

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Public Hearing and Regular Meeting of the Sunshine Water Control District's the Board of Supervisors was held on **Friday, September 12, 2008, at 3:00 p.m.**, in the **West Wing, Coral Springs City Hall, 9551 West Sample Road, Coral Springs, Florida 33065.**

Present at the meeting were:

Mary Macomber	President
Dave Hulett (via telephone)	Vice President
Emily Heafy	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Bruce Cranmer	District Counsel
Cory Selchan	Field Superintendent
Doug Paton	Client Services Manager
Rhon Ernest-Jones	Engineer
Tom Donahue	Engineer
Cedo DaSilva	CH2M Hill
Rich Michaud	City of Coral Springs Public Works

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

The meeting was called to order at 3:02 p.m. All Supervisors were present at Roll Call with Mr. Hulett attending via telephone.

SECOND ORDER OF BUSINESS

Affidavit of Publication for September 12, 2008 Public Hearing and Regular Meeting

Proof of publication of advertisement for today's meeting was provided in the agenda packet.

THIRD ORDER OF BUSINESS

Public Hearing to Consider Resolution 2008-10, Adopting the Final Budget of the Sunshine Water Control District for Fiscal Year 2009

Mr. Wrathell advised that if the District met the requirements to place assessments on TRIM, it will not have to mail out separate notices to residents. This will result in significant savings for the District. He stated that staff has communicated with the Broward County Property Appraiser’s office about today’s meeting which is being held in order to meet the September 15th noticing deadline. Mr. Wrathell summarized final changes and adjustments to the proposed budget. He said that assuming this budget is approved, reserve revenues can be applied to offset the expenses for the district mapping proposal. He requested that the budget be amended to incorporate this proposal.

Ms. Macomber opened the public hearing. As no members of the public spoke, Ms. Macomber closed the public hearing.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving Resolution 2008-10, adopting the Final Budget for Fiscal Year 2009, pending an amendment to incorporate IBI Group proposal for mapping, using reserves to offset this expense.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2008-11, Levying a Non-Ad Valorem Maintenance Assessment for the General Fund for the Sunshine Water Control District for the Period October 1, 2008 through September 30, 2009

Mr. Wrathell said this resolution authorizes levying of the non-ad valorem maintenance assessment in the budget just adopted.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of adopting Resolution 2008-11.

FIFTH ORDER OF BUSINESS

Discussion of CSID/Employee Pension Plan

Mr. Wrathell advised that staff had received a full acknowledgement from the pension plan trustee. It was clarified that employees vested in the program own their portion of the vested pension. He added that the plan's trustee, Kelly Powers, is preparing new exhibits that will show the annualized returns over the past four (4) years.

SIXTH ORDER OF BUSINESS

Consideration of Globe Tec Change Order No. 2 for \$315,000 Additional Earthwork and Authorization to Proceed

Mr. Wrathell recalled that the District had been approved for \$1.6 million in NRCS funding for this work; however, Globe Tec had won the bid for \$1.38 million. He stated that as the project ensued, additional areas were identified that needed work. He said approval of this change order would bring the work costs up to the full contract amount so that these areas could be addressed. Mr. Hulett asked whether the east outfall area was included in this work. Mr. Wrathell responded affirmatively.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving Change Order No. 2 in the amount of \$315,000.

SEVENTH ORDER OF BUSINESS

Consideration of Teleco Quotes for Updating SWCD Website [Five (5) Monthly Updates vs. Unlimited Monthly Updates]

Mr. Wrathell explained that Teleco was requesting a change to their contract in the amount of \$719.40, which would provide for monthly updates to the website.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving the proposal from Teleco for \$719.40.

EIGHTH ORDER OF BUSINESS

Consideration of Permit Resubmittal by Miller Legg for the Coral Springs City Hall Plat

Mr. Ernest-Jones stated that Miller Legg had resubmitted their permit request to include comments and changes recommended by the Board.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving the permit resubmitted by Miller Legg.

NINTH ORDER OF BUSINESS

Approval of August 13, 2008 Regular Meeting Minutes

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving the August 13, 2008 regular meeting minutes.

TENTH ORDER OF BUSINESS

Other Business

No Other Business was discussed.

