

**MINUTES OF MEETING  
SUNSHINE WATER CONTROL DISTRICT**

A Regular Meeting of the Sunshine Water Control District's Board of Supervisors was held on **Wednesday, October 12, 2011, at 6:30 p.m.**, in the **Commission Chambers, Coral Springs City Hall, 9551 West Sample Road, Coral Springs, Florida 33065.**

**Present at the meeting were:**

David Hulett	President
Joe Morera	Vice President
Emily Heafy	Secretary

**Also present were:**

Craig Wrathell	District Manager
Doug Paton	Wrathell, Hunt & Associates, LLC
Matt Kozak	Wrathell, Hunt & Associates, LLC
Terry Lewis	District Counsel
Tom Donahue	District Engineer
Rhon Ernest-Jones	District Engineer
John McKune	McKune and Associates
Cory Selchan	Field Superintendent
Dennis Poore	Resident
Rodney Fitzpatrick	Resident
Diane McIntosh	Resident
John Considine	Resident
David Alden	Resident
Mack & Linda Scofield	Residents
John Mills	Resident

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Hulett called the meeting to order at 6:32 p.m. Mr. Wrathell indicated, for the record, that all Supervisors were present, in person.

**SECOND ORDER OF BUSINESS**

**Citizens' Requests**

Mr. Hulett requested that those residents with questions regarding the revised right-of-way/easement clearing policy hold their comments until after the presentation. There being no other citizens' requests, the next item followed.

**THIRD ORDER OF BUSINESS**

**Discussion: Correspondence from the City of Coral Springs Regarding Notice of Correction Dated August 29, 2011**

Mr. Lewis advised that he has not responded to Mr. Hearn's correspondence. He decided to wait for this meeting to see if a response was necessary. Mr. Lewis explained that Mr. Hearn requested several changes to the Notice of Correction; however, the second notice corrected more than what Mr. Hearn asked for.

**FOURTH ORDER OF BUSINESS**

**Discussion/Consideration: Proposed Right-of-Way/Easement Clearing Policy**

Mr. Wrathell stated the Board took the residents' comments regarding the Notice of Correction very seriously and, after further discussion, developed several options to address the needs of the District.

Mr. Wrathell explained that bonds were issued, earlier in the year, to update the drainage system. He stated the pump stations are about 40 years old and the District is in the process of constructing two (2) new pump stations to help move the water. The culverts are also being repaired and, ultimately, they will be cleaning the canals, with the intent of removing much of the material that has built up on the bottom, with the goal being to improve drainage.

Mr. Wrathell addressed the issue of accessibility to the canals for the capital improvement program, as well as maintenance related items, in the future. He reviewed the three (3) options being proposed to the property owners. He emphasized that Option 2 is a one (1)-time offer; it will be recorded in the property records and travel with the particular property. If a property is sold, the subsequent owner will be made aware of the arrangement.

Mr. Wrathell stated the District appreciates that there may be certain items that the property owners wish to remain in place. He discussed Option 3 and the District's requirements when allowing certain structures and vegetation to remain in the right-of-way.

Mr. Morera stated, based upon the input received after the last meeting, the Board took the time to listen to the comments, act upon them and, hopefully, provide options for the landowners to select, based upon their individual situations.

Mr. Hulett noted his concurrence with the options arrived at by Staff and that he feels this is a reasonable compromise. He advised that the Board will serve as the lead agent in the

permitting process, in terms of the vegetation and trees, and is negotiating with the city for a master permit, particularly for nuisance species.

Mr. Dennis Poore, 2640 NW 112<sup>th</sup> Avenue, commended the Board for listening to the residents and providing options. He stated he hopes that the District is willing to meet with each homeowner and, once they visit each site, individually, they can determine which option is in everyone's best interest. Mr. Hulett advised that is the intention.

Mr. Poore inquired about the requirement for the indemnification in Option 2. Mr. Wrathell clarified that if the property owner keeps the right-of-way clear and continues to mow, there is no concern. If the property is not properly maintained or the property owner plants new obstructions, the indemnification will come into play. He indicated the District does not wish to clear the property at its expense and then have new obstructions a year later.

