

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on May 8, 2024 at 6:30 p.m., at Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith	Secretary

Also present:

Jamie Sanchez	District Manager
Janice Rustin	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:33 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present in person.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)**

There were no public comments.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-06, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Ms. Sanchez presented Resolution 2024-06 and read the title. She reviewed the proposed Fiscal Year 2025 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2024 budget, and explained the reasons for any changes.

Discussion ensued regarding the postage line item; field equipment, particularly new truck purchases for the District; and potential special meeting dates and times for the public hearing to adopt the budget.

The public hearing location is to be determined. Management will contact Sartory Hall and La Quinta about availability.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Resolution 2024-06, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law for September 12, 2024 at 5:30 p.m., at a location to be determined, Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2024-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date

Ms. Sanchez presented Resolution 2024-07 and read the title.

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, Resolution 2024-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2024

Ms. Sanchez presented the Unaudited Financial Statements as of March 31, 2024 and confirmed that the percentage in the “Interest and miscellaneous” line item, on Page 2, is correct. Asked if the additional revenues can automatically be placed in a general fund, Ms. Sanchez stated she will check with the Controller and report her findings.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Unaudited Financial Statements as of March 31, 2024, were accepted.

EIGHTH ORDER OF BUSINESS

Approval of Minutes

Ms. Sanchez presented the following:

- A. April 10, 2024 401(A) Committee Meeting**

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the April 10, 2024 401(A) Committee Meeting Minutes, as presented, were approved.

- B. April 10, 2024 Regular Meeting**

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the April 10, 2024 Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Supervisors’ Communications

Ms. Smith noted the lack of rainfall and asked if this is a good time to clean the canals. Mr. Selchan stated the canals are maintained daily; however, the dryness helps with aquatic

weeds. He discussed the impact of the dry season on the District’s spraying program, the East Basin, the raw water wells and the West Basin.

Mr. Ortiz stated the dry season has been a blessing for his Church, which is undergoing a roof replacement. The church is in Coral Springs and several parishioners live within the District. The project is progressing nicely and is anticipated to be completed in four weeks. He invited all in attendance to the church’s 55th anniversary celebration on June 1, 2024 at the Marriott, Heron Bay. Mr. Ortiz stated he will not be able to attend the July meeting. He wished everyone a Happy Memorial Day.

Mr. Morera wished all mothers a Happy Mother’s Day and everyone a Happy Memorial Day. He reported that he was contacted by a Margate resident and forwarded the information to Mr. Selchan to follow up. Other than that, everything is quiet.

Mr. Morera asked about staffing and when information regarding an upcoming project will be sent to residents who will be impacted by the work. Mr. Selchan stated there are currently seven crewmembers, including himself. Ms. Sanchez stated the information will be sent to residents at the end of June. Mr. Morera thanked everyone for their hard work.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Lewis, Longman & Walker, P.A.

Ms. Rustin reported that, in response to Mr. Selchan’s inquiry regarding the West Outfall Canal Project, she reviewed the Agreement in the packet and made a few minor changes with respect to the Notary law and indemnification. The packet has three sample agreements. One option is if the District will do the clearing, another option is if the owner will do the clearing and a third option is if the District and the owner negotiate an alternative as to what can stay and what will go. She recommended removing Option 3. However, if Option 3 is chosen, a temporary agreement should be set up, wherein the owner must contact the District to negotiate and adjust the agreement accordingly.

Mr. Selchan stated he is comfortable with Ms. Rustin’s recommendation and will evaluate it on a case-by-case basis. Mr. Morera stated he would like to take a field trip to the location with Mr. Selchan and concurred with the position that a resident has to be in

exceptional circumstances in order to create a deviation from what the District offers and, as much as the District is willing to accommodate, there needs to be an equal application of the guidelines.

Ms. Rustin stated that she is coordinating with Mr. Orlando on an easement agreement that will be presented at the June meeting.

