

## REGULAR MEETING AGENDA

May 12, 2021



May 5, 2021

Board of Supervisors
Sunshine Water Control District

### **ATTENDEES:**

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

### **Dear Board Members:**

The Board of Supervisors of the Sunshine Water Control District will hold a Regular Meeting on May 12, 2021 at 6:30 p.m., at the La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065. The agenda is as follows:

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Public Comments [3-Minute Time Limit] (Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)
- 5. Consideration of Resolution 2021-06, Approving a Proposed Budget for Fiscal Year 2021/2022 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date
- 6. Acceptance of Unaudited Financial Statements as of March 31, 2021
- 7. Approval of April 14, 2021 Regular Meeting Minutes
- 8. Supervisors' Communications
- 9. Staff Reports
  - A. District Counsel: Lewis, Longman & Walker, P.A.
    - Discussion: HB 1501 Legislation
  - B. District Engineer: *Craig A. Smith & Associates* 
    - I. Presentation: Monthly Engineer's Report
    - II. Permit Applications

Board of Supervisors Sunshine Water Control District May 12, 2021, Regular Meeting Agenda Page 2

- a. City of Coral Springs by Chen Moore and Associates Westchester Stormwater Improvements - NW 24<sup>th</sup> Street Culvert Replacements
- b. KMV Fibertelecom, Inc. CATV Span Replacement, 4361 NW 75<sup>th</sup> Way/Canal "L14-1" Crossing
- C. District Engineering Consultant: John McKune
- D. District Field Supervisor: Cory Selchan
- E. District Manager: Wrathell, Hunt & Associates, LLC
  - I. Update: Availability of Performing Arts Center and Country Club for Future Meetings
  - II. NEXT MEETING DATE: June 9, 2021 at 6:30 P.M.
    - QUORUM CHECK

Joe Morera	IN PERSON	PHONE	No
Daniel Prudhomme	In Person	PHONE	☐ No
Ivan Ortiz	In Person	PHONE	No

### 10. Adjournment

Should you have any questions, please contact me directly at (561) 346-5294.

Sincerely,

Cindy Cerbone District Manager

indu Cerbone

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094 CONFERENCE ID: 8518503

# SUNSHINE WATER CONTROL DISTRICT

#### **RESOLUTION 2021-06**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("Board") of the Sunshine Water Control District ("District") prior to June 15, 2021, proposed budget ("Proposed Budget") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("Fiscal Year 2021/2022"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT:

- 1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.
- 2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set as follows:

DATE:		, 2021
HOUR:	6:30 p.m.	
LOCATION:		

- 3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Broward County at least 60 days prior to the hearing set above.
- 4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2 and shall remain on the website for at least 45 days.
- 5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

- 6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.
  - 7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 12<sup>th</sup> DAY OF MAY, 2021.

ATTEST:	SUNSHINE WATER CONTROL DISTRICT
	Ву:
Secretary/Assistant Secretary	lts:

## Exhibit A: Fiscal Year 2021/2022 Proposed Budget

# SUNSHINE WATER CONTROL DISTRICT PROPOSED BUDGET FISCAL YEAR 2022

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# SUNSHINE WATER CONTROL DISTRICT GENERAL FUND BUDGET FISCAL YEAR 2022

	Fiscal Year 2021				
	Amended	Actual	Projected	Total Revenue	Proposed
	Budget	through	through	and	Budget
	FY 2021	3/31/2021	9/30/2021	Expenditures	FY 2022
REVENUES					
Assessment levy: gross	\$ 3,423,181				\$ 3,554,349
Allowable discounts (4%)	(136,927)				(142,174)
Assessment levy: net	3,286,254	2,985,751	\$ 300,503	\$ 3,286,254	3,412,175
Interest and miscellaneous	9,000	4,120	4,880	9,000	9,000
Cost recovery	17,500	-	17,500	17,500	17,500
Permit review fees	4,200	4,900	-	4,900	4,900
Insurance proceeds	-	350	-	350	-
Total revenues	3,316,954	2,995,121	322,883	3,318,004	3,443,575
EXPENDITURES					
Professional & administration					
Supervisors	1,800	850	950	1,800	1,800
Supervisors/staff travel	7,500	-	7,500	7,500	7,500
Management/accounting/recording	61,960	30,980	30,980	61,960	63,819
DSF accounting	14,474	7,237	7,237	14,474	14,908
Dissemination agent	1,000	500	500	1,000	1,000
Legal	95,000	23,713	71,287	95,000	95,000
Audit	11,200	1,500	9,700	11,200	11,200
Arbitrage rebate calculation	750	, -	750	750	750
Trustee	5,000	4,000	1,000	5,000	5,000
Human resource services	7,123	3,562	3,561	7,123	7,337
Communications costs	7,500	· -	7,500	7,500	7,500
Postage: ROW clearing	500	-	500	500	500
Postage	1,200	531	669	1,200	1,200
Printing & binding	1,400	700	700	1,400	1,400
Legal advertising	2,500	599	1,901	2,500	2,500
Dues, subscriptions, etc.	4,500	4,175	325	4,500	4,500
Office supplies	1,500	855	645	1,500	1,500
Rent - operations facility	45,873	22,935	22,938	45,873	47,249
Insurance	30,994	22,575	-	22,575	32,543
Website	3,000	1,105	1,895	3,000	3,000
ADA website compliance	210	-	210	210	210
Contingencies	5,000	50	4,950	5,000	5,000
Total professional & admin	309,984	125,867	175,698	301,565	315,416
Field operations	400.075	404740	050 007	100.075	400.075
Salaries and wages	438,375	184,748	253,627	438,375	438,375
FICA taxes	33,536	14,279	19,257	33,536	33,536
Special pay	1,650	1,987	- 4 500	1,987	2,000
Bonus program	1,000	-	1,500	1,500	1,500
401a retirement plan	43,838	18,466	25,372	43,838	43,838
Health insurance	278,434	103,489	174,945	278,434	278,434
Workers' compensation insurance	21,000	11,605	9,395	21,000	15,000

# SUNSHINE WATER CONTROL DISTRICT GENERAL FUND BUDGET FISCAL YEAR 2022

		Fiscal Y	ear 2021		
	Amended	Actual	Projected	Total Revenue	Proposed
	Budget	through	through	and	Budget
	FY 2021	3/31/2021	9/30/2021	Expenditures	FY 2022
Engineering	75,000	70,484	4,516	75,000	100,000
Engineering - capital outlay Westchester	10,000	-	10,000	10,000	· <u>-</u>
Engineering - capital outlay PS1 & PS2	201,860	27,600	174,260	201,860	200,000
Engineering - WOFC phase 2B	-	-	239,700	239,700	219,900
Consulting engineer services	25,000	2,430	22,570	25,000	25,000
Cost recovery	17,500	3,243	14,257	17,500	17,500
Water quality testing	5,224	2,264	2,960	5,224	5,224
Telephone	1,800	1,018	782	1,800	1,800
Electric	85,000	40,936	44,064	85,000	85,000
Insurance	38,000	52,573	-	52,573	46,949
Repairs and maintenance					
Canal banks	20,000	-	20,000	20,000	50,000
Canal dredging	50,000	-	50,000	50,000	50,000
Culvert inspection & cleaning	100,000	19,500	80,500	100,000	100,000
Dumpster service	13,000	2,087	10,913	13,000	13,000
Truck, tractor and generator	21,000	256	20,744	21,000	21,000
Other	21,000	85,148	100,000	185,148	21,000
Operating supplies					
Chemicals	90,000	27,275	62,725	90,000	90,000
Fuel - trucks/equipment	20,000	3,094	16,906	20,000	20,000
Fuel - pump station generator	35,000	-	35,000	35,000	35,000
Triploid carp	19,755	-	19,755	19,755	19,755
Uniforms	3,217	849	2,368	3,217	3,217
Other	4,000	801	3,199	4,000	4,000
Permit fees, licenses, schools	5,000	180	4,820	5,000	5,000
Capital outlay: Westchester	50,087	10,546	39,541	50,087	-
Capital outlay: pump station 1 & 2	3,576,385	102,090	242,142	344,232	1,500,000
Capital outlay: WOFC phase 2B	-	-	-	-	1,840,000
Field equipment	35,000	-	35,000	35,000	35,000
Pump station telemetry	40,000	1,520	38,480	40,000	40,000
Contingencies	5,000	2,781	2,219	5,000	5,000
Total field operations	5,385,661	791,249	1,781,517	2,572,766	5,366,028
Other fees and charges					
Tax collector	34,232	29,857	4,375	34,232	35,543
Property appraiser	34,232	29,857	4,375	34,232	35,543
Property tax bills - fire & EMS assessment	100	38	62	100	100
Total other fees & charges	68,564	59,752	8,812	68,564	71,186
Total expenditures	5,764,209	976,868	1,966,027	2,942,895	5,752,630
Excess/(deficiency) of revenues				ф 27E 400	
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over/(under) expenditures

\$(2,447,255) \$ 2,018,253 \$ (1,643,144) \$ 375,109 \$ (2,309,055)

## SUNSHINE WATER CONTROL DISTRICT GENERAL FUND BUDGET FISCAL YEAR 2022

	Amended Budget FY 2021	Actual through 3/31/2021	Projected through 9/30/2021	Total Revenue and Expenditures	Proposed Budget FY 2022
OTHER FINANCING SOURCES/(USES)					
Transfers in - from DSF Series 2018	408,255	385,398	22,857	408,255	408,255
Total other financing sources/(uses)	408,255	385,398	22,857	408,255	408,255
Net increase/(decrease) of fund balance	(2,039,000)	2,403,651	(1,620,287)	783,364	(1,900,800)
Fund balance - beginning (unaudited)	9,580,392	12,992,728	15,396,379	12,992,728	13,776,092
Fund balance - ending (projected): Assigned:					
3 months working capital	1,441,052	1,441,052	1,441,052	1,441,052	1,438,158
Disaster recovery	3,000,000	3,000,000	3,000,000	3,000,000	3,500,000
Truck replacement <sup>1</sup>	114,000	114,000	114,000	114,000	142,000
Unassigned	2,986,340	10,841,327	9,221,040	9,221,040	6,795,134
Fund balance - ending (projected)	\$ 7,541,392	\$ 15,396,379	\$ 13,776,092	\$ 13,776,092	\$ 11,875,292

<sup>&</sup>lt;sup>1</sup>See page 10

## SUNSHINE WATER CONTROL DISTRICT DEFINITIONS OF GENERAL FUND EXPENDITURES

### **EXPENDITURES**

EXPENDITURES	
Professional and administration	
Supervisors	\$ 1,800
Pursuant to Florida State Statute 218.14, supervisor fees are set at \$50 for each meeting of the Board of Supervisors. The District anticipates it will hold	
twelve meetings during the fiscal year. Supervisors/staff travel	7,500
Attendance at FASD meetings and convention and other educational	7,000
programs and or travel necessary to conduct the business of the district.	00.040
Management/accounting/recording	63,819
Wrathell, Hunt and Associates, LLC specializes in managing special districts in the State of Florida by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all governmental requirements of the District, develops financing programs, administers the issuance of tax exempt bond financings and operates and maintains the assets of the community.	
DSF accounting	14,908
Debt service fund accounting.	
Dissemination agent	1,000
The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities & Exchange Act of 1934.	
Legal	95,000
Lewis, Longman & Walker, P.A. provides on-going general counsel and legal representation. This law firm advises the District Board of Supervisors concerning issues such as public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts. In this capacity, the firm provides service as "local government lawyers," realizing that this type of local government is very limited in its scope – providing drainage and flood control protection to property owners within the District.	
Audit	11,200
The District is required by Florida State Statute 218.39 to undertake an independent examination of its books, records and accounting procedures on an annual basis. Pursuant to an agreement, the District anticipates this service will be provided by Grau & Associates. This agreement is automatically renewed each year thereafter subject to mutual agreement by both parties to all terms and fees.	
Arbitrage rebate calculation	750
To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.	
Trustee	5,000
Human resource services	7,337
Includes the following services:	
■ Oversight of human resources	
■ Payroll services that include bi-weekly paychecks, W-2 preparation,	
employee file maintenance, administration of EEOC compliance & the	
personnel policy and record keeping	
■ Administration of the pension plan, health care insurance benefits,	
workers' compensation insurance and other state mandated levies	
■ Placement of employment ads, screening of potential candidates, drug	

screening and administration of the safety work-boot program.

■ Information technology services and products

## SUNSHINE WATER CONTROL DISTRICT DEFINITIONS OF GENERAL FUND EXPENDITURES

EXPENDITURES (continued)	
Communications costs	7,500
The District anticipates distributing newsletters twice annually.	.,
Postage: ROW clearing	500
The District has commenced its capital improvement program as well as its	
canal ROW clearing program. A mass-mailing is anticipated to communicate	
the purpose and impact of these programs to the residents.	
Postage	1,200
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing & binding	1,400
Letterhead, envelopes, copies, agenda packages, etc.	2 500
Legal advertising  The District advertises for monthly meetings, special meetings, public	2,500
hearings, public bids, etc. The increase, as compared to the amount	
budgeted in the prior year, relates to notices that the District will likely have to	
mail to its residents pursuant to Florida Statute 197.3632.	
Dues, subscriptions, etc.	4,500
Pursuant to rule 9B-50.003, the Florida Department of Economic Opportunity	,
requires all special districts to pay an annual fee.	
Office supplies	1,500
Accounting and administrative supplies.	47.040
Rent - operations facility	47,249
Rent for facility for field superintendent and staff.  ■ Administration of the uniforms contract, inventory, and Nextel repairs	
■ Purchases office supplies (including paper goods & refreshments)	
■ Addresses vendor inquiries when the supervisor is unavailable	
■ Technology sharing	
■ Electricity, water & sewer services, kitchen area, air conditioning, 24-hour	
security	
■ On-site diesel & gasoline storage & dispensing and used oil recycling,	
which includes storage tank hazardous materials facility licensing, fuel	
pump meter calibrations, inspections, permitting and certification with the	
Department of Environmental Protection ■ Hurricane disaster command center, which includes: food, water, sanitary	
facilities, shelter, emergency satellite radio phones, 2-way CB radio and	
employee & equipment sharing	
■ fax line & machine, internet access, printer, copiers, office supplies	
■ Supervisor office that includes a desk, phone, etc.	
■ Supervisor & employee back-up in case of injury or extended leave	
■ Secure parking for all trucks, boats and two tractors	
■ Workshop and garage area for equipment repair	
■ Insured and assigned chemical storage area (793 sq. ft.)	
■ SFWMD access gate key apportion and application	
<ul> <li>Water quality control sampling &amp; analysis reporting through CSID contracted accounts with environmental laboratories</li> </ul>	
Insurance	32,543
Egis Insurance & Risk Advisors is the District's insurance agent and they	5_,5 75
provide insurance policies with Florida Insurance Alliance (FIA) for public	
officials, general liability insurance and employment practices liability.	
Website	3,000
ADA website compliance	210

