, Board of Supervisors

Exhibit A: Fiscal Year 2023/2024 Proposed Budget

Exhibit A: Fiscal Year 2023/2024 Proposed Budget

**SUNSHINE
WATER CONTROL DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2024**

**SUNSHINE
WATER CONTROL DISTRICT
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**SUNSHINE
WATER CONTROL DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2024**

	Fiscal Year 2023				Proposed Budget FY 2024
	Adopted Budget FY 2023	Actual through 3/31/2023	Projected through 9/30/2023	Total Actual & Projected	
REVENUES					
Assessment levy: gross	\$ 3,760,561				\$ 3,883,605
Allowable discounts (4%)	(150,422)				(155,344)
Assessment levy: net	3,610,139	3,460,421	\$ 149,718	\$ 3,610,139	3,728,261
Interest and miscellaneous	9,000	26,330	-	26,330	9,000
Cost recovery	17,500	-	17,500	17,500	17,500
Permit review fees	2,450	1,400	1,050	2,450	2,450
Total revenues	3,639,089	3,488,151	168,268	3,656,419	3,757,211
EXPENDITURES					
Professional & administration					
Supervisors	1,800	400	1,508	1,908	1,938
Supervisor health care benefits	25,000	2,369	22,631	25,000	25,000
Supervisors/staff travel	7,500	174	7,326	7,500	7,500
Management/accounting/recording	65,734	32,867	32,867	65,734	67,706
DSF accounting	15,355	7,677	7,678	15,355	15,816
Dissemination agent	1,000	500	500	1,000	1,000
Legal	95,000	29,656	65,344	95,000	95,000
Legal - legislative work	53,100	32,500	20,600	53,100	-
Audit	11,500	2,000	9,500	11,500	11,500
Arbitrage rebate calculation	750	-	750	750	750
Trustee	5,000	-	5,000	5,000	5,000
Retirement plan consulting	10,000	-	10,000	10,000	10,000
Human resource services	7,557	3,779	3,778	7,557	7,784
Communications costs	7,500	-	7,500	7,500	7,500
Postage: ROW clearing	500	-	500	500	500
Postage	1,200	538	662	1,200	1,200
Printing & binding	1,400	700	700	1,400	1,400
Legal advertising	2,500	994	1,506	2,500	2,500
Dues, subscriptions, etc.	4,500	4,000	500	4,500	4,500
Office supplies	1,500	168	1,332	1,500	1,500
Rent - operations facility	48,666	24,336	24,330	48,666	50,126
Insurance	35,440	25,118	-	25,118	27,630
Website	3,000	1,109	1,891	3,000	3,000
ADA website compliance	210	-	210	210	210
Contingencies	5,000	4,966	34	5,000	5,000
Total professional & admin	410,712	173,851	226,647	400,498	354,060
Field operations					
Salaries and wages	437,561	214,673	222,888	437,561	469,439
FICA taxes	33,473	16,563	16,910	33,473	35,912
Special pay	2,000	1,534	466	2,000	2,000
Bonus program	2,500	-	2,500	2,500	2,500
401a retirement plan	43,756	24,606	19,150	43,756	46,944
Health insurance	325,000	139,652	185,348	325,000	373,750
Workers' compensation insurance	15,000	12,520	-	12,520	16,500

**SUNSHINE
WATER CONTROL DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2024**

	Fiscal Year 2023				Proposed Budget FY 2024
	Adopted Budget FY 2023	Actual through 3/31/2023	Projected through 9/30/2023	Total Actual & Projected	
Engineering	100,000	13,143	86,857	100,000	100,000
Engineering - capital outlay Westch culv	7,500	-	7,500	7,500	-
Engineering - capital outlay PS1 & PS2	42,472	81,858	-	81,858	-
Engineering - capital outlay PS1 h/s/c	134,000	55,776	78,224	134,000	-
Engineering - capital outlay NW 123 Ave	12,550	-	-	-	85,000
Engineering - capital outlay Riverside Dr.	251,586	-	251,586	251,586	-
Engineering - capital outlay University Dr.	89,627	-	-	-	100,000
Engineering - telemetry	75,500	-	75,500	75,500	75,500
Engineering - WOFC phase 3	-	-	-	-	340,000
Consulting engineer services	25,000	-	25,000	25,000	25,000
Cost recovery	17,500	13,223	4,277	17,500	17,500
Water quality testing	5,224	2,659	2,565	5,224	5,224
Telephone	1,800	402	1,398	1,800	1,800
Electric	85,000	31,726	53,274	85,000	85,000
Insurance	55,529	59,625	-	59,625	89,438
Repairs and maintenance					
Canal banks	75,000	-	75,000	75,000	75,000
Canal dredging	50,000	-	50,000	50,000	50,000
Culvert inspection & cleaning	100,000	-	100,000	100,000	100,000
Dumpster service	13,000	4,113	8,887	13,000	13,000
Truck, tractor and generator	21,000	7,134	13,866	21,000	32,000
Other	21,000	2,872	18,128	21,000	10,000
Operating supplies					
Chemicals	90,000	40,752	49,248	90,000	90,000
Fuel - trucks/equipment	20,000	5,772	14,228	20,000	20,000
Fuel - pump station generator	35,000	-	35,000	35,000	35,000
Triploid carp	19,755	-	19,755	19,755	19,755
Uniforms	3,217	744	2,473	3,217	3,217
Other	4,000	1,030	2,970	4,000	4,000
Permit fees, licenses, schools	5,000	830	4,170	5,000	5,000
Capital outlay - Westchester culvert	288,125	20,915	267,210	288,125	-
Capital outlay: pump station 1 & 2	1,444,200	130,237	1,313,963	1,444,200	-
Capital outlay - PS1 hydra/struc/canal	625,440	-	625,440	625,440	-
Capital outlay - NW 123 Ave.	150,000	-	-	-	200,000
Capital outlay - Riverside Dr. brdg bottom	985,000	-	-	-	-
Capital outlay - University Dr. pipe repair	150,000	-	150,000	150,000	150,000
Capital outlay - telemetry	340,000	-	340,000	340,000	340,000
Capital outlay - WOFC phase 3	-	-	-	-	2,500,000
Field equipment	35,000	-	35,000	35,000	35,000
Pump station telemetry	40,000	1,736	38,264	40,000	40,000
Contingencies	5,000	2,296	2,704	5,000	5,000
Total field operations	6,282,315	886,391	4,199,749	5,086,140	5,598,479