Mr. Poore emphasized the burden on the homeowners living along the canals who have been maintaining the right-of-way for almost 35 years and that all of the residents benefit equally from the drainage of the canals and waterways. He stated, when they were first asked to clear the right-of-way, his first impression was that it was the responsibility of the District because the canals are there for every member of the District.

Mr. Wrathell pointed out that there are some instances where, over the years, property owners unknowingly planted obstacles in the right-of-ways and now it is the District's expense to remove them. He stated, in some cases, there are upwards of \$25,000 to \$30,000 in costs for removal.

Mr. Poore expressed his concern over the private property access clause in Option 3 and asked if it will be necessary in every instance. Mr. Wrathell advised him that every situation is unique and the District will focus on what is minimally needed for access. Mr. Poore asked who is responsible for surveying and recording the easement. Mr. Lewis stated if they are working with the homeowner, the District will find a place on the lot that is least objectionable to the property owner for access, in the event of a storm or hazardous condition. He noted that the survey of the easement will be a part of the recorded instrument and assumed that the District would bear that responsibility.

Mr. Hulett stated the District must reserve the right to access its property and remove an obstruction, if the Board deems it necessary. Mr. Poore stated that would be fine if it is the District's responsibility. Mr. Hulett explained that there is a tradeoff by the District allowing

property owners to keep some structures and/or vegetation on the right-of-way and he acknowledged the District's intention to try to work out a reasonable solution.

Mr. Poore stated there needs to be a mechanism to release a property from the agreement and a future homeowner needs to have the ability to clear the property. Mr. Lewis stated the only way to make the agreement run with the land, so that it is enforceable, is to record the agreement. If a landowner wants to clear the land, there would be no reason for the District to maintain an agreement. Further discussion ensued regarding the ability to revert from one option to another.

Mr. John Considine, 2640 NW 115<sup>th</sup> Drive, suggested using a barge. Mr. Wrathell stated the barge is an option; however, the Board is looking at trying to recapture the right-of-ways and easements. He indicated that there are two (2) issues: the obstructions sitting on District right-of-ways that the District did not plant, which are creating a liability issue, and the maintenance and access for the capital improvement program. Mr. Wrathell advised, if an obstruction negatively impacts neighboring homeowners, it becomes the assumed liability of the property owner. Mr. Hulett explained that there are two (2) different situations, the first being the canal cleanout issue and the other being the right-of-way access issue. He stated after last month's meeting, the Board instructed Staff to use the barge method for canal dredging, where practical.

Mr. Wrathell expressed his appreciation for the constructive criticism from the residents, as well as their patience and understanding.

Mr. Morera suggested posting the Right-of-Way/Easement Clearing Policy on the website, once it is approved, so that the residents can read it and note any points that the Board and Staff may have not covered. He stressed that they have tried very hard to accommodate the needs of the residents. Mr. Wrathell suggested sending another letter to the residents, along with a copy of the policy, notifying them that District Staff will be contacting them to set up an appointment.

Ms. Heafy asked if they will choose one (1) option or use all three (3). She was advised that all three (3) options will be afforded.

Mr. Hulett commented that it is very gratifying to see the new pump stations being constructed. He noted that the District will be paying off a \$4.2 million loan for debris clearing from Hurricane Wilma. Mr. Hulett expressed his confidence that there will be no increases in the maintenance and operating assessment in the next fiscal year. The intention is to put the

money into a reserve to set aside funds for extraordinary situations, such as hurricane cleanup. He pointed out that for the current year assessment, \$142 is for operations and maintenance and \$56.10 is for the bond assessment.

Mr. Wrathell advised that a letter will be sent to the 47 property owners, along with a copy of the new policy, informing them that they will be contacted, in the coming weeks, to set up a meeting to discuss their options.

Mr. Lewis indicated that a model agreement will be developed for these policies and he will add a clause to the Hold Harmless Agreement allowing for abandonment, if circumstances call for it.

**On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, the Right-of-Way/Easement Clearing Policy was adopted.**

Mr. Wrathell noted, with regard to the assessment levels, the total amount discussed previously was for those paying in March. He stated if the bill is paid in November, the total is actually 4% less.