### SUNSHINE

## WATER CONTROL DISTRICT DEFINITIONS OF GENERAL FUND EXPENDITURES

EXPENDITURES (continued)	
Contingencies  Bank charges, automated AP routing and other miscellaneous expenses incurred during the year.	5,000
Field operations	
Salaries and wages  The amount budgeted allows for 9 positions (1 field supervisor, 4 crew	438,375
leaders, and 4 field staff). FICA taxes	33,536
This expenditure is established by federal law, which is currently 7.65% of gross wages.	
Special pay  This is a holiday bonus that is based upon the number of years of	2,000
employment. Bonus program	1,500
Discretionary performance bonuses to be administered by the field superintendent.	
401a retirement plan  The District contributes 10% of each employee's salary into a 401a retirement plan administered by ICMA-RC.	43,838
Health insurance  Due to the unpredictability of the cost of health, life and disability insurance in	278,434
prior years, the District has budgeted a 7% increase.  Worker's Compensation Insurance  The District's workers' compensation Insurance policy is with Travelers	15,000
Insurance.	100,000
Engineering  These expenditures include general engineering support for potential District projects, ongoing operational activities and attendance at Board meetings.	100,000
Engineering - capital outlay PS1 & PS2	200,000
Engineering - WOFC phase 2B	219,900
Consulting engineer services	25,000
These expenditures relate to a variety of engineering services, which include: assisting with the development of operational & capital improvement programs, performing periodic field inspections, assisting with the designing processes and providing additional services as requested by the District. Pursuant to an agreement, these services are provided by McKune & Associates, Inc.	
Cost recovery	17,500
Water Quality Testing	5,224
The water quality testing program consists of quarterly sampling and analysis from different points within the District.	
Telephone Electric	1,800 85,000
The District has three utility accounts with Florida Power & Light. Insurance	46,949
Egis Insurance & Risk Advisors is the District's insurance agent and they provide insurance policies with Preferred Governmental Insurance Trust (PGIT) for property, inland marine, crime and automobile liability & physical damage.	40,848

## SUNSHINE WATER CONTROL DISTRICT DEFINITIONS OF GENERAL FUND EXPENDITURES

#### **EXPENDITURES** (continued) Repairs and maintenance Canal banks 50,000 Canal dredging 50,000 Culvert inspection & cleaning 100,000 Dumpster service 13.000 Truck & tractor 21,000 Other 21,000 Operating supplies 90,000 Chemicals Fuel - trucks/equipment 20,000 Fuel - pump station generator 35,000 Triploid carp 19,755 Uniforms 3,217 Other 4,000 Permit fees, licenses, schools 5,000 These expenditures include educational necessities, permits, licenses and fees necessary for employees to obtain an aquatic license. Capital outlay: pump station 1 & 2 1,500,000 Capital outlay: WOFC phase 2B 1,840,000 Field equipment 35,000 Pump station telemetry 40,000 Contingencies 5,000 Other fees and charges Tax collector 35,543 Property appraiser 35,543 Property tax bills - fire & EMS assessment 100 Total expenditures \$5,752,630

# SUNSHINE WATER CONTROL DISTRICT DEBT SERVICE FUND BUDGET - SERIES 2018 FISCAL YEAR 2022

		Fiscal	Year 2021			
	Amended	Actual	Projected	Tota	al Revenue	Proposed
	Budget	through	through		&	Budget
	FY 2021	3/31/2021	9/30/2021	Exp	penditures	FY 2022
REVENUES						
Assessment levy: on-roll - gross	\$ 954,205					\$954,205
Allowable discounts (4%)	(38,168)					(38,168)
Assessment levy: on-roll - net	916,037	\$832,345	\$ 83,692	\$	916,037	916,037
Interest	-	2	1,607		1,609	-
Total revenues	916,037	832,347	85,299		917,646	916,037
EXPENDITURES Debt service						
Principal Interest	- 521 660	200 440	- 054 000		- 	444.020
Total debt service	531,668	280,440	251,228		531,668	444,030
rotal debt service	531,668	280,440	251,228		531,668	444,030
Other fees & charges						
Property appraiser	9,542	8,323	1,219		9,542	9,542
Tax collector	9,542	8,323	1,219		9,542	9,542
Total other fees & charges	19,084	16,646	2,438		19,084	19,084
Total expenditures	550,752	297,086	253,666		550,752	463,114
						,
Excess/(deficiency) of revenues						
over/(under) expenditures	365,285	535,261	(168,367)		366,894	452,923
, ,			,			
OTHER FINANCING SOURCES/(USES)						
Transfer out	(408,255)	(385,398)	(22,857)		(408, 255)	(408, 255)
Total other financing sources/(uses)	(408,255)	(385,398)	-		(408,255)	(408,255)
						_
Net increase/(decrease) in fund balance	(42,970)	149,863	(168,367)		(41,361)	44,668
Fund balance - beginning (unaudited)	264,985	287,432	437,295		287,432	246,071
Fund balance - ending (projected)	\$222,015	\$437,295	\$268,928	\$	246,071	290,739
Use of fund balance:						
Debt service reserve balance (required)						-
Interest expense - November 1, 2022						(222,015)
Projected fund balance surplus/(deficit) as o	f September	30, 2022				\$ 68,724

### **SUNSHINE**

Water Control District Special Assessment Revenue Improvement Bonds, Series 2018 \$11,685,000

## **Debt Service Schedule**

Date	Principal	Interest	Total P+I
11/01/2021		222,015.00	222,015.00
05/01/2022		222,015.00	222,015.00
11/01/2022		222,015.00	222,015.00
05/01/2023	430,000.00	222,015.00	652,015.00
11/01/2023	-	213,845.00	213,845.00
05/01/2024	450,000.00	213,845.00	663,845.00
11/01/2024	-	205,295.00	205,295.00
05/01/2025	465,000.00	205,295.00	670,295.00
11/01/2025	-	196,460.00	196,460.00
05/01/2026	480,000.00	196,460.00	676,460.00
11/01/2026	-	187,340.00	187,340.00
05/01/2027	500,000.00	187,340.00	687,340.00
11/01/2027	-	177,840.00	177,840.00
05/01/2028	520,000.00	177,840.00	697,840.00
11/01/2028	-	167,960.00	167,960.00
05/01/2029	540,000.00	167,960.00	707,960.00
11/01/2029	-	157,700.00	157,700.00
05/01/2030	560,000.00	157,700.00	717,700.00
11/01/2030	-	147,060.00	147,060.00
05/01/2031	580,000.00	147,060.00	727,060.00
11/01/2031	-	136,040.00	136,040.00
05/01/2032	600,000.00	136,040.00	736,040.00
11/01/2032	-	124,640.00	124,640.00
05/01/2033	625,000.00	124,640.00	749,640.00
11/01/2033	-	112,765.00	112,765.00
05/01/2034	650,000.00	112,765.00	762,765.00
11/01/2034	-	100,415.00	100,415.00
05/01/2035	675,000.00	100,415.00	775,415.00
11/01/2035	-	87,590.00	87,590.00
05/01/2036	695,000.00	87,590.00	782,590.00
11/01/2036	-	74,385.00	74,385.00
05/01/2037	730,000.00	74,385.00	804,385.00
11/01/2037	-	60,515.00	60,515.00
05/01/2038	750,000.00	60,515.00	810,515.00
11/01/2038	-	46,265.00	46,265.00
05/01/2039	780,000.00	46,265.00	826,265.00
11/01/2039	-	31,445.00	31,445.00
05/01/2040	810,000.00	31,445.00	841,445.00
11/01/2040	-	16,055.00	16,055.00
05/01/2041	845,000.00	16,055.00	861,055.00
Total	\$11,685,000.00	\$5,375,290.00	\$17,060,290.00

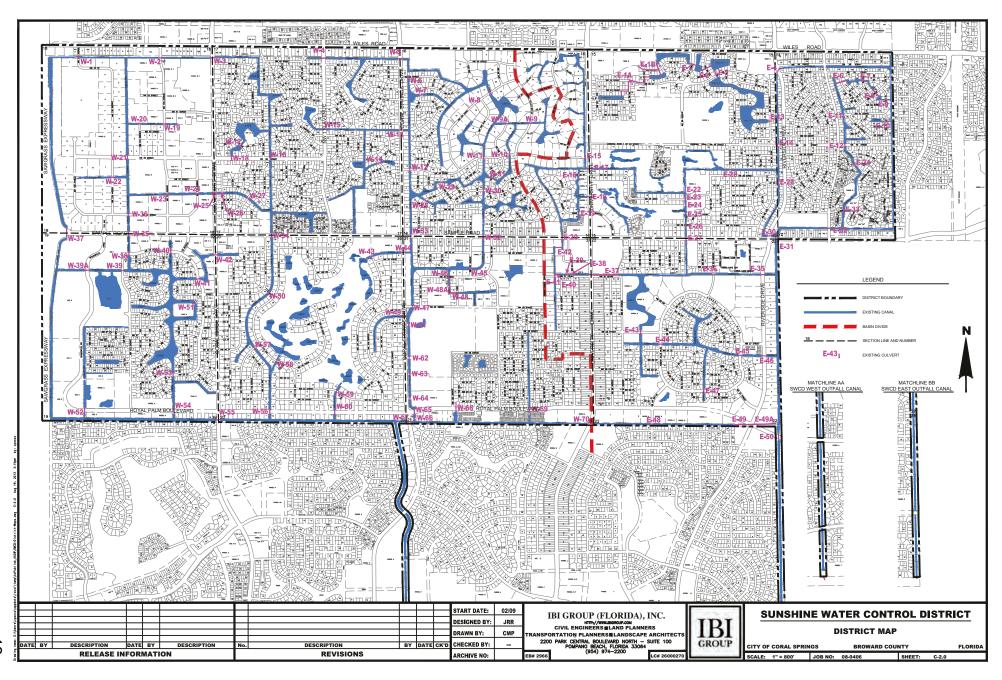
SUNSHINE
WATER CONTROL DISTRICT
PROJECTED ASSESSMENTS

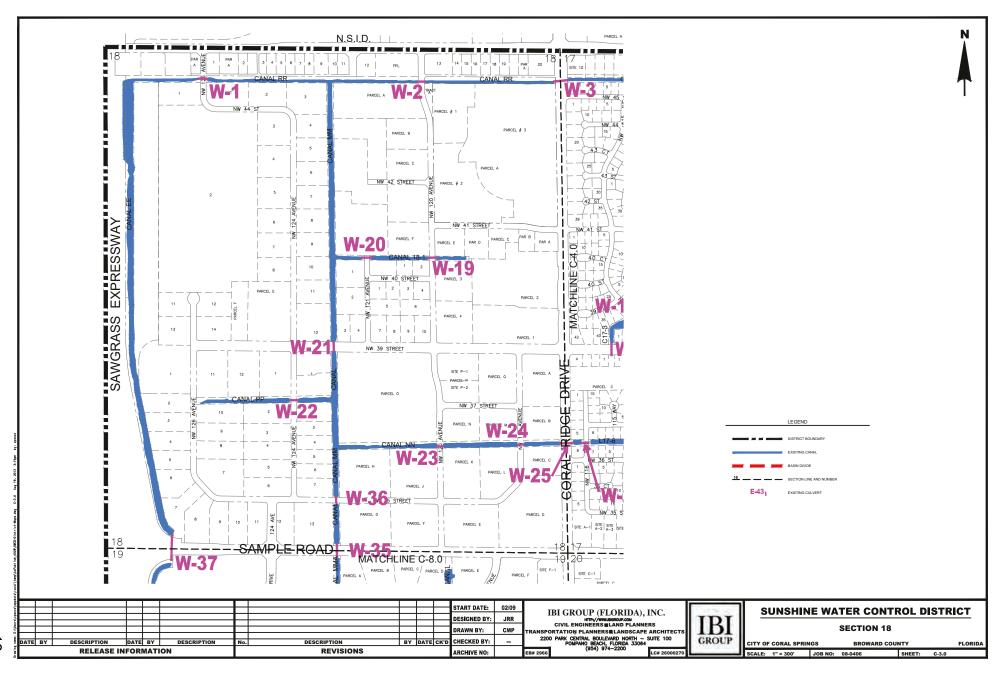
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Assessable units	17,009	17,023	17,000	17,000	17,000	17,000
Assessment per unit - general	\$ 172.78	\$ 179.50	\$ 186.57	\$ 193.85	\$ 201.36	\$ 209.08
Assessment per unit - debt	\$ 56.10	\$ 56.10	\$ 56.10	\$ 56.10	\$ 56.10	\$ 56.10
Total projected assessment	\$ 228.88	\$ 235.60	\$ 242.67	\$ 249.95	\$ 257.46	\$ 265.18
Total assessment % variance yr over yr	3.00%	2.94%	3.00%	3.00%	3.00%	3.00%

