

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Virtual/Telephonic Public Meeting on May 13, 2020, at 6:30 p.m., at <https://us04web.zoom.us/j/75945510822?pwd=MFg4VFkSGFRtnBENy9GWFQwMTRXdz09> and 1-646-558-8656, followed by meeting number **759 4551 0822** and password **017185**.

Present at the meeting, via telephone, were:

Joe Morera	President
Daniel Prudhomme	Vice President
Ivan Ortiz	Secretary

Also present, via telephone, were:

Cindy Cerbone	District Manager
Daniel Rom	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto	District Counsel
Orlando Rubio	District Engineer
Steve Smith	Craig A. Smith & Associates, Inc. (CAS)
Cory Selchan	Field Superintendent
John McKune	Engineering Consultant

FIRST ORDER OF BUSINESS

Call to Order

Ms. Cerbone called the meeting to order at 6:31 p.m. In consideration of the COVID-19 pandemic, this meeting was being held virtually, via Zoom, and telephonically, as permitted under the Florida Governor's Executive Orders 20-69, 20-52, 20-112 and 20-114, which allow local governmental public meetings to occur by means of communications media technology, including virtually and telephonically, through July 7, 2020. The meeting was advertised to be held virtually and telephonically and the meeting agenda was posted on the District's website. District Staff collaborated to ensure that the notice published in the local newspaper and online met the requirements of the Governor's Executive Orders.

SECOND ORDER OF BUSINESS

Roll Call

Ms. Cerbone stated Supervisors Morera, Prudhomme and Ortiz were present.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

Public Comments [3-Minute Time Limit]

There being no public comments, the next item followed.

FIFTH ORDER OF BUSINESS

Discussion: Updated Interim Water Control Plan

Mr. Rubio presented the Updated Interim Water Control Plan related to work at Pump Stations 1 and 2 and highlighted the following:

- The list was re-prioritized with the pump station improvements first at a total projected cost of \$3.75 million.
- The major repairs would involve major electrical and minor mechanical components in both pump stations.
- CAS was negotiating proposals from two electrical engineers for the electrical design for the repairs, for presentation at the next meeting.
- CAS was soliciting prices from MWI Pumps (MWI) and Flow Optimizers (FO) for development of the vortex suppression cones under each pump. The estimates were:
 - ✓ FO: \$79,376 revised estimate for eight cones. The estimate in the agenda was for only four cones.
 - ✓ MWI: \$37,821, including shipping
- Approval of a total of \$80,000 was requested, based on \$37,821 for the cones, \$14,310 for the design by FO and \$27,869 for installation, which was an estimate. Staff was pursuing an estimate from another contractor.
- The timeline for project completion was six to eight weeks.

Ms. Cerbone summarized that the top two initiatives are Pump Stations 1 and 2 and the necessary remediation work required. Since the litigation settled, the project could now proceed. Discussion ensued regarding pricing, budget, contingencies, scope of work, design, construction, advertising a Request for Proposals (RFP), vortex suppression devices and salvaging/reselling replaced equipment. In response to Ms. Cerbone's question, Mr. Smith clarified that the electrical/mechanical work would go out to bid, the design portion would be

handled by CAS and the electrical portion would be completed by a subcontractor. CAS would submit a proposal for its services and include proposals for the electrical services. The Board's consensus was to proceed with electrical design work and proposals for the remediation of Pump Stations 1 and 2 ahead of the June meeting.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the design work, ordering of devices and installation by MWI of eight Hydro Cones in Pump Stations 1 and 2, in a not-to-exceed amount of \$80,000, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2020-03, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Ms. Cerbone presented Resolution 2020-03 and read the title. She reviewed the proposed Fiscal Year 2021 budget, highlighting line item increases, decreases and adjustments, compared to the Fiscal Year 2020 budget, and explained the reasons for any adjustments. The Board and Staff discussed the meeting date and potential locations/options that will adequately allow for social distancing for the September Public Hearing to adopt the budget. Once the location is secured, Staff would prepare and present a new resolution, solidifying the location.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, Resolution 2020-03, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law for September 14, 2020 at 6:30 p.m., at either the La Quinta Inn Coral Springs, Sartory Hall or virtually/telephonically; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2020-04, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date

Ms. Cerbone presented Resolution 2020-04. Although the Florida Statutes were recently updated, Management already employs an Internal Controls Policy and has processes for training, communication and follow up to ensure that all reports are complete, accurate, filed in a timely manner and that the District’s assets are safeguarded. Mr. Malefatto stated the overall premise of the Internal Controls Policy is to avoid fraud, waste and abuse, which has never been an issue with the District. Resolution 2020-04 is an additional safeguard now required by the Florida Statutes.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, Resolution 2020-04, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Interlocal Agreement between the City of Coral Springs and the District for Stormwater Improvements Within the Westchester Community

