

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on February 15, 2024 at 6:30 p.m., at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith	Secretary

Also present:

Jamie Sanchez	District Manager
Janice Rustin (via telephone)	District Counsel
Orlando Rubio (via telephone)	District Engineer
Cory Selchan	Field Superintendent

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:30 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present in person.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking)**

There were no public comments.

FIFTH ORDER OF BUSINESS

**Consideration of Ring Power Corp.
Customer Value Agreement**

Mr. Selchan stated the Ring Power Corp. Customer Value Agreement is a Maintenance Agreement for the ring power generator that was recently installed as part of the capital improvements to improve Pump Station #2 with a larger motor. In his opinion, it is important to engage the same vendor for maintenance as the vendor from which the generator was purchased. No warranty issues are anticipated if the same vendor is used. He requested approval of the \$12,210 Maintenance Agreement for the generator for one year.

Mr. Selchan responded to questions regarding the generator’s life expectancy, generator testing, a warranty and if the vendor will entertain a multi-year agreement.

Mr. Selchan will inquire about a five-year agreement and, if the vendor is amenable, the current agreement can be revoked at the next meeting and a new one can be executed.

Ms. Rustin stated the Agreement has a clause, in the fine print, that states there will be an automatic renewal after one year, so it appears as though the company provided the auto-renewal option.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Ring Power Corp. 1 Year Customer Value Agreement for the Pump Station #2 generator, was approved.

▪ **Staff Reports - District Engineer: Craig A. Smith & Associates**

These items, previously Items 9BI and 9BII, were presented out of order.

I. Presentation: Monthly Engineer’s Report

Mr. Rubio presented the Monthly Engineer’s Report for February.

II. Permit Application

Mr. Rubio presented the following permit recommendation.

- **Comcast [Directional Bore Installation: Under East ROW of West Outfall Canal]**

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the CAS Project No. 15-1826 Right-of-Way permit application submitted by Comcast for Directional Bore Installation of 2,410 LF – 2” HDPE conduit under the east ROW of the West Outfall Canal between Canal “Z” and crossing under the Coral Springs Drive Bridge – S29/T48S/R41E, subject to the Special Conditions set forth in the February 5, 2024 recommendation letter, was approved.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of December 31, 2023

Ms. Sanchez presented the Unaudited Financial Statements as of December 31, 2023, and pointed out that the “Fuel” line item on Page 3 was corrected.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Unaudited Financial Statements as of December 31, 2023, were accepted.

SEVENTH ORDER OF BUSINESS

Approval of January 10, 2024 Regular Meeting Minutes

Ms. Sanchez presented the January 10, 2024 Regular Meeting Minutes.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the January 10, 2024 Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Supervisors’ Communications

Ms. Smith voiced her concerns about the upcoming General Election, in terms of there being little public interest in meeting attendance and, if someone wants to run for Mr. Morera’s position at the Landowners’ election, they might have no idea of the process. She discussed information that was on the Supervisor of Elections (SOE) website but is no longer on it and asked if election information can be placed in the City’s newsletter.

Ms. Sanchez stated Mr. Malefatto previously corresponded with Ms. Patricia Santiago, at the Broward County SOE’s office regarding this and Ms. Santiago mentioned that browardvotes.org contains all the pertinent data. Ms. Sanchez stated that she will contact Ms. Santiago, since there was already an email exchange, to ask if that information was removed and follow up with Ms. Rustin.

Mr. Selchan commented that, in his experience, too much information tends to attract individuals with special interests that reject District policies. His understanding is that there is a procedure whereby, if there are no candidates, the Governor will appoint Board Members.

Mr. Ortiz stated he is glad to be back.

Mr. Morera wished everyone a happy belated Valentine’s Day and voiced his understanding that Form 1 must now be filed electronically. He asked about a link. Ms. Sanchez stated Board Members should receive an email from the Florida Ethics Commission regarding this; she already received her email and will forward it to Mr. Morera.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Lewis, Longman & Walker, P.A.

Ms. Rustin reported the following:

- Elected officials of cities and counties must complete four hours of ethics training every year and, last year, this was expanded to include officials of special districts.
- There are some free courses available
- The course must be completed by December 31, 2024. Board Members must report completion of the requirement when filing Form 1 in 2025.
- The Florida Association of Special Districts (FASD) offers a four-hour ethics training course for \$49 for its members and \$79 for non-members.

Ms. Rustin addressed questions regarding the ethics training requirement memorandum, course options, course content, if Board Members can self-certify, if ethics training is considered work of the District such that Board Members can be compensated for their time and if the requirement is obligatory for Board Members who will not be in office as of December 31, 2024.

- Regarding Supervisor compensation, as a matter of practice, Board Members have always been paid \$50 for attending meetings but not for additional work. Board Members have been reimbursed for travel expenses but not the \$50 per day. However, there will be options regarding compensation at the upcoming Landowners’ Election meeting, including asking the Landowners to clarify the limits of compensation, do nothing or adopt a policy describing how Board Members can be compensated for additional days other than for just the meetings.

Discussion ensued regarding the Board’s options related to additional compensation, the Florida Statute regarding compensation, the District’s Charter, what qualifies as additional compensable work done on behalf of the District, if FASD meeting attendance is compensable and Landowner approval for compensation.

Ms. Rustin will collect information from other Districts regarding their compensation policies and report her findings at the next meeting. Mr. Morera stated there needs to be a justifiable reason for the submission of a request for additional pay. Ms. Sanchez stated no action needs to be taken regarding compensation at the next Landowners’ meeting and she will inform Admin Staff that a change on the agenda is not necessary.

B. District Engineer: Craig A. Smith & Associates

This item was presented following the Fifth Order of Business.

C. District Engineering Consultant: John McKune

There was no report.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported that Code Enforcement recently inspected and noted two trees that fell into a canal. He presented tree removal proposals totaling \$2,990 and recommended engaging Just Call James to remove the trees from the canal.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Just Call James proposal for tree removals from canals, in the amount of \$2,990, was approved.

Regarding rainfall, Mr. Selchan stated there was very little rainfall in January and, thus far in February, there was less than $\frac{1}{10}$ of an inch of rain.

E. District Manager: Wrathell, Hunt & Associates, LLC

- **NEXT MEETING DATE: March 13, 2024 at 6:30 PM (Landowners’ Meeting and Regular Meeting)**
 - **QUORUM CHECK**

TENTH ORDER OF BUSINESS

Public Comments

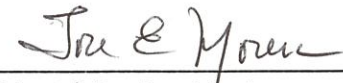
No members of the public spoke.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the meeting adjourned at 7:31 p.m.


Secretary/Assistant Secretary


President/Vice President