

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Regular Meeting of the Sunshine Water Control District's Board of Supervisors was held on **Wednesday, January 14, 2009, at 6:30 p.m.** in the **Commission Chambers, Coral Springs City Hall, 9551 West Sample Road, Coral Springs, Florida 33065.**

Present at the meeting were:

Mary Macomber	President
Dave Hulett	Vice President
Emily Heafy	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Doug Paton	Client Services Manager
Bruce Cranmer	General Counsel
Rhon Ernest-Jones	District Engineer
Cory Selchan	Field Superintendent
Tom Donahue	Engineer
John McKune	McKune & Associates
Rich Michaud	City of Coral Springs Public Works
Brian DiGirolmo	DiGirolmo & Associates

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

The meeting was called to order at 6:31 p.m. All Supervisors were present at Roll Call.

SECOND ORDER OF BUSINESS

March 11, 2009 Landowners' Meeting

- **Landowners' Election Instructions**
- **Landowners' Proxy**
- **Official Ballot**

Mr. Paton explained that this item concerns the proxy, ballot and instructions for the Landowners' Election. He stated that this item will be on the March agenda.

Ms. Macomber asked Mr. Paton to mail copies of the proxies to all Board members.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2009-2, Designating Community Bank of Broward, a Qualified Public Depository, to Handle the District's Checking Account and Depository Services

Ms. Macomber recalled that the Board discussed this item at the previous meeting and said she was pleased with the decision to join Community Bank of Broward.

On MOTION by Mr. Hulett and seconded by Ms. Heafy, with all in favor of adopting Resolution 2009-2.

Mr. Paton said this transition will be effective immediately.

FOURTH ORDER OF BUSINESS

Consideration of Permits:

- **Permit Application Log**

There being no discussion, the next item followed.

- **City of Coral Springs: Replace Existing Outfall with New Outfall on Coral Hills Drive**

Mr. Ernest-Jones apologized that the Engineering Report was tardy. He explained that his firm was trying to accommodate various schedules, while addressing pending permits. He stated that his firm will tighten up this process and will not bring applications forward unless final action is requested.

Mr. Ernest-Jones recommended this permit for approval. He stated that this concerns an existing outfall onto Coral Springs Drive. He explained that two (2) catch basins will become four (4) and the City is cleaning up the canal, at this site.

On MOTION by Mr. Hulett and seconded by Ms. Heafy, with all in favor of approving the City of Coral Springs permit.

- **Village Square - Existing Irrigation Withdrawal Pipe within ROW Pulling Water from Canal L16-13 (NW Corner of Sample & University)**

Mr. Ernest-Jones referred to the letter of recommendation attached in the agenda packet. He stated that the applicant used an old site plan from his engineering firm; however, there is no

conflict, as the applicant is not a client of his firm. He clarified that this is an irrigation permit requiring approval from the Board. Mr. Ernest-Jones said his firm recommended approval.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving the Village Square permit.

- **SWCD Permit 2008-7 City of Coral Springs/Incredible Ice - Canal Restoration Construction Issue**

Mr. Ernest-Jones advised that a representative from Incredible Ice is present at the meeting. He explained there is a canal abutting the south side of Incredible Ice, in the Sportsplex Park. He added that Incredible Ice is going through an expansion program. Mr. Ernest-Jones explained the application revisits a condition, in the permit, requesting improvement and clean-up of the canal, 200 feet in each direction of the outfall. He advised his firm visited the site with the developer. Mr. Ernest-Jones said the area of concern is inaccessible and it is impossible to do work without destroying vegetation on the north bank. He said since a portion of the canal will be improved under Phase 2 of the District's Canal Improvement Project, the District could have the applicant pay for the equivalent length of the canal. This money could then be made available for the Phase 2 improvement efforts. Mr. Ernest-Jones said it seemed fair to allow the applicant to proceed with the Certificate of Occupancy and escrow monies that can be used as part of the overall excavation program.

******Ms. Macomber welcomed Mr. Wrathell to the meeting.******

Mr. Hulett asked if the applicant is requesting approval while escrow monies are discussed or whether the exact amount of funds should be determined first. Mr. Ernest-Jones said his firm looked at the approximate cost per-linear-foot and felt it would be reasonable for the applicant to pay \$100 per-linear-foot for the designated footage. It was stated this will likely cost about \$35,000 to \$40,000. Mr. Ernest-Jones explained that the applicant is required to clean the canal for a length of 200 feet, on both sides. They will excavate a portion of the canal and repair the canal bank, when the work is concluded. He said the applicant needs to determine which pieces will not be excavated.

Brian DiGirolmo, of DiGirolmo & Associates, the engineer for this project, introduced himself to the Board. He referred to an illustration showing the project site. He stated that Canal LL was in question. He stated there are three (3) drainage outfalls at the site and said his firm

did a cross section of the existing canal to get an idea of the elevation of the canal bank. He stated, for the most part, the canal is in conformance with the conditions outlined on the permit. He said the East portion is the main focus of concern, in terms of excavation of the bank. He explained a chief concern is that the excavation will entail pushing dirt to create a working platform for equipment; however, doing so will blockade the canal. He explained measures his firm would take to dig below the SWCD pipe and excavate the area in the vicinity of the pipe; this will allow free flow and drainage from the site and help the contractor go around the pipe.

