

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on January 10, 2024 at 6:30 p.m., at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Carol Smith	Secretary

Also present:

Jamie Sanchez	District Manager
Janice Rustin	District Counsel
Orlando Rubio	District Engineer
Steve Smith	Craig A. Smith & Associates (CAS)
Cory Selchan	Field Superintendent

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:39 p.m.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Morera and Smith were present in person. Supervisor Ortiz was not present.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the
microphone to ensure recording. Please
state your name prior to speaking)**

There were no public comments.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of November 30, 2023

Ms. Sanchez presented the Unaudited Financial Statements as of November 30, 2023, and noted the “Fuel” line item is unchanged but will be adjusted and reflected in next month’s financials.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Unaudited Financial Statements as of November 30, 2023, were accepted.

SIXTH ORDER OF BUSINESS

Approval of December 6, 2023 Regular Meeting Minutes

Ms. Sanchez presented the December 6, 2023 Regular Meeting Minutes.

The following change was made:

Lines 167 through 168: Change “Chen Moore and the Royal Palm canal” to “the City of Coral Springs regarding the Royal Palm Boulevard culverts.”

On MOTION by Mr. Morera and seconded by Ms. Smith, with all in favor, the December 6, 2023 Regular Meeting Minutes, as amended, were approved.

SEVENTH ORDER OF BUSINESS

Supervisors’ Communications

Ms. Smith stated she is glad to be back attending in person and hoped that everyone had a good holiday.

Mr. Morera welcomed everyone back from the holidays and stated the new year will bring plenty of changes. He hopes most of them will be positive and that the Board will handle all challenges/obstacles successfully. He thanked everyone for their diligence and dedication.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Lewis, Longman & Walker, P.A.

Referencing a previously-distributed handout, Ms. Rustin presented her Memorandum regarding Compensation for District Supervisors. Per Florida Statutes, there cannot be an increase in compensation for District Supervisors unless it is approved by the Landowners. Mr. Morera stated the prior legal opinion is that the compensation was acceptable if a Supervisor was acting on behalf of the District. Ms. Smith asked what type of work is required of Supervisors, in addition to checking the meeting minutes. Mr. Morera stated, as Board President, he addresses issues that require him to confer with the District Manager and District Counsel to resolve particular subject matters and has spent hours going over particular items and reviewing agendas in preparation for Board meetings. He stated that, in his 11 years on the Board, he very rarely submitted for extra compensation. He would like to include Mr. Ortiz on the compensation discussion before making a recommendation.

Ms. Rustin stated additional research will be conducted and she will report her findings after further analysis.

Referencing a handout, Ms. Rustin presented a Memorandum regarding 2024 Legal Fees, dated January 9, 2024. She stated the original request was for an 8% hourly rate increase but, after negotiating that amount with Mr. Morera, it was reduced to a 4.5% increase. Mr. Morera stated he wanted to arrive at a point where it is fair to District Counsel but also fair to the District's property owners. He appreciates the firm's willingness to reduce the percentage.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Lewis, Longman & Walker request for a 4.5% Rate Increase, effective February 1, 2024, was approved.

Ms. Rustin asked to attend the February meeting via telephone.

Mr. Morera stated that will not be an issue as long as it is permissible under the rules of open public meetings that District Counsel can attend via telephone. Ms. Sanchez stated District Counsel attends via phone in most of the other District meetings that she conducts.

B. District Engineer: Craig A. Smith & Associates

I. Presentation: Monthly Engineer's Report

Mr. Rubio presented the Monthly Engineer’s Report for January. He recalled a discussion at the last meeting regarding the need to address any remaining capital projects.

Mr. Rubio presented two proposals; CAS Proposal No. OCASA-0353 in the amount of \$40,000 for Pump Station 3 replacement with a gravity structure at Canal D and CAS Proposal No. OCASA-0354 in the amount of \$138,455.27 for Phase 3 improvements at the West Outfall Canal Project. He stated both proposals include surveying, engineering design, permitting and bidding; construction services will be leased at a later time.

Discussion ensued regarding Proposal 0353, the current condition of the pump station, permit extensions with the South Florida Water Management District (SFWMD), the scope of work, responsibility for future maintenance and costs.

On MOTION by Mr. Morera and seconded by Ms. Smith, with all in favor, CAS Proposal No. OCASA-0353 for Pump Station 3 replacement with a gravity structure at Canal D, in the amount of \$40,000, was approved.

Mr. Rubio, Mr. Smith and Mr. Selchan responded to questions regarding the scope of work of the West Outfall Canal Phase 3 improvements project, the pipes, tree removal, design and permitting timing, installing a 5’ buffer, right of way (ROW) and project timing.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, CAS Proposal No. OCASA-0354 for the West Outfall Canal Phase 3 improvements project, in the amount of \$138,455.27, was approved.

C. District Engineering Consultant: John McKune

Asked about Mr. McKune, Mr. Selchan stated he is still going through hard times.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported the following:

- The District is currently in a calm period with very little activity and very little rainfall.
- Most of the District’s constituents are satisfied.

➤ The Pump Station 1 and 2 projects were completed. The items that were tested are functioning properly.

➤ Staffing: Two new hires are undergoing training and seem to enjoy their positions.

Mr. Morera stated he is pleased that everything is running smoothly and thanked Mr. Rubio for his hard work on the pump stations.

E. District Manager: Wrathell, Hunt & Associates, LLC

- **NEXT MEETING DATE: February 15, 2024 at 6:30 PM**

- **QUORUM CHECK**

The next meeting will be held on February 15, 2024. Ms. Rustin will attend via telephone.

NINTH ORDER OF BUSINESS

Public Comments

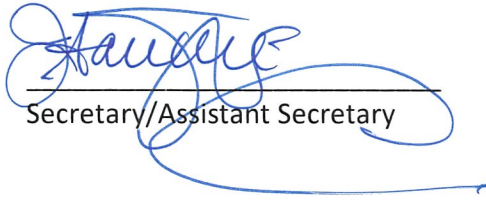
No members of the public spoke.

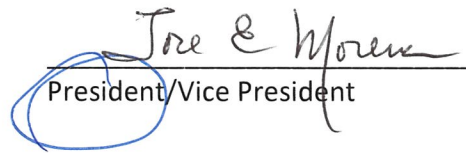
TENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned at 7:45 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


President/Vice President