

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on December 9, 2020, at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065

Present were:

Joe Morera	President
Daniel Prudhomme	Vice President
Ivan Ortiz	Secretary

Also present were:

Cindy Cerbone	District Manager
Daniel Rom	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent
John McKune	Consultant Engineer
Patty Villaran (via telephone)	Arthur Gallagher
Tom Mullins (via telephone)	Radise International

FIRST ORDER OF BUSINESS

Call to Order

Ms. Cerbone called the meeting to order at 6:34 p.m.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Prudhomme, Ortiz and Morera were present, in person. Ms. Cerbone noted that Supervisor Morera, who previously resigned to run for a City Commission seat, was nominated and re-appointed to the Board at the previous meeting, as he did not prevail in the local election. Mr. Morera was sworn in prior to today's meeting.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

Public Comments [3-Minute Time Limit]

There were no public comments.

FIFTH ORDER OF BUSINESS

Administration of Oath of Office to Newly Appointed Board Member, Joe Morera [SEAT 1] *(the following to be provided in a separate package)*

Ms. Cerbone stated it was not necessary to explain the items below to Mr. Morera since he was already very familiar with all of them. Asked if Mr. Morera should fill out a 2019 Form 1, Statement of Financial Interests again, Mr. Malefatto replied no.

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2021-01, Designating the Officers of the District and Providing for an Effective Date

Ms. Cerbone presented Resolution 2021-01. Mr. Prudhomme nominated the following slate of officers:

Joe Morera	President
Ivan Ortiz	Vice President
Daniel Prudhomme	Secretary
Craig Wrathell	Treasurer
Jeff Pinder	Assistant Treasurer
Craig Wrathell	Assistant Secretary

Cindy Cerbone Assistant Secretary
Daniel Rom Assistant Secretary
No other nominations were made.

On MOTION by Mr. Morera and seconded by Mr. Ortiz, with all in favor, Resolution 2021-01, Designating the Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

Mr. Morera thanked his fellow Board Members for their confidence and for appointing him as Board President.

SEVENTH ORDER OF BUSINESS

Presentation: Benefits Plan Renewal for FY 2021

Ms. Cerbone reported the following:

- Ms. Patty Villaran, from Arthur Gallagher (AG), could not attend the meeting in person but was attending via telephone. It was previously agreed that the District Manager would present the Health Benefits Plan Renewal for Fiscal Year 2021.
- The Board likes to have all information on any topic for consideration, more than seven days prior to a meeting; however, by law, in terms of health benefits, the District’s current carrier is not required to provide renewal information more than 30 days in advance. AG complied with that and Ms. Villaran reviewed the data and compiled it with other options for health care coverage for the District’s employees.
- As soon as Management received them, the documents were reviewed, confirmed and forwarded it to the Board Members.
- The financial summary showed the dollar amount of the coverage for the coming year versus the current year and also included an adjustment, if two additional employees are hired.
- If the District decides to renew with the current providers, there is adequate room in the budget to accommodate hiring two additional employees.
- The key driver for hourly employees is the total compensation package, instead of base compensation; therefore, a good health care plan is essential in today’s environment.

- Currently, health care costs are at approximately 4.83% of the total expenditures for the budget.
- The current cost for medical coverage is \$156,000 per year. If the District were to renew, it would be approximately \$169,000 per year; slightly less than a 9% increase.
- In the budget, Management allowed for an increase of approximately 15%.

Ms. Cerbone reviewed the AvMed options compared to the Alternate 1 Option, deductibles and out-of-pocket maximum co-pays, information on dental, vision, basic life and ADD short and long-term disability. Discussion ensued regarding the options and out-of-pocket costs. Mr. Selchan voiced his preference to remain with the current plan for as long as he could.

Ms. Cerbone recapped that the current and renewal costs were provided in the emailed documents and, assuming the District keeps the same carrier and the same plan, the budget is more than sufficient and includes two potential additional employees. The total cost for coverage for nine employees is approximately \$229,000 for the year for all of the benefits and \$278,000 was budgeted. Ms. Cerbone responded to questions regarding family coverage and whether the plan has an age limit.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the benefits plan renewal for Fiscal Year 2021, with the current provider and the current plan, as presented, was approved.

