

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on April 10, 2024 at 6:30 p.m., at Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith	Secretary

Also present:

Jamie Sanchez	District Manager
Seth Behn	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:47 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present in person.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the
microphone to ensure recording. Please
state your name prior to speaking)**

There were no public comments.

FIFTH ORDER OF BUSINESS

Consideration of 401(A) Related Matters

At the 401(A) Committee meeting held just prior to this meeting, Mr. Brad Larsen, of NFP gave a presentation regarding the investment market and the District’s employee 401(A) investment options.

Ms. Sanchez stated that Ms. Cindy Cerbone needs to be removed from the 401(A) Committee and she and Ms. Smith will be added as Committee members. A new governance document that lists the current members will be prepared to replace the previous document.

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, removing Ms. Cindy Cerbone as a 401(A) Committee Member and adding Ms. Carol Smith and Ms. Jamie Sanchez as Committee Members, was approved.

Ms. Sanchez noted action to be taken to change/replace the LNL DirCl1-Western Asset Core Plus Bond IS with a higher performing investment option.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, replacement of the LNL DirCl1-Western Asset Core Plus Bond IS investment option with a higher performing option, as explained by Mr. Larsen, was approved.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of February 29, 2024

Ms. Sanchez presented the Unaudited Financial Statements as of February 29, 2024 and pointed out that the “Tax collector” line item, on Page 3 was corrected from 167% to 86%.

Mr. Ortiz questioned the “Interest and miscellaneous” line item, on Page 2, being at 2364%.

Ms. Sanchez stated it is likely due to the change that was made, switching the District’s accounts from FineMark Bank to Bank United. She will double-check with Accounting and report her findings.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Unaudited Financial Statements as of February 29, 2024, were accepted.

SEVENTH ORDER OF BUSINESS

Approval of Minutes

Ms. Sanchez presented the following:

A. March 13, 2024 Landowners’ Meeting

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the March 13, 2024 Landowners’ Meeting Minutes, as presented, were approved.

B. March 13, 2024 Regular Meeting

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the March 13, 2024 Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Supervisors’ Communications

Ms. Smith stated everything is well with her and thanked Mr. Selchan for his hard work.

Mr. Ortiz wished everyone a good Passover and thanked Staff for their dedication.

Mr. Morera stated the Festival of the Arts was a success. He thanked District Staff for their continued contributions to the well-being of the District.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Lewis, Longman & Walker, P.A.

I. Discussion: Memorandum Regarding November Election of Supervisors

Mr. Behn stated the Broward County Supervisor of Elections (SOE) issued a notice for the November 5, 2024 General Election. With the new election process, the number of Supervisors will increase from three to five.

Mr. Behn presented the Memorandum with information regarding the November 2024 General Election of District Supervisors, including the terms of the Seats, candidate qualifying requirements and period, etc.

- **Consideration of Resolution 2024-05, Calling a General Election for the Purpose of Electing a Board of Supervisors on November 5, 2024, Including Seat 1, Seat 2, Seat 3, Seat 4, and Seat 5; Qualifying Candidates; Setting Terms; and Applicable Law**

Ms. Smith voiced her concern and noted the need to attract qualified, environmentally-aware individuals to run for election to the Board. She voiced her opinion that the openings should be heavily-promoted.

Discussion ensued regarding the SOE, advertising for potential Supervisors, the District’s accomplishments, the name change from the Sunshine Drainage District to the Sunshine Water Control District, the District’s boundaries and the current political system.

Ms. Sanchez will contact the City about alerting residents of the Board openings.

Ms. Sanchez presented Resolution 2024-05 and read the title.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Resolution 2024-05, Calling a General Election for the Purpose of Electing a Board of Supervisors on November 5, 2024, Including Seat 1, Seat 2, Seat 3, Seat 4, and Seat 5; Qualifying Candidates; Setting Terms; and Applicable Law, was adopted.

II. Discussion: District Board of Supervisors Compensation Policy

Mr. Behn presented the District Board of Supervisors Compensation Policy.

The following change was made to the Policy:

Page 1, Section 3, Supervisor Compensation, last sentence: Delete “first”

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the District Board of Supervisors Compensation Policy, as amended, was approved.

Mr. Behn stated a bill was passed that sets a 12-year term limit for Supervisors, starting with the next term; the bill has yet to be signed by the Governor. There is a new requirement that Special District Boards will have to establish basic standards and objectives and prepare an annual report for the following year.

B. District Engineer: Craig A. Smith & Associates

I. Presentation: Monthly Engineer’s Report

Mr. Rubio presented the Monthly Engineer’s Report and provided updates on the Pump Station 3 Replacement and the West Outfall Canal (WOFC) Phase 3 projects.

Discussion ensued regarding the need to have homeowners remove encroachments within the limits of the District’s Right-of-Way (ROW) at 11 properties near the canal.

The consensus was to move forward and send letters alerting those homeowners of their responsibility for the removal of the encroachments by the end of June 2024.

II. Permit Application(s)

- **Lady Bird Academy, Permit 2022-14 Extension Request**

Mr. Rubio recommended approval of the Permit Extension Request.

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the Extension Request for the CAS Project No. 15-1826-P31, Ladybird Academy Right-of-Way Permit No. 2022-14, extending the permit for an additional 180 days, subject to all previously approved plans and permit conditions remaining in full force and effect and the Special Conditions set forth in the original recommendation letter, was approved.

C. District Engineering Consultant: John McKune

There was no report.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported the following:

- There was one rain event at the end of March that resulted in 2.7” of rain and a total average of 5.5”, which is well above the average for March.
- He is working with Mr. Rubio on the Pump Station 3 replacement project.

- Resident complaints have been few and far between; there are very few issues to report. In his opinion, the District is in great shape.
- The new employees are enjoying the work and doing an excellent job cleaning out the canals.
- A former employee who left to become a police officer in Riviera Beach recently completed his certification.

Mr. Selchan responded to questions regarding when the guardrail to block access on Royal Palm Boulevard will be installed and if a letter should be sent to the Margate City Commission informing them of why the District is having a guardrail installed on its ROW and how the guardrail will impact Margate residents.

Mr. Morera stated he does not want the guardrail issue to put the District in a bad light.

Mr. Selchan stated, when the guardrail is in place and before any communication with Margate residents, he will email the individuals who brought this matter to his attention and ask them if the Margate City Administrators support the District’s decision to install the guardrail.

E. District Manager: Wrathell, Hunt & Associates, LLC

Ms. Sanchez stated she will coordinate with Mr. Rubio and Mr. Selchan on the budget numbers for Fiscal Year 2025. The proposed Fiscal Year 2025 budget will be presented at the next meeting.

- **NEXT MEETING: May 8, 2024 at 6:30 PM**
 - **QUORUM CHECK**

TENTH ORDER OF BUSINESS

Public Comments

There were no members of the public present.

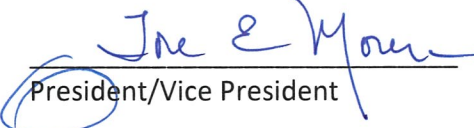
ELEVENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned at 8:20 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President