**FIFTH ORDER OF BUSINESS**

**Discussion/Consideration: Additional  
Trash Collection Crew**

Mr. Wrathell stated this item was approved in the adopted budget. Hiring of additional staff was discussed at the last meeting. Ms. Heafy stated Mr. Selchan is the one to advise if it will benefit the District to have the additional trash collection crew.

Mr. Selchan stated if a crew is added, it will substantially help to remove more trash. He indicated that the problem areas will always be problem areas, as debris is constantly generated. Some remedies can be worked out with the city for some of the older areas that do not have walls or containment areas separating residential areas from business districts. He felt this would make a major impact on how much debris travels from the business areas into the waterways and neighborhoods.

Mr. Morera clarified that adding the additional crew will benefit the operation and maintenance of the District but will not address the core issue that will continue. He suggested visiting the locations identified by Mr. Selchan as “repeat offenders” and proposing solutions,

then approaching the city to ask if there is any remedy they can provide to help alleviate the situation. Mr. Selchan stated, in the short term, it will improve the appearance but they need to work harder at finding solutions to the problem; adding more people will not solve the problem.

Mr. Hulett was in favor of hiring an additional trash crew. Mr. Selchan stated if the Board is concerned with the cost, they can move forward and also try to work with the city to resolve some of the issues. The Board agreed to proceed with both.

**SIXTH ORDER OF BUSINESS**

**Discussion/Consideration: City of Coral Springs Potentially Servicing SWCD Trucks (*quote to be provided under separate cover*)**

Mr. Hulett stated last month, he suggested approaching the City of Coral Springs regarding servicing the District's trucks. Mr. Kozak advised he emailed some key questions to the city's fleet service. He reported that they do not service any special districts at this time. The proposed hourly rate is approximately \$57.20. This rate includes all basic, preventative maintenance, such as oil changes, tune-ups, brakes, tires, transmission and fuel services. It excludes parts, which are sold at no markup. Mr. Kozak stated any serious repairs, such as transmission, engine, bodywork, glass or upholstery are not included in this rate. That type of work will require the city to contact outside vendors.

Mr. Selchan advised there are extended warranties on all of their vehicles; thus, the hourly rate will never come into play. Oil changes, brakes, etc., are a preset, negotiated price; the best price was obtained from Maroone Ford and they are happy with their work.

**SEVENTH ORDER OF BUSINESS**

**Update: FEMA Appeal**

Mr. Paton advised that he spoke with their contact, Mr. Julio Casanovas, who is the Broward representative for the State Department of Emergency Management and the liaison between the District and FEMA, who indicated that the appeal is now at the Director level.

Mr. Morera asked where they are on the calendar with regard to FEMA's timeline. Mr. Paton responded the timeline is six (6) months and the appeal was filed in June. Mr. Morera asked if any responses were received from their elected officials. Mr. Paton indicated a response

was received from Congressman Alan West, whose assistant has been updating Mr. Paton periodically.

Mr. Morera asked if it would be proactive, on the part of the District, to notify the elected officials of where they are in the appeal process, in case they have any input. Mr. Lewis stated it is a good suggestion to send a polite letter advising that the appeal is on the Director's desk and request that they make a followup inquiry. Mr. Morera stated having their representative or State Senator approach the Director, or his staff, may produce a positive outcome for the District.

***\*\*\*Mr. Hulett stepped out of the meeting.\*\*\****

Mr. Paton stated if a Congressman or Senator were to address the appeal to FEMA directly, or bring it up on the floor of Congress, they would want to publicize and take credit for it. All agreed with sending a letter to their state officials.

## **EIGHTH ORDER OF BUSINESS**

### **Discussion: Investment of Public Funds**

***\*\*\*This item, previously the Ninth Order of Business, was discussed out of order.\*\*\****

- **Consideration of Wells Fargo Schedule of Fees to Provide Trustee, Registrar and Paying Agent Services**

Mr. Wrathell referred to the email chain with the trustee, located behind Tab 9. He expressed his surprise at the fee charged by Wells Fargo and explained that their agreement allows them to do so and justification was provided. He felt confident that US Bank would charge a similar fee. Mr. Wrathell noted that if their funds remain where they are, they will end up earning more than if they were moved into various CDs, at \$300 per CD, based upon current rates, and the costs would exceed the yields. He discussed this with Mr. Hulett and they both feel they should leave the funds where they are. Mr. Hulett requested that Mr. Wrathell prepare an analysis for the Board.