**SUNSHINE
WATER CONTROL DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2024**

	Fiscal Year 2023				Proposed Budget FY 2024
	Adopted Budget FY 2023	Actual through 3/31/2023	Projected through 9/30/2023	Total Actual & Projected	
Other fees and charges					
Tax collector	37,606	34,588	3,018	37,606	38,836
Property appraiser	37,606	34,588	3,018	37,606	38,836
Property tax bills - fire & EMS assessment	100	33	67	100	100
Total other fees & charges	<u>75,312</u>	<u>69,209</u>	<u>6,103</u>	<u>75,312</u>	<u>77,772</u>
Total expenditures	<u>6,768,339</u>	<u>1,129,451</u>	<u>4,432,499</u>	<u>5,561,950</u>	<u>6,030,311</u>
Excess/(deficiency) of revenues over/(under) expenditures	\$ (3,129,250)	\$ 2,358,700	\$ (4,264,231)	\$ (1,905,531)	\$ (2,273,100)
Fund balance - beginning (unaudited)	<u>13,725,082</u>	<u>13,627,055</u>	<u>15,985,755</u>	<u>13,627,055</u>	<u>11,721,524</u>
Fund balance - ending (projected):					
Assigned:					
3 months working capital	1,760,312	1,760,312	1,760,312	1,760,312	1,595,379
Disaster recovery	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
Truck replacement ¹	180,000	180,000	180,000	180,000	180,000
Unassigned	5,155,520	10,545,443	6,281,212	6,281,212	4,173,045
Fund balance - ending (projected)	<u>\$ 10,595,832</u>	<u>\$ 15,985,755</u>	<u>\$ 11,721,524</u>	<u>\$ 11,721,524</u>	<u>\$ 9,448,424</u>

¹See page 10

**SUNSHINE
WATER CONTROL DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional and administration		
Supervisors	\$	1,938
Pursuant to Florida State Statute 218.14, supervisor fees are set at \$50 for each meeting of the Board of Supervisors. The District anticipates it will hold twelve meetings during the fiscal year.		
Supervisor health care benefits		25,000
Supervisors/staff travel		7,500
Attendance at FASD meetings and convention and other educational programs and or travel necessary to conduct the business of the district.		
Management/accounting/recording		67,706
Wrathell, Hunt and Associates, LLC specializes in managing special districts in the State of Florida by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all governmental requirements of the District, develops financing programs, administers the issuance of tax exempt bond financings and operates and maintains the assets of the community.		
DSF accounting		15,816
Debt service fund accounting		
Dissemination agent		1,000
The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities & Exchange Act of 1934.		
Legal		95,000
Lewis, Longman & Walker, P.A. provides on-going general counsel and legal representation. This law firm advises the District Board of Supervisors concerning issues such as public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts. In this capacity, the firm provides service as "local government lawyers," realizing that this type of local government is very limited in its scope – providing drainage and flood control protection to property owners within the District.		
Audit		11,500
The District is required by Florida State Statute 218.39 to undertake an independent examination of its books, records and accounting procedures on an annual basis. Pursuant to an agreement, the District anticipates this service will be provided by Grau & Associates. This agreement is automatically renewed each year thereafter subject to mutual agreement by both parties to all terms and fees.		
Arbitrage rebate calculation		750
To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.		
Trustee		5,000
Retirement plan consulting		10,000
Human resource services		7,784
Includes the following services:		
■ Oversight of human resources		
■ Payroll services that include bi-weekly paychecks, W-2 preparation, employee file maintenance, administration of EEOC compliance & the personnel policy and record keeping		
■ Administration of the pension plan, health care insurance benefits, workers' compensation insurance and other state mandated levies		
■ Placement of employment ads, screening of potential candidates, drug screening and administration of the safety work-boot program.		
■ Information technology services and products		

**SUNSHINE
WATER CONTROL DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES (continued)

Communications costs	7,500
The District anticipates distributing newsletters twice annually.	
Postage: ROW clearing	500
The District has commenced its capital improvement program as well as its canal ROW clearing program. A mass-mailing is anticipated to communicate the purpose and impact of these programs to the residents.	
Postage	1,200
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing & binding	1,400
Letterhead, envelopes, copies, agenda packages, etc.	
Legal advertising	2,500
The District advertises for monthly meetings, special meetings, public hearings, public bids, etc. The increase, as compared to the amount budgeted in the prior year, relates to notices that the District will likely have to mail to its residents pursuant to Florida Statute 197.3632.	
Dues, subscriptions, etc.	4,500
Pursuant to rule 9B-50.003, the Florida Department of Economic Opportunity requires all special districts to pay an annual fee.	
Office supplies	1,500
Accounting and administrative supplies.	
Rent - operations facility	50,126
Rent for facility for field superintendent and staff.	
<ul style="list-style-type: none"> ■ Administration of the uniforms contract, inventory, and Nextel repairs ■ Purchases office supplies (including paper goods & refreshments) ■ Addresses vendor inquiries when the supervisor is unavailable ■ Technology sharing ■ Electricity, water & sewer services, kitchen area, air conditioning, 24-hour security ■ On-site diesel & gasoline storage & dispensing and used oil recycling, which includes storage tank hazardous materials facility licensing, fuel pump meter calibrations, inspections, permitting and certification with the Department of Environmental Protection ■ Hurricane disaster command center, which includes: food, water, sanitary facilities, shelter, emergency satellite radio phones, 2-way CB radio and employee & equipment sharing ■ fax line & machine, internet access, printer, copiers, office supplies ■ Supervisor office that includes a desk, phone, etc. ■ Supervisor & employee back-up in case of injury or extended leave ■ Secure parking for all trucks, boats and two tractors ■ Workshop and garage area for equipment repair ■ Insured and assigned chemical storage area (793 sq. ft.) ■ SFWMD access gate key apportion and application ■ Water quality control sampling & analysis reporting through CSID contracted accounts with environmental laboratories 	
Insurance	27,630
Egis Insurance & Risk Advisors is the District's insurance agent and they provide insurance policies with Florida Insurance Alliance (FIA) for public officials, general liability insurance and employment practices liability.	
Website	3,000
ADA website compliance	210