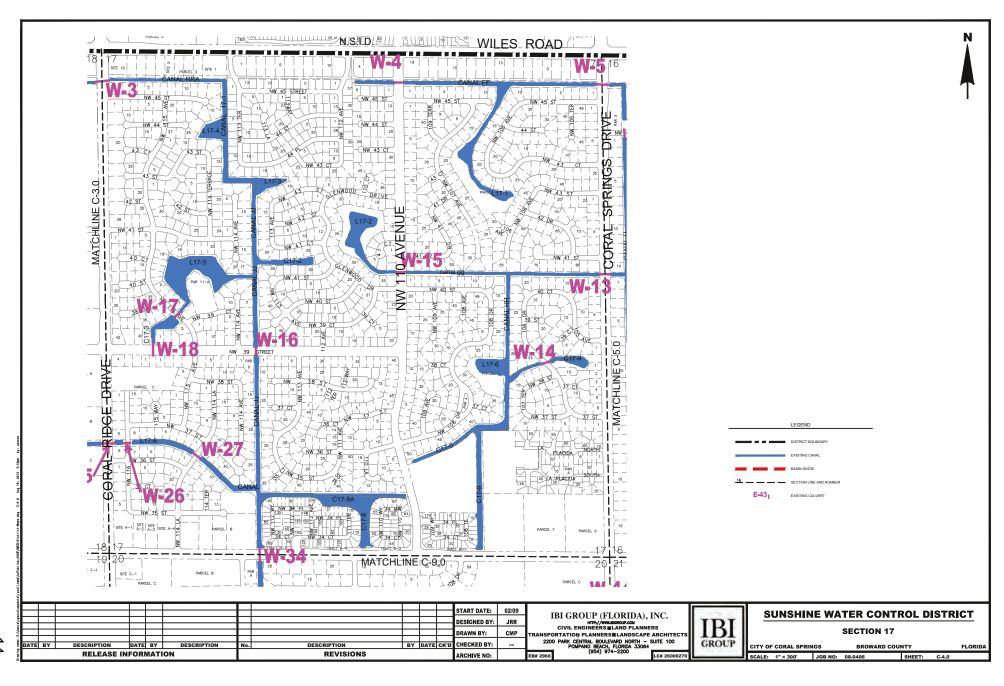
## SUNSHINE WATER CONTROL DISTRICT TRUCK REPLACEMENT SCHEDULE

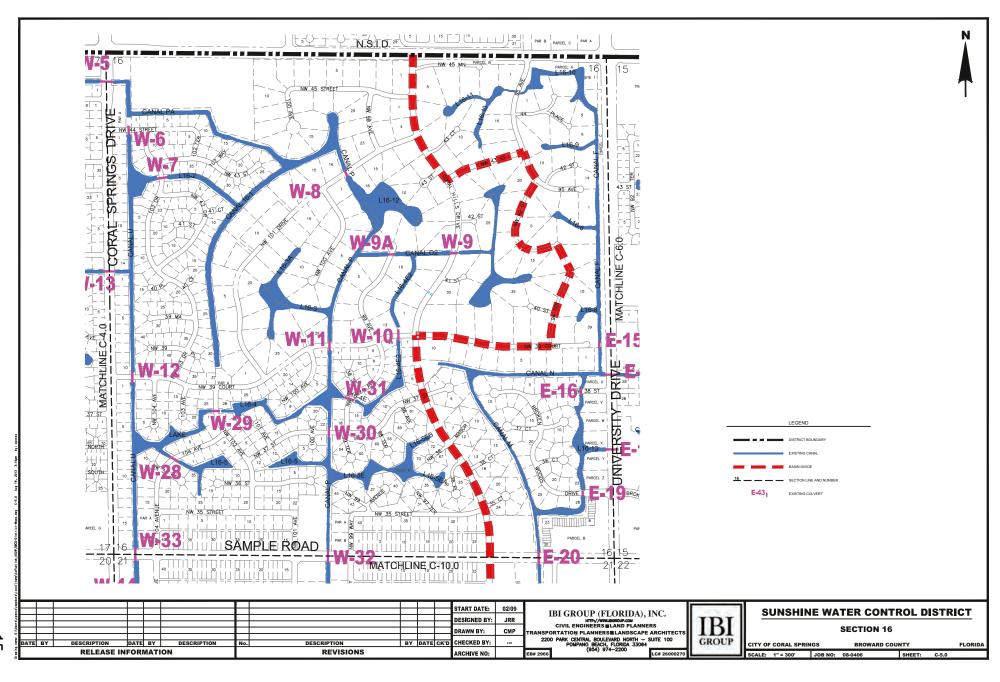
				Estimated	Estimated	Assigned		Assigned
				Replacement	Replacement	Fund Balance		Fund Balance
Truck	VIN	Year	Condition	Year	Cost	9/30/2021	Change	9/30/2022
Ford Pickup 150	1FTMF1E85GFD21298	2016	Good	2023	30,000	24,000	4,000	28,000
Ford Pickup 150	1FTMF1E85GFD21299	2016	Good	2023	30,000	24,000	4,000	28,000
Ford Pickup 150	1FTMF1E85GFD21300	2016	Good	2023	30,000	24,000	4,000	28,000
Ford Pickup 150	1FTMF1E85GFD21301	2016	Good	2023	30,000	24,000	4,000	28,000
Ford Pickup 150	1FTMF1EF3CFB16099	2012	Fair	2018	30,000	18,000	12,000	30,000
Total	•		•	•	150,000	114,000	28,000	142,000