Mr. Wrathell explained that certain high quality commercial paper and high quality corporate bonds have yields that are the same or lower than those of a CD, which is fully FDIC insured. He indicated that there is very little to no risk with a CD and there is a significant amount of risk with commercial paper or corporate bonds, where the risk far exceeds the benefit. If the environment changes, sometime in the future, they may be more comfortable getting into more aggressive investments and, as some of the money from the construction account is spent, the trustee may change their opinion on their fee.

Mr. Morera questioned whether they knew about this provision in the contract when the District entered into the agreement with Wells Fargo. Mr. Wrathell explained that there is language in the agreement; however, it does not specify that the fee is \$300. It specifies that the trustee has the ability to charge a fee to recover their time. Mr. Morera questioned if the contract should have clear language with a specific dollar amount. Mr. Wrathell stated the various charges are listed, in detail, under “investments” and Wells Fargo’s argument is that they have the right to charge a reasonable fee. He noted that interactions with Wells Fargo are much better, overall, than with US Bank. Mr. Morera inquired about the type of investments they have. Mr. Wrathell advised him that they are treasury-based money market funds. Further discussion ensued.

**NINTH ORDER OF BUSINESS**

**Update: FASD Summer Newsletter**

*\*\*\*This item, previously the Tenth Order of Business, was discussed out of order.\*\*\**

Mr. Donahue noted that the FASD Summer Newsletter addressed the groundbreaking.

**TENTH ORDER OF BUSINESS**

**Approval of September 14, 2011 Public Hearing and Regular Meeting Minutes**

*\*\*\*This item, previously the Eleventh Order of Business, was discussed out of order.\*\*\**

Mr. Wrathell presented the September 14, 2011 public hearing and regular meeting minutes and asked for any additions, deletions or corrections. The following change was made:

Line 123: Change “Scofield’s” to “Miller’s”

**On MOTION by Ms. Heafy and seconded by Mr. Morera, with all in favor, the September 14, 2011 Public Hearing and Regular Meeting Minutes, as amended, were approved.**

**ELEVENTH ORDER OF BUSINESS**

**Supervisors’ Requests**

*\*\*\*This item, previously the Twelfth Order of Business, was discussed out of order.\*\*\**

Mr. Morera reported that the International Dinner Dance was sold out. He acknowledged Mr. Ernest-Jones’ presence at the event and thanked all who attended.



Mr. Morera announced that there will be an FASD meeting at the end of the month. Mr. Lewis advised the meeting will be held on October 27 at Bonnette Hunt Club, in Palm Beach County. Mr. Morera indicated that he will be attending.

Mr. Morera reported that on September 19, he attended a CSID Board Meeting, on behalf of Mr. Hulett, and made them aware of the Sunshine Board's interest in pursuing a Joint Board Workshop.

Mr. Morera acknowledged and thanked Mr. Lewis for the discount provided by his firm. Mr. Lewis indicated that he and Mr. Capko review the invoices carefully to eliminate any overlap.

Mr. Morera asked Mr. Lewis if the Broward County Commission's ordinance regarding ethics will impact them, as a Board. Mr. Lewis advised him that whether they wanted to be subject to the scrutiny of the Inspector General was discretionary for cities and special districts. Some decided to opt in and others did not. Mr. Lewis indicated that he will provide the ordinance at the next meeting. He commented to Mr. Morera that he is no different from a city commissioner when it comes to his obligations under Florida's code of ethics. He discussed the impact that the crime among elected officials in Palm Beach County had on Florida's ethics laws. Mr. Lewis does not feel that Broward County can take jurisdiction over Sunshine Water Control District's activities unless they consent to it because they are an independent government. In their jurisdiction, they have as much authority as the county.

Mr. Morera inquired about a bill from Lewis Longman, dated July 15. Mr. Lewis provided the details and discussed registering as a lobbyist.