**SUNSHINE
WATER CONTROL DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES (continued)		
Contingencies		5,000
Bank charges, automated AP routing and other miscellaneous expenses incurred during the year.		
Field operations		
Salaries and wages		469,439
The amount budgeted allows for 9 positions (1 field supervisor, 4 crew leaders, and 4 field staff).		
FICA taxes		35,912
This expenditure is established by federal law, which is currently 7.65% of gross wages.		
Special pay		2,000
This is a holiday bonus that is based upon the number of years of employment.		
Bonus program		2,500
Discretionary performance bonuses to be administered by the field superintendent.		
401a retirement plan		46,944
The District contributes 10% of each employee's salary into a 401a retirement plan administered by ICMA-RC.		
Health insurance		373,750
Due to the unpredictability of the cost of health, life and disability insurance in prior years, the District has budgeted a 7% increase.		
Workers' compensation insurance		16,500
The District's workers' compensation Insurance policy is with Travelers Insurance.		
Engineering		100,000
These expenditures include general engineering support for potential District projects, ongoing operational activities and attendance at Board meetings.		
Engineering - capital outlay NW 123 Ave		85,000
Engineering - capital outlay University Dr.		100,000
Engineering - telemetry		75,500
Engineering - WOFC phase 3		340,000
Consulting engineer services		25,000
These expenditures relate to a variety of engineering services, which include: assisting with the development of operational & capital improvement programs, performing periodic field inspections, assisting with the designing processes and providing additional services as requested by the District. Pursuant to an agreement, these services are provided by McKune & Associates, Inc.		
Cost recovery		17,500
Water quality testing		5,224
The water quality testing program consists of quarterly sampling and analysis from different points within the District.		
Telephone		1,800
Electric		85,000
The District has three utility accounts with Florida Power & Light.		
Insurance		89,438
Egis Insurance & Risk Advisors is the District's insurance agent and they provide insurance policies with Preferred Governmental Insurance Trust (PGIT) for property, inland marine, crime and automobile liability & physical damage.		

**SUNSHINE
WATER CONTROL DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES (continued)

Repairs and maintenance	
Canal banks	75,000
Canal dredging	50,000
Culvert inspection & cleaning	100,000
Dumpster service	13,000
Truck, tractor and generator	32,000
Other	10,000
Operating supplies	
Chemicals	90,000
Fuel - trucks/equipment	20,000
Fuel - pump station generator	35,000
Triploid carp	19,755
Uniforms	3,217
Other	4,000
Permit fees, licenses, schools	5,000
These expenditures include educational necessities, permits, licenses and fees necessary for employees to obtain an aquatic license.	
Capital outlay - NW 123 Ave.	200,000
Capital outlay - University Dr. pipe repair	150,000
Capital outlay - telemetry	340,000
Capital outlay - WOFC phase 3	2,500,000
Field equipment	35,000
Pump station telemetry	40,000
Contingencies	5,000
Other fees and charges	
Tax collector	38,836
Property appraiser	38,836
Property tax bills - fire & EMS assessment	100
Total expenditures	<u><u>\$ 6,030,311</u></u>

**SUNSHINE
WATER CONTROL DISTRICT
DEBT SERVICE FUND BUDGET - SERIES 2021
FISCAL YEAR 2024**

	Fiscal Year 2023				Proposed Budget FY 2024
	Adopted Budget FY 2023	Actual through 3/31/2023	Projected through 9/30/2023	Total Actual & Projected	
REVENUES					
Assessment levy: on-roll - gross	\$ 883,707				\$ 883,707
Allowable discounts (4%)	(35,348)				(35,348)
Assessment levy: on-roll - net	848,359	\$ 813,287	\$ 35,072	\$ 848,359	848,359
Interest	-	5,839	-	5,839	-
Total revenues	848,359	819,126	35,072	854,198	848,359
ADOPTED BUDGET					
EXPENDITURES					
Debt service					
Principal	470,000	-	470,000	470,000	490,000
Interest	362,493	181,247	181,246	362,493	348,158
Total debt service	832,493	181,247	651,246	832,493	838,158
Other fees & charges					
Property appraiser	8,837	8,129	708	8,837	8,837
Tax collector	8,837	8,129	708	8,837	8,837
Costs of issuance	-	-	-	-	-
Total other fees & charges	17,674	16,258	1,416	17,674	17,674
Total expenditures	850,167	197,505	652,662	850,167	855,832
Excess/(deficiency) of revenues over/(under) expenditures	(1,808)	621,621	(617,590)	4,031	(7,473)
Fund balance - beginning (unaudited)	253,407	566,189	1,187,810	566,189	570,220
Fund balance - ending (projected)	\$251,599	\$1,187,810	\$ 570,220	\$ 570,220	562,747
Use of fund balance:					
Debt service reserve balance (required)					-
Interest expense - November 1, 2024					(166,606)
Projected fund balance surplus/(deficit) as of September 30, 2024					\$ 396,141

SUNSHINE

Water Control District

Special Assessment Revenue Refunding Bonds, Series 2021

\$12,010,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i
11/01/2023	-	-	174,078.75	174,078.75
05/01/2024	490,000.00	3.050%	174,078.75	664,078.75
11/01/2024	-	-	166,606.25	166,606.25
05/01/2025	500,000.00	3.050%	166,606.25	666,606.25
11/01/2025	-	-	158,981.25	158,981.25
05/01/2026	515,000.00	3.050%	158,981.25	673,981.25
11/01/2026	-	-	151,127.50	151,127.50
05/01/2027	530,000.00	3.050%	151,127.50	681,127.50
11/01/2027	-	-	143,045.00	143,045.00
05/01/2028	550,000.00	3.050%	143,045.00	693,045.00
11/01/2028	-	-	134,657.50	134,657.50
05/01/2029	565,000.00	3.050%	134,657.50	699,657.50
11/01/2029	-	-	126,041.25	126,041.25
05/01/2030	585,000.00	3.050%	126,041.25	711,041.25
11/01/2030	-	-	117,120.00	117,120.00
05/01/2031	600,000.00	3.050%	117,120.00	717,120.00
11/01/2031	-	-	107,970.00	107,970.00
05/01/2032	615,000.00	3.050%	107,970.00	722,970.00
11/01/2032	-	-	98,591.25	98,591.25
05/01/2033	635,000.00	3.050%	98,591.25	733,591.25
11/01/2033	-	-	88,907.50	88,907.50
05/01/2034	655,000.00	3.050%	88,907.50	743,907.50
11/01/2034	-	-	78,918.75	78,918.75
05/01/2035	675,000.00	3.050%	78,918.75	753,918.75
11/01/2035	-	-	68,625.00	68,625.00
05/01/2036	690,000.00	3.050%	68,625.00	758,625.00
11/01/2036	-	-	58,102.50	58,102.50
05/01/2037	720,000.00	3.050%	58,102.50	778,102.50
11/01/2037	-	-	47,122.50	47,122.50
05/01/2038	735,000.00	3.050%	47,122.50	782,122.50
11/01/2038	-	-	35,913.75	35,913.75
05/01/2039	760,000.00	3.050%	35,913.75	795,913.75
11/01/2039	-	-	24,323.75	24,323.75
05/01/2040	785,000.00	3.050%	24,323.75	809,323.75
11/01/2040	-	-	12,352.50	12,352.50
05/01/2041	810,000.00	3.050%	12,352.50	822,352.50
Total	\$11,415,000.00	-	\$3,584,970.00	\$14,999,970.00