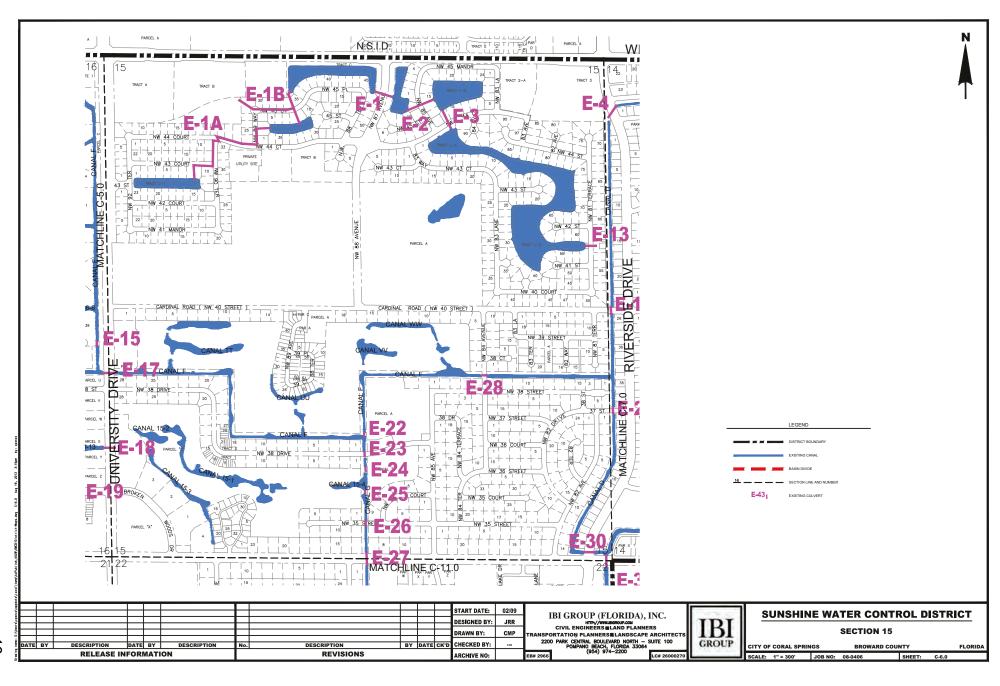
## SUNSHINE WATER CONTROL DISTRICT DISTRICT MAPS

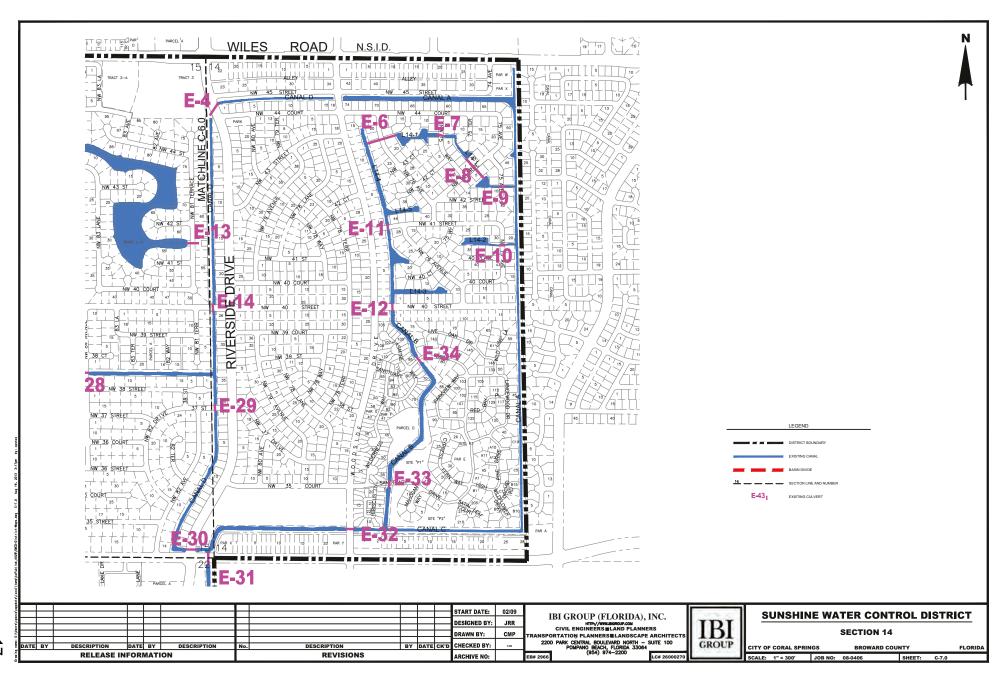


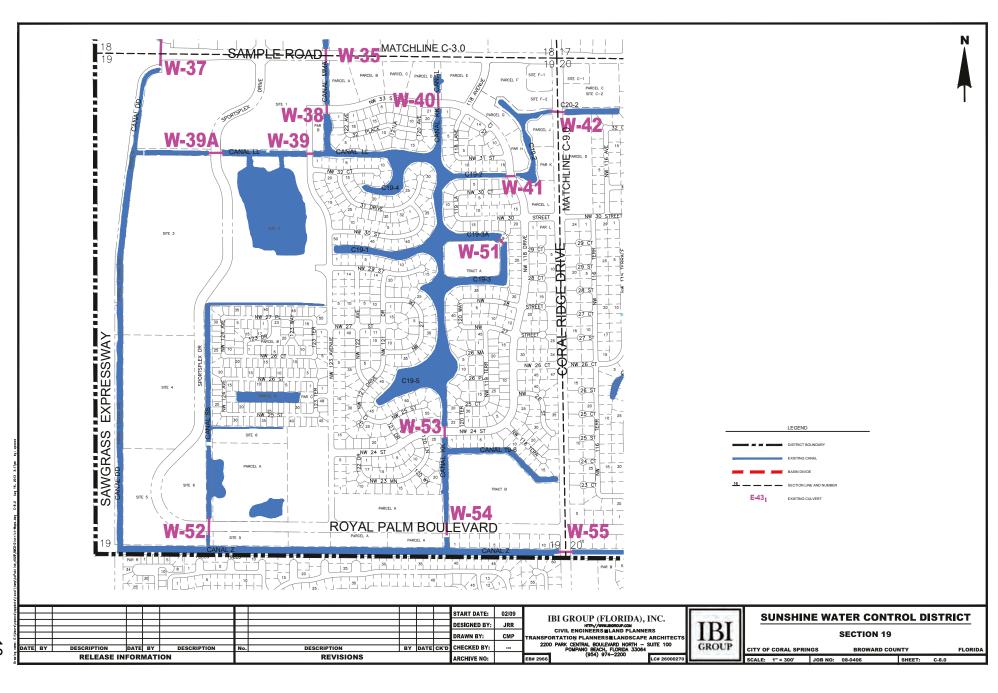


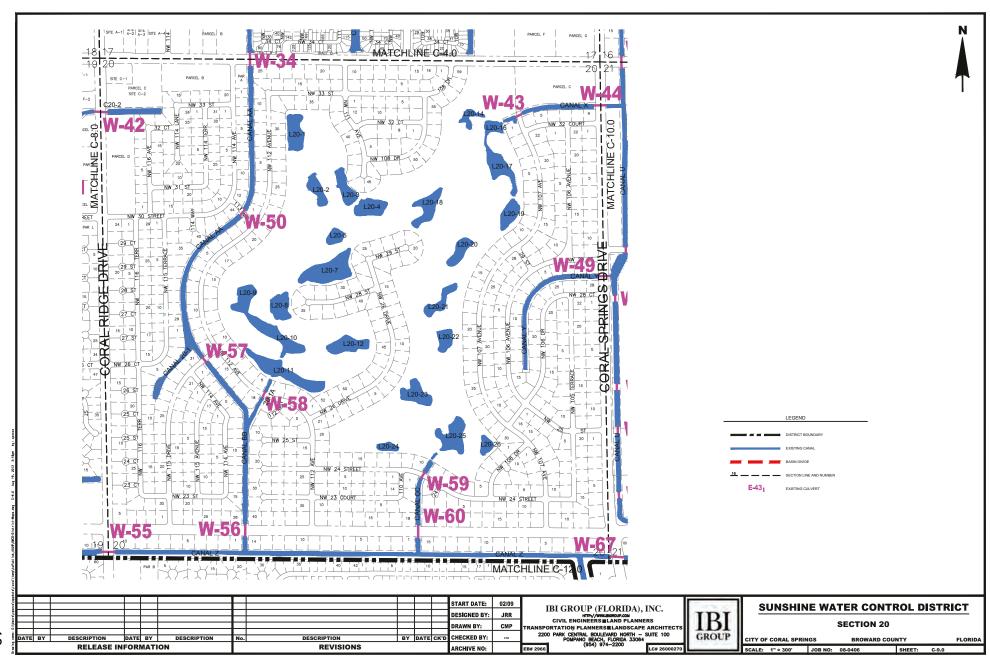


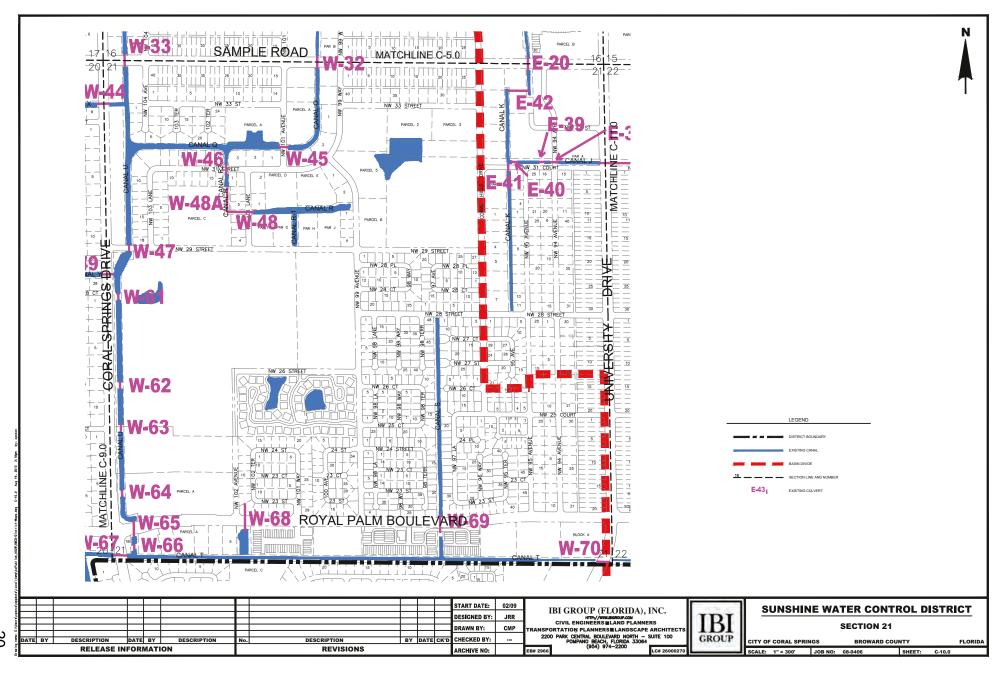


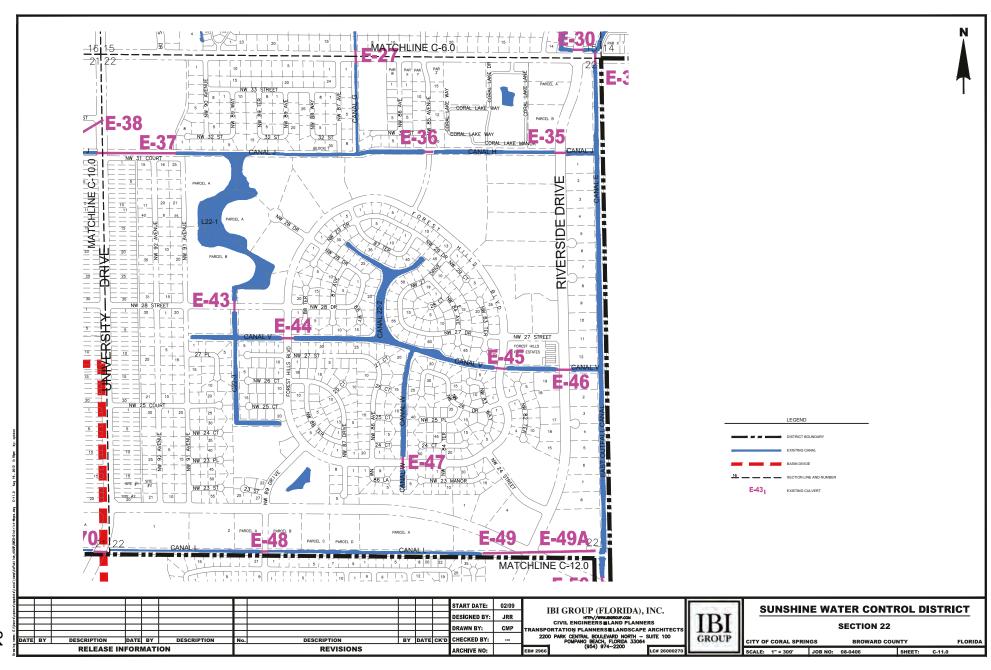


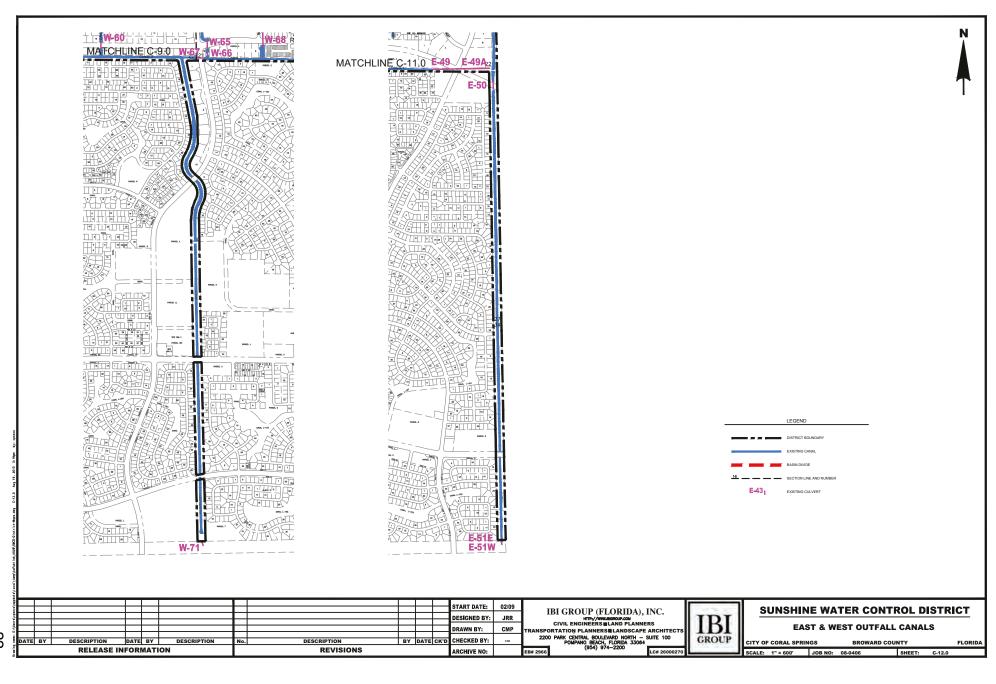












# SUNSHINE WATER CONTROL DISTRICT

6

SUNSHINE
WATER CONTROL DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
MARCH 31, 2021

# SUNSHINE WATER CONTROL DISTRICT BALANCE SHEET GOVERNMENTAL FUNDS MARCH 31, 2021

	General Fund	Debt Service Fund Series 2011	Debt Service Fund Series 2018	Total Governmental Funds
ASSETS				
Centennial Bank	\$ 1,351,247	\$ -	\$ -	\$ 1,351,247
Centennial Bank - escrow	80,793	-	-	80,793
Investments				
State Board of Administration				
A Investment account	5,123	-	-	5,123
A Bank maintenance reserve account	2,683	-	-	2,683
A Renewal & replacement reserve account	1,997	-	-	1,997
A Equipment replacement reserve account	211	-	-	211
Centennial Bank - MMA	259,180	-	-	259,180
FineMark Bank - MMA	249,015	-	-	249,015
FineMark Bank - ICS	13,649,192	-	-	13,649,192
Iberia Bank - MMA	5,529	-	-	5,529
Debt service - Wells Fargo	-	61	-	61
Debt service - Regions	-	-	413,490	413,490
Reserve - Wells Fargo	-	83	-	83
Undeposited funds	6,680	-	-	6,680
Due from general fund			23,805	23,805
Total assets	\$15,611,650	\$ 144	\$ 437,295	\$ 16,049,089
LIABILITIES				
Liabilities:				
Accounts payable	\$ 6	\$ -	\$ -	\$ 6
Due to debt service	23,805	-	-	23,805
Deposits payable/trash bonds	147,000	-	_	147,000
Cost recovery deposits	44,460	-	_	44,460
Total liabilities	215,271	-		215,271
FUND BALANCES				
Assigned:				
3 months working capital	1,441,052	-	_	1,441,052
Disaster recovery	3,000,000	-	_	3,000,000
Truck replacement	114,000	-	_	114,000
Restricted for	,			,
Debt service	-	144	437,295	437,439
Unassigned	10,841,327	-	-	10,841,327
Total fund balances	15,396,379	144	437,295	15,833,818
Total liabilities and fund balances	\$15,611,650	\$ 144	\$ 437,295	\$ 16,049,089

### SUNSHINE

## WATER CONTROL DISTRICT

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND

## FOR THE PERIOD ENDED MARCH 31, 2021

		Current Month	Year to Date	Adopted Budget	% of Budget	
REVENUES						
Assessments	\$	65,915	\$ 2,985,751	\$ 3,286,254	91%	
Interest and miscellaneous		536	4,120	9,000	46%	
Permit review fees		-	4,900	4,200	117%	
Cost recovery		-	-	17,500	0%	
Insurance proceeds			350	2 246 054	N/A	
Total revenues		66,451	2,995,121	3,316,954	90%	
EXPENDITURES						
Administrative						
Supervisors		150	850	1,800	47%	
Supervisors reimbursement		-	-	7,500	0%	
Management/accounting/recording		5,163	30,980	61,960	50%	
DSF & CPF accounting		1,206	7,237	14,474	50%	
Dissemination fee		83	500	1,000	50%	
Arbitrage rebate calculation		-	-	750	0%	
Trustee		-	4,000	5,000	80%	
Audit		1,000	1,500	11,200	13%	
Legal		6,940	23,713	95,000	25%	
Human resource services		594	3,562	7,123	50%	
Communication		-		7,500	0%	
Dues/subscriptions		-	4,175	4,500	93%	
Rent - operations facility		3,823	22,935	45,873	50%	
Insurance		-	22,575	30,994	73%	
Legal advertising		392	599	2,500	24%	
Office supplies and expenses		37	855	1,500	57%	
Postage		156	531	1,200	44%	
Postage-ROW clearing		-	-	500	0%	
Printing and binding		117	700	1,400	50%	
Website		400	1,105	3,000	37%	
ADA website compliance		-	-	210	0%	
Contingencies		40	50	5,000	1%	
Total administrative expenses		20,101	125,867	309,984	41%	
Field operations						
Salaries and wages		26,930	184,748	438,375	42%	
FICA taxes		2,058	14,279	33,536	43%	
Special pay		-	1,987	1,650	120%	
Bonus program		_	-	1,000	0%	
401a retirement plan		2,749	18,466	43,838	42%	
Health insurance		17,033	103,489	278,434	37%	
Workers' compensation insurance		· <u>-</u>	11,605	21,000	55%	
Engineering		4,463	70,484	75,000	94%	
Engineering - capital outlay westchester		· <u>-</u>	-	10,000	0%	
Engineering - capital outlay ps1 & ps2		15,379	27,600	201,860	14%	
		•	•	, -		

### SUNSHINE

## WATER CONTROL DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND

### FOR THE PERIOD ENDED MARCH 31, 2021

	Current	Year to	Adopted	% of
	Month	Date	Budget	Budget
Consulting engineer services	2,430	2,430	25,000	10%
Cost recovery	2,054	3,243	17,500	19%
Water quality testing	1,132	2,264	5,224	43%
Telephone	142	1,018	1,800	57%
Electric	421	40,936	85,000	48%
Insurance	-	52,573	38,000	138%
Repairs and maintenance				
Canal banks	-	-	20,000	0%
Canal dredging	-	-	50,000	0%
Culvert inspection & cleaning	-	19,500	100,000	20%
Dumpster service	303	2,087	13,000	16%
Truck & tractor	-	256	21,000	1%
Other	42,105	85,148	21,000	405%
Operating supplies				
Chemicals	-	27,275	90,000	30%
Fuel	606	3,094	20,000	15%
Fuel-pump station generator	-	-	35,000	0%
Triploid carp	-	-	19,755	0%
Uniforms	147	849	3,217	26%
Other	128	801	4,000	20%
Permit fees, licenses, schools	-	180	5,000	4%
Capital outlay - westchester	784	10,546	50,087	21%
Capital outlay - pump station 1 & 2	-	102,090	3,576,385	3%
Field equipment	-	-	35,000	0%
Pump station telemetry	484	1,520	40,000	4%
Contingencies	53	2,781	5,000	56%
Total field operations	119,401	791,249	5,385,661	15%
Other fees and charges				-
Tax collector	659	29,857	34,232	87%
Property appraiser	659	29,857	34,232	87%
Property tax bills - fire & EMS assessment	-	38	100	38%
Total other fees & charges	1,318	59,752	68,564	87%
Total expenditures	140,820	976,868	5,764,209	17%

## SUNSHINE WATER CONTROL DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND

### FOR THE PERIOD ENDED MARCH 31, 2021

	Current	Year to	Adopted	% of
	Month	Date	Budget	Budget
Excess/(deficiency) of revenues	(= ( ·		( <del>.</del>	
over/(under) expenditures	(74,369)	2,018,253	(2,447,255)	
OTHER FINANCING SOURCES/(USES)				
Transfers in - from DSF Series 2018	8,508	385,398	408,255	94%
Total other financing sources/(uses)	8,508	385,398	408,255	94%
Net increase/(decrease) of fund balance	(65,861)	2,403,651	(2,039,000)	
Fund balance - beginning	15,462,240	12,992,728	9,580,392	
Fund balance - ending				
Assigned:				
3 months working capital	1,441,052	1,441,052	1,441,052	
Disaster recovery	3,000,000	3,000,000	3,000,000	
Truck replacement	114,000	114,000	114,000	
Unassigned	10,841,327	10,841,327	2,986,340	
Total fund balance - ending	\$15,396,379	\$ 15,396,379	\$ 7,541,392	

## SUNSHINE WATER CONTROL DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES DEBT SERVICE FUND SERIES 2011 FOR THE PERIOD ENDED MARCH 31, 2021

	Current Month		Year To Date	
REVENUES Total revenues	\$	-	\$	<u>-</u>
<b>EXPENDITURES</b> Total expenditures		<u>-</u>		<u>-</u>
Excess/(deficiency) of revenues over/(under) expenditures		-		-
Fund balances - beginning Fund balances - ending	\$	144 144	\$	144 144
Fund balances - ending	\$	144	\$	144

## SUNSHINE WATER CONTROL DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES DEBT SERVICE FUND SERIES 2018 FOR THE PERIOD ENDED MARCH 31, 2021

	Current Month		Year To Date		Adopted Budget		% of Budget	
REVENUES								
Assessment levy: on-roll	\$	18,375	\$	832,345	\$	916,037	91%	
Interest		1		2			N/A	
Total revenues		18,376		832,347		916,037	91%	
EXPENDITURES								
Debt service								
Interest		-		280,440		531,668	53%	
Total debt service		-		280,440		531,668	53%	
Other fees and charges								
Tax collector		184		8,323		9,542	87%	
Property appraiser		184		8,323		9,542	87%	
Total other fees and charges		368		16,646		19,084	87%	
Total expenditures		368		297,086		550,752	54%	
Excess/(deficiency) of revenues								
over/(under) expenditures		18,008		535,261		365,285	147%	
OTHER FINANCING SOURCES/(USES)								
Transfers (out) - to GF		(8,508)		(385,398)		(408,255)	94%	
Total other financing sources/(uses)		(8,508)		(385,398)		(408,255)	94%	
Net increase/(decrease) in fund balance		9,500		149,863		(42,970)		
Fund balances - beginning		427,795		287,432		264,985		
Fund balances - ending	\$	437,295	\$	437,295	\$	222,015		
	<u> </u>	,		,		,		

### **SUNSHINE**

Water Control District Special Assessment Revenue Improvement Bonds, Series 2018 \$11,685,000

### **Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+I
11/01/2020		-	280,440.00	280,440.00
05/01/2021		4.800%	251,227.50	251,227.50
11/01/2021		-	222,015.00	222,015.00
05/01/2022		4.800%	222,015.00	222,015.00
11/01/2022		-	222,015.00	222,015.00
05/01/2023	430,000.00	4.800%	222,015.00	652,015.00
11/01/2023		-	213,845.00	213,845.00
05/01/2024	450,000.00	4.800%	213,845.00	663,845.00
11/01/2024		-	205,295.00	205,295.00
05/01/2025	465,000.00	4.800%	205,295.00	670,295.00
11/01/2025		-	196,460.00	196,460.00
05/01/2026	480,000.00	4.800%	196,460.00	676,460.00
11/01/2026		-	187,340.00	187,340.00
05/01/2027	500,000.00	4.800%	187,340.00	687,340.00
11/01/2027		-	177,840.00	177,840.00
05/01/2028	520,000.00	4.800%	177,840.00	697,840.00
11/01/2028		-	167,960.00	167,960.00
05/01/2029	540,000.00	4.800%	167,960.00	707,960.00
11/01/2029		-	157,700.00	157,700.00
05/01/2030	560,000.00	4.800%	157,700.00	717,700.00
11/01/2030		-	147,060.00	147,060.00
05/01/2031	580,000.00	4.800%	147,060.00	727,060.00
11/01/2031		-	136,040.00	136,040.00
05/01/2032	600,000.00	4.800%	136,040.00	736,040.00
11/01/2032		-	124,640.00	124,640.00
05/01/2033	625,000.00	4.800%	124,640.00	749,640.00
11/01/2033		-	112,765.00	112,765.00
05/01/2034	650,000.00	4.800%	112,765.00	762,765.00
11/01/2034		-	100,415.00	100,415.00
05/01/2035	675,000.00	4.800%	100,415.00	775,415.00
11/01/2035		-	87,590.00	87,590.00
05/01/2036	695,000.00	4.800%	87,590.00	782,590.00
11/01/2036		-	74,385.00	74,385.00
05/01/2037	730,000.00	4.800%	74,385.00	804,385.00
11/01/2037		-	60,515.00	60,515.00
05/01/2038	750,000.00	4.800%	60,515.00	810,515.00
11/01/2038		-	46,265.00	46,265.00
05/01/2039	780,000.00	4.800%	46,265.00	826,265.00
11/01/2039		-	31,445.00	31,445.00
05/01/2040	810,000.00	4.800%	31,445.00	841,445.00
11/01/2040		-	16,055.00	16,055.00
05/01/2041	845,000.00	4.800%	16,055.00	861,055.00
Total	\$11,685,000.00	-	\$5,906,957.50	\$17,591,957.50

### DRAFT

1 2	MINUTES OF MEETING SUNSHINE WATER CONTROL DISTRICT					
3	SONSHINE WATER CONTROL DISTRICT					
4	The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting					
5	on April 14, 2021, at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral					
6	Springs, Florida 33065					
7						
8	Present were:					
9						
10	Joe Morera	President				
11	Ivan Ortiz (via telephone)	Vice President				
12	Daniel Prudhomme	Secretary				
13						
14	Also present were:					
15						
16	Cindy Cerbone	District Manager				
17	Daniel Rom	Wrathell, Hunt and Associates, LLC (WHA)				
18	Al Malefatto	District Counsel				
19	Orlando Rubio	District Engineer				
20	Steve Smith	Craig A. Smith & Associates, Inc. (CAS)				
21	Cory Selchan (via telephone)	Field Superintendent				
22	John McKune (via telephone)	Consultant Engineer				
23	Jeremy Anderson	Professional Engineer				
24	Tom Hyde (via telephone)	MWI				
25	Christina Bilenki	Applicant's Counsel				
26	Susan Seal	Resident				
27						
28						
29	FIRST ORDER OF BUSINESS	Call to Order				
30						
31	Mr. Morera called the meeting to o	order at 6:30 p.m.				
32						
33	SECOND ORDER OF BUSINESS	Roll Call				
34						
35	Supervisors Morera and Prudhom	nme were present, in person. Supervisor Ortiz was				
36	attending via telephone.					
37						
38	THIRD ORDER OF BUSINESS	Pledge of Allegiance				
39						

All present recited the Pledge of Allegiance.