**\*\*\*Mr. Hulett returned to the meeting.\*\*\***

Mr. Wrathell recapped the discussion regarding the investment of public funds.

**TWELFTH ORDER OF BUSINESS**

**Update: Joint Board Workshop (CSID, NSID, Pine Tree, Turtle Run)**

**\*\*\*This item, previously the Eighth Order of Business, was discussed out of order.\*\*\***

Mr. Hulett reported that he received a call today from Mr. Paul Brewer, who is the President of Pine Tree. Mr. Brewer advised him that the Pine Tree Board feels a joint board workshop is a great idea. Pine Tree has been in contact with Mr. Marty Shank, from CSID, who had contact with the President of NSID. Mr. Hulett has not heard back from Turtle Run. If the

Board is still interested, the next step would be for Mr. Shank, Mr. Brewer, the NSID President and Mr. Hulett to meet to discuss the parameters, such as the meeting location, the facilitator for the workshop and possible agenda items. The Presidents will report back to their respective boards and discuss possible meeting dates. The Board Members expressed their interest in moving forward.

Discussion returned to Supervisors' Requests. Mr. Hulett inquired about Broward County's new ethics code. Mr. Lewis advised him that this will be an agenda item at the next meeting. Mr. Wrathell pointed out that their focus is drainage and that the Board has not directly engaged in any negotiations with contractors. They function as a policy-making body. Mr. Lewis noted that the most recent ethical conflicts are at the staff level, with vendors.

**THIRTEENTH ORDER OF BUSINESS****Staff Reports****A. Attorney**

Mr. Lewis noted that the legislative season is upon them and he will be absent from most of the meetings. He explained that this is a once in ten (10)-year event where the legislature has to redraw congressional districts, house districts, etc., and that they will be voting differently in the next general election. Mr. Lewis advised they have already begun to draw boundaries based upon population shifts and population growth.

**B. Engineer****i. Permit Application Log**

Mr. Ernest-Jones noted that they have not had a permit inquiry since June.

**ii. Monthly Engineer's Report – 08/02/11 to 09/07/11**

Mr. Ernest-Jones referred to slides of Pump Stations 1 and 2. Mr. Morera asked if the work has been captured on the website. Mr. Paton indicated there are photos of the groundbreaking and an aerial of Pump Station 1. Mr. Donahue advised they are now receiving monthly aerials from Weitz and he will forward them for the placement on the website. Mr. Morera suggested a site visit.

Mr. Ernest-Jones commented that they have a great contractor, who is making excellent progress. He reported that there was concern regarding pumped water entering the cofferdam at Pump Station 1. It happened but they recovered very quickly; Mr. Selchan's staff took evasive action and strong communication was demonstrated between the District and the contractor.

Mr. Donahue pointed out the locations of the pump intakes and gate. He stated there are four (4) onsite pump intakes at Pump Stations 1 and 2. Mr. Ernest-Jones noted that they are backflow preventers. With regard to Pump Station 2, Mr. Donahue reported that a homeowner sent a letter expressing concerns about the dirt stockpile. A letter was drafted and the response will be forwarded to the homeowner. He stated at each pump station, they will have excavated 5,000 cubic yards and all but 500 cubic yards will go back into the hole. The remaining 500 will be trucked offsite.

Mr. Donahue reported on the status of the installation of the cofferdams for the temporary bypass at Pump Station 2. Mr. Hulett asked if they are confident that it will work and if it can be tested, prior to excavating the pit. Mr. Ernest-Jones indicated that he will coordinate testing with Mr. Selchan and Mr. McKune.

Mr. Ernest-Jones remarked that Weitz is working well with them and construction coordination meetings are held regularly. He also noted that FPL removed the existing transformer at Pump Station 2 and the new transformer was installed north of the pump station as of September 26, 2011.

With regard to the canal/culvert program, Mr. Ernest-Jones indicated that the damaged culverts should be replaced, as planned; however, in all likelihood, their money would be better spent lowering some of the culverts that are causing bottlenecks. He discussed several areas where it is felt that lowering the culverts may be more beneficial to the District.

Ms. Heafy asked how they will get through the hard rock. Mr. Ernest-Jones explained that the geotechnical engineer has taken some borings in an effort to provide the information to the contractors, prior to bidding.