Mr. Ernest-Jones said this plan appears to be a good fit for all parties involved, bearing in mind that it will be advantageous to the District's Phase 2 Canal Improvement Program. Mr. Selchan said he had no objections to the proposed plan. Mr. Ernest-Jones said his firm believed somewhere between 300 and 400 linear feet of the canal will be subject to the permit requirements; also, conditions must be outlined in the agreement. Ms. Macomber said approval of this permit should be subject to the conditions outlined in the agreement.

Mr. Hulett said he would be more comfortable approving the agreement and permit at the same time, in which the dollar amount is specified.

It was stated that the Board will defer approval of the permit while staff works with the applicant on outlining an appropriate agreement. Ms. Macomber thanked the applicant for attending and said this item will be addressed at the February meeting.

FIFTH ORDER OF BUSINESS

Approval of December 10, 2008 Regular Meeting Minutes

Corrections were provided as follows:

Line 252: Replace "station is in good shape" with "fuel tank is safe".

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of approving the December 10, 2008 Regular Meeting Minutes, as corrected.

SIXTH ORDER OF BUSINESS

Other Business

There being no Other Business, the next item followed.

SEVENTH ORDER OF BUSINESS Staff Reports**a. Attorney**

Mr. Cranmer reported that, before Christmas, he received correspondence from the attorney for the CSID, who sent him his first proposed amendment to the Interlocal Agreement. This contains minor language revisions. He said the agreement was signed as originally drafted and the amendment only contained refinement of language.

Mr. Cranmer reported that he kept receiving correspondence from the South Florida Water Management District (SFWMD), along with other Notices of Intent to draw water from the Commerce Center of Coral Springs and from the Wellington Manor Condominiums. Mr. Ernest-Jones said when his firm receives such notices, they notify the owners that a permit from the District is required.

b. Engineer

Mr. Ernest-Jones reported that the first phase of the District mapping and GIS effort is complete. He said his firm will work with Mr. Selchan on a training session. Mr. Hulett asked whether the engineering firm could present a demonstration to the Board. Mr. Ernest-Jones agreed to do this. He added all property lines and platted easements have been mapped. He stated descriptions of some older plats are not quite clear; he said his firm will trace these plats.

Mr. Ernest-Jones reported that the Water Control Plan is complete and can be submitted to the Board after discussion of the Capital Improvement Plan.

Mr. Ernest-Jones said the water use permit involves the flow back from the C-14 Canal. He said his firm received some comments and requests for additional information. He reported that his firm met with Rich Michaud and representatives from the City, who provided all the information needed.

Mr. Ernest-Jones reported Pump Stations 1 and 2 should be discussed, along with the Capital Improvement Plan. He stated work on decommissioning Pump Station 3 will be a fairly sizeable engineering effort. He suggested keeping this matter on hold for the time being, as the station is not hurting anything.

Mr. Ernest-Jones reported that the deadline for grant applications is coming up. He explained it takes considerable time to put the grant application together. This will involve drawings and sketches of inter-connects, along with backup materials for the grant. Mr. Ernest-

Jones said his firm believes this is a good plan. He commented that it would be better to fortify the availability of groundwater for withdrawal.

It was stated that the first phase of this grant process covers the design. It was also stated that staff discussed the SFWMD Stimulus Package and this project may be covered under this plan. Mr. Ernest-Jones said the SFWMD is in favor of this project.

Mr. Ernest-Jones said his firm is ready to discuss Phase 2 of the District's canal restoration goals.

Mr. Ernest-Jones reported his firm looked at the cost of replacing or repairing additional culverts, canals, and pump stations, along with additional GIS work, and came up with a projected program of \$27 to \$28 million. Mr. Wrathell said when looking at drainage plans, the South Florida Water Management District (SFWMD) focuses on five (5)-year capital improvement goals. He commented that Mr. Ernest-Jones put together very conservative numbers. He explained the financial scenario, outlining \$27 million of potential capital improvements. Based on bond sizes and annual debt service for a hypothetical bond issue, there would be an annual assessment of \$187.80 consistently for 30 years. Mr. Wrathell said that when running the sample bond scenario, Staff assumed an interest rate approaching 8.25%. He commented that the Board has the opportunity to identify top priorities, such as pump station repairs and other hot spots to address through this plan. He added that, with the Economic Stimulus Package to be approved in February, there appears to be a good chance the District will be eligible for additional funding.

Mr. Ernest-Jones spoke of the importance of putting the District's plans in place and putting people to work as soon as possible. Ms. Macomber referred to an article she read recently and said incentives are in place for the new administration to put monies into key states, including Florida.

Mr. Wrathell said the real question becomes how quickly the District can define a project proposal eligible for these funds. Discussion ensued on possible projects, along with the drainage plan to present for Federal funding.

Ms. Macomber asked if the Board needed to vote on anything. Mr. Wrathell said Staff can operate under the \$27 million proposal. Mr. Ernest-Jones requested some defined guidelines from the Board that Staff can use to prepare the District for the next 40 years. Mr. Wrathell

commented that, when looking at the overall drainage plan, he considers the entire system over the next 40 years; however, he also considers more specific plans for the next five (5) years.

Mr. Hulett said he was eager to move forward with replacing the pump stations as quickly as possible with new secure stations. He hoped this could be done with a \$50 to \$75 assessment, along with any potential funding. He said the Board needed to look at a bottom-line number that would be reasonable for all. Mr. Wrathell spoke of the various costs involved in financing new pump stations and said Federal funding may help the District arrive at a more palatable figure of \$30 to \$35 for assessments. Mr. Selchan said the majority of hot spots in the West Basin have been addressed. He stated there has never really been a flooding issue in the East Basin; however, he said that flooding may be possible due to areas becoming silted up over time. Mr. Hulett asked how many areas were badly silted up. Mr. Selchan replied there were about a dozen. He added that inspection of the District's culverts and their condition was completed at the start of the week. He will take this report to the Engineer's office the following week to examine and discuss what can be done in the coming year.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, with all in favor of authorizing Staff to bring back a design proposal for Pump Stations 1 & 2, and for culverts and hot spots identified.

c. Field Supervisor

Mr. Selchan commended the contractor for the good work done on the Canal Restoration Project. He advised that three (3) residents on the Margate side complained that their sprinklers were not functioning properly. He explained that the contractor sent out a professional sprinkler company to complete repairs and they did an outstanding job. He stated the company submitted a report stating that these three (3) sprinkler pumps were pre-existing problems and were not caused by any work done by the District, nor its contractor.

Mr. Selchan reported that Mr. Hulett asked him to look at the gas tank at the Royal Palm Pump Station. He stated the gas company reported no fuel was in the gas tank. Mr. Selchan advised he received a call from the resident who lives next to the Pump Station, who reported that a homeless individual moved into the Pump Station building and entered the resident's property. He said the resident continuously complains about vandalism, teenage drinking and

other unfavorable activities at the Pump Station. Mr. Selchan said the police got involved and removed the individual. He said he and the District Engineer need to discuss knocking down the actual building, at a nominal cost. Discussion ensued on the topic of securing the doors to the building. Mr. Selchan said he voiced concern about this problem escalating and pointed out that if the building did not exist, there would not be so many people hanging around there. Ms. Heafy also spoke of problems with finding individuals sleeping on her back patio. Mr. Ernest-Jones said his office will look into presenting some costs to tear down this building.

d. Manager

i. Unaudited Financial Statements as of November 30, 2008

Mr. Wrathell presented the Unaudited Financial Statements as of November 30, 2008.

On MOTION by Mr. Hulett and seconded by Ms. Heafy, with all in favor of approving the Unaudited Financial Statements as of November 30, 2008.

ii. Cash Balances for Previous Month's End

Mr. Wrathell presented the cash balances for the end of the previous month.

iii. NEXT MEETING DATE: February 11, 2009 at 6:30 P.M.

Mr. Wrathell advised that the next meeting will be on February 11, 2009 at 6:30 p.m.

EIGHTH ORDER OF BUSINESS

**Audience
Requests**

Comments/Supervisors'

Mr. Wrathell said he spoke with representatives of the CSID and asked whether language referring to the District can be reflected in its Employee Personnel Manual. He added that staff is considering coming up with a Microsoft Word version of the manual, which can then be used to make revisions to reflect the SWCD. Mr. Hulett pointed out that, if the District were to be involved in some kind of employee instigated lawsuit, not having an Employee Personnel Manual could be a serious matter.

Mr. Hulett requested using the same manual and inserting a cover sheet introducing the SWCD, including a letter from Mr. Wrathell.

Mr. Hulett asked for a final version of the management firm's contract via email.

Mr. Hulett recalled that he asked Mr. Selchan about inspection of the propane tanks at the pump stations. Mr. Selchan advised that the company that provides the District's gas inspects the tanks at the time when they are being filled. He stated that, per the gas company, the District's tanks are in good working order, do not have leaks or pressure concerns and are in compliance with all regulations.

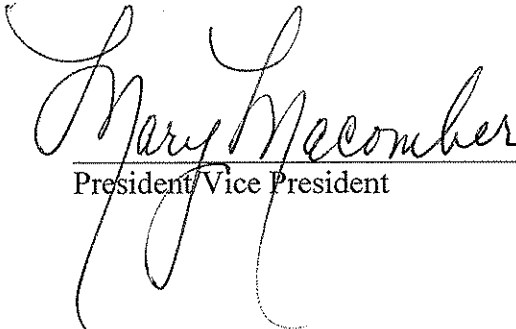
NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Hulett and seconded by Ms. Heafy, with all in favor of adjourning.

The meeting was adjourned at 8:32 p.m.


Secretary/Assistant Secretary


President/Vice President