Mr. Selchan thanked the Board for renewing the plan and providing benefits to the District's employees.

- **Presentation: Radise International Geotechnical Report for Six Canal Crossings for the West Outfall Canal**

This item, previously Item 12BII, was presented out of order.

Referencing a PowerPoint presentation, Mr. Mullins reviewed the Geotechnical Report for the West Outfall Canal Improvements and highlighted the following:

- An aerial view of the six crossing sites that need to be addressed, including the Coral Springs Drive vehicular bridge, Cypress Park vehicular bridge, Cypress Park pedestrian bridge, Cypress Park utility crossing, Atlantic Boulevard vehicular bridge and the Riverside Drive vehicular bridge.

- The first phase of the contract, a geotechnical field investigation, was completed. Radise drilled two borings at each crossing at 75', followed up with laboratory testing for classification purposes and then prepared and submitted a Geotechnical Data Report, which was the result of the field boring operations. That was completed one year ago.
- The second phase would be to enter into a site feasibility assessment to determine what might be able to be done with each crossing, from a geotechnical perspective.
- Each bridge was inspected and measured. Mr. Mullins was able to develop the actual canal profiles for his report, entering into the crossings primarily on the north side.
- Mr. Mullins had difficulty with the pipeline crossing but made a few engineering adjustments of what the canal section looks like, based on the obscuring of the pedestrian bridge and canal as far as the uniform.
- He completed five of six reports for the bridges and is currently working on the aerial crossing.
- A key item to be addressed with the canal sites is the seepage and stability for pre-storm drawdowns and pulling canal levels lower than what they might traditionally be.

Mr. Mullins discussed drawdown conditions, seepage/stability assessments, canal side slope stabilities, Factors of Safety (FOS), canal flow, Pump Stations 1 and 2 and elevations. An important aspect in the Report was a comparison of the canal flows to the U.S. Army Corps of Engineers (USACE) guidance criteria for canal flows and different types of materials. He reviewed data and stated, in examining alternative design concepts for each bridge, one of the hydraulic goals is to develop and design cross section options that would reduce those flows from existing canals because the cross sections of existing canals are much smaller beneath the bridge than desired. Mr. Mullins discussed cross section assessments, alternative concept designs, options for conceptual designs, existing canal cross sections, the pedestrian bridge, clearance overhead, ground conditions, borings of each of the crossings, rock quality and bridge stability in relation to different types of sand and limestone.

Ms. Cerbone asked which bridges needed to be improved in the next 24 months and which could be delayed 24 months or longer. Mr. Mullins stated the Riverside Drive and Atlantic Boulevard bridges were more critical and should be addressed in the short term. Mr. Morera asked what describing the bridges as "critical" meant. Mr. Mullins stated it meant the flow of

the canal supporting some of the improvements that were made at the pump stations near the Riverside and Atlantic Boulevard bridges.

Discussion ensued regarding the original plans for the bridge, as-builts, determining pile depths and parallel seismic testing and four approaches to improving bridge stability, including Lag Board shoring (LBS), Exterior Retaining Wall Approach, Bridge Deck Removal, Design/Build and the PCI option.

Mr. Morera stated it was important to find the most cost-effective proposal that would yield the best result, based on the District’s goal to widen and improve the flow underneath each bridge. Asked for the best option, from a cost and technical performance standpoint, Mr. Mullins stated the best option would be the Exterior Retaining Wall Approach or Option B. Regarding which option would be the quickest to implement, Mr. Mullins stated Option B. The Board and Staff discussed the options presented, the cost estimates, the PCI option, the Cypress Park Utility Crossing and whether to involve Broward County (BC) in the Bridge project.

Mr. Mullins concluded that the Reports were submitted and a technical review was underway to amend some of the spreadsheets and cost estimates. Overall, the changes would be minor and, once completed, the revised Report would be re-submitted to CAS and copies would be distributed to the Board and District Staff.

EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of October 31, 2020

Ms. Cerbone presented the Unaudited Financial Statements as of October 31, 2020.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the Unaudited Financial Statements as of October 31, 2020, were accepted.

