

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on January 13, 2021, at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Daniel Prudhomme	Secretary

Also present were:

Cindy Cerbone	District Manager
Daniel Rom	Wrathell, Hunt and Associates, LLC (WHA)
Al Malefatto	District Counsel
Orlando Rubio	District Engineer
Steve Smith	Craig A. Smith & Associates, Inc. (CAS)
Cory Selchan	Field Superintendent
John McKune (via telephone)	Consultant Engineer

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:31 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present, in person.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

Public Comments [3-Minute Time Limit]

There were no public comments.

- **District Manager: Wrathell, Hunt & Associates, LLC**

This item, previously Item 9E, was presented out of order.

Ms. Cerbone stated that resident Milton Polo reported instances of motor bikes trespassing along the right-of-way (ROW) behind his and his neighbors residences. Discussion ensued regarding when and the frequency of the incidents and suggesting that the resident install cameras to provide evidence to the Police. Staff was directed to send the annual letter to the Police Chief requesting continued monitoring of the area.

- **District Engineer: *Craig A. Smith & Associates***

I. Presentation: Monthly Engineer's Report

This item, previously 9BI, was presented out of order.

Mr. Rubio reported the following:

- Electrical Engineering Design Plans: CAS expected to receive the 60% redesign plans for Pump Stations 1 and 2 from Mr. Larry Smith, at the end of the week. The plans would be distributed upon receipt, before scheduling a meeting with Staff to review the plans.
- The Board previously approved the entire Smith Engineering Consultants' Electrical Engineering scope with updates to be provided to the Board on targeted milestones; 30, 60, 90, 100% plan phases.
- 250 horsepower was selected for the Pump Station 2 motors.

Mr. McKune joined the meeting via telephone.

Mr. Ortiz asked for a copy of the scope of work and an Outlook calendar invite to attend the next meeting with Mr. Larry Smith.

- **Permit Applications – No Permits to be Submitted This Month**

- Permitting: Crown Castle was reviewing the recommendations to address non-compliance installations. This item should be presented for approval at the next meeting.

II. Update: Interim Water Control Plan Incorporating New Costs from Radise International, L.C., Information

This item, previously Item 9BII, was presented out of order.

Mr. Rubio presented the revised Interim Water Control Plan and budget, which included updated costs and designs from Radise International, L.C. (Radise) for each canal

crossing. He recommended proceeding with the Figure 1, Partial Canal Improvement (PCI,) approach, as it was the most cost-effective option.

Mr. Steve Smith and Mr. Rubio discussed the method and the flow and cost differences between Figures 1 and 2. Mr. Selchan voiced his opinion that the option selected should not be based on cost alone; rather, it should be on sound engineering, as the improvements must be able to continue feeding water to the Pump Station so it does not cut off when levels are low. Discussion ensued regarding the budget, rearranging the order of upcoming projects, and advertising a Request for Qualifications (RFQ) for design build for the bridge, so the Contractor can oversee the Engineers involved.

III. PS1 and PS2 Electrical Engineering Design Update

This item, previously Item 9BIII, was presented out of order.

Mr. McKune asked if the structural portion for the Pump Station 2 electrical unit was finalized. Mr. Steve Smith stated that Mr. Larry Smith believed it could work within the confines of the existing building. Some items may have to be relocated outside but he would not know until he can review the plans.

Ms. Cerbone asked about items for the upcoming agenda. Mr. Steve Smith stated he would provide recommendations, once he reviews Mr. Larry Smith’s design, and input new data in the model to reevaluate it based on the recommendations. He planned to present the cost/performance benefit analysis table of all options and phases and submit the RFQ and bids to consolidate projects. Mr. Morera asked that Staff continue vetting projects before presenting recommendations to the Board.

Mr. McKune asked if there was a resolution on what to do with the parking lot. There was no resolution, so it would be considered as Phase 4.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of November 30, 2020

Mr. Rom presented the Unaudited Financial Statements as of November 30, 2020.

<p>On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the Unaudited Financial Statements as of November 30, 2020, were accepted.</p>

SIXTH ORDER OF BUSINESS

Approval of December 9, 2020 Regular Meeting Minutes

Mr. Rom presented the December 9, 2020 Regular Meeting Minutes. The following change was made:

Line 23: Delete "(via telephone)"

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the December 9, 2020 Regular Meeting Minutes, as amended, were approved.

SEVENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors' Communications

Mr. Prudhomme hoped everybody had a wonderful new year and wished them a great 2021.

Mr. Ortiz hoped everyone had a safe and happy new year.

Mr. Morera wished everyone a happy and healthy new year. He hoped those eligible to receive the COVID-19 vaccine would receive it soon, and stated that friends conveyed to him that the process went smoothly and was well organized. As 2020 was challenging, he hoped 2021 would give everyone more peace, tranquility and balance in life. He encouraged everyone to carry on with improvement of the District in 2021.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Lewis, Longman & Walker, P.A.*

Mr. Malefatto distributed a letter from the City of Coral Springs indicating that the Broward County Legislative Delegation Organization approved the proposed Bill related to special districts, introduced by Representative Dan Daley, a former City Commissioner. He discussed the details, which, if approved by the Legislature, would take effect November

2024. The Coral Springs Improvement District engaged his firm to lobby against the Bill and the North Springs Improvement District engaged a lobbyist to fight against it.

Mr. Morera discussed proposed changes affecting Supervisors running for office and stated that, during the Commission meeting, he asked the City to correct the District's name from "Sunshine Drainage District" to "Sunshine Water Control District", as the name was officially changed in 1978. Mr. Malefatto stated he would mention suggesting a Supervisor Fee cost of living adjustment to Mr. Lewis and Mr. Ryan.

B. District Engineer: *Craig A. Smith & Associates*

I. Presentation: Monthly Engineer's Report

- **Permit Applications – No Permits to be Submitted This Month**

II. Update: Interim Water Control Plan Incorporating New Costs from Radise International, L.C., Information

III. PSI and PS2 Electrical Engineering Design Update

These items were presented following the Fourth Order of Business.

C. District Engineering Consultant: *John McKune*

There being no report, the next item followed.

D. District Field Supervisor: *Cory Selchan*

Mr. Selchan reported the following:

- Very little rainfall was reported this month; however, the 2020 annual rainfall was 93.1", which was a record amount, as the District typically averages 60" to 75".
- Daily operations continue to proceed without any issues.
- A few employees missed work due to COVID-19. Most employees were affected by it in some way.

E. District Manager: *Wrathell, Hunt & Associates, LLC*

Mr. Rom stated that Staff would present a proposed COVID-19 policy for 2021, at the next meeting. Mr. Malefatto explained that the legislation entitling employees up to 80 additional hours of COVID related sick leave expired December 31, 2020; however, private and public sectors could extend the benefit to employees and can continue as long as the Florida Governor's Emergency Order remains in effect. His firm was researching legislation to determine whether the District was exempt from withholding social security tax.

Discussion ensued regarding adding a cap to the policy on compensating employees and eventually requiring employees to use their sick or vacation time. When disability/workman’s compensation policies go into effect and how benefits are accrued was discussed. The proposed COVID-19 policy to be presented at the next meeting should include a breakdown of the Employee Manual’s current sick and vacation time policy.

I. Discussion: Obstruction Removals and Subsequent Events

Mr. Selchan stated that, aside from the report on the motorbike incident at the East Outfall Canal, he would provide recommendations for addressing obstructions in the ROW. Issues at the West Outfall Canal need to be addressed, as residents have encroached far into the ROW. Notice of Violation letters would be prepared and presented at the next meeting. The letters would outline the steps that the District would take if the property owner fails to take action and would include a deadline. The letters would be sent Certified Mail, with a copy forwarded to the appropriate party at the City of Coral Springs

II. NEXT MEETING DATE: February 10, 2021 at 6:30 P.M.

- **QUORUM CHECK**

The next meeting will be held on February 10, 2021.

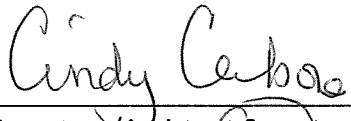
TENTH ORDER OF BUSINESS

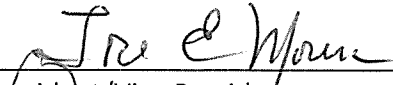
Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor, the meeting adjourned at 8:39 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President