B. District Engineer: Craig A. Smith & Associates

I. Presentation: Monthly Engineer’s Report

Mr. Rubio presented the Monthly Engineer’s Report and provided updates on the Pump Station 3 (PS3) replacement and the West Outfall Canal Phase 3 Project.

- **Consideration: Craig A. Smith & Associates Proposal No. OCASA-0353B for Professional Services for Surveying, Engineering Design, Permitting, & Bidding – PS3 Site – Lake Cross Sections**

This item was an addition to the agenda.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Craig A. Smith & Associates Proposal No. OCASA-0353B for professional services for surveying, engineering design, permitting and bidding related to the PS3 Site – Lake Cross sections, in a not-to-exceed amount of \$9,675, was approved.

II. Permit Application(s)

- **FPL Right-of-Way Permit No 2024-02- Permit Extension Request**

Mr. Rubio presented the FPL ROW permit extension request for an additional 180 days and recommended approval.

Mr. Ortiz exited the meeting.

Mr. Selchan explained that this is related to a public sidewalk that is going to be part of the Everglades Loop and the City had a few concerns. All the other culverts in the City were founded many years ago; this is something new and the District is allowing the City to culvert it. He noted, as Mr. Rubio stated, when the District allows another entity to use its ROW, there is an agreement that the entity will be responsible for the above-ground work and any sidewalk

trip hazards. The agreement is in writing, which protects the District from liability if anyone is injured.

Mr. Rubio stated he was contacted by Sun-Tech Engineering regarding Amera Development; apparently, they have other plans on how to make up their lost storage. Mr. Rubio requested and is awaiting detailed information regarding this.

C. District Engineering Consultant: John McKune

There was no report.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported the following:

- There has been little to no rainfall in the past month; the District’s water levels are falling rapidly. Crews will likely be opening the bypass structure at the pump station to allow for some re-charging into the East Basin to preserve the wildlife and to provide irrigation for lawn watering.
- A crew was dispatched to Margate to cut an unknown lock off the gate. Area residents appeared and were either pleased or upset about the gate. The lock was cut and residents were notified that, if they need to remove their belongings, they should do so presently, as the gate will be secured and not be left opened.
- Temperatures are rising and the water levels are dropping, causing the weeds and discarded debris in the canals to be visible. Crews are maintaining the canals daily.
- Scheduling a meeting with employees and Mr. Larsen, of NFP, is underway.

Ms. Sanchez stated the FPL ROW permit for the permit extension was not approved.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Extension Request for CAS Project No. 15-1826 FPL Right-of-Way Permit No. 2024-02, for an additional 180 days, for directional bore installation of 170 LF of 2 – 6” conduits under the SWCD East Outfall Canal, subject to all previously approved plans and permit conditions remaining in full force and effect and the Special Conditions set forth in the original recommendation letter, was approved.

E. District Manager: Wrathell, Hunt & Associates, LLC

Ms. Sanchez reported that she recently received an email from the Ethics Commission about filing Form 1.

Ms. Smith stated that she did not receive an email. Ms. Sanchez suggested checking the spam folder to see if the email is there and, if the link provided has expired, Ms. Smith should contact Management’s office to be sent a new link.

Discussion ensued regarding the Form 1 filing requirement, Form 6, the Commission on Ethics and online course options to fulfill the required annual four hours of ethics training.

Ms. Sanchez will forward free videos of ethics training coursework to Supervisors.

- **NEXT MEETING: June 12, 2024 at 6:30 PM**
 - **QUORUM CHECK**

ELEVENTH ORDER OF BUSINESS

Public Comments


There were no members of the public present.

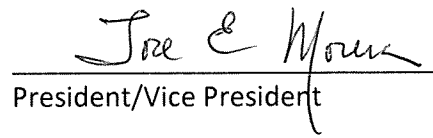
TWELFTH ORDER OF BUSINESS

Adjournment

<p>On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Meeting adjourned at 7:57 p.m.</p>
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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President