**SUNSHINE
WATER CONTROL DISTRICT
PROJECTED ASSESSMENTS**

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
Assessable units	17,000	17,000	17,003	17,003	16,945
Assessment per unit - general	\$ 193.85	\$ 201.36	\$ 213.22	\$ 221.17	\$ 229.19
Assessment per unit - debt	<u>\$ 56.10</u>	<u>\$ 56.10</u>	<u>\$ 51.97</u>	<u>\$ 51.97</u>	<u>\$ 52.15</u>
Total projected assessment	<u>\$ 249.95</u>	<u>\$ 257.46</u>	<u>\$ 265.19</u>	<u>\$ 273.14</u>	<u>\$ 281.34</u>
Total assessment % variance yr over yr	3.00%	3.00%	3.00%	3.00%	3.00%

**SUNSHINE
WATER CONTROL DISTRICT
TRUCK REPLACEMENT SCHEDULE**

Truck	VIN	Year	Condition	Estimated Replacement Year	Estimated Replacement Cost	Assigned Fund Balance 9/30/2022	Change	Assigned Fund Balance 9/30/2023
Ford Pickup 150	1FTMF1E85GFD21298	2016	Fair	2023	42,000	28,000	8,000	36,000
Ford Pickup 150	1FTMF1E85GFD21299	2016	Fair	2023	42,000	28,000	8,000	36,000
Ford Pickup 150	1FTMF1E85GFD21300	2016	Fair	2023	42,000	28,000	8,000	36,000
Ford Pickup 150	1FTMF1E85GFD21301	2016	Fair	2023	42,000	28,000	8,000	36,000
Ford Pickup 150	1FTMF1EF3CFB16099	2012	Fair	2018	42,000	30,000	6,000	36,000
Total					210,000	142,000	38,000	180,000

**SUNSHINE
WATER CONTROL DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

**SUNSHINE
WATER CONTROL DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
MARCH 31, 2023**

**SUNSHINE
WATER CONTROL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2023**

	General Fund	Debt Service Fund Series 2021	Total Governmental Funds
ASSETS			
Centennial Bank	\$ 4,499,723	\$ -	\$ 4,499,723
Centennial Bank - escrow	81,071	-	81,071
DS - Series 2021	-	298,827	298,827
Investments			
State Board of Administration			
A Investment account	5,280	-	5,280
A Bank maintenance reserve account	2,766	-	2,766
A Renewal & replacement reserve account	2,058	-	2,058
A Equipment replacement reserve account	217	-	217
Centennial Bank - MMA	260,239	-	260,239
FineMark Bank - MMA	249,015	-	249,015
FineMark Bank - ICS	12,069,684	-	12,069,684
Iberia Bank - MMA	5,535	-	5,535
Undeposited funds	3,500	-	3,500
Due from general fund	-	888,983	888,983
Total assets	<u>\$17,179,088</u>	<u>\$ 1,187,810</u>	<u>\$ 18,366,898</u>
LIABILITIES			
Liabilities:			
Retainage payable	33,814	-	33,814
Due to debt service	888,983	-	888,983
Deposits payable/trash bonds	214,500	-	214,500
Cost recovery deposits	52,878	-	52,878
Pension payable	3,158	-	3,158
Total liabilities	<u>1,193,333</u>	<u>-</u>	<u>1,193,333</u>
FUND BALANCES			
Assigned:			
3 months working capital	1,760,312	-	1,760,312
Disaster recovery	3,500,000	-	3,500,000
Truck replacement	180,000	-	180,000
Restricted for			
Debt service	-	1,187,810	1,187,810
Unassigned	10,545,443	-	10,545,443
Total fund balances	<u>15,985,755</u>	<u>1,187,810</u>	<u>17,173,565</u>
Total liabilities and fund balances	<u>\$17,179,088</u>	<u>\$ 1,187,810</u>	<u>\$ 18,366,898</u>

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Adopted Budget	% of Budget
REVENUES				
Assessments	\$ 225,276	\$ 3,460,421	\$ 3,610,139	96%
Interest and miscellaneous	7,526	26,330	9,000	293%
Permit review fees	-	1,400	2,450	57%
Cost recovery	-	-	17,500	0%
Total revenues	<u>232,802</u>	<u>3,488,151</u>	<u>3,639,089</u>	96%
EXPENDITURES				
Administrative				
Supervisors	-	400	1,800	22%
Supervisor health care benefits	-	2,369	25,000	9%
Supervisors reimbursement	-	174	7,500	2%
Management/accounting/recording	5,478	32,867	65,734	50%
DSF & CPF accounting	1,279	7,677	15,355	50%
Dissemination fee	84	500	1,000	50%
Arbitrage rebate calculation	-	-	750	0%
Trustee	-	-	5,000	0%
Audit	2,000	2,000	11,500	17%
Legal	4,998	29,656	95,000	31%
Legal - legislative representation	6,417	32,500	53,100	61%
Retirement plan consulting	-	-	10,000	0%
Human resource services	630	3,779	7,557	50%
Communication	-	-	7,500	0%
Dues/subscriptions	-	4,000	4,500	89%
Rent - operations facility	4,055	24,336	48,666	50%
Insurance	-	25,118	35,440	71%
Legal advertising	396	994	2,500	40%
Office supplies and expenses	168	168	1,500	11%
Postage	60	538	1,200	45%
Postage-ROW clearing	-	-	500	0%
Printing and binding	117	700	1,400	50%
Website	-	1,109	3,000	37%
ADA website compliance	-	-	210	0%
Contingencies	-	4,966	5,000	99%
Total administrative expenses	<u>25,682</u>	<u>173,851</u>	<u>410,712</u>	42%
Field operations				
Salaries and wages	48,379	214,673	437,561	49%
FICA taxes	3,698	16,563	33,473	49%
Special pay	-	1,534	2,000	77%
Bonus program	-	-	2,500	0%
401a retirement plan	4,834	24,606	43,756	56%
Health insurance	23,963	139,652	325,000	43%
Workers' compensation insurance	-	12,520	15,000	83%
Engineering	2,853	13,143	100,000	13%
Engineering - capital outlay westchester	-	-	7,500	0%
Engineering - capital outlay ps1 & ps2	175	81,858	42,472	193%
Engineering - capital outlay ps1 h/s/c	47,707	55,776	134,000	42%
Engineering - capital outlay NW 123 ave	-	-	12,550	0%
Engineering - capital outlay Riverside drive	-	-	251,586	0%
Engineering - capital outlay University drive	-	-	89,627	0%
Engineering - telemetry	-	-	75,500	0%
Consulting engineer services	-	-	25,000	0%
Cost recovery	850	13,223	17,500	76%
Water quality testing	1,253	2,659	5,224	51%
Telephone	100	402	1,800	22%