Ms. Cerbone presented the Interlocal Agreement. There were discussions at the last meeting regarding the City’s proposal to enter into a cost-share agreement with the District for improvements in the Westchester area. There were various communications between District Staff, Chen Moore and Associates (CMA) and the City. Per the District’s requests, CMA updated its proposal, the City made certain changes and the City Commission subsequently approved the CMA Agreement and the Interlocal Agreement. She discussed the compensation, insurance requirements and the project and proposal details from CMA to the City. Mr. Selchan stated the Agreement outlines engineering costs for CMA to examine the drainage system to determine what improvements could be made by the City to help alleviate some of the flooding in low-lying areas in the Westchester neighborhood. Additionally, CMA’s study would include an inspection of the culvert pipes on 24th Street to make sure they are the appropriate size to facilitate the amount of water flowing out of that area and how the improvements they may recommend would affect the surrounding infrastructure. CMA would then issue recommendations for improvements, which would first be transmitted to the District Engineer for review and to the City for approval. The Board must consider approving payment for its share of the preliminary design work that the City’s Engineer, CMA, would perform to determine what improvements should be made, and the due diligence that must be done to

provide that report. Mr. Ortiz asked for the rationale for determining the District's portion of the project cost. Mr. Selchan stated the rationale for the project cost was for the examination of the infrastructure and the due diligence that CMA would do to prepare the report. Staff reviewed all of the documents and was comfortable that the District would only be charged for the inspection of the culvert pipes and how their design would affect flowage into that system. Mr. Rubio stated the total amount of the CMA contract with the City is \$179,085 but the District's share is only \$50,087.50. He reiterated that District Staff reviewed the costs and was comfortable with the costs.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the Interlocal Agreement between the City of Coral Springs and the District for Stormwater Improvements Within the Westchester Community, was approved.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2020

Ms. Cerbone presented the Unaudited Financial Statements as of March 31, 2020. Discussion ensued regarding non ad valorem taxes, tax liabilities, tax certificates and assessments.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the Unaudited Financial Statements as of March 31, 2020, were accepted.

TENTH ORDER OF BUSINESS

Approval of Minutes

A. March 17, 2020 Landowners' Meeting

Ms. Cerbone presented the March 17, 2020 Landowners' Meeting Minutes.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the March 17, 2020 Landowners' Meeting Minutes, as presented, were approved.

B. March 17, 2020 Regular Meeting

Ms. Cerbone presented the March 17, 2020 Regular Meeting Minutes. District Counsel previously submitted to Management his edits to Page 5. The changes were an elaboration of on his statements related to the IBI litigation settlement.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the March 17, 2020 Regular Meeting Minutes, as amended to include the changes that District Counsel previously submitted to Management, relating to the IBI settlement, were approved.

C. April 8, 2020 Telephonic Public Meeting

Ms. Cerbone presented the April 8, 2020 Telephonic Public Meeting Minutes.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the April 8, 2020 Telephonic Public Meeting, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Supervisors' Communications

Mr. Ortiz commended Ms. Cerbone and other Staff members for their excellent presentations at tonight's meeting.

Mr. Morera thanked everyone for their work ethic. He hoped every one stays safe and that a solution to the pandemic is found so that life could go back to normal.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Lewis, Longman & Walker, P.A.*

Mr. Malefatto reported the following:

- During the past month, he has coordinated with Ms. Cerbone on District matters to ensure that meetings are properly noticed and reviewed the Interlocal Agreement with the City and the Internal Controls policy.
- A subcontractor to the company Florida Communications filed a mechanics lien for \$991 for work that was done in a canal near Riverside Drive and named the District in the lien. Staff

contacted the contractor and was assured that the lien would be paid. Staff was also investigating the permitting.

B. District Engineer: *Craig A. Smith & Associates*

- **Presentation: Monthly Engineer’s Report**

Mr. Rubio presented the May 13, 2020 Engineer’s Report and noted the proposed budget/capital projects, permitting and the issuance of a Letter of No Objection to a local self storage facility.

C. District Engineering Consultant: *John McKune*

There being no report, the next item followed.

D. District Field Supervisor: *Cory Selchan*

Mr. Selchan reported the following:

- There was less than a ½” of rainfall in the past month, resulting in very low water levels, which generated resident inquiries.
- Operations continued as normal. The crew has very little contact with the public.

Mr. Morera asked if water was pumped into the canal. Mr. Selchan stated water is only being allowed in on the east side. The C-14 canal was very low but no water had been allowed in from the Everglades to replenish the C-14 canal. Discussion ensued regarding the remediation of the pump stations ahead of hurricane season and staffing/equipment concerns.

E. District Manager: *Wrathell, Hunt & Associates, LLC*

- **NEXT MEETING DATE: June 17, 2020 at 6:30 P.M.**
 - **QUORUM CHECK**

Ms. Cerbone stated the June meeting would likely be virtual/telephonic. Management would secure a location for the September Public Hearing, taking into account social distancing requirements.

FOURTEENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the meeting adjourned at 8:38 p.m.

SUNSHINE WATER CONTROL DISTRICT

May 13, 2020

DocuSigned by:
Cindy Carbone
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Secretary/Assistant Secretary

DocuSigned by:
Jose E. Morena
CEC83CCEC3AB4F5...

President/Vice President