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### FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]** 

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- There were no public comments.
- Consideration of Obstructions Removal Agreement Option 2, 3221 Coral Springs
   Drive and Associated Obstructions Removal

This item, previously Item 10EI, was presented out of order.

Ms. Cerbone stated Resident Susan Seal, an end-unit condo owner, previously executed an Option 2 Agreement but was very uneasy about it. Ms. Seal felt that the Condo Association (CA) should sign the agreement since it maintains the common area and had insurance concerns about the tree vendor that the District would hire. The common property that runs along the sides and in front of Ms. Seal's condo, where her property line ends to and including the canal, is the District's right-of-way (ROW). District Staff reviewed the plat and the CA documents for any discrepancies and nothing was found. Ms. Cerbone explained that the District would not engage a vendor that did not have appropriate insurance coverage; therefore, it should not be necessary to include that in the Option 2 Agreement. Ms. Seal was advised to ask the Board for an exception to modify the terminology in the Option 2 Agreement or request that the vendor provides a certificate of insurance (COI) naming the District, the property owner and the CA as additional insureds. Discussion ensued regarding tree removal companies, insurance coverage and damage, along with whether to obtain a COI from the tree vendor to absolve Ms. Seal of financial responsibility for any damage during tree removal. Mr. Selchan stated that most of the District's vendors are long-time contractors with good reputations, who carry adequate insurance coverage.

Ms. Seal voiced her concerns about the width of the easement, the tree size and possible damage to her patio and stated that, since she has been assured that the vendor would be insured appropriately, she was no longer worried and the tree removal work could proceed. Ms. Cerbone would follow up with Ms. Seal within a few days.

On MOTION by Mr. Prudhomme and seconded by Mr. Morera, with all in favor, the Option 2 Agreement with Ms. Seal and proceeding with the lowest proposal listed in the previous agenda, was approved.

- Permit Applications Construction of Gas/Convenience Store (7-11) at 4550 North University Blvd. and Approval of Easement Agreement Presented by District Counsel
   This item, previously Item 10BII, was presented out of order.
- Mr. Rubio presented the ROW Permit Application submitted by Common Oak Engineering, on behalf of Boarder Assets, for modification of the 80' drainage easement at the convenience store/gas station (7/11), at 4550 N. University Drive, and recommended approval and execution of the Easement Agreement presented by District Counsel.
- Consideration of Request for Amendment to District's Drainage Easement Construction of Gas/Convenience Store at 4550 North University Blvd.
  - This item, previously Item 10AI, was presented out of order.
- Mr. Malefatto presented the Encroachment Agreement, which allows landscapers to encroach into the SWCD ROW. Staff made sure that there was adequate space for access for maintenance. Mr. Morera stated he did not want the District to be responsible for repairing the wall, in the event of a storm or natural disaster. It was noted that Clause 5 of the Encroachment Agreement puts the maintenance obligation on the applicant and could be interpreted that they would have to remove the wall in, an emergency, to allow the District access.
- Asked if the applicant would be willing to accept the change, Ms. Christina Bilenki, Counsel for the Applicant, stated she must discuss the change with her client, who was currently unavailable. She believed that Clause 5 contained indemnification language to ensure that the District would be held harmless, in the event of a natural disaster.
- Discussion ensued regarding amending the language in Clause 5, understanding the scope and requirements of the language, approval in substantial form, accommodating the City with pedestrian zone landscaping and improving the existing condition of the lake. Ms. Cerbone felt that the Clause 4 of the Encroachment Agreement protects the District more than Clause 5 and could alleviate Mr. Morera's concerns. She read Clause 4 into the record, as follows:

"Neither the Improvements nor the Encroachment will be altered or maintained in such a manner so as to interfere in any material respect with the District's operation or maintenance within the Easement or any public or general improvements located thereon."

Ms. Bilenki and Mr. Malefatto agreed with Ms. Cerbone's interpretation that Clause 4 clears up the issue. Mr. Morera withdrew his request to amend the Agreement.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor,

the Encroachment Agreement, related to the District's Drainage Easement at

the gas/convenience store at 4550 North University Blvd., was approved.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the CAS Project No. 15-1826 ROW Permit Application, submitted by Common Oak Engineering, on behalf of Boarder Assets, for modification of the 80' drainage easement at the convenience store/gas station (7/11) at 4550 N. University Drive, subject to the Special Conditions set forth in the April 6, 2021 recommendation letter, was approved.

Ms. Cerbone recommended execution of the documents for speedy issuance of the permit so that the work could commence. The documents were executed by Mr. Morera, witnessed by Mr. Rom and notarized by Ms. Cerbone.

- Consideration of MWI Pumps Proposal for the Mechanical Retrofit of PS1 and PS2 to accommodate the New Motors (Mr. Tom Hyde – MWI)
  - This item, previously Item 10BIII, was presented out of order.

Mr. Smith presented the MWI Pumps proposal. The prices were \$211,735 for PS1 and \$270,483 for PS2. Discussion ensued regarding the proposal, the retrofit process and the pumps, new motors and electrical components.

On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the MWI Pumps Proposal for the mechanical retrofit of PS1, in the amount of \$211,735, and PS2, in the amount of \$270,483, to accommodate the new motors, was approved.

134		The proposal was executed by the Board Chair so that the materials could be ordered.						
135								
136 137 138 139 140 141	FIFTH	ORDER OF BUSINESS	Consideration of Resolution 2021-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022					
142		Ms. Cerbone presented Resolution 2021	-05. Mr. Morera asked about holding meetings					
143	in Sar	tory Hall. Ms. Cerbone listed the issues w	ith Sartory Hall and stated that La Quinta was a					
144	bette	r solution and there is no responsibility on	District Management to set up and take down					
145	the	meeting room. Discussion ensued re	egarding other meeting venues and cost.					
146	Mana	gement's office would periodically check o	on the availability of the Performing Arts Center					
147	and tl	he Country Club.						
1.40								
148								
148 149 150 151 152 153		On MOTION by Mr. Morera and seconder Resolution 2021-05, Designating Date Meetings of the Board of Supervisors of was adopted.	· · · · · · · · · · · · · · · · · · ·					
149 150 151 152 153 154 155 156	SIXTH	Resolution 2021-05, Designating Date Meetings of the Board of Supervisors of	es, Times and Locations for Regular					
149 150 151 152 153 154 155	SIXTH	Resolution 2021-05, Designating Date Meetings of the Board of Supervisors of was adopted.  HORDER OF BUSINESS	es, Times and Locations for Regular f the District for Fiscal Year 2021/2022,  Acceptance of Unaudited Financial					
149 150 151 152 153 154 155 156 157 158	SIXTH	Resolution 2021-05, Designating Date Meetings of the Board of Supervisors of was adopted.  HORDER OF BUSINESS	Acceptance of Unaudited Financial Statements as of February 28, 2021.  annotal Statements as of February 28, 2021.  econded by Mr. Ortiz, with all in favor,					
149 150 151 152 153 154 155 156 157 158 159 160 161		Resolution 2021-05, Designating Date Meetings of the Board of Supervisors of was adopted.  HORDER OF BUSINESS  Ms. Cerbone presented the Unaudited Fi	Acceptance of Unaudited Financial Statements as of February 28, 2021.  annotal Statements as of February 28, 2021.  econded by Mr. Ortiz, with all in favor,					
149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164		Resolution 2021-05, Designating Date Meetings of the Board of Supervisors of was adopted.  HORDER OF BUSINESS  Ms. Cerbone presented the Unaudited Fi  On MOTION by Mr. Prudhomme and set the Unaudited Financial Statements as of	Acceptance of Unaudited Financial Statements as of February 28, 2021.  econded by Mr. Ortiz, with all in favor, of February 28, 2021, were accepted.					

169				e and seconded by Mr. Ortiz, with all in favor,						
170 171			March 10, 2021 Landow roved.	ners' Meeting Minutes, as presented, were						
172		арр								
173										
174	В.	Mar	ch 10, 2021 Regular Meeting	7						
175		Ms.	Ms. Cerbone presented March 10, 2021 Regular Meeting Minutes.							
176										
177 178			•	e and seconded by Mr. Ortiz, with all in favor, eting Minutes, as presented, were approved.						
179										
180 181 182	EIGH	TH OR	DER OF BUSINESS	Public Comments						
183		Thei	re being no public comments	, the next item followed.						
184										
185 186	NINT	H ORD	PER OF BUSINESS	Supervisors' Communications						
187		Mr.	Ortiz urged everyone to cont	tinue being vigilant concerning COVID-19.						
188		Mr.	Morera wished everyone a	a nice Passover, Easter and Mother's Day and urged						
189	every	yone to	get vaccinated.							
190										
191 192	TENT	TH ORE	DER OF BUSINESS	Staff Reports						
193	A.	Dist	rict Counsel: <i>Lewis, Longma</i>	n & Walker, P.A.						
194		ı.	Consideration of Reques	st for Amendment to District's Drainage Easement –						
195			Construction of Gas/Con	venience Store at 4550 North University Blvd.						
196		This	item was addressed following	ng the Fourth Order of Business.						
197		II.	FASD Legislative Update	– Week 5						
198		Mr.	Malefatto discussed a bill th	at would change how Board Supervisors are elected. If						
199	the b	ill pass	ses, Board Members would b	oe elected by the general electorate and all three Board						
200	Mem	bers c	ould be replaced as of Nover	nber 2022.						
201		Mr.	Malefatto reviewed the FASI	D Legislative Update for Week 5.						
202	B.	Dist	rict Engineer: Craia A Smith	& Associates						

203		I. Presentation: Monthly Engineer's Report
204		Mr. Rubio presented a surveying proposal to locate property corners at the West Outfall
205	Canal	Phase 1C area, in the amount of \$1,633.
206		
207 208 209		On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, CAS Proposal No. 21-0165-P4099 for Surveying Services to stake easterly ROW Phase 1C, in the amount of \$1,633, was approved.
210 211		
212		Mr. Rubio discussed Electrical Engineering Services for PS1 and PS2, the West Outfall
213	Canal	Phase 2B improvements and ROW permitting.
214		Mr. Rubio informed of a recent culvert failure at the Corporate Park, on NW $120^{th}$
215	Aven	e, and of Staff's efforts to assess the pipes and facilitate the repairs. Discussion ensued
216	regar	ing different types of pipes, a pipe repair proposal and costs.
217		
218 219 220		On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, the Shenandoah proposal for repairs/replacement of collapsed culvert, in the amount of \$74,120, was approved.
221		
222 223		II. Permit Applications
224		• Construction of Gas/Convenience Store (7-11) at 4550 North University
225		Blvd. and Approval of Easement Agreement Presented by District
226		Counsel
227		This item was addressed following the Fourth Order of Business.
228		III. Consideration of MWI Pumps Proposal for the Mechanical Retrofit of PS1 and
229		PS2 to accommodate the New Motors (Mr. Tom Hyde – MWI)
230		This item was addressed following the Fourth Order of Business.
231	C.	District Engineering Consultant: John McKune
232		There being no report, the next item followed.
233	D.	District Field Supervisor: Cory Selchan
234		Mr. Selchan reported the following:

235 236	basins	were e	II: With virtually no rainfall except for 1½" from a recent front, the east and west
236			ytremely low
	>		Atternety low.
237		There	were no difficulties with the operations.
238	>	He rec	cently attended a very productive meeting with the City, where he was asked to
239	comm	ent on t	the feasibility of various prospective projects within the City.
240	>	Failed	Culvert: Staff coordinated with the City to obtain a maintenance of traffic (MOT)
241	vendo	r, a cor	ntractor and install steel plates to repair the collapsed road. The road was re-
242	opene	d withir	n 24 hours.
243		Mr. Se	Ichan would obtain a proposal to clean the culverts.
244	E.	Distric	t Manager: Wrathell, Hunt & Associates, LLC
245		I.	Consideration of Obstructions Removal Agreement - Option 2, 3221 Coral
246			Springs Drive and Associated Obstructions Removal
247		This ite	em was addressed following the Fourth Order of Business.
248		II.	Consideration of Obstructions Removal Agreement - Option 2, 10408 NW 39
249			Manor
250		Ms. C	erbone presented the Obstructions Removal Agreement - Option 2, along with a
251	\$25,00	0 estin	nate for the project. Mr. Selchan stated that no permit fee would be required.
252	Discus	sion en	sued regarding funding the project, possible storm events, the size of the trees to
253	be rer	noved,	NTTI and whether to obtain additional proposals. Ms. Cerbone recommended
254	approv	/al, in a	not to exceed amount, as it would be in the District's best interest. The Board
255	conser	isus wa	s to proceed with the project.
256			
257 258 259 260		the Ob	OTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, ostructions Removal Agreement - Option 2, for 10408 NW 39 Manor, with additional ndscaping, in a not-to-exceed amount of \$25,000, was approved.