ELEVENTH ORDER OF BUSINESS

Staff Reports

a. Attorney

i. Discussion of SWCD Employee Health Insurance Status under CSID Aetna Policy

Mr. Cranmer said he concurred with Mr. Wrathell's earlier comments regarding the employee pension plan. He advised that staff has not received a very clear answer from Aetna; however, he was satisfied with the District's paper trail and responses on this matter.

ii. Access Insurance Underwriters, LLC

Mr. Cranmer advised that he had blended revisions into this contract as previously discussed. He stated that there were some grey areas in the piggyback agreement and suggested it

might be better to go with a fresh RFP. Mr. Wrathell explained that there are slight changes in the scope of equipment needed for the District's canal work. He stated that NRCS funding would not be affected if the District complies with all appropriate bidding laws. Mr. Wrathell recommended that Mr. Cranmer finalize the piggyback agreement and that the Board authorize the Chair to execute this agreement. After hurricane season, to avoid any concern with NRCS in terms of compliance with bidding procedures, the District could put this work out to bid.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of authorizing the Chair to execute the piggyback agreement with Phillips & Jordan and Malcolm Pirnie for hurricane restoration work, pending Counsel's final review.

Mr. Cranmer advised that he had received the TRIM notices from the Property Appraiser which listed all folio numbers and legal descriptions of parcels. He said he would forward these to the management firm and the engineer.

b. Engineer

i. Discussion of Chapter 298, Drainage and Water Control, Florida Statutes

Mr. Ernest-Jones advised that he had forwarded Chapter 298 documents outlining bylaws and the District's responsibilities to staff.

Mr. Wrathell stated the fee schedule to the proposed updated drainage plan is reflected on the document being produced. He said the new map and exhibits will ultimately end up in the drainage plan. He commented that the drainage plan proposal for \$25,000 does not incorporate all the behind the scenes and background work involved.

Mr. Hulett commented that the District needs to move forward with a current water control plan. Mr. Wrathell said there is a plan in place that was originally designed 45 years ago. The new plan would be a clean look at the District's system versus a continuation or re-adoption of the old plan. He advised that as of the year 2000, new laws were enacted that require the District to update its plan every five (5) years.

Mr. Hulett asked about the advantage of using the proposed GIS system. Mr. Ernest-Jones said from an operational standpoint, it is very important to have accurate information in regards to the occupation of canals and common drainage swales. Mr. Hulett asked for clarification regarding the work station shown on the map. Mr. Ernest-Jones said this refers to a

dedicated work station where Mr. Selchan or other staff would have access, upon direction by the Board.

Ms. Macomber asked why Mr. Selchan's work could not be done via computer. Mr. Wrathell stated that Mr. Selchan's computer is on the CSID network and may not have the backup and storage capability desired. Ms. Macomber said she would prefer looking at the option of adding software to his computer.

Ms. Macomber said she did not understand the cost benefit for the optional GIS mapping system services. Mr. Selchan said he liked the idea of having immediate access to permits, plats, data and maps, as this is a valuable tool when addressing property issues. Mr. Wrathell agreed that this tool will be a tremendous help to Mr. Selchan and staff to ensure they operate within appropriate parameters.

Ms. Macomber voiced concern that information concerning hydraulic and hydrologic models was not included in the original costs. Mr. Wrathell referred to page 2, paragraph 5, which referred to the hydraulic and hydrologic models. Mr. Ernest-Jones said, if needed, this information can be referenced in the proposal.

Ms. Macomber voiced concern about the possibility of double-billing on some portions of the proposal. Mr. Ernest-Jones clarified that the numbers presented did not include creation of all components of the plan from scratch. He said he wished to lay to rest any concerns that his firm was duplicating services.

Mr. Ernest-Jones said he would work with staff on pursuing efforts to improve function and operation of the engineer's computer system.

Discussion ensued on this topic.

ii. Canal Bank and Canal Easement Proposal

****The discussion and motion for this item were addressed under Section iii.****

iii. Proposal for Development of Water Control Plan

On MOTION by Mr. Hulett and seconded by Ms. Macomber, with all except Ms. Macomber in favor of approving Phase 1, including optional services regarding permit numbers, and approving Phase 2 of the GIS proposal, minus the dedicated GIS workstation, for an amount not to exceed \$50,000; and approving the Drainage Proposal Plan. (Motion passed 2-1)

Mr. Ernest-Jones advised that the water use permit application was submitted on September 8.

Regarding the District's hurricane restoration contract, Craig Wrathell said he and staff were working on providing all relevant reports for Philips & Jordan and Malcolm Pirnie.

Regarding the previous discussion on pump station 3, Mr. Wrathell advised that Mr. McKune had provided relevant information and correspondence on the pump station in CD form.

Regarding the Corporate Park flooding, Mr. Ernest-Jones advised that representatives from SFWMD, the District, the City of Coral Springs and other City staff had recently met to discuss this issue. He explained that construction of the Corporate Park pre-dated any permit involvement with the Sunshine Water Control District and was built based on a drainage plan from 1968. At the end of the meeting, SFWMD indicated it has no record of any master permit issued for this property.

Discussion ensued briefly on this topic.

Mr. Ernest-Jones commented that the next step is to examine any obligations of the District regarding drainage problems at the Corporate Park.

