

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on June 12, 2024 at 6:30 p.m., at Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith (via telephone)	Secretary

Also present:

Jamie Sanchez	District Manager
Janice Rustin	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:33 p.m.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Morera and Ortiz were present in person. Supervisor Smith attended via telephone.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the
microphone to ensure recording. Please
state your name prior to speaking.)**

There were no public comments.

FIFTH ORDER OF BUSINESS

Approval of Access and Maintenance Easement Agreement for District Right-of-Way

Ms. Rustin reported that she has been working with Counsel for The Foundry, who requested an Access and Maintenance Easement Agreement over an area of lake that they constructed, which is adjacent to the District right-of-way (ROW). They are constructing pedestrian facilities and landscaping over that area and, if the District does any maintenance in that area, they must restore it to its prior condition. The document is in standard form, and a Certificate of Sufficiency was previously forwarded to District Management.

Mr. Morera recalled that, typically, when there is an easement agreement and the District needs to do any work, for whatever reason, it is up to the owner to restore the location to its original condition, not the District.

Mr. Selchan clarified that, if the District is doing work on its own accord, it will restore the area, but, if the District is performing work because of a problem that has arisen, such as because the property owner did not address a problem, then the District would request that the property owner restore the area. Mr. Morera asked if the agreement contains that clarity, Ms. Rustin replied affirmatively and stated the owner agrees to hold the District harmless and indemnify the District from any claims if someone gets hurt in that area.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Access and Maintenance Easement Agreement for District Right-of-Way, was approved.

Ms. Rustin stated any of the work that she did on this item will be billed separately and attached to The Foundry cost recovery.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of April 30, 2024

Ms. Sanchez presented the Unaudited Financial Statements as of April 30, 2024. In response to a question from the last meeting, she checked with Accounting and revenues can automatically be placed into the General Fund. Mr. Morera asked if the Board can request a transfer of funds if it wishes to use funds that is collecting interest towards a District-related project. Ms. Sanchez replied yes; however, she must first notify the Accounting Department.

Discussion ensued regarding re-investing surplus funds, FineMark Bank, the SBA account, why funds under “Capital outlay” are not being utilized and the Florida Power & Light (FPL) billing.

Mr. Morera asked Staff to identify if District funds that can be swept from the investment account and re-invested to continue earning interest on behalf of the District versus having it kept in a non-interest-bearing account.

Ms. Sanchez stated a discussion about re-investing of District funds will be included on the next agenda.

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the Unaudited Financial Statements as of April 30, 2024, were accepted.

SEVENTH ORDER OF BUSINESS

Approval of May 8, 2024 Regular Meeting Minutes

Ms. Sanchez presented the May 8, 2024 Regular Meeting Minutes.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the May 8, 2024 Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Supervisors’ Communications

Ms. Smith stated, according to the Supervisor of Elections’ website, Mr. Daniel Mulieri and Mr. Lawrence Kaldor have qualified to run for District Board seats and the Coral Springs Improvement District (CSID) has five qualified candidates. Ms. Smith stated that the candidate qualifying period ends at noon on Friday and voiced her hope that the District will have a full

Board. She commented that the rainfall is good for the water levels in the lakes. Asked if she will remain on the Board, Ms. Smith replied no.

Mr. Ortiz shared that his work is becoming more demanding. Although being on the District Board is becoming a challenge, he will help until the end. He stated that he will not be available for the July meeting.

Mr. Morera wished all the fathers in attendance a Happy Father’s Day and everyone a Happy Independence Day. He announced that he met all the criteria and recently qualified as a candidate for the Coral Springs City Commission and will officially be on the November ballot. He voiced his opinion that the rain is welcome and thanked the Staff for their hard work.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Lewis, Longman & Walker, P.A.

- **Memorandum: Cooperative Purchasing**

Ms. Rustin presented a Memorandum from her firm regarding District Participation in Cooperative Purchasing Programs.

Mr. Rubio discussed the importance of having an alternative to the bid process, piggyback agreements, contract pricing and the control structure at Pump Station 3.