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Adopted Budget	% of Budget
Electric	3,741	31,726	85,000	37%
Insurance	-	59,625	55,529	107%
Repairs and maintenance				
Canal banks	-	-	75,000	0%
Canal dredging	-	-	50,000	0%
Culvert inspection & cleaning	-	-	100,000	0%
Dumpster service	756	4,113	13,000	32%
Truck, tractor and generator	1,520	7,134	21,000	34%
Other	74	2,872	21,000	14%
Operating supplies				
Chemicals	-	40,752	90,000	45%
Fuel	610	5,772	20,000	29%
Fuel-pump station generator	-	-	35,000	0%
Triploid carp	-	-	19,755	0%
Uniforms	125	744	3,217	23%
Other	13	1,030	4,000	26%
Permit fees, licenses, schools	-	830	5,000	17%
Capital outlay - westchester culvert	-	20,915	288,125	7%
Capital outlay - pump station 1 & 2	34,155	130,237	1,444,200	9%
Capital outlay - ps1 hydra/struc/canal	-	-	625,440	0%
Capital outlay - NW 123 Ave	-	-	150,000	0%
Capital outlay - Riverside drive	-	-	985,000	0%
Capital outlay - University drive	-	-	150,000	0%
Capital outlay - telemetry	-	-	340,000	0%
Field equipment	-	-	35,000	0%
Pump station telemetry	303	1,736	40,000	4%
Contingencies	-	2,296	5,000	46%
Total field operations	<u>175,109</u>	<u>886,391</u>	<u>6,282,315</u>	14%
Other fees and charges				
Tax collector	2,253	34,588	37,606	92%
Property appraiser	2,253	34,588	37,606	92%
Property tax bills - fire & EMS assessment	-	33	100	33%
Total other fees & charges	<u>4,506</u>	<u>69,209</u>	<u>75,312</u>	92%
Total expenditures	<u>205,297</u>	<u>1,129,451</u>	<u>6,768,339</u>	17%
Excess/(deficiency) of revenues over/(under) expenditures	27,505	2,358,700	(3,129,250)	
Fund balance - beginning	15,958,250	13,627,055	13,725,082	
Fund balance - ending				
Assigned:				
3 months working capital	1,760,312	1,760,312	1,760,312	
Disaster recovery	3,500,000	3,500,000	3,500,000	
Truck replacement	180,000	180,000	180,000	
Unassigned	10,545,443	10,545,443	5,155,520	
Total fund balance - ending	<u>\$ 15,985,755</u>	<u>\$ 15,985,755</u>	<u>\$ 10,595,832</u>	

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2021
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year To Date	Adopted Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ 52,945	\$ 813,287	\$ 848,359	96%
Interest	979	5,839	-	N/A
Total revenues	<u>53,924</u>	<u>819,126</u>	<u>848,359</u>	97%
EXPENDITURES				
Debt service				
Principal	-	-	470,000	0%
Interest	-	181,247	362,493	50%
Total debt service	<u>-</u>	<u>181,247</u>	<u>832,493</u>	22%
Other fees and charges				
Tax collector	529	8,129	8,837	92%
Property appraiser	529	8,129	8,837	92%
Total other fees and charges	<u>1,058</u>	<u>16,258</u>	<u>17,674</u>	92%
Total expenditures	<u>1,058</u>	<u>197,505</u>	<u>850,167</u>	23%
Excess/(deficiency) of revenues over/(under) expenditures	52,866	621,621	(1,808)	
Fund balances - beginning	1,134,944	566,189	253,407	
Fund balances - ending	<u>\$ 1,187,810</u>	<u>\$ 1,187,810</u>	<u>\$ 251,599</u>	

SUNSHINE

Water Control District

Special Assessment Revenue Refunding Bonds, Series 2021

\$12,010,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
11/01/2022		-	181,246.25	181,246.25
05/01/2023	470,000.00	3.050%	181,246.25	651,246.25
11/01/2023	-	-	174,078.75	174,078.75
05/01/2024	490,000.00	3.050%	174,078.75	664,078.75
11/01/2024	-	-	166,606.25	166,606.25
05/01/2025	500,000.00	3.050%	166,606.25	666,606.25
11/01/2025	-	-	158,981.25	158,981.25
05/01/2026	515,000.00	3.050%	158,981.25	673,981.25
11/01/2026	-	-	151,127.50	151,127.50
05/01/2027	530,000.00	3.050%	151,127.50	681,127.50
11/01/2027	-	-	143,045.00	143,045.00
05/01/2028	550,000.00	3.050%	143,045.00	693,045.00
11/01/2028	-	-	134,657.50	134,657.50
05/01/2029	565,000.00	3.050%	134,657.50	699,657.50
11/01/2029	-	-	126,041.25	126,041.25
05/01/2030	585,000.00	3.050%	126,041.25	711,041.25
11/01/2030	-	-	117,120.00	117,120.00
05/01/2031	600,000.00	3.050%	117,120.00	717,120.00
11/01/2031	-	-	107,970.00	107,970.00
05/01/2032	615,000.00	3.050%	107,970.00	722,970.00
11/01/2032	-	-	98,591.25	98,591.25
05/01/2033	635,000.00	3.050%	98,591.25	733,591.25
11/01/2033	-	-	88,907.50	88,907.50
05/01/2034	655,000.00	3.050%	88,907.50	743,907.50
11/01/2034	-	-	78,918.75	78,918.75
05/01/2035	675,000.00	3.050%	78,918.75	753,918.75
11/01/2035	-	-	68,625.00	68,625.00
05/01/2036	690,000.00	3.050%	68,625.00	758,625.00
11/01/2036	-	-	58,102.50	58,102.50
05/01/2037	720,000.00	3.050%	58,102.50	778,102.50
11/01/2037	-	-	47,122.50	47,122.50
05/01/2038	735,000.00	3.050%	47,122.50	782,122.50
11/01/2038	-	-	35,913.75	35,913.75
05/01/2039	760,000.00	3.050%	35,913.75	795,913.75
11/01/2039	-	-	24,323.75	24,323.75
05/01/2040	785,000.00	3.050%	24,323.75	809,323.75
11/01/2040	-	-	12,352.50	12,352.50
05/01/2041	810,000.00	3.050%	12,352.50	822,352.50
Total	\$11,885,000.00	-	\$3,947,462.50	\$15,832,462.50