NINTH ORDER OF BUSINESS

Approval of November 4, 2020 Regular Meeting Minutes

Ms. Cerbone presented the November 4, 2020 Regular Meeting Minutes. Mr. Malefatto’s edits submitted to Management were in the signature copy in the emailed agenda.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the November 4, 2020 Regular Meeting Minutes, incorporating edits previously submitted to Management, were approved.

TENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Communications

Mr. Ortiz stated that the Board was very happy to have Mr. Morera back and he was looking forward to a very productive year.

Mr. Prudhomme reiterated that he was happy to have Mr. Morera back on the Board and wished everyone a happy holiday season.

Mr. Morera thanked the Board and Staff for the warm welcome. He thanked the field crew for their diligence and dedication in averting flooding during the rainy season. He looked forward to a productive and healthy new year.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Lewis, Longman & Walker, P.A.*

• Discussion: Request for Legal Fee Increase

Mr. Malefatto presented a fee increase memo. The legal fees would increase from \$300 to \$315 per hour, commencing January 1, 2021. Mr. Morera voiced his opinion that the fee increase was reasonable.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the legal fees increase to \$315 per hour, effective January 1, 2021, was approved.

B. District Engineer: *Craig A. Smith & Associates*

I. Presentation: Monthly Engineer's Report

Mr. Rubio reported that CAS had a Staff meeting in early November to discuss the outfall canal and electrical repairs to Pump Stations 1 and 2 and was partnering with Smith Engineering Company. Mr. Larry Smith would provide an update on the design of the electrical components of the Pump Stations, at the next meeting. In response to a question, Mr. Rubio stated the suppression cones would likely be delivered later in the month.

- **Permit Application – CRB Geological & Environmental Services, Inc., on Behalf of Pan American Group – Monitoring Well Abandonment**

Mr. Rubio presented a right-of-way (ROW) permit recommendation for the abandonment of two monitoring wells and canal double end north of Sample Road, which have met their monitoring requirements for the site by County and State Codes.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the CAS Project No. 15-1826, Right-of-Way (ROW) permit application for Canal “MM” monitoring well abandonment at the intersection of Sample Road and Canal “MM”, submitted by CRB Geological & Environmental Services, Inc., on behalf of Pan American Group, subject to the Special Conditions set forth in the November 25, 2020 recommendation letter, was approved.

II. Presentation: Radise International Geotechnical Report for Six Canal Crossings for the West Outfall Canal

This item was presented following the Seventh Order of Business.

Mr. Morera asked how long it took Radise International to produce the Report. Ms. Cerbone stated one year. Asked about the final cost, Ms. Cerbone stated that it was approximately \$60,000. Discussion ensued regarding the technical nature of Mr. Mullins’ Report, Phase 2 of the West Outfall project, the suppression cones, Pump Stations 1 and 2 and the January meeting.

C. District Engineering Consultant: *John McKune*

There being no report, the next item followed.

D. District Field Supervisor: *Cory Selchan*

Mr. Selchan reported the following:

- Total rainfall for November was 20”, shattering previous November rainfall records for the District. Rainfall in December was 2½”, thus far.

➤ Staff was able to suppress fresh water intrusion, which prevented complaints from the Utility Department.

Mr. Selchan reiterated his thanks to the Board for continuing to provide quality health insurance for the District’s employees.

E. District Manager: *Wrathell, Hunt & Associates, LLC*

Ms. Cerbone reported the following:

- As approved at the last Board meeting, District employees would receive a \$50 check for the holidays.
- There would not be an employee holiday luncheon this year.
- District meetings would be held at the current location indefinitely.
 - **NEXT MEETING DATE: January 13, 2021 at 6:30 P.M.**
 - **QUORUM CHECK**

The next meeting will be held on January 13, 2021.

THIRTEENTH ORDER OF BUSINESS

Adjournment

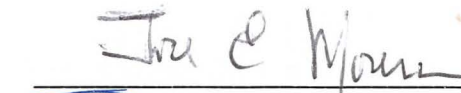
There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the meeting adjourned at 8:40 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



President/Vice President