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Consideration of Resolution 2021-04, Sunshine Water Control District COVID-19 III. **Paid Sick Leave Policy** 

Control District COVID-19 Paid Sick Leave Policy. The Resolution would be effective July 2021.  On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, Resolution 2021-04, Sunshine Water Control District COVID-19 Paid Sick Leave Policy, was adopted.  IV. NEXT MEETING DATE: May 12, 2021 at 6:30 P.M.  QUORUM CHECK The next meeting will be held on May 12, 2021 at 6:30 p.m.  ELEVENTH ORDER OF BUSINESS Adjournment There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	264	Ms. Cerbone presented Resolution 2021-04 and reviewed Exhibit 1, the Sunshine Water
On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, Resolution 2021-04, Sunshine Water Control District COVID-19 Paid Sick Leave Policy, was adopted.  IV. NEXT MEETING DATE: May 12, 2021 at 6:30 P.M.  QUORUM CHECK The next meeting will be held on May 12, 2021 at 6:30 p.m.  ELEVENTH ORDER OF BUSINESS Adjournment There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	265	Control District COVID-19 Paid Sick Leave Policy. The Resolution would be effective June 1,
On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor, Resolution 2021-04, Sunshine Water Control District COVID-19 Paid Sick Leave Policy, was adopted.  IV. NEXT MEETING DATE: May 12, 2021 at 6:30 P.M.  QUORUM CHECK The next meeting will be held on May 12, 2021 at 6:30 p.m.  ELEVENTH ORDER OF BUSINESS Adjournment There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	266	2021.
Resolution 2021-04, Sunshine Water Control District COVID-19 Paid Sick Leave Policy, was adopted.  IV. NEXT MEETING DATE: May 12, 2021 at 6:30 P.M.  QUORUM CHECK The next meeting will be held on May 12, 2021 at 6:30 p.m.  ELEVENTH ORDER OF BUSINESS Adjournment There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	267	
IV. NEXT MEETING DATE: May 12, 2021 at 6:30 P.M.  • QUORUM CHECK  The next meeting will be held on May 12, 2021 at 6:30 p.m.  ELEVENTH ORDER OF BUSINESS Adjournment  There being no further business to discuss, the meeting adjourned at 8:50 p.m.  There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	269 270	Resolution 2021-04, Sunshine Water Control District COVID-19 Paid Sick Leave
• QUORUM CHECK  The next meeting will be held on May 12, 2021 at 6:30 p.m.  ELEVENTH ORDER OF BUSINESS  There being no further business to discuss, the meeting adjourned at 8:50 p.m.  There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]		
The next meeting will be held on May 12, 2021 at 6:30 p.m.  ELEVENTH ORDER OF BUSINESS Adjournment  There being no further business to discuss, the meeting adjourned at 8:50 p.m.  There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	273	IV. NEXT MEETING DATE: May 12, 2021 at 6:30 P.M.
ELEVENTH ORDER OF BUSINESS Adjournment There being no further business to discuss, the meeting adjourned at 8:50 p.m. There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	274	QUORUM CHECK
277 ELEVENTH ORDER OF BUSINESS Adjournment 278 279 There being no further business to discuss, the meeting adjourned at 8:50 p.m. 280 281 282 283 [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	275	The next meeting will be held on May 12, 2021 at 6:30 p.m.
There being no further business to discuss, the meeting adjourned at 8:50 p.m.  There being no further business to discuss, the meeting adjourned at 8:50 p.m.  [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	276	
280 281 282 283 [SIGNATURES APPEAR ON THE FOLLOWING PAGE]	278	·
281 282 283 [SIGNATURES APPEAR ON THE FOLLOWING PAGE]		There being no further business to discuss, the meeting dayourned at 0.50 p.m.
283 [SIGNATURES APPEAR ON THE FOLLOWING PAGE]		
•	282	
		[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

285			
286			
287			
288			
289			
290	Secretary/Assistant Secretary	President/Vice President	

DRAFT

SUNSHINE WATER CONTROL DISTRICT

April 14, 2021

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CS/CS/HB 1501 2021 Legislature

1 2 An act relating to the Sunshine Drainage District, 3 Broward County; amending ch. 63-609, Laws of Florida; revising the number of members of the board of 4 5 supervisors; providing an exception to general law; 6 providing for members of the board of supervisors to 7 be elected by qualified electors of the district; 8 providing for staggered terms; requiring nonpartisan 9 elections; providing requirements for candidates; providing election duties of the supervisor of 10 elections; providing a definition; providing 11 12 requirements for a referendum; providing effective 13 dates. 14 Be It Enacted by the Legislature of the State of Florida: 15 16 17 Section 1. 18 is created to read:

Section 16 of chapter 63-609, Laws of Florida,

Section 16. (1) As of November 5, 2024, the board of supervisors shall consist of five members.

(2) Notwithstanding any provision of law to the contrary, members of the board of supervisors shall be elected by the qualified electors of the district. Election of board members by the qualified electors shall be the exclusive method for the election of the members of the board of supervisors.

Page 1 of 5

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CS/CS/HB 1501 2021 Legislature

- The board shall call an election at which the members of the board of supervisors will be elected. Such election shall be held in conjunction with the general election in November 2024. Candidates may qualify for the offices of board of supervisors, which shall be designated as seat 1, seat 2, seat 3, seat 4, and seat 5, each elected at large within the district. A candidate qualifying for election must be an elector and resident of the district. Each board member shall be elected by the qualified electors of the district for a term of 4 years, except that, at the first such election, the three members elected to seat 1, seat 2, and seat 3 shall be elected for terms of 4 years each, and the two members elected to seat 4 and seat 5 shall be elected for terms of 2 years each. Thereafter, there shall be an election held every 2 years for expiring terms and all members shall be elected for terms of 4 years each. The candidate receiving the most votes for each seat shall be elected. All elected board members must be qualified electors of the district. Members of the board of supervisors as of October 1, 2023, shall serve until the certification of the November 2024 general election results.
- (4) Elections of board members by qualified electors held pursuant to this section shall be nonpartisan and shall be conducted in a manner prescribed by law for holding general elections. Board members shall assume the office on the second Tuesday following their election.

Page 2 of 5

CS/CS/HB 1501 2021 Legislature

electors under this subsection shall conduct their campaigns in accordance with the provisions of Chapter 106, Florida Statutes, and shall file qualifying papers and qualify for individual seats in accordance with Section 99.061, Florida Statutes.

Candidates shall pay a qualifying fee, which shall consist of a filing fee and election assessment or, as an alternative, shall file a petition signed by not less than 1 percent of the qualified electors of the district, and take the oath required in Section 99.021, Florida Statutes, with the Supervisor of Elections of Broward County. The amount of the filing fee is 3 percent of the annual salary of the office. The amount of the election assessment is 1 percent of the annual salary of the office. The filing fee and election assessment shall be distributed as provided in Section 105.031(3), Florida Statutes.

- (6) The Supervisor of Elections of Broward County shall appoint the inspector and clerks of elections, prepare and furnish the ballots, designate polling places, and canvass the returns of the election of board members by qualified electors. The county canvassing board shall declare and certify the results of the election.
- (7) The terms "qualified elector" and "elector" mean any person at least 18 years of age who is a citizen of the United States, a permanent resident of the state, and a resident of the county within which the district lands are location when the

Page 3 of 5

CS/CS/HB 1501 2021 Legislature

76	<u>registration books are open.</u>
77	Section 2. Referendum election.—
78	(1) The referendum election called for by this act shall
79	be held on November 8, 2022, the 2022 general election.
80	(2) The ballot title for the referendum question shall be
81	in substantially the following form:
82	AMENDING DISTRICT CHARTER PROVIDING FOR ELECTION OF
83	DISTRICT SUPERVISORS BY MAJORITY OF ALL QUALIFIED ELECTORS
84	(3) The referendum question shall be placed on the ballot
85	in substantially the following form:
86	Shall Chapter 2021- , Laws of Florida, amending the
87	Sunshine Drainage District Charter, adding two members to
88	the District Board of Supervisors and providing that the
89	members of the District Board of Supervisors shall be
90	elected by majority vote of all qualified electors of the
91	district instead of just landowners for four year terms,
92	with staggered elections every two years beginning in
93	November 2024, become effective?
94	( ) YES.
95	( ) NO.
96	(4) In the event this question is answered affirmatively
97	by a majority of the qualified voters voting in the referendum,
98	the charter amendment will take effect. The referendum election
99	shall be conducted by the Supervisor of Elections of Broward
100	County in accordance with the Florida Election Code.

Page 4 of 5

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CS/CS/HB 1501 2021 Legislature

Section 3. This act shall take effect upon its approval by a majority vote of the qualified electors of the Sunshine Drainage District voting in a referendum conducted in accordance with the provisions of law relating to elections currently in force, except this section and section 2 shall take effect upon becoming a law.

Page 5 of 5

**G**B

### **CRAIG A. SMITH & ASSOCIATES**

21045 Commercial Trail • Boca Raton, FL 33486

CONSULTING ENGINEERS + SURVEYORS + UTILITY LOCATORS

www.craigasmith.com

May 5, 2021

Board of Supervisors Sunshine Water Control District 2300 Glades Road, Suite 410W Boca Raton, Florida 33073

RE: SUNSHINE WATER CONTROL DISTRICT
MONTHLY ENGINEER'S REPORT (MER) (May 12, 2021)
April 8, 2021 – May 5, 2021
CAS PROJECT NO. 15-1826

Dear Board of Supervisors:

Craig A. Smith & Associates, Inc. (CAS) is pleased to provide you with the MER summarizing activity performed by this office on behalf of SWCD during the referenced period including future work. Anything of significance or modifications occurring after this writing will be brought up at the May 12, 2021 BOS meeting.

### MWI Pumps' Project Status for Pump Station 1 & Pump Station 2

Following the April 14, 2021 Board approval of MWI's work at PS1 & PS2, MWI came out to both pump station sites (4.19.21) as planned and removed one pump from each station to retrofit them for the new motors. Please refer to the following photographs and the following link contains videos of the removal as well (viewers are advised that some of the language used in field may not be suitable for some people).

### https://craigasmith-

 $\underline{my.sharepoint.com/:f:/g/personal/orubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_com1/EiTSYCGcaiFMIF0eWHKANVUBfq6OInk4OMjShKWMOfLtMg?e=kMTWzparteriorubio\_craigasmith\_craigasmit$ 



954.782.8222

561.314.4445

PHONE

561.314.4453 561.314.4459

305.940.4661

Figure 2





Figure 4



Figure 5



Figure 6



Figure 7











Figure 10



Figure 11



Figure 12 – On Their Way!



### **Electrical Engineering Services for Pump Station 1 and Pump Station 2**

The 90% plans have been submitted and SWCD team members have met with Smith Engineering Consultants to discuss the progression of the plans. CAS will bring 17" x 11" size plans to the meeting to share with the board. The next steps are to get the plans to the 100% for project bidding, develop quantities with an opinion of probable cost estimate, and coordinate with the team on material purchasing.

### West Outfall Canal Phase 2B Improvements

As the plans progress, CAS is in the process of preparing permit submittals to the appropriate agencies. Geotechnical testing has been completed and the report is under review. The report noted that analytical results were below the Soil Cleanup Target Levels as established in Chapter 62-777, Florida Administrative Code and they indicate that the sediment is suitable for reuse.

### Right-of-Way (ROW) Permitting

Via e-mail, a letter of no objection (LONO) was sent on 4.28.21 for the on-site improvements at 4000 NW 126<sup>th</sup> Avenue.

SUNSHINE WATER CONTROL DISTRICT MER (May 12, 2021 Agenda)
Page | 8

Recommended are the issuance of the following Right-of-Way permit for the following projects.

- City of Coral Springs NW 24<sup>th</sup> St Culvert Replacement Canal "KK" (Westchester)
- KMV Fibertelecom, Inc. near 4361 NW 75<sup>th</sup> Way/Canal "L14-1"

We continue to look forward to working with the SWCD staff on current and future important projects. Should there be any questions, I can be reached at the letterhead numbers shown or by electronic mail at orubio@craigasmith.com.

Sincerely,

### **CRAIG A. SMITH & ASSOCIATES**

Orlando A. Rubio, PE Sr. Supervising Engineer

Enclosures: ROW Permit recommendations

cc: **SWCD -** Cory Selchan, John McKune, PE (via e-mail)

WHA - Cindy Cerbone, Debbie Tudor, Daphne Gillyard, Jamie Sanchez (via e-mail)

CAS - Steve C. Smith, PE, (via e-mail)

\cas-file\Projects\Districts\Sunshine\_Water\_Control\MONTHLY ENGINEERS REPORTS\2021 Monthly Engineer's Reports\2021-05\SWCD-MonthlyRpt-2021.05.05.docx

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### **CRAIG A. SMITH & ASSOCIATES**

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CONSULTING ENGINEERS . SURVEYORS . UTILITY LOCATORS

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May 3, 2021

Board of Supervisors Sunshine Water Control District 2300 Glades Road, Suite 410W Boca Raton, Florida 33073 (via e-mail)

RE:

SWCD RIGHT-OF-WAY (ROW) PERMIT APPLICATION

City of Coral Springs – NW 24th Street Culvert Replacements (Westchester)
Project Site: NW 24th Street/SWCD Canal "KK" (< 1/4 mile east of NW 123td Avenue)

CAS PROJECT NO. 15-1826

Dear Board of Supervisors:

We have reviewed the ROW permit application submitted by the City of Coral Springs (City) via Chen Moore and Associates (CMA). The proposed work is located as described above and entails the replacement of the existing twin 66" Corrugated Metal Pipe (CMP) with twin 72" Reinforced Concrete Pipe (RCP) with concrete headwalls for the purposes of improving stormwater conveyance from the Westchester neighborhood; an area prone to flooding. There are other future improvements planned by the City for this area and this is one component of the planned improvements. The applicant has met SWCD applicable criteria and we recommend that the SWCD Board of Supervisors issue a Right-of-Way Permit to the applicant, subject to the following Special Conditions to be made part of the Permit:

- 1. All work must be in compliance with the latest SWCD Permit Criteria Manual.
- 2. Period of construction shall be limited to the dry season.
- Permittee will ensure that all necessary Sediment & Erosion Control devices will be utilized at the SWCD right-ofway during construction.
- 4. A copy of Record As-builts and Engineer Certification shall be provided to SWCD upon completion of all work.
- 5. The Permittee shall repair and replace any SWCD facilities damaged during construction at no cost to the District.
- 6. All applicable permits and approvals for Work shall be obtained.
- 7. SWCD shall be notified at least 48 hours prior to construction.