**SUNSHINE
WATER CONTROL DISTRICT**

MINUTES

DRAFT

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on April 12, 2023 at 6:30 p.m., at Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith	Secretary

Also present were:

Jamie Sanchez	District Manager
Al Malefatto	District Counsel
Orlando Rubio	District Engineer
Steve Smith	Craig A. Smith & Associates (CAS)
Cory Selchan	Field Superintendent
Ron Foertmeyer	Current Connections
Mark Perry	Amera Downtown Development (Amera)
Michael Rejal	Amera Downtown Development (Amera)

FIRST ORDER OF BUSINESS

Call to Order

Ms. Sanchez called the meeting to order at 6:30 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

Public Comments [3-Minute Time Limit]
(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)

There were no public comments.

43 **FIFTH ORDER OF BUSINESS**

44 **Administration of Oath of Office to Newly**
45 **Elected Supervisors (*the following to be***
46 ***provided under a separate cover*)**

47 Ms. Sanchez stated the Oath of Office was administered to Ms. Carol Smith prior to the
48 meeting commencing. She provided and briefly reviewed the following items:

49 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**

50 **B. Membership, Obligations and Responsibilities**

51 **C. Financial Disclosure Forms**

52 **I. Form 1: Statement of Financial Interests**

53 **II. Form 1X: Amendment to Form 1, Statement of Financial Interests**

54 **III. Form 1F: Final Statement of Financial Interests**

55 **D. Form 8B – Memorandum of Voting Conflict**

56 Ms. Sanchez explained third-party communications, note-taking, District email address,
57 conflicts of interests, Supervisor compensation and health insurance.

58 **▪ Amera Corporation Appraisal**

59 **▪ City Village Project Special Exception Application**

60 **These items, previously Items 11AI and IIAII, were presented out of order.**

61 Mr. Malefatto distributed an aerial photograph and purchase contract and noted the
62 following:

63 ➤ Amera is re-developing the former City Hall site and, as a part of that, would like to
64 acquire a portion of the right-of-way (ROW) or easement along the west side of the property.

65 ➤ The property was appraised at \$100,000, or \$5 per square foot.

66 ➤ Mr. Mark Perry, Counsel for Amera, prepared the contract to purchase the property.

67 ➤ Staff reviewed the contract for \$100,000 and Amera is paying all costs including the
68 District's legal fees for the transaction.

69 ➤ The acceptance date of the contract is April 14, 2023 but it can be extended if needed.

70 ➤ If the Board is amenable, the transaction can be approved and a \$10,000 down payment
71 would be held in escrow, with \$90,000 paid to the District at closing.

72 Discussion ensued regarding the sale of the parcel, ROW application, use of the property
73 for drainage purposes and a special exception approval letter executed by Mr. Morera.

74

75 **On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the sale**
76 **of the easement on the west side of the former City Hall site to Amera**
77 **Downtown Development for \$100,000, and authorizing District Counsel to**
78 **finalize the Agreement with Amera, was approved.**

79
80
81 **▪ District Engineer Staff Report**

82 **This item, previously Item 11B, was presented out of order.**

83 Mr. Smith stated Current Connections Inc. (CCI), the District's electrical contractor, is
84 retro-fitting the electrical equipment in both pump stations. Mr. Rubio presented a change
85 order and stated the electrical work at Pump Station 1 (PS1) is almost complete and the current
86 focus is on Pump Station 2 (PS2), starting with the slab for the concrete fuel tank. Delivery of
87 the new fuel tank will be in June. Since it is not advisable to wait that long, purchasing a
88 temporary fuel tank is recommended, along with presenting CCI with a change order to install
89 the temporary fuel tank to connect to the new generator and to remove the connection once
90 the permanent tank is delivered. As simultaneous work was done with another contractor at
91 PS1, Staff was able to obtain a credit from CCI for a bypass pumping included in the change
92 order for \$33,585. The cost to complete the connection to the temporary fuel tank is \$59,295;
93 the net increase in the change order is \$25,710. Mr. Smith stated the change order is necessary
94 and the installation time period is one month.

95 Mr. Smith and Mr. Rubio responded to questions about what caused the fuel tank
96 delivery delay, the generator, timeliness, penalties, scope of the change order and warranties.

97 Mr. Morera felt that the District should have a safety mechanism built into vendor
98 contracts. Mr. Malefatto stated that can be negotiated if the vendor is amenable.

99
100 **On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the**
101 **change order for a temporary fuel tank, in a not-to-exceed amount of \$25,710,**
102 **was approved.**

103
104
105 **▪ Presentation: Monthly Engineer's Report**

106 **This item, previously Item 11BI, was presented out of order.**

107 Mr. Rubio presented the Monthly Engineer's Report and discussed the electrical repairs
108 at PS1 and PS2, West Outfall Canal Phase 2B improvements and work at PS1.

109 **▪ Permit Applications(s)**

110 This item, previously Item 11BII, was presented out of order.

- 111 • CJC Capital, LLC [Ladybird Academy] Permit 2022-14 Extension Request

112

113 On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor,
 114 extension of CJC Capital, LLC [Ladybird Academy] Permit No. 2022-14 for 180
 115 days, for the development of an institutional facility adjacent to canal "L" and
 116 subsequent canal de-mucking work, was approved.

117

118

- 119 ▪ Foundry Commercial Acquisition – Access Roads to Canal RR

120 This item was an addition to the agenda.

121

122 On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, CAS
 123 Project No. 08-23-023 (18-1826-P36), submitted by Langan Engineering on
 124 behalf of Foundry Commercial Acquisition, LLC for construction of two roads
 125 with associated drainage north of Canal RR on a City parcel to allow access to
 126 the previously approved culverting of the canal and canal demucking
 127 performed with the installation of stormwater outfall headwall, subject to the
 128 Special Conditions in the April 10, 2023 recommendation letter, was approved.

