

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on March 13, 2024, immediately following the adjournment of the Landowners' meeting, scheduled to commence at 6:30 p.m., at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith (via telephone)	Secretary

Also present:

Jamie Sanchez	District Manager
Janice Rustin	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent
A member of the public	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:41 p.m.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Morera and Ortiz were present in person. Supervisor Smith attended via telephone.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the**

microphone to ensure recording. Please state your name prior to speaking)

There were no public comments.

FIFTH ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisor (the following to be provided under a separate cover)

Ms. Sanchez, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Morera. Mr. Morera is already familiar with the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Sample Form 1: Statement of Financial Interests/Instructions**
- D. Form 8B – Memorandum of Voting Conflict**

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2024-03, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors for the Sunshine Water Control District

Ms. Sanchez presented Resolution 2024-03 and recapped the Landowners Election results, as follows:

Joe Morera	38 votes
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On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, Resolution 2024-03, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors for the Sunshine Water Control District, was adopted.

Ms. Rustin stated that Mr. Morera’s term will end upon certification of the results of the November 2024 General Election.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2024-04,
Appointing and Removing Officers of the
District and Providing for an Effective Date**

Ms. Sanchez presented Resolution 2024-04. The following slate was nominated:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith	Secretary

No other nominations were made. This Resolution removes Cindy Cerbone removed as an Assistant Secretary. Prior appointments by the Board for Secretary, Treasurer, Assistant Treasurer and Assistant Secretary Jamie Sanchez, remain unaffected by this Resolution.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Resolution 2024-04, Appointing, as nominated, and Removing Officers of the District, and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of January 31, 2024**

Ms. Sanchez presented the Unaudited Financial Statements as of January 31, 2024, and pointed out that, on Page 2, the “Supervisor health care benefits” line item is at 0%. She distributed updated statements with that correction. Asked about the “Tax collector” line item at 167%, on Page 3, Ms. Sanchez stated she will email the details of the expenditure to the Board.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Unaudited Financial Statements as of January 31, 2024, were accepted.

NINTH ORDER OF BUSINESS

**Approval of February 15, 2024 Regular
Meeting Minutes**

Ms. Sanchez presented the February 15, 2024 Regular Meeting Minutes.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the February 15, 2024 Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Supervisors' Communications

Ms. Smith thanked the Board and Staff for their patience in allowing her to participate in tonight's meeting remotely from the Margate Rehab Center. She stated she is recovering nicely from a fall and hopes to attend the next meeting in person.

Mr. Ortiz wished everyone a blessed Easter, Passover and Ramadan.

Mr. Morera echoed Mr. Ortiz's comment. He stated that the Coral Springs Festival of the Arts is slated for the coming weekend at The Walk on University Drive. He urged everyone to attend the festival if they are able.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Lewis, Longman & Walker, P.A.

I. Discussion: Draft Board Member Compensation Policy (to be provided under separate cover)

Ms. Rustin distributed and presented a draft of the Board of Supervisors Compensation Policy, including a list of six District-related work items that might be compensable. The final version will contain language that reads "will include work such as the following work but not limited to." She asked if there were instances where Supervisors spent a significant amount of time reviewing agenda packages or documents to prepare for an upcoming meeting.

Discussion ensued regarding typical preparation time for meetings, if Board Members should be compensated for meetings with residents when directed by the Board, the required annual ethics training, participation in depositions that are required for claims or lawsuits where the District is a party and attending mediation sessions, strategy meetings, negotiations and settlement discussions for claims or lawsuits where the District is a party.

Ms. Rustin asked if the Board would like to put a limit on the number of days per month that Supervisors can be compensated for.

Ms. Smith thinks it should be up to the Board to decide what is allowed at the time. Mr. Morera discussed his experiences being compensated for attending Florida Association of Special Districts (FASD) conferences, taking certification courses, etc. If possible, he recommends his fellow Board Members attend such conferences.

Ms. Rustin recapped that the Board’s consensus is that Supervisors should be compensated for annual ethics training and attending depositions, conferences and mediation sessions. She will coordinate with Ms. Sanchez to provide the Board with compensation paperwork.

Ms. Rustin will revise the Policy, based on the Board’s comments, and present a finalized version for adoption at the next meeting.

Ms. Rustin reported that she prepared a draft Memorandum regarding the Board of Supervisors Election in November and will present it at the next meeting.

Discussion ensued regarding the District website, the candidate qualifying period, the Supervisor of Elections (SOE) and publicizing the upcoming change from three Board Members to five Board Members, the election being via the General Election, etc.

B. District Engineer: Craig A. Smith & Associates

I. Presentation: Monthly Engineer’s Report

Mr. Rubio presented the Monthly Engineer’s Report and discussed the Westchester drainage improvements, Pump Station 3 replacement and the West Outfall Canal (WOFC) Phase 3.

Regarding the Westchester project, Mr. Selchan stated the drains from the street to the canal belong to the City. He agreed to work with the City on any issues that arise in the right-of-way (ROW). Noting that a few items were found in the ROW, such as trees growing on top of pipes and an illegal dock, Mr. Selchan stated he will coordinate with the City to have them removed.

C. District Engineering Consultant: John McKune

There was no report.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported the following:

- March has had almost 3” of rain so far, which is positive.
- The daily operations are going well; the District has a full crew and there have been very few resident complaints. Crews continue fighting the invasives.
- The City recently held a semi-annual meeting to discuss how it can work together with the various Districts to solve issues generated by residents. It was a very productive meeting and all parties are on the same page.
- The District’s east outfall borders the City of Margate and, in a few of the areas, residents have started parking their boats on District property so something needs to be done. To resolve this issue, residents will be notified to remove the items stored in the District’s ROW and a guard rail will be installed to block access.

Mr. Selchan presented Estimate #124258 for.

Ms. Sanchez suggested setting a not-to-exceed amount for the guard rail.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Estimate #124258 for installation of a guard rail to block access on Royal Palm Boulevard, in a not-to-exceed amount of \$7,000, was approved.

- A resident with a sprinkler issue received a \$400 check from Rio-Bak made out to her sprinkler vendor for the repairs to the sprinkler.
- The crew participated in the Coral Springs waterway cleanup event that is run by the City.

E. District Manager: Wrathell, Hunt & Associates, LLC

- **UPCOMING MEETINGS**
 - **April 10, 2024 at 6:00 PM (401(a) Committee Meeting)**
 - **April 10, 2024 at 6:30 PM (Regular Board Meeting)**
 - **QUORUM CHECK**

Ms. Rustin stated she will not be able to attend the next meeting; Mr. Seth Behn will attend in her place.

No members of the public spoke.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the meeting adjourned at 8:10 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President