Ms. Rustin stated the District has a purchasing policy that allows for piggyback agreements and it must be compliant with Florida law. This is a cooperative and a private entity that does all the administrative work on a given project; the District’s purchasing policy does not provide for that and Florida law allows Districts to be part of purchasing cooperatives. This is a policy decision of the Board and it seems like the service is free and would benefit the District. The only caveat is that federal funds cannot be used for private purchasing cooperatives.

Mr. Ortiz stated, based on Mr. Rubio’s comments that the cooperative program facilitated his vetting of qualified, capable vendors, he thinks this would be a good idea.

Mr. Selchan stated cooperative purchasing might be worth exploring if it will help the District complete smaller projects.

Discussion ensued regarding if there is a cooperative purchasing fee, the culvert project, the competitive bid process, if qualified vendors would be local and performance bonds on contracts.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, participating in the cooperative purchasing program and the District becoming a member of The Interlocal Purchasing System (TIPS), was approved.

B. District Engineer: Craig A. Smith & Associates

I. Presentation: Monthly Engineer’s Report

Mr. Rubio presented the Monthly Engineer’s Report and provided updates on Pump Station 3 replacement and the West Outfall Canal (WOFC) Phase 3 projects.

II. Permit Application(s)

- **Comcast - Canal RR East of NW 120th Ave & West of Coral Ridge Drive**

Mr. Rubio recommended approval.

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, CAS Project 15-1826 Right-of-Way Permit application related to Permittee Comcast – S18/T48S/R41E, submitted by AT&T via DraftPros, Inc., for a trench installation consisting of one 69 LF of 2” HDPE Conduit and one 70 LF of 4” PVC Conduit under SWCD Canal “RR” East of NW 120th Ave & West of Coral Ridge Drive, respectively, subject to the Special Conditions set forth in the recommendation letter dated June 3, 2024, was approved.

- **ROW Permit recommendation for fence installation adjacent to SWCD Canal “FF”**
This item was an addition to the agenda.

Mr. Rubio presented and recommended approval of the ROW Permit application from a Condominium property owner for fence installation adjacent to SWCD Canal “FF” provided they remove all encroachments along the canal ROW. Mr. Selchan explained that the Condominium property owner is asking to install a fence in a maintenance easement. Staff asked them to submit a permit application rather than issuing a Letter of No Objection.

Discussion ensued regarding the permit request, the canal, the road and tree removals.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, CAS Project No. 15-1826 ROW Permit application, submitted by Price CP 1002, LLC, a Condominium Association, for fence installation adjacent to SWCD Canal “FF” at 10911 NW 4th Street, Unit Nos. 1-9, Coral Springs, FL 33065, subject to all previously approved plans and permit conditions remaining in full force and effect and the Special Conditions set forth in the original recommendation letter, was approved.

C. District Engineering Consultant: John McKune

There was no report.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported the following:

- Yesterday, the District received 3.73” of rainfall. Despite the rain, crews have not needed to activate the pump stations.

Discussion ensued regarding drought benefits, low water levels, aquatic weed control, de-mucking, culvert cleaning, dredging and canal excavations.

- Aside from the sudden rainfall, the District is operating smoothly.

E. District Manager: Wrathell, Hunt & Associates, LLC

- **Consideration of Obstruction Removal Agreement for 8976 NW 25 Ct. Coral Springs, FL 33065**

Ms. Sanchez presented Obstruction Removal Agreement – Option 2 between the District and Sara and Steven Garonce, of 8976 NW 25 Court, Coral Springs, Florida 33065.

Mr. Selchan responded to questions regarding the Option 2 Agreement.

Ms. Sanchez stated it might be necessary to establish a not-to-exceed amount for the obstruction removal. Mr. Morera suggested re-visiting this item at the next meeting.

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Obstruction Removal Agreement – Option 2 between the District and Sara and Steven Garonce, of 8976 NW 25 Court, Coral Springs, FL 33065, was approved.

- **NEXT MEETING: July 10, 2024 at 6:30 PM**

Ms. Sanchez stated Staff was able to confirm the availability of Sartory Hall for the public hearing to adopt the budget on September 12, 2024 at 5:30.

QUORUM CHECK

Mr. Ortiz will not attend the July meeting.

TENTH ORDER OF BUSINESS

Public Comments

There were no members of the public present.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned at 7:48 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President