

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Telephonic Public Meeting on April 8, 2020, at 7:30 a.m., at 1-888-354-0094, Conference ID: 8518503.

Present at the meeting were:

Joe Morera (via telephone)	President
Daniel Prudhomme (via telephone)	Vice President
Ivan Ortiz (via telephone)	Secretary

Also present were:

Cindy Cerbone (via telephone)	District Manager
Daniel Rom (via telephone)	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto (via telephone)	District Counsel
Orlando Rubio (via telephone)	District Engineer
Steve Smith (via telephone)	Craig A. Smith & Associates, Inc. (CAS)
Cory Selchan (via telephone)	Field Superintendent
John McKune (via telephone)	Engineering Consultant

FIRST ORDER OF BUSINESS

Call to Order

Ms. Cerbone called the meeting to order at 7:33 a.m., and stated, in consideration of the COVID-19 pandemic, this meeting was being held telephonically, as permitted under the Florida Governor's Executive Order 20-69, which allows local governmental public meetings to occur via telephone. This meeting was advertised to be telephonic and the meeting agenda was posted on the District's website.

SECOND ORDER OF BUSINESS

Roll Call

Ms. Cerbone stated Supervisors Morera, Prudhomme and Ortiz were attending via telephone.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

This item was deferred.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
*Please state your name prior to speaking***

There being no public comments, the next item followed.

FIFTH ORDER OF BUSINESS

**Discussion: Interlocal Agreement between
City of Coral Springs and the Sunshine
Water Control District for Stormwater
Improvements within the Westchester
Community**

Ms. Cerbone gave a brief overview of previous events, transmissions and discussions regarding the Interlocal Agreement between the City of Coral Springs and the Sunshine Water Control District for Stormwater Improvements within the Westchester Community. She stated, essentially, Chen Moore and Associates (CMA) revised its proposal to the City, per District Staff's requests; the importance of that was that the original proposal would be an exhibit to the Interlocal Agreement. Staff, individually and as a group, reviewed the Interlocal Agreement and held group discussions. Mr. Malefatto communicated Staff's updates to the City and the City included all of Staff's recommendations in the document, with the exception of one minor item related to using email to provide formal notice. The proposal has not been accepted by the City yet; however, it could be accepted at the City's May meeting, which occurs prior to the District's scheduled May meeting. Although Board approval of the Interlocal Agreement was not necessary today, a few follow-up items might need to be brought to the City's attention. If everything with the City proceeds as expected, there would be an approved agreement with CMA, the City would be comfortable with the revised Interlocal Agreement and the City would have forwarded it to the District for approval, ahead of the May meeting, when the proposed budget would be presented.

Mr. Rubio gave the following update regarding the CMA proposal and the City:

- CMA was refining previous studies conducted, on behalf of the City, in order to update the data and would obtain survey and utility information under NW 24th Street, in an effort to prepare future construction plans, which is Phase 1 of their approach.
- CMA would obtain additional data for Royal Palm Boulevard, which is part of the original study, as well as data for the Westchester subdivision.
- CMA would submit plans and progress stages and involve District Staff in the review of those plans and in their meetings, prior to their final adoption. Engineering Staff would be included in the process for anything that involves the SWCD Right-of-Way (ROW) work.
- The end result is to secure an updated study and construction plans for NW 24th Street.
- Overall, the project would be a “win-win” for the District.

Mr. Morera asked if there was agreement between the two versions of the stormwater models between CAS and CMA. Mr. Rubio stated that CMA agreed to refine its scope and, if the same data was presented, Staff would point out the shortcomings in that particular model.

Ms. Cerbone stated the project cost for the District is capped at approximately \$50,000. Mr. Morera expressed his concern regarding overspending and wanted to be assured that only Sunshine-related items are billed to the District. Ms. Cerbone stated, neither the City nor District Staff would bill the District for time related to non-Sunshine related work. Mr. Smith stated, traditionally, if a permit is submitted for review, it would be reviewed to ensure that everything is in compliance with the District and, other than that, Staff would not become involved in any of the detail design with CMA regarding the Westchester project. Mr. Malefatto reviewed the edits to the Interlocal Agreement that were requested by District Staff and carried out by the City. Discussion ensued regarding the cost-sharing proposal, the Interlocal Agreement, the Westchester project and CMA.

SIXTH ORDER OF BUSINESS

Consideration of MCI Metro Access Transmission Services Corporation Right-of-Way Permit Application for Canals “PA”, “GG”, “U”, “O” and “M”

Mr. Rubio presented the MCI Metro Access Transmission Services Corporation Right-of-Way Permit Application for Canals “PA”, “GG”, “U”, “O” and “M”. The application was

basically for a fiber optic cable directional bore installation under five of the SWCD’s canal crossings mentioned. Approval was recommended. Discussion ensued regarding the permit, risks, unforeseen conditions and cost recovery.

On MOTION by Mr. Morera and seconded by Mr. Ortiz, with all in favor, the MCI Metro Access Transmission Services Corporation Right-of-Way Permit Application for Canals “PA”, “GG”, “U””, “O” and “M”, subject to the specifications and special conditions, as set forth in the CAS recommendation letter dated March 31, 2020, was approved.

SEVENTH ORDER OF BUSINESS

NEXT MEETING DATE: May 13, 2020 at 6:30 P.M. at La Quinta Inn Coral Springs

The Board Members expressed their hope that everyone stays safe, in light of the COVID-19 pandemic and thanked Ms. Cerbone for coordinating today’s meeting.

Ms. Cerbone stated the Governor’s Executive Order waiving the requirement for in-person Board meetings expires May 8, 2020; however, if it is extended, it would be adhered to and the May meeting would occur via telephone at 6:30 p.m. She would coordinate with Mr. Malefatto to make sure all proper notices are circulated and a supplemental document would be distributed to all participants regarding how best to have a successful budget conversation telephonically.

- **QUORUM CHECK**

All Supervisors confirmed their attendance at the May meeting.

EIGHT ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Morera and seconded by Mr. Prudhomme, with all in favor, the meeting adjourned at 8:05 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Secretary/Assistant Secretary

Jose E. Morera

President/Vice President