

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on November 8, 2023 at 6:30 p.m., at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith (via telephone)	Secretary

Also present were:

Jamie Sanchez	District Manager
Janice Rustin	District Counsel
Seth Behn	Lewis, Longman & Walker, P.A.
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent
Brian Alvarez	Member of the Public

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:30 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)**

There were no public comments.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-01, Authorizing the District Manager to Retroactively Extend the Agreement with Phillips & Jordan, Incorporated for the Provision of Disaster Debris Removal and Disposal Services for a Period of One Year; and Providing for an Effective Date

Ms. Sanchez presented resolution 2024-01. The disaster debris removal contract expired on October 26, 2023 but the District can extend the contract twice, for one year each.

Regarding whether the terms of the Agreement changed, Mr. Behn replied no.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Resolution 2024-01, Authorizing the District Manager to Retroactively Extend the Agreement with Phillips & Jordan, Incorporated for the Provision of Disaster Debris Removal and Disposal Services for a Period of One Year; and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2024-02, Authorizing the District Manager to Retroactively Extend the Agreement with Rostan Solutions LLC for the Provision of Disaster Debris Monitoring and Reimbursement Management Services for a Period of One Year; and Providing for an Effective Date

Ms. Sanchez presented Resolution 2024-02.

Ms. Sanchez stated, as with the prior Agreement, this contract expired but it also has a provision allowing for two one-year extensions; there are no changes to the terms of the Agreement.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Resolution 2024-02, Authorizing the District Manager to Retroactively Extend the Agreement with Rostan Solutions LLC for the Provision of Disaster Debris Monitoring and Reimbursement Management Services for a Period of One Year; and Providing for an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

**Discussion/Consideration of 2023-2024
Legislative Representation Proposal**

This item was deferred to the next meeting.

EIGHTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of September 30, 2023**

Ms. Sanchez presented the Unaudited Financial Statements as of September 30, 2023. She stated Accounting corrected miscoded items noted at the last meeting and is still updating the expenditures.

Mr. Morera questioned the "Interest and miscellaneous" line item at 982%, on Page 2. Ms. Sanchez stated that she will check on it and report her findings at the next meeting.

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the Unaudited Financial Statements as of September 30, 2023, were accepted.

NINTH ORDER OF BUSINESS

**Approval of October 11, 2023 Regular
Meeting Minutes**

Ms. Sanchez presented the October 11, 2023 Regular Meeting Minutes.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the October 11, 2023 Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Supervisors' Communications

Ms. Smith regretted not being able to attend in person and wished everyone a Happy Thanksgiving.

Mr. Ortiz thanked all veterans, alive and deceased, for their service and wished everyone a Happy Veteran’s Day.

Mr. Morera echoed Mr. Ortiz’s sentiments and acknowledged the nation’s veterans ahead of the upcoming Veteran’s Day holiday. He stated all are welcome to attend the City’s annual event at Veterans Park.

Mr. Morera stated that the City recently held a community pizza party to commemorate its 60th anniversary; the event was extremely successful and at least 20 local pizza restaurants offered slices at no cost to residents that signed up. An additional fundraiser was held for the community chest, with specialized pizzas being made to order by the City Manager.

Mr. Morera stated Amera Development recently appeared before the City Commission to request a special exception, which did not prevail. The meeting was a lengthy quasi-judicial one that started at 6:30 p.m., on a Wednesday and ended at 2:30 a.m., on Thursday. The future of the project is uncertain.

Mr. Morera wished everyone a Happy Thanksgiving.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Lewis, Longman & Walker, P.A.

Ms. Rustin introduced herself and gave a brief synopsis of her professional background and experience. She stated Mr. Malefatto was not only her colleague but a mentor and friend. She looks forward to working with District Management on an easy transition. Ms. Rustin stated, in preparing for this meeting, she reviewed meeting minutes from several previous meetings to become knowledgeable of the District’s projects.

B. District Engineer: Craig A. Smith & Associates

I. Presentation: Monthly Engineer’s Report

Mr. Rubio wished everyone a Happy Veterans’ Day and a Happy Thanksgiving. He presented the Monthly Engineer’s Report and asked for approval of Change Order No 4, in the amount of \$4,220, to replace the main CB metering screen.

Ms. Smith asked if the metering screen replacement is for both pump stations. Mr. Rubio stated it is only for Pump Station #1.

Mr. Selchan stated this is an old breaker/transformer that was part of the old equipment and this is the meter that is on the face of it that displays the amps and volts being used when the pump station is running. Asked if there is internet access at the site, Mr. Selchan replied affirmatively.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Current Connections, Inc., Change Order No. 4, in the amount of \$4,220, to replace the main CB metering screen on the face of the switchboard, was approved.

II. Permit Applications

Mr. Rubio presented the following permit application and introduced Mr. Brian Alvarez, project representative of the Keith Team.

- **Habitat for Humanity of Broward County [Keith Team]**

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the CAS Project No. 15-1826 Right-of-Way permit application submitted by Habitat for Humanity of Broward County [Keith Team] – S14/T48S/R41E, for the development of Coral Springs Townhomes, low-income residential project North & South; adjacent to SWCD Canal “D”, subject to the Special Conditions set forth in the November 1, 2023 recommendation letter, was approved.

C. District Engineering Consultant: John McKune

There was no report.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported the following:

- Rainfall has been scant, with no rain recorded to-date in November.
- The District’s canal levels are falling rapidly, due to the wind, which causes a great deal of evaporation and generates calls from residents reporting algae and an unpleasant odor, which is typical this time of year.

- Since the last meeting, there are no issues to report.
- Pump Station #1 is complete and has all its upgrades; the punch list is complete.
- Pump Station #2 had issues with its fuel tank; the deliverables were delivered and installed. All work is complete and a final inspection is pending.
- All the 2023 capital projects will be 100% complete within the next few weeks.
- Staffing: Jason, an 11-year District employee, recently resigned and a new hire filled Lewis' position.

Discussion ensued regarding recharging the canals, aquatic weed control, Pump Station #1 upgrades, retention ponds behind homes, flood control devices, staffing issues and the District's retirement system.

E. District Manager: Wrathell, Hunt & Associates, LLC

Ms. Sanchez stated the holiday luncheon is set for December 1, 2023.

Referencing a handout, Ms. Sanchez presented an Option 2 Obstructions Removal Agreement between Joseph S. Brown and the District.

Mr. Selchan stated he contacted Just Call James (JCJ) regarding this and JCJ was having technical issues and could not provide a written estimate but quoted \$15,000 for the removal. He is trying to obtain two other bids. Mr. Selchan responded to questions regarding pricing and the obstructions on the property.

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the Option 2 Obstructions Removal Agreement for 4004 NW 76 Avenue, in a not-to-exceed amount of \$15,000, pending additional bids, was approved.

- **NEXT MEETING DATE: December 6, 2023 at 6:30 PM**
 - **QUORUM CHECK**

TWELFTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

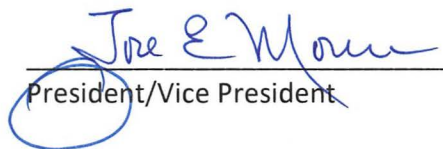
THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the meeting adjourned at 8:16 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President