129

130

SIXTH ORDER OF BUSINESS

Update: ROW Communications

132

133 Ms. Sanchez recalled discussion at the previous meeting about sending a second letter
 134 to six residences with ongoing ROW violations. Letters were mailed to the homeowners, who
 135 were given until April 18, 2023 to remove the obstructions. Mr. Selchan stated there is no
 136 indication that the homeowners took any action. He believes they are not going to do anything.

137 In response to Mr. Morera’s question, Ms. Sanchez stated the letters were sent via
 138 FedEx, with signatures required and proofs of receipt. Mr. Morera asked Management to notify
 139 the City that a second notice was sent to the homeowners.

140 Discussion ensued regarding the next steps if no action is taken by April 18, 2023,
 141 litigation, collecting legal fees, District removal of the obstructions and recouping costs.

142 Mr. Morera asked Staff to determine which option to take and stated the District cannot
 143 ignore violations of the ROW, especially when proper steps were taken to notify homeowners.

144

SEVENTH ORDER OF BUSINESS

Discussion: District Access at 9725 NW 36 Manor

146

147

148 Referencing photographs, Ms. Selchan reported that a resident wants to install a hedge
 149 around his property but it would block District access. In an effort to work with the District, the
 150 resident is asking the District to install a wooden gate and he will then install clusia hedges
 151 around his home for privacy. Mr. Selchan informed the resident that he would present the
 152 request to the Board. If the Board is amenable to installing a gate, as requested, it could be
 153 done without “improving” private property because there is a public ROW along the roadway
 154 and the posts could be set just off the property. There is no other easy access along this canal.
 155 He reiterated the resident wants the District to install a wooden gate in the ROW and he will
 156 then install hedges all around it and the District will still have access.

157 Discussion ensued regarding the homeowner, the District’s options, gate installation
 158 costs, obtaining pricing, how District access will be impacted if and when the property is sold
 159 and if an agreement can be executed.

160 Mr. Morera felt that, from the economic standpoint and ease of work, the gate would
 161 be the most efficient way to resolve the matter. Mr. Selchan will obtain quotes for the next
 162 meeting. This item will be included on the next agenda.

163

EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of February 28, 2023

<p>167 On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the 168 Unaudited Financial Statements as of February 28, 2023, were accepted.</p>

169

170

NINTH ORDER OF BUSINESS

Approval Minutes

172

A. March 8, 2023 Landowners’ Meeting

174

<p>175 On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the 176 March 8, 2023 Landowners’ Meeting Minutes, as presented, were approved.</p>
--

177

178

B. March 8, 2023 Regular Meeting

180

Ms. Sanchez stated Staff received Mr. Malefatto’s edits, which were made and included
 181 in the version in the signature folder. The following changes were made:

182

Line 194: Delete “\$5,000”

183 Line 154: Insert “to re-establish the District” after “proposed”

184 Line 158: Change “wishes to purchase” to “is redeveloping”

185 Line 159: Change “and a drainage” to “and wishes to purchase a drainage”

186

187 **On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the**
188 **March 8, 2023 Regular Meeting Minutes, as amended and to incorporate**
189 **changes submitted to Management by District Counsel, were approved.**

190

191

192 **TENTH ORDER OF BUSINESS**

Supervisors’ Communications

193

194 Mr. Ortiz welcomed Supervisor Smith to the Board and hoped everyone had a
195 wonderful and blessed Passover and Easter.

196 Mr. Morera echoed Mr. Ortiz’s good wishes and stated the Governor signed the bill to
197 reinstate the District. He thanked Staff for their hard work and dedication.

198

199 **ELEVENTH ORDER OF BUSINESS**

Staff Reports

200

201 **A. District Counsel: *Lewis, Longman & Walker, P.A.***

202 **I. Amera Corporation Appraisal**

203 **II. City Village Project Special Exception Application**

204 These items were addressed following the Fifth Order of Business.

205 Mr. Malefatto welcomed Supervisor Smith to the Board. He recalled it was noted at a
206 previous meeting that the House and the Senate approved the bill reinstating the Sunshine
207 Water Control District (SWCD), which would have expired on June 1, 2023. The Governor signed
208 the new bill re-establishing the District as of May 31, 2023.

209 Mr. Malefatto distributed and discussed bills that will impact Water Control and Special
210 Districts, as follows:

211 ➤ House Bill 199 involves ethics requirements for officers and employees of Special Taxing
212 Districts. On January 1, 2024, SWCD Supervisors and Staff must complete four hours of ethics
213 training by taking an ethics education course and verifying attendance.

214 Mr. Malefatto responded to questions about the compliance time period, online ethics
215 classes, Florida Association of Special District (FASD) and who proposed the bill.

216 ➤ CSHB-3267 prohibits dumping of litter/waste materials into District canals.

217 Discussion ensued regarding the bill, illegal dumping, enforcement, signage on District
218 canals, best practices and an upcoming South Florida Water Management District (SFWMD)
219 workshop on illegal dumping and canal debris.

220 **B. District Engineer: *Craig A. Smith & Associates***

221 **I. Presentation: Monthly Engineer’s Report**

222 **II. Permit Applications(s)**

- 223 • **CJC Capital, LLC [Ladybird Academy] Permit 2022-14 Extension Request**

224 These items were presented following the Fifth Order of Business.

225 **C. District Engineering Consultant: *John McKune***

226 There was no report.

227 Discussion ensued regarding the Broward County Property Appraiser incorrectly
228 assessing certain parcels and reimbursing the District.

229 **D. District Field Supervisor: *Cory Selchan***

230 Mr. Selchan reported the following:

- 231 ➤ The District received 1.1” of rain prior to today.
- 232 ➤ There were several complaints about the low water levels.
- 233 ➤ The pump station projects are progressing well.