Mr. DaSilva reported that he had spoken with a representative from NRCS regarding the District's request for a time extension on work being done. He said he anticipated an answer that afternoon or by Monday.

Mr. DaSilva advised that an additional \$300,000 in NRCS funding was available that the District would lose if it did not use. In light of this, staff identified additional areas that would benefit from canal repair and restoration work at the east outfall and other areas. He advised that relevant quotes had been received from contractors for this work. Mr. DaSilva stated the deadline to apply for this funding was the following Monday.

Mr. Wrathell suggested that the Board apply for the additional NRCS funding and also authorize staff to negotiate an appropriate change order to the Globe Tec contract.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of applying for the additional NRCS funding and authorizing staff to negotiate the additional change order with Globe Tec and authorizing the Chair to execute the contracts accordingly.

Ms. Early advised that there is funding available for stormwater improvements via Broward County and the South Florida Water Management District.

c. Field Supervisor

Mr. Selchan reported recent problems when several trees went down in a windstorm prior to Tropical Storm Fay. He stated that due to fences and plantings, staff had to gain access to District property via private property. He said one resident was quite angry with him about the delay in resolving this issue. Mr. Wrathell advised that he had spoken with this resident and assured her that Mr. Selchan does a very good job for the District; however, in this one instance, he was unable to respond in a timely manner.

Mr. Selchan reported that he had spoken to the President and Vice President of the Oriole Gardens Condo Association II and assured them that the District will not allow the property to become overgrown.

Mr. Selchan reported that, prior to the meeting, he noticed a resident with an illegal fence encroaching onto District property. He stated that the contractor needs access to this area to complete canal restoration work. He added that the current residents do not respond to calls or letters because they are renters and the owner does not live locally. Mr. Selchan requested direction from the Board about how to proceed in light of the September 30th deadline to complete this work. Mr. Wrathell suggested sending a letter to the property owner as soon as possible, requesting removal of the fence by the end of the following week. Mr. Cranmer stated that only a portion of the fence requires removal at the area where canal work is being done. Mr. Wrathell said the District does not want to incur the costs of removing the entire fence, but wishes to exercise its right to remove the portion on District-owned property. Mr. Wrathell said the owner's information should be on the Property Appraiser's website. Mr. Hulett suggested contacting the property owner via telephone to inform of the District's concern.

Discussion ensued briefly on this topic.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of authorizing Mr. Cranmer to send a letter to the property owner requiring removal of the fence and advising that the District will remove the fence if the property owner does not.

d. Manager**i. Unaudited Financial Statements as of August 31, 2008**

Mr. Wrathell briefly summarized the Unaudited Financial Statements as of August 31, 2008. Mr. Hulett commented on the high \$479 dental premium for Chris Hoffman compared to other employees. Mr. Wrathell stated he would look into this.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving the Unaudited Financial Statements.

ii. Utilization of the City of Coral Springs Disaster Recovery Contract by the Sunshine Water Control District

Mr. Wrathell advised that the City of Coral Springs had sent an email stating it was okay that the District piggyback on its disaster recovery contract.

iii. Discussion of Updated Trash Bond List

Mr. Wrathell indicated that the updated trash bond list was provided for the Board's information.

iv. Discussion of Joint Call Center - Malcolm Pirnie, City of Coral Springs and Sunshine Water Control District

Mr. Wrathell said he had received an email from Mr. Don Saunders with the City of Coral Springs. He reported that staff had attended a meeting with Dudley Orr and Malcolm Pirnie staff regarding the concept of a joint call center with the City. However, Malcolm Pirnie has the capability of providing call center services on behalf of the District. Mr. Wrathell said he felt this is a good item to revisit in the future.

v. Proposed Meeting Schedule for Fiscal Year 2009

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving the Fiscal Year 2009 meeting schedule as presented and authorizing staff to advertise accordingly.

vi. Alternative Investments for Operating Accounts (Low Risk vs. Return)

Mr. Wrathell encouraged the District to remain conservative with its investments and said it is in a good position.

TWELFTH ORDER OF BUSINESS

**Audience
Requests**


Comments/Supervisors'

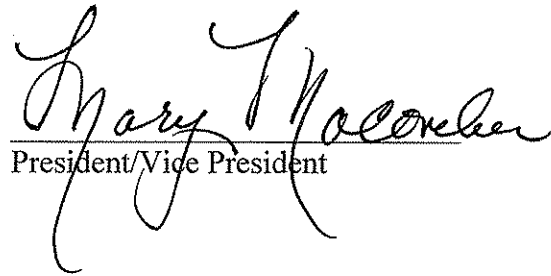
No comments or requests were made.

THIRTEENTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned at 5:00 p.m.


Secretary/Assistant Secretary


President/Vice President