Mr. Selchan referred to the overhead and pointed out the locations of Canals AA-BB. He showed where the water drains into the canal system, into the main outfall that goes to the pump station, as well as the location of the culvert pipes. Mr. Selchan explained that the bottom of the pipe is four (4) feet, which means, once the water is pumped down to four (4) feet, no more water will come out of the system. One of the biggest problems is that when the pump station is started, it sucks the water down in front of it three (3) or four (4) feet, after 12 to 24 hours of pumping; thus, it is not pumping the amount of water it is designed to pump. In order to alleviate the hydraulic issues, they are attempting to get the high water from the northern areas down to the pump station, in the most efficient manner.

Mr. Selchan indicated that aligning the culverts is more cost effective than replacing them. He stressed the importance of first concentrating on getting the maximum amount of flow and suggested reserving some funds to address any issues that may arise once the pump stations are fired up.

Discussion returned to cutting through the hard rock. Mr. Ernest-Jones explained that there are barge-mounted pieces of equipment with teeth that can be used to get through the rock. Ms. Heafy asked if this equipment existed when the canals were built. Mr. Ernest-Jones responded probably not. Mr. Lewis asked if they would have blasted wherever possible. Mr. Ernest-Jones advised there are some locations where they blasted but they elected not to. Ms. Heafy surmised that they did not because there were too many people in town then and they wanted to keep the blasting down.

Mr. Ernest-Jones reported that the final report for the East-West Basin Interconnect was submitted to the county for review. They are awaiting final acceptance and closeout.

Mr. Donahue reported on the status of the possible CSID/SWCD interconnect, which was discussed by Mr. Hulett and Mr. Shank. He indicated that the interconnect exists in the southwest corner of Sunshine Water Control District. Mr. Donahue explained that before the Sawgrass Expressway was constructed, the two (2) canals existed to the west of their current location and they were connected by a minimum 96" culvert. When the Sawgrass was built, one (1) of the canals was relocated and a 36" culvert pipe was installed, rather than a 96" pipe. The actuator that was used to crank up the gate is missing so the sluice gate has not been operational. Mr. Donahue contacted the vendor and was given a price of approximately \$3,000 to make the gate operational with a manual actuator.

Mr. Selchan discussed the practicality of repairing the interconnect and the ability to move a significant amount of water. Mr. Hulett proposed that they begin exploratory efforts to see if there is an opportunity for grants for the cost to build and where the funding would come from. He feels this would be favorably received by CSID. Mr. Hulett noted that the South Florida Water Management District (SFWMD) is always discussing interconnects and perhaps has some funding available, as well. Mr. Selchan pointed out that they supported and funded the interconnect that connects Pine Tree Water Control District with North Springs Improvement District (NSID). Mr. Wrathell advised his Staff will research possible agreements with the Sawgrass Expressway Authority.

Ms. Heafy inquired about a proposed interconnect between NSID and SWCD. Mr. Selchan remarked that this was a suggestion of the previous engineer. He discussed a possible land issue in the northwest corner of Sunshine, to the west of the transfer station. Ms. Heafy asked if an interconnect would benefit Sunshine, North Springs, or both. Mr. Selchan commented that if North Springs were to have some type of catastrophic failure, SWCD would be their only hope, assuming that an interconnect existed. He stated while the county and SFWMD are willing to entertain these projects and the Boards are willing to work together, it would be beneficial, in the event of a catastrophic failure. Mr. Hulett suggested that while they are looking at locations on the west side, they also look at one (1) or two (2) possible locations on the east side for an interconnect, particularly with CSID.

Mr. Ernest-Jones discussed that the other drainage districts issue a water management permit and have full delegation authority from SFWMD; however, in SWCD, when developing a piece of land, one must go to SFWMD and to Sunshine. This has prompted some preliminary discussions with SFWMD to get that delegation. He indicated that they may need to request assistance from Mr. Lewis or Mr. Capko. Mr. Lewis advised they can help, if it can be done.

Mr. Ernest-Jones reported that a complaint was received from the gentleman in LaPlacida, who believed that it was the developer who recently addressed the Board. Mr. Ernest-Jones explained that the proposed new development has not begun, as it turns out that the work was from the North Association. He informed the claimant that it was not the developer who addressed the Board and that this District has no influence over what is going on there.