Sincerely,

CRAIG A. SMITH & ASSOCIATES

Orlando A. Rubio, PE Sr. Supervising Engineer

Enclosure: Engineering Plans (Cover, EC-1, SP-1, PP-1)

cc: City of Coral Springs - Najla Zerrouki, PE

CMA - Jennifer Smith, PE (via e-mail)

WHA - Cindy Cerbone, Debbie Tudor, Daphne Gillyard, Daniel Rom (via e-mail)

SWCD - Cory Selchan, Field Superintendent (via e-mail)

CAS - Steven C. Smith, PE, Kevin Nguyen, PE (via e-mail)

## WESTCHESTER STORMWATER IMPROVEMENTS NW 24TH STREET CULVERT



CORAL SPRINGS, FL

PERMIT SUBMITTAL

DATE OF ISSUE: 03/02/2021

CITY OF CORAL SPRINGS 9500 WEST SAMPLE ROAD CORAL SPRINGS, FL 33065

PROJECT LOCATION

AGENCY COMMISSION/COUNCIL

SCOTT BROOK
JOY CARTER
SHAWN CERRA
LARRY VIGNOLA
JOSHUA SIMMONS

MAYOR
VICE MAYOR
COMMISSIONER
COMMISSIONER
COMMISSIONER

### THE FOLLOWING HEMS ARE NOT REVIEWED OR ACCEPTED BY BROWARD COUNTY:

- BEOWARD COUNTY TRAFFIC ENGINEERING DIVISION DOES NOT EXPTEW AND APPROVE, OR NEFFOR AND ACCEPT THE POLICYMING ITEMS FOR MAINTEANING. PROVIDENT MARRIAGENGS OM OR ADJACEDY TO PAYER BRICKS, PARIETO APPLIAL, STANFO APPLIAL OR PAYERING MARRIAGENGS OM OR ADJACEDY TO PAYER BRICKS, MAISED HIPERSECTIONS AND SEATON BRICKING AND SIGNING, AND HAVE AND ADJACED AND SEATON AND
- E. THE CITY ENGINEER IN RESPONSIBLE FOR THE REVIEW AND AFFROVAL OF THE DESIGN AND OPERATION OF THE PROJECT, AND FOR THE INSPECTION AND ACCEPTANCE OF THE POLICIMING THAN SHAT WILL BE MAINTAINED BY THE CITY. PAYEABIT MARRINGS ON OR ADJACENT TO FAVEE BRICKS, PAYEMENT AND SIGNING, UNEWTAKENTED MID-BLOCK CROSSWALES AND BELATED MARBINGS, AND SIGNING, UNEWTAKENTED CROSSWALES AND BLATED MARBINGS, AND BLATED MARBINGS, AND SIGNING, UNEWTAKENTED CROSSWALES AND BEATTED MARBINGS AND SIGNING, CANTED DECOMMY CROSSWALES, AUSTED CEDISWALES AND BEATTED MARBINGS AND SIGNING, CANTED DECOMMY CROSSWALES, AUSTED CEDISWALES AND SIGNING, CONSTRUCT RESPONSIBLE PROCESSION AND RELATED MARBINGS AND SIGNING, CANTED THE RESPONSIBLE PROCESSION AND RELATED MARBINGS AND SIGNING, CHATTED TREETING AND SIGNING, CHATTED TREETING AND SIGNING, CHATTED TREETING AND SIGNING, CHATTED TREETING, CONTINUED TO SIGNING, IN-ROAD DIGHTHIS AND SIGNING AND SIGNING, CHATTED MARBINGS AND SIGNING, CHATTED MARBINGS AND SIGNING, IN-ROAD DIGHTHIS AND SIGNING AND SIGNING AND SIGNING OF THE PAYEMENT MARBINGS AND SIGNING, OFF-SITE PAYEMENT MARBINGS AND SIGNING, OFF-SITE PAYEMENT MARBINGS AND SIGNING OFF-SITE PAYEMENT MARBINGS
- 3. ALL TRAFFIC CONTROL DEVICES MAINTAINED BY BEOWARD COUNTY, THAT ARE REMOVED OR DAMAGED BY CONSTRUCTION, SHALL BE SEFLACED BY CONTRACTOR USING CURRENT BROWARD COUNTY TRAFFIC ENGINEERING DIVISION STANDARDS.



LOCATION MAP

Sunshine

Call #11 or www.sunshine#11 com two h.B.
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### INDEX OF DRAWINGS

* THZ	DWG #	SHEET TITLE
1	COV-Y	COVER
2.3	GH-1 - GH-1	GENERAL HOTES
4	BC-1	EXISTING CONDITIONS AND DEMOLITION FLA
. 5	5P-T	SITE PLAN
4	77-1	PLAN AND PROFILE
7	1-0.00	STENCTURAL HOTES
	\$-1.00	FLAN AND ELEVATIONS
	5-1.01	PLAN AND DEVARONS
10	S-X-00	SECTIONS HOETH WALL
91	5-3.01	SECTIONS SOUTH WALL
18:14	D-1-D-4	OTTAGE



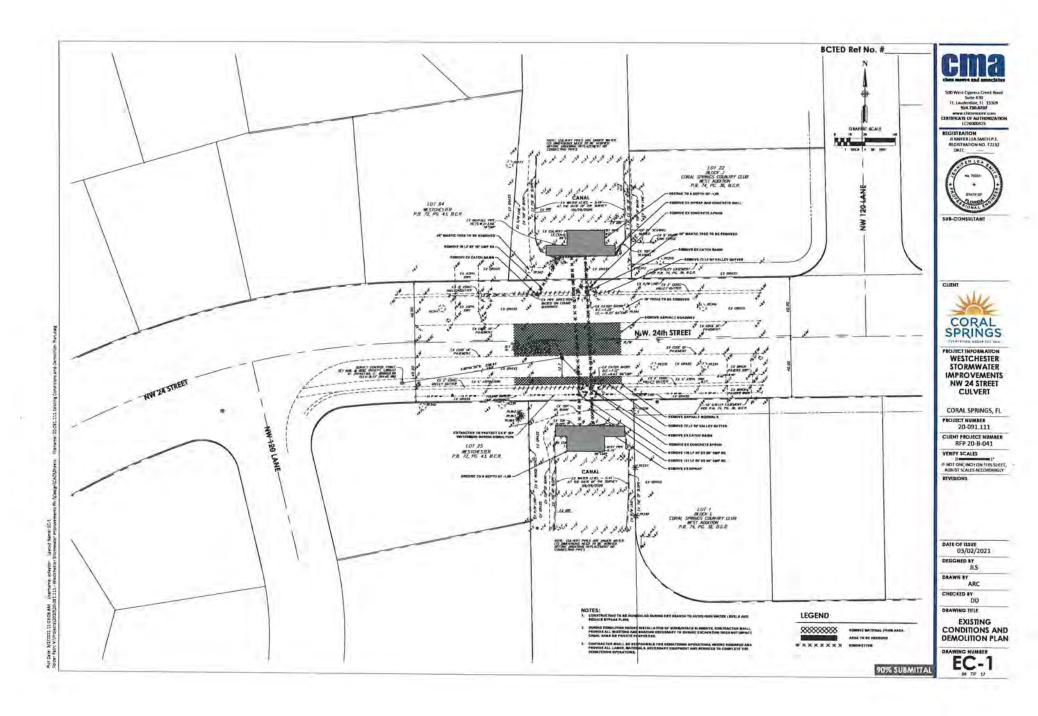
500 West Cypress Creek Road Suite 630 Ft. Lauderdale, FL 33309 954,730.0707 www.chenmoore.com

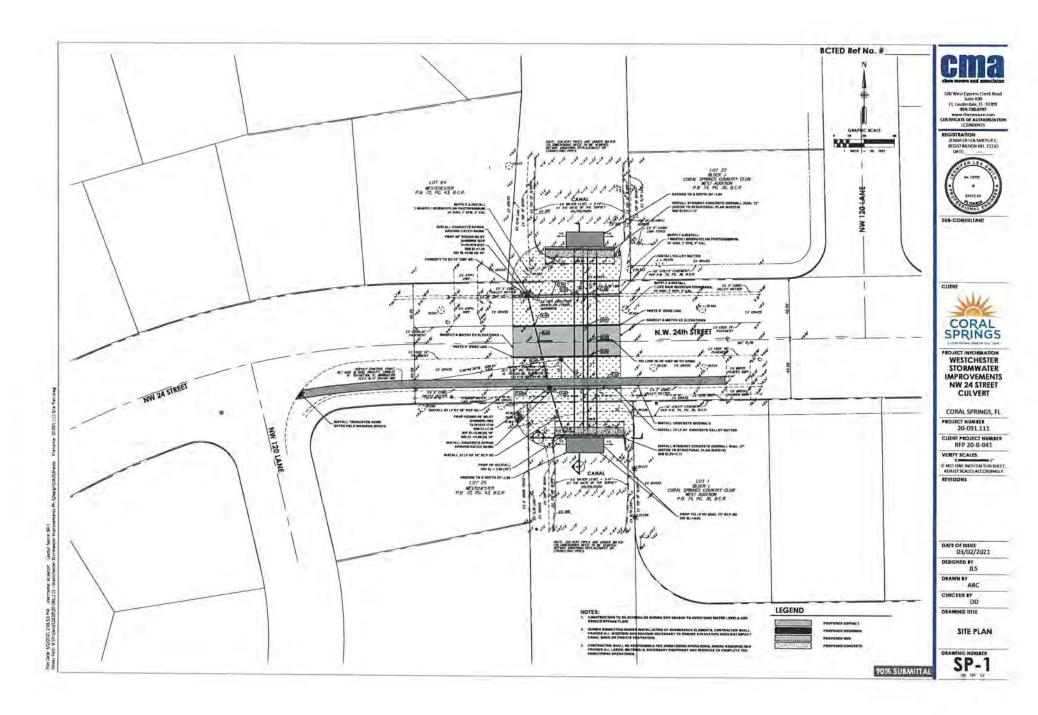
CERTIFICATE OF AUTHORIZATION

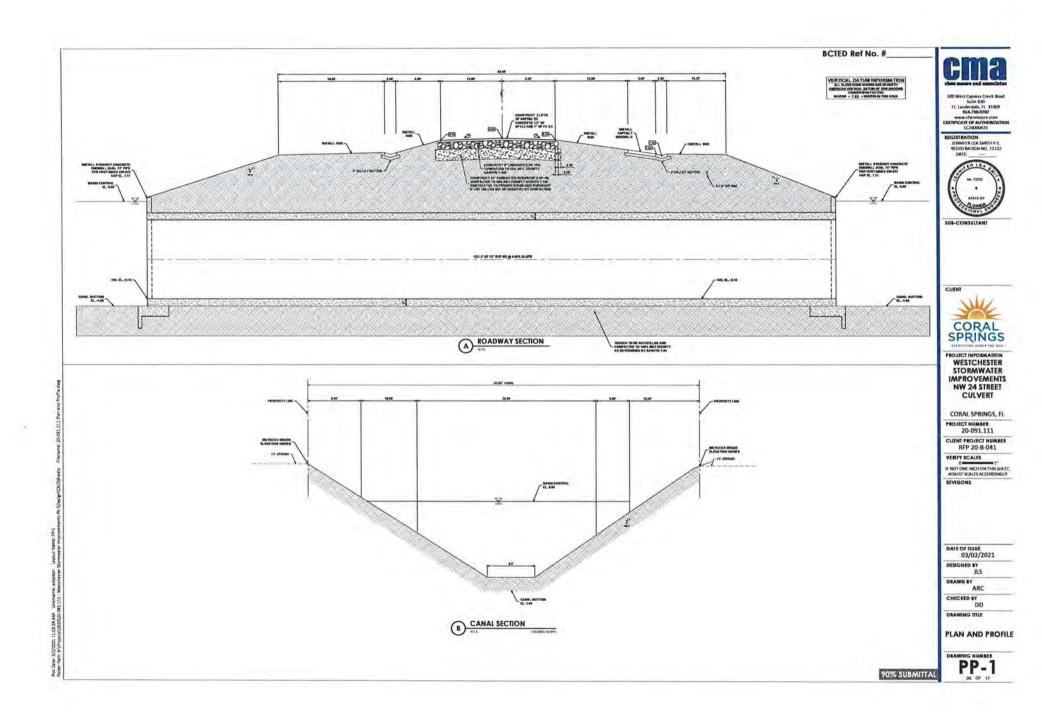


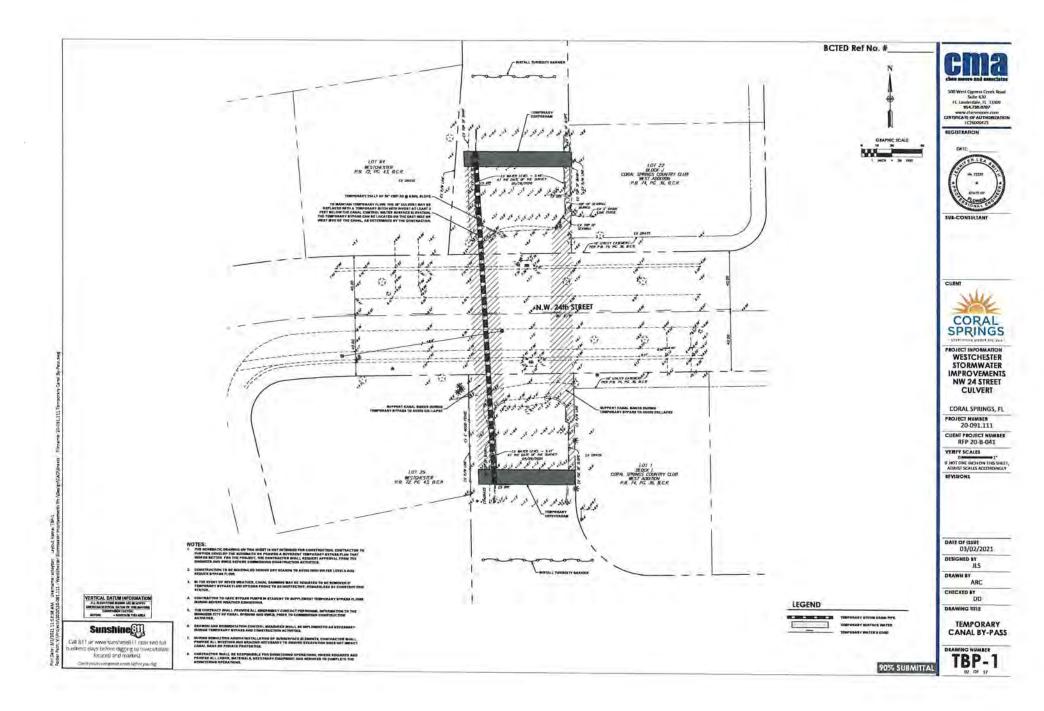
PROJECT NUMBER
20-091.111
GUENT PROJECT NUMBER
RFP 20-8-041

COV-1









# 9BIIO

### **CRAIG A. SMITH & ASSOCIATES**

21045 Commercial Trail · Boca Raton, FL 33486

CONSULTING ENGINEERS + SURVEYORS + UTILITY LOCATORS

www.craigasmith.com

April 27, 2021

Board of Supervisors Sunshine Water Control District 2300 Glades Road, Suite 410W Boca Raton, Florida 33073

RE: SWCD RIGHT-OF-WAY (ROW) PERMIT APPLICATION – CATV Span Replacement

KMV Fibertelecom, Inc.