234 Mr. Selchan would obtain pricing to de-muck an area and enter into a cost-share
235 agreement with the City.

236 **E. District Manager: *Wrathell, Hunt & Associates, LLC***

- 237 • **NEXT MEETING DATE: May 10, 2023 at 6:30 PM [Presentation of Fiscal Year**
- 238 **2024 Budget]**

- 239 ○ **QUORUM CHECK**

240

241 **TWELFTH ORDER OF BUSINESS**

Public Comments

242

243 No members of the public spoke.

244

245 **THIRTEENTH ORDER OF BUSINESS**

Adjournment

246

247 The meeting adjourned at 8:30 p.m.

248
249
250
251
252
253

Secretary/Assistant Secretary

President/Vice President

**SUNSHINE
WATER CONTROL DISTRICT**

**STAFF
REPORTS
B**

May 2, 2023

Board of Supervisors
Sunshine Water Control District
2300 Glades Road, Suite 410W
Boca Raton, Florida 33073

RE: SUNSHINE WATER CONTROL DISTRICT - MONTHLY ENGINEER'S REPORT (MER)
(May 10, 2023 Board Meeting)
April 5, 2023 – May 2, 2023
CAS PROJECT NO. 15-1826

Dear Board of Supervisors:

Craig A. Smith & Associates, Inc. (CAS) is pleased to provide you with the MER summarizing activity performed by our team on behalf of SWCD during the referenced period including future work. Anything of significance or modifications occurring after this writing will be brought up at the May 10, 2023 BOS meeting.

Electrical Repairs at Pump Station Nos. 1 and 2

Current Connections Inc (CCI) work progress at PS1 is moving along at a good pace and almost complete. Work at PS2 is in process.

West Outfall Canal Phase 2B Improvements & Work at PS1

Work at the PS1 intake is complete and the revetment systems at both stations are installed. A walk-thru meeting was held on May 1, 2023 to develop punch list items which were minor; sodding and as-builts. Construction progress photos can be seen at this CAS link [SWCD-PS1](#) with a few shown below.

Future capital projects for budgeting

CAS, WHA, SWCD team members met to discuss capital outlay projects for FY23-24.

- WOFC Phase 3
 - Pump station telemetry
 - NW 123rd Ave control structure modification
-



561.314.4445



21045 Commercial Trail
Boca Raton, FL 33486



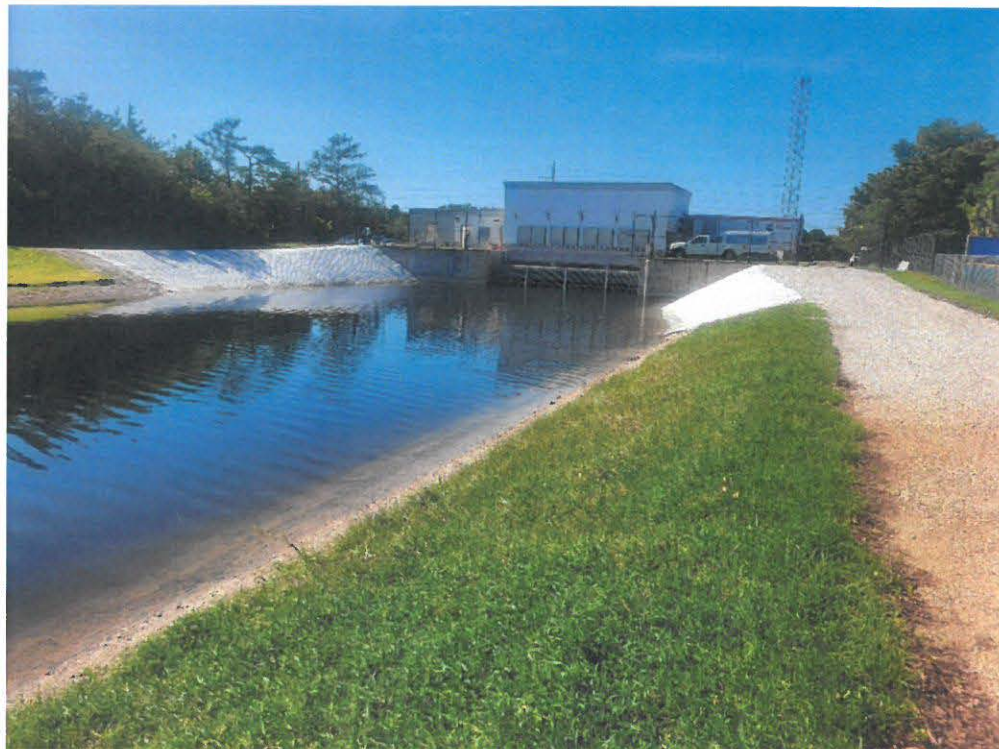
Figure 1 – PS1



Figure 2 – PS1



Figure 3 – PS2



Right-of-Way Permitting


Under Review:

- Amera Downtown Development Co., LLC – Sample Road and University Drive: Response to the comments made have not been submitted. Applicant is still working on the compensating storage issues and the legal instrument regarding the existing SWCD canal.
- Foundry – Industrial Trailer Parking & Storage (Wiles Road and Sawgrass Expressway): Responses to the initial review have been received and additional comments were required and sent to the applicant's engineer.

As always, we continue to look forward to working with the SWCD staff on current and future important projects. Should there be any questions, I can be reached at the letterhead numbers shown or by electronic mail at orubio@craigasmith.com.

Sincerely,

CRAIG A. SMITH & ASSOCIATES


Orlando A. Rubio, PE
VP of Stormwater Engineering

cc via e-mail: **SWCD** - Cory Selchan, John McKune, PE
WHA - Jamie Sanchez, Cindy Cerbone, Daphne Gillyard, Andrew Kantarzi, Gianna Denofrio, Caryn Kupiec
CAS - Steve C. Smith, PE

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**SUNSHINE
WATER CONTROL DISTRICT**

**STAFF
REPORTS
E**

SUNSHINE WATER CONTROL DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2022/2023 MEETING SCHEDULE

LOCATION

La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065

² Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 12, 2022	Regular Meeting	6:30 PM
November 9, 2022 CANCELED WEATHER RELATED	401(a) Committee Meeting	6:00 PM
November 9, 2022 CANCELED WEATHER RELATED	Regular Meeting	6:30 PM
December 7, 2022*	Regular Meeting	6:30 PM
December 16, 2022	401(a) Committee Meeting	10:00 AM
January 11, 2023	Regular Meeting	6:30 PM
February 8, 2023 ²	Regular Meeting	6:30 PM
March 8, 2023 ²	Landowners' Meeting & Regular Meeting	6:30 PM
April 12, 2023 ²	Regular Meeting	6:30 PM
May 10, 2023 ²	Regular Meeting	6:30 PM
June 14, 2023 ²	401(a) Committee Meeting	6:00 PM
June 14, 2023 ²	Regular Meeting	6:30 PM
July 12, 2023 ²	Regular Meeting	6:30 PM
August 9, 2023 ²	Regular Meeting	6:30 PM
September 13, 2023 ²	Public Hearing & Regular Meeting	6:30 PM

Exception:

**December meeting is one week earlier to accommodate Coral Springs Holiday Parade*