**\*\*\*Mr. Selchan left the meeting.\*\*\***

**C. Manager**

**\*\*\*This item, previously 13D, was discussed out of order.\*\*\***

**i. Unaudited Financial Statements as of August 31, 2011**

Mr. Wrathell presented the Unaudited Financial Statements as of August 31, 2011. He pointed out that the unreconciled cash balances were distributed, as well.

Mr. Wrathell stated they are at 101% and \$376 was received, through the end of August.

<p><b>On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, the Unaudited Financial Statements as of August 31, 2011 were approved.</b></p>
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**ii. Check Detail, August 2011**

Mr. Wrathell presented the August check detail for the Board's review.

**iii. Invoices, August 2011**

Mr. Wrathell presented the August invoices for the Board's review.

**iv. Resident Inquiry Log**

This item was included for the Board's information.

**v. NEXT MEETING DATE: November 16, 2011 at 6:30 P.M.**

Mr. Wrathell indicated that Mr. Michaud advised him that a parade would take place in the city on December 14 and suggested that they schedule the December meeting for another date and time. Discussion ensued regarding alternate dates. Mr. Wrathell's Staff will look into the possibility of changing the meeting to December 21.

**\*\*\*Mr. Selchan returned to the meeting.\*\*\***

**D. Field Supervisor**

**\*\*\*This item, previously 13C, was discussed out of order.\*\*\***

Mr. Selchan presented the yearly chemical bid. He advised that Staff always accepts the low bidder; however, they reserve the right to use whichever chemical works the best. He highlighted the companies that were lowest bidders for each chemical used and requested that the Board approve the low bidder.

**On MOTION by Mr. Morera and seconded by Ms. Heafy, with all in favor, the low bidder for each chemical in the yearly chemical bid was approved.**

Mr. Morera asked how they are handling the water levels. Mr. Selchan discussed the recent situation with the cofferdam, noting it was decided that they must retain a lower water level; thus, the canals are much lower than normal.

Mr. Morera acknowledged Mr. Selchan's crew for the work done on the canals.

Mr. Hulett inquired about the timetable for dredging Canal AA-BB. Ms. Heafy asked if they will be using a barge. Mr. Ernest-Jones indicated that is the contractor's choice. He noted that it will take longer to clear the banks using the current process. Mr. Hulett stated they discussed the possibility of using a barge last month because of the fact that the banks are so narrow. He requested a more specific timetable for the dredging. Mr. Ernest-Jones advised him

that the drawings are completed and it is now a matter of bundling the bid package. Mr. Hulett also requested a timetable for the work on the other canals. Mr. Ernest-Jones will provide the information at the next meeting.

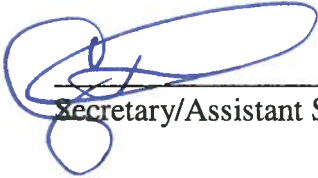
Mr. Hulett asked about the status of the master tree permit. Mr. Ernest-Jones indicated that it is being submitted tomorrow to Mr. Mark Westfall.

Mr. Wrathell referred to a discussion he had with Mr. Morera regarding a recommended standard for proper tree maintenance. He advised Mr. Morera that he preferred not to mandate a specific requirement, as the responsibility lies with the property owner. Mr. Morera clarified that his suggestion was informational, rather than a mandate. Mr. Wrathell proposed that Mr. Lewis include a note in the agreement to check with the county or city regarding their requirements. Mr. Morera requested that Mr. Wrathell forward his email to Mr. Lewis to see if his suggestion would be an agreeable point of reference.

**FOURTEENTH ORDER OF BUSINESS**

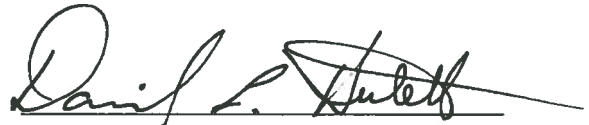
**Adjournment**

The meeting adjourned at 9:39 p.m.



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Secretary/Assistant Secretary



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President/Vice President