Project Site: 4361 NW 75th Way / Canal "L14-1" Crossing

CAS PROJECT NO. 15-1826

Dear Board of Supervisors:

We have reviewed a R/W permit application submitted by KMV Fibertelecom, Inc. for directional bore of 1-1.5" HDPE conduit along the upland canal bank above the existing culvert. The proposed work will be located on the east right-of-way of NW 75<sup>th</sup> Way crossing Canal L14-1. The applicant has met SWCD applicable criteria and we recommend that the SWCD Board of Supervisors issue a Right-of-Way Permit to the applicant, subject to the following Special Conditions to be made part of the Permit:

- 1. All work must be in compliance with the latest SWCD Permit Criteria Manual.
- 2. Permittee will ensure that all necessary Sediment & Erosion Control devices will be utilized at the SWCD right-of-way during construction.
- 3. A copy of Record As-builts and Engineer Certification shall be provided to SWCD upon completion of all work.
- 4. Trash bond (\$2,500) shall be submitted prior to permit issuance and the Contractor shall repair and replace any SWCD facilities damaged during construction at no cost to the District.
- 5. All applicable permits and approvals for Work shall be obtained.
- 6. SWCD shall be notified at least 48 hours prior to construction.

Sincerely,

**CRAIG A. SMITH & ASSOCIATES** 

Kevin Nguyen, PE Project Manager

cc: KMV Fibertelecom, Inc. – Natali Fernandez (via-email)

WHA - Cindy Cerbone, Debbie Tudor, Daphne Gillyard, Daniel Rom (via e-mail)

SWCD – Cory Selchan, Field Superintendent (via e-mail)

CAS – Stephen P. Smith, PE, Orlando A. Rubio, PE (via e-mail)

### PROJECT: SPAN REPLACEMENT ADDRESS: 4361 NW 75TH WAY, CORAL SPRINGS, FL - ENGINEERING

### **LINETYPES** UG FIBER - EXISTING **UG FIBER - PROPOSED AERIAL FIBER - EXISTING** AERIAL FIBER - PROPOSED STRAND - EXISTING STRAND - PROPOSED CONDUIT - EXISTING CONDUIT - PROPOSED **INNERDUCT - EXISTING INNERDUCT - PROPOSED** WATER **TELEPHONE** ELECTRIC SANITARY SEWER (SEW) STORM DRAIN CABLE TV STEAM **UNKNOWN UTILITY** RIGHT OF WAY **EDGE OF PAVEMENT**



### SITE LOCATION

### **PERMITTING** AS-BUILT REVISION # 1 JURISDICTION: SUNSHINE WATER CONTROL DISTRICT Blue ENGINEERING FIRM: K TWP: 48S RNG: 41E SEC:14 PROJECT NUMBER: KMV-BS-21-017 DATE SUBMITTED LOCATION: 4361 NW 75TH WAY CORAL SPRINGS DRAWING NAME: 4361 NW 75th Way, Coral Springs - SWCD Permit dwg 03-30-2021 PLAT BOOK: 64 PAGE: 40 SHEET: 001 OF 004

### **CONTACTS**

### **BLUE STREAM**

RICHARD TAVERAS

PROJECT MANAGER

PHONE: 954-789-8253

RTAVERAS@BLUESTREAMFIBER.COM

### **DBE UTILITIES SERVICES**

STEVE IRONS

PROJECT MANAGER

SIRONS@DBEHDD.COM

PHONE: 954-701-1754

### **KMV FIBERTELECOM INC**

SANDRA KARINA VARGAS

10604 NW 48TH ST

CORAL SPRINGS FL 33076

PHONE: 954-937-5239

KARINAVARGAS@KMVFIBERTELECOM.COM

### SITE INDEX

001 - COVER SHEET/SITE LOCATION

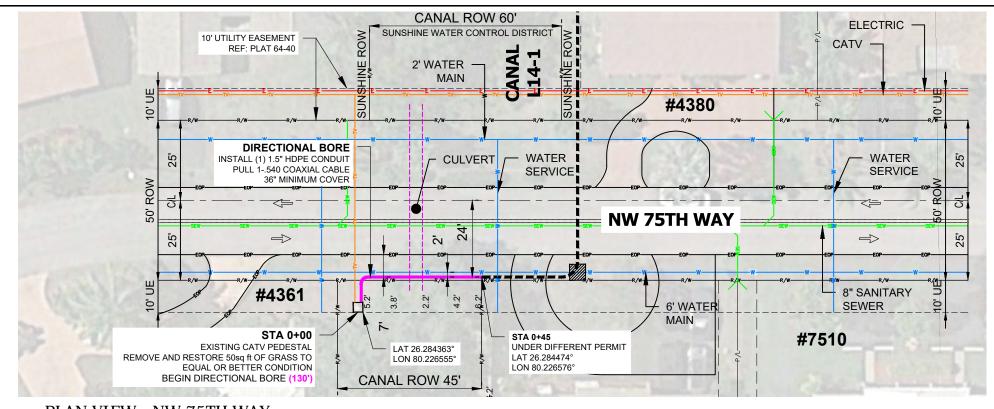
002 - PLAN VIEW & CROSS SECTION

003 - 004 - MOTS



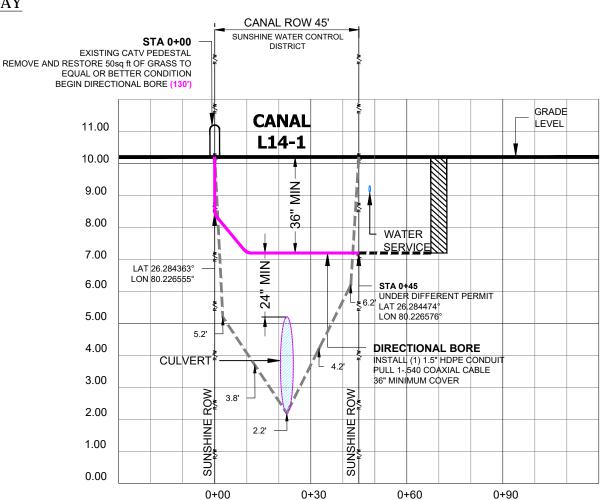
FOOTAGE DATA	
JOB DESCRIPTION	FTG
DIRECTIONAL BORE	130'
TOTAL FOOTAGE:	130'

ORIGINAL



### PLAN VIEW - NW 75TH WAY

SCALE: 1"=30'



### PROFILE - NW 75TH WAY

HORIZONTAL SCALE: 1"=30' VERTICAL SCALE: 1"=3'

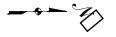
**GENERAL NOTES** 

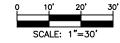
### TYPICAL UNDERGROUND CONSTRUCTION:

- RESTORE ALL SURFACES TO EQUAL OR BETTER CONDITION.
- CONTRACTOR TO VERIFY ALL MEASUREMENTS AND DISTANCES PRIOR TO CONSTRUCTION.
- CONTRACTOR TO VERIFY LOCATION AND CONDITION OF EXISTING CONDUIT PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL VERIFY ALL PLANS, EXISTING DIMENSIONS AND CONDITIONS ON THE JOB SITE AND IMMEDIATELY NOTIFY THE ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK
- MAINTAIN MINIMUM 24" VERTICAL AND HORIZONTAL SEPARATION BETWEEN PROPOSED DUCTS & EXISTING UTILITIES.
- MAINTAIN A MIN BENDING RADIUS OF 5' ON ALL DUCT CONFIGURATION.
- ANY CHANGES ON PROPOSED RUNNING LINE HAVE TO GET APPROVAL FROM PROJECT MANAGER.

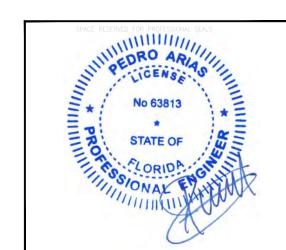
### FOR CONSTRUCTION:

- EXTREME CAUTION TO BE TAKEN TO CONTAIN SLURRY AROUND WORK AREAS NEAR WETLANDS TO AVOID ANY WATER QUALITY ISSUES!
- LOCATIONS, ELEVATIONS LOCATIONS, ELEVATIONS AND DIMENSIONS OF EXISTING UTILITIES, STRUCTURES AND OTHER SITE FEATURES SHOWN ON THE DRAWINGS ARE BASED ON LIMITED INVESTIGATION TECHNIQUES AND SHOULD BE CONSIDERED APPROXIMATE ONLY. PLEASE CONTACT SUNSHINE STATE ONE-CALL AT 1-800-432-4770
- CAUTION: EXISTING UNDERGROUND UTILITIES IN AREA. NO ELEVATION RECORDS FOR EXISTING UTILITIES AVAILABLE. CONTRACTOR SHOULD CONTACT SUNSHINE 811, LOCATE ALL UTILITIES AND VERIFY ALL DEPTHS PRIOR TO CONSTRUCTION.









3				AS-BUILT
2				REVISION # 1
1	033021	KMV	AC	ORIGINAL
NO.	DATE	ENG DESIGN	DRAFTING	COMMENT



CHECKED BY: GIULIANO LEON
ENGINEERING FIRM: KMV FIBERTELECOM INC

ENGINEERING FIRM: KMV FIBERTELECOM IN PROJECT NUMBER: KMV-BS-21-017

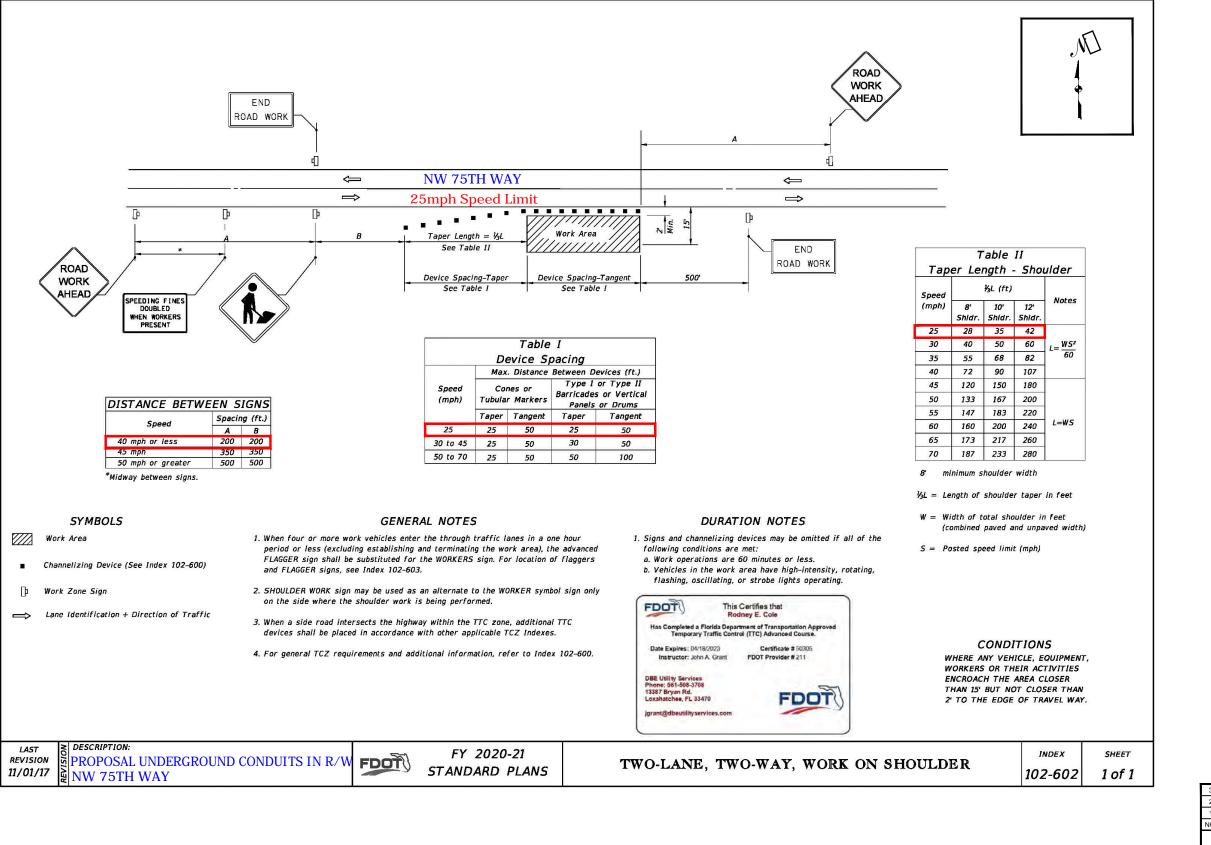
LOCATION: 4361 NW 75TH WAY CORAL SPRINGS

DRAWING NAME: 4361 NW 75th Way, Coral Springs - SWCD Permit.dwg

CONFIDENTIAL/PROPRIETARY

SHEET: 002 OF 004

RECORD ON UTILITY PLANS
CONSTRUCTION CONTRACTOR
SHALL CALL LOCATES AND SOFT DIG TO DETERMINE
UTILITY ELEVATION BEFORE CONSTRUCTION.



3				-S-BUILT
2				REVISION # 1
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CHECKED BY: GIULIANO LEON
ENGINEERING FIRM: KMV FIBERTELECOM INC

PROJECT NUMBER: KMV-BS-21-017 LOCATION: 4361 NW 75TH WAY CORAL SPRINGS

DRAWING NAME: 4361 NW 75th Way, Coral Springs - SWCD Permit.dwg

ONFIDENTIAL/PROPRIETARY SHEET: 003 OF 004

### **Certificate of Completion**

Rodney E. Cole

Has Completed a Florida Department of Transportation Approved Temporary Traffic Control (TTC) Advanced Course.

04/18/2023 211 John A. Grant 50305

Date Expires FDOT Provider # Instructor Certificate #

Certificate of Completion

DBE Utility Services 13387 Bryan Rd. Loxahatchee, FL 33470

jgrant@dbeutilityservices.com



www.motadmin.com

1 033021 KMV -C ORIGIN-L
NO. D-TE ENG DESIGN DR-FTING COMMENT

Blue

Stream (3)

CHECKED BY: GIULIANO LEON

ENGINEERING FIRM: KMV FIBERTELECOM INC

PROJECT NUMBER: KMV-BS-21-017

LOCATION: 4361 NW 75TH WAY

CORAL SPRINGS

DRAWING NAME: 4361 NW 75th Way, Coral Springs - SWCD Permit.dwg

REVISION # 1

### **BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE**

### **LOCATION**

La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 14, 2020	Regular Meeting	6:30 PM
November 4, 2020*	Regular Meeting	6:30 PM
December 0, 2020	Pagular Masting	6:30 PM
December 9, 2020	Regular Meeting	6:30 PIVI
January 13, 2021	Regular Meeting	6:30 PM
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February 10, 2021	Regular Meeting	6:30 PM
March 10, 2021	Landowners' Meeting & Regular Meeting	6:30 PM
April 14, 2021	Regular Meeting	6:30 PM
May 12, 2021	Regular Meeting	6:30 PM
June 9, 2021	Regular Meeting	6:30 PM
July 14, 2021	Regular Meeting	6:30 PM
August 11, 202	Regular Meeting	6:30 PM
, 105031 11, 202	negatar Weeting	0.50 1 141
September 8, 2021	Public Hearing & Regular Meeting	6:30 PM

Exceptions:\*

November meeting is one week earlier to accommodate Veteran's Day Holiday