

**MINUTES OF MEETING  
SUNSHINE WATER CONTROL DISTRICT**

A Regular Meeting of the Sunshine Water Control District's Board of Supervisors was held on **Wednesday, July 14, 2010 at 6:30 p.m.**, in the **Commission Chambers, Coral Springs City Hall, 9551 West Sample Road, Coral Springs, Florida 33065.**

*Note: Due to recording issues at the meeting facility, minutes were transcribed based upon the District Manager's meeting notes.*

**Present at the meeting were:**

David Hulett	President
Emily Heafy	Vice President
Joe Morera	Secretary

**Also present were:**

Craig Wrathell	District Manager
Doug Paton	Client Services Manager
Matt Kozak	Wrathell, Hunt & Associates
Terry Lewis	District Counsel
Cory Selchan	Field Superintendent
John McKune	McKune & Associates
Rhon Ernest-Jones	District Engineer
Tom Donahue	District Engineer
John McKune	McKune & Associates
J.B. Pellicer	Fish Tec, Inc., President
Chris Humphrey	Fish Tec, Inc.

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Wrathell called the meeting to order at 6:35 p.m. and stated Supervisor Hulett, Morera and Heafy were present.

**SECOND ORDER OF BUSINESS**

**Culvert Cleaning Update – Introduction of J.B. Pellicer, President, Fish Tec, Inc.**

***\*\*\*This item, previously the Third Order of Business, was discussed out of order.\*\*\****

Mr. J.B. Pellicer, President of Fish Tec, Inc., and Mr. Chris Humphrey presented a culvert cleaning update. Mr. Rhon Ernest-Jones presented Change Order #001 for the Board's

consideration. The change order changed Section 02635, Part 1, Section 1.01, Paragraph C scope to read, “each culvert to be cleaned including twenty (20) feet in canal beyond pipe end at invert elevation”. It also changed Paragraph D to allow the term “remove and dispose of material” to allow silt and sand from the culvert to be discharged in the canal downstream of the culvert being cleaned.

**On MOTION by Ms. Heafy and seconded by Mr. Morera, with all in favor, Change Order #001 was approved.**

**THIRD ORDER OF BUSINESS**

**Discussion: Revised Capital Improvement Program**

*\*\*\*This item, previously the Second Order of Business, was discussed out of order.\*\*\**

- **Consideration of Updated Drainage Plan**

Mr. Ernest-Jones discussed the Updated Drainage Plan.

- **Consideration of Resolution 2010-13, Declaring the Board’s Intention to Consider Adoption of a District Water Plan Amendment**

Mr. Wrathell presented Resolution 2010-13 for the Board’s consideration. Mr. Wrathell discussed that the proposed Resolution 2010-13 is the resolution which officially directs the District Engineer to prepare an updated drainage plan. Resolution 2010-13 also requires the establishment of a public hearing date which District Management recommended to be the same as the 197 public hearing date that is addressed in Resolution 2010-14. The advertising and noticing requirements are contained in the financing timeline that was provided to the Board and Staff. Discussion ensued on the appropriate date for the 298 and 197 public hearings. It was agreed that if the room was available, a special meeting would be scheduled for October 27, 2010, at the normal start time of 6:30 p.m., and the agenda will focus only upon those two (2) items. The regular meeting will remain scheduled for October 13, 2010.

**On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, Resolution 2010-13, Declaring the Board’s Intention to Consider Adoption of a District Water Plan Amendment, with a proposed Public Hearing date of October 27, 2010 at 6:30 p.m., at Coral Springs City Hall, was approved.**

- **Consideration of Resolution 2010-14, Confirming Its Intent to Utilize the Uniform Method of Levying, Collecting and Enforcing Non Ad Valorem Assessments**

Mr. Wrathell presented Resolution 2010-14 for the Board’s consideration.

**On MOTION by Ms. Heafy and seconded by Mr. Morera, with all in favor, Resolution 2010-14, Confirming Its Intent to Utilize the Uniform Method of Levying, Collecting and Enforcing Non Ad Valorem Assessments, with a proposed Public Hearing date of October 27, 2010 at 6:30 p.m., at Coral Springs City Hall, was approved.**

- **Infrastructure Financing Flowchart (*for informational purposes*)**

Mr. Wrathell presented an Infrastructure Financing Flowchart for informational purposes.

- **Financing Timeline (*to be provided at meeting*)**

Mr. Wrathell and Mr. Terry Lewis presented the Board and Staff with a financing timeline outlining the water control plan amendment and bond issuance. Mr. Wrathell stated that the first step in the water control plan amendment and bond issuance was to adopt Resolutions 2010-13 and 2010-14 to provide the published and individual notices advising landowners of the District’s intent to amend the water control plan and assess, levy and collect non ad valorem assessments to repay the bonds and to finance a portion of the 5-year CIP, utilizing the Broward County Property Appraiser and Tax Collector. Discussion ensued on the exact dates for which each requirement is to be completed or initiated in order to satisfy all legal requirements pertaining to the issuance of tax-exempt bonds. Mr. Wrathell stated the timeline will be updated to reflect the October 27<sup>th</sup> public hearing date.

**FOURTH ORDER OF BUSINESS**

**Update: Bonding Scenario**

Mr. Wrathell discussed the bond scenario, explaining how targeting a \$60 per unit annual payment and the S&P rating on the bonds will affect the interest rate on the bonds, ultimately determining the total amount available for the construction fund. Mr. Wrathell stated an updated, proposed bond run will be provided at the next meeting.

**FIFTH ORDER OF BUSINESS**

**Consideration to Obtain Credit Rating for SWCD from Standard & Poor’s**

Discussion was held on obtaining a credit rating for SWCD from Standard & Poor’s (S&P). Mr. Wrathell gave examples of Districts in the process of getting a rating from S&P. Discussion continued about the different variables S&P uses to determine the rating of bonds pertaining to special districts. Mr. Wrathell expressed optimism about SWCD obtaining a high credit rating due to the high diversity of ownership of land, as well as the success of assessment collections and tax certificate sales. Mr. Wrathell requested Board approval to commence on the rating process work with his partner, Mr. Phil Hunt, at no charge to the District. The Board agreed.

**On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, obtaining a credit rating from Standard and Poor’s, for the District’s proposed bonds, was approved.**

**SIXTH ORDER OF BUSINESS**

**Discussion: CIP DRAFT Notice to Residents (to be provided under separate cover)**

Mr. Wrathell provided a draft of the capital improvements notice to residents for the Board’s review. The Board and Staff stated they will submit revisions to District Management. Mr. Wrathell stated a final version will be provided at the next meeting. Mr. Ernest-Jones suggested the final version be reviewed by the city manager and Mr. Rich Michaud.

**SEVENTH ORDER OF BUSINESS**

**Discussion/Consideration: Amended Interlocal Agreement Between SWCD and City of Coral Springs for Cost Share Support for Feasibility Analysis and Design Study for Investigating the Cost Benefit of Connecting the East and West Basins to Provide Additional Recharge of the City’s Wellfields**

Mr. Ernest-Jones and Mr. Lewis presented the Amended Interlocal Agreement between the District and City of Coral Springs for the additional recharge of the city’s wellfields.

**On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, the Amended Interlocal Agreement between the District and City of Coral Springs for Cost Share Support for Feasibility Analysis and Design Study for Investigating the Cost Benefit of Connecting the East and West Basins to Provide additional recharge of the City's wellfields, was approved.**

**EIGHTH ORDER OF BUSINESS**

**Discussion/Consideration: Interlocal Agreement Between SWCD and City of Coral Springs for Cooperative Use of the City's Facilities for Storm Debris Collection**

Mr. Paton presented the Interlocal Agreement between the District and the City of Coral Springs for Cooperative Use of the City's Facilities for Storm Debris Collection. Discussion was held on the amount of liability insurance. Mr. Lewis requested a copy of the District's liability insurance.

This item was deferred until the next meeting.

**NINTH ORDER OF BUSINESS**

**Discussion/Consideration: Proposal for In-House Human Resource Services**

Per the Board's request at a previous Board meeting, Mr. Wrathell presented a proposal to move human resource services in-house. Discussion ensued on the use of the current operation facility and the need to rent the facility from CSID. Mr. Wrathell stated he will inquire as to the cost of renting a site with the City of Coral Springs. Discussion continued about the capacity of Wrathell, Hunt and Associates to deliver human resource services.

**On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, acceptance of the Proposal for In-House Human Resource Services with Wrathell, Hunt and Associates, LLC, effective October 1, 2010, was approved.**

Mr. Hulett requested the current Interlocal Agreement be revised to reflect the removal of the human resource services from the Interlocal Agreement with CSID, as well as removing the

CSID interaction with residents, as spelled out in the scope of services for the rental of the facilities. Mr. Wrathell agreed. Mr. Hulett asked for Mr. Lewis to review the final agreement.

**TENTH ORDER OF BUSINESS**

**Discussion/Consideration: Florida Association of Special Districts Membership Rates**

Mr. Matt Kozak presented information regarding the Florida Association of Special District's (FASD) Membership Rates. Discussion ensued about FASD's yearly membership dues for Fiscal Years 2010 and 2011. FASD plans to keep the 25% reduction in membership dues in effect until further notice. The first year membership dues for FASD would be \$1,125. Mr. Terry Lewis interjected to discuss the benefits and activities associated with a FASD membership.

**On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, a one (1) year membership with the Florida Association of Special Districts was approved.**

**ELEVENTH ORDER OF BUSINESS**

**Consideration/Discussion of Permits/Applications/Letters of No Objection**

- **Permit Application Review: 2561 University Drive, PNC Bank**

Mr. Ernest-Jones presented a permit application for 2561 University Drive. He stated the permit is for runoff water from the site. It was noted that, as the site is not directly on a canal, the trash bond will be waived.

**On MOTION by Ms. Heafy and seconded by Mr. Morera, with all in favor, issuance of a permit for 2561 University Drive, PNC Bank, was approved.**

- **PERMIT/APPLICATION LOG**

**TWELFTH ORDER OF BUSINESS**

**Approval of Minutes of June 16, 2010 Regular Meeting**

Mr. Wrathell presented the June 16, 2010 Regular Meeting Minutes for the Board's review. The following changes were made:

Line 121: Delete "is more comfortable with" and insert "understood"

**On MOTION by Ms. Heafy and seconded by Mr. Morera, with all in favor, the June 16, 2010 Regular Meeting Minutes, as amended, were approved.**

**THIRTEENTH ORDER OF BUSINESS                      Citizens' Requests**

There were no Citizens' Requests. Ms. Heafy requested to move this item to the beginning of future agendas. The Board discussed the downfall of having the citizens' requests item at the end of the agenda. Mr. Wrathell acknowledged the request and stated the Citizens' Requests will be moved to the beginning of the agenda.

**FOURTEENTH ORDER OF BUSINESS                      Supervisors' Requests**

There being no Supervisors' Requests, the next item followed.

**FIFTEENTH ORDER OF BUSINESS                      Staff Reports**

**a.      Attorney**

There being no report, the next item followed.

**b.      Engineer**

**i.      Monthly Engineer's Report – 06/08/10 – 07/06/10**

Mr. Ernest-Jones reported that Weitz will put lower labor costs in the general conditions of the agreement.

**c.      Field Supervisor**

There being no report, the next item followed.

**d.      Manager**

**i.      Unaudited Financial Statements as of May 31, 2010**

Mr. Wrathell presented the Unaudited Financial Statements as of May 31, 2010.

**On MOTION by Ms. Heafy and seconded by Mr. Morera, with all in favor, the Unaudited Financial Statements as of May 31, 2010, were approved.**

- ii. **District Insurance Renewal – December 1, 2010**
  - iii. **NEXT MEETING DATE: August 11, 2010 at 6:30 P.M.**
- Mr. Wrathell stated the next meeting is August 11, 2010.

**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no additional business, the meeting adjourned at 11:25 p.m.

**On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, the meeting adjourned at 11:25 p.m.**





Secretary/Assistant